



Daily Tasks | Week of 4/26/21

*Activities grouped by area. Work may occur in adjacent floors simultaneously due to the nature of chase/riser work. Locations in **BOLD** are an estimate of how the work progresses, pending productivity and unforeseen conditions or conflicts.*

- Monday

- Coring masonry wall penetrations.
 - **Basement 107 Electrical/IT**
 - **2nd Floor – City Council Admin/Closet/Vault**
- Electricians pulling wire at basement hallway.
- Electricians taking down Electric chases in room 102 Payroll & City Council Admin office.
- Electricians to continue Fire Alarm ceiling holes on all floors that have a devices, in offices that are occupied on all floors. High traffic areas will be done 5am-8:30, work will continue till 1:30pm, from top-down. **3rd Floor, 2nd Floor primarily. Time per space to vary.**
- Exploring Branch circuits and Identifying circuit breakers as needed throughout building electric panels.
- Installing Electric Panels & Feeders @ Basement Electric room, 2nd Floor Payroll & 3rd Floor Women's Bathroom.
- Hammer drilling penetrations in Corridors on all floors.
- HVAC to finish running pipes through EAST Chase, working in two adjacent floors at any given time, from bottom-up. (**3rd Floor Small Law Office & Attic**).
- HVAC to start insulating EAST Chase, from bottom-up (**1st Floor Purchasing/Paper Closet**).
- HVAC to start running pipes through WEST Chase, working in two adjacent floors at any given time, from bottom-up. (**Basement Janitor Closet, 1st Floor City Manager Vault, 2nd Floor Men's Bathroom Vestibule, 3rd Floor Employee Benefits & Attic**).
- WTR Carpentry to close in pipe penetrations.
- WTR Carpentry to construct temporary office space in basement.

- Tuesday

- Coring masonry wall penetrations.
 - **Basement 107 Electrical/IT**
 - **2nd Floor – City Council Admin/Closet/Vault**
- Electricians pulling wire at basement hallway.
- Electricians taking down Electric chases in room 102 Payroll & City Council Admin office.
- Electricians to continue Fire Alarm ceiling holes on all floors that have a devices, in offices that are occupied on all floors. High traffic areas will be done 5am-8:30, work will continue till 1:30pm, from top-down. **3rd Floor, 2nd Floor primarily. Time per space to vary.**
- Exploring Branch circuits and Identifying circuit breakers as needed throughout building electric panels.



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- Installing Electric Panels & Feeders @ Basement Electric room, 2nd Floor Payroll & 3rd Floor Women's Bathroom.
- Hammer drilling penetrations in Corridors on all floors.
- HVAC to finish running pipes through EAST Chase, working in two adjacent floors at any given time, from bottom-up. (**Attic**).
- HVAC to start insulating EAST Chase, from bottom-up (**1st Floor Paper Closet, 2nd Floor Mayor's Office**).
- HVAC to start running pipes through WEST Chase, working in two adjacent floors at any given time, from bottom-up. (~~Basement Janitor Closet~~, **1st Floor City Manager Vault, 2nd Floor Men's Bathroom Vestibule**, 3rd Floor Employee Benefits & Attic).
- Close in pipe penetrations.
- WTR Carpentry to construct temporary office space in basement.
- **Wednesday**
 - Electricians pulling wire at basement hallway.
 - Electricians taking down Electric chases in room 102 Payroll & City Council Admin office.
 - Electricians to continue Fire Alarm ceiling holes on all floors that have a devices, in offices that are occupied on all floors. High traffic areas will be done 5am-8:30, work will continue till 1:30pm, from top-down. **3rd Floor, 2nd Floor primarily. Time per space to vary.**
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 - Installing Electric Panels & Feeders @ Basement Electric room, 2nd Floor Payroll & 3rd Floor Women's Bathroom.
 - Hammer drilling penetrations in Corridors on all floors.
 - HVAC to start insulating EAST Chase, from bottom-up (**2nd Floor Mayor's Closet. 3rd Floor Law Office – early mornings.**)
 - HVAC to start running pipes through WEST Chase, working in two adjacent floors at any given time, from bottom-up. (~~Basement Janitor Closet, 1st Floor City Manager Vault~~, **2nd Floor Men's Bathroom Vestibule, 3rd Floor Employee Benefits & Attic**).
 - WTR Carpentry to close in pipe penetrations.
 - WTR Carpentry to construct temporary office space in basement.
- **Thursday**
 - Electricians pulling wire at basement hallway.
 - Electricians taking down Electric chases in room 102 Payroll & City Council Admin office.
 - Electricians to continue Fire Alarm ceiling holes on all floors that have a devices, in offices that are occupied on all floors. High traffic areas will be done 5am-8:30, work will continue till 1:30pm, from top-down. **3rd Floor, 2nd Floor primarily. Time per space to vary.**
 - Exploring Branch circuits and Identifying circuit breakers as needed throughout building electric panels.
 - Installing Electric Panels & Feeders @ Basement Electric room, 2nd Floor Payroll & 3rd Floor Women's Bathroom.
 - Hammer drilling penetrations in Corridors on all floors.



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- **NO INSULATION ON THURSDAY**
- HVAC to start running pipes through WEST Chase, working in two adjacent floors at any given time, from bottom-up. (~~Basement Janitor Closet, 1st Floor City Manager Vault, 2nd Floor Men's Bathroom Vestibule, 3rd Floor Employee Benefits, Attic & Print Shop~~).
- WTR Carpentry to close in pipe penetrations.
- WTR Carpentry to construct temporary office space in basement.
- **Friday**
 - Electricians pulling wire at basement hallway.
 - Electricians taking down Electric chases in room 102 Payroll & City Council Admin office.
 - Electricians to continue Fire Alarm ceiling holes on all floors that have a devices, in offices that are occupied on all floors. High traffic areas will be done 5am-8:30, work will continue till 1:30pm, from top-down. **3rd Floor, 2nd Floor primarily. Time per space to vary.**
 - Exploring Branch circuits and Identifying circuit breakers as needed throughout building electric panels.
 - Installing Electric Panels & Feeders @ Basement Electric room, 2nd Floor Payroll & 3rd Floor Women's Bathroom.
 - Hammer drilling penetrations in Corridors on all floors.
 - HVAC to start insulating EAST Chase, from bottom-up (**2nd Floor Mayor's Closet. 3rd Floor Law Office – early mornings, and 1st Floor City Manager's Vault.**)
 - HVAC to start running pipes through WEST Chase, working in two adjacent floors at any given time, from bottom-up. (~~Basement Janitor Closet, 1st Floor City Manager Vault, 2nd Floor Men's Bathroom Vestibule, 3rd Floor Employee Benefits Attic & Print Shop~~).
 - WTR Carpentry to close in pipe penetrations.
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