



# CITY OF CAMBRIDGE

## BOARD OF ELECTION COMMISSIONERS

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### COMMISSIONERS

Ethridge A. King, Jr.  
Larry W. Ward  
Charles J. Marquardt  
Victoria A. Harris

EXECUTIVE DIRECTOR  
Tanya L. Ford-Crump

ASSISTANT DIRECTOR  
Lesley Waxman

## BOARD OF ELECTION COMMISSIONERS MEETING Minutes of April 27, 2022

Commissioner Ward called the meeting to order at 5:30 pm on April 27, 2022 via Zoom.

### Roll Call:

Commissioner Larry Ward	Present
Commissioner Victoria Harris	Present
Commissioner Ethridge King	Present
Commissioner Charles Marquardt	Present

Also present was Executive Director Tanya Ford-Crump and Assistant Director Lesley Waxman.

### I. SEATING OF A NEW BOARD MEMBER

Commissioner Ward opened the meeting by congratulating Commissioner Harris on her reappointment to the Board of Election Commissioners. The Commissioners and staff joined in the congratulations.

### II. PUBLIC COMMENT

Gary Mello of Franklin Street asked that the Commission forego their congratulations of Ms. Harris. He expressed his displeasure with the approach to the selection followed by the City Manager.

**Motion: To close Public Comment.**

Moved: Commissioner Ward  
Seconded: Commissioner Harris

### Roll Call:

Commissioner Larry Ward	Yes
Commissioner Victoria Harris	Yes
Commissioner Ethridge King	Yes
Commissioner Charles Marquardt	Yes

**Passed: 4—0**

### III. MINUTES

**Motion: To approve the minutes of April 13, 2022.**

Moved: Commissioner Ward  
Seconded: Commissioner King

**Roll Call:**

Commissioner Larry Ward	Yes
Commissioner Victoria Harris	Yes
Commissioner Ethridge King	Yes
Commissioner Charles Marquardt	Yes

**Passed: 4—0**

**IV: OFFICER SELECTION**

**Motion: To nominate Commissioner Marquardt for Chair for the upcoming term.**

Moved: Commissioner King  
Seconded: Commissioner Harris

**Roll Call:**

Commissioner Larry Ward	Yes
Commissioner Victoria Harris	Yes
Commissioner Ethridge King	Yes
Commissioner Charles Marquardt	Yes

**Passed: 4—0**

**Motion: To nominate Commissioner King for Vice Chair for the upcoming term.**

Moved: Commissioner Harris  
Seconded: Commissioner Marquardt

**Roll Call:**

Commissioner Larry Ward	Yes
Commissioner Victoria Harris	Yes
Commissioner Ethridge King	Yes
Commissioner Charles Marquardt	Yes

**Passed: 4—0**

**Motion: To nominate Commissioner Ward for Secretary for the upcoming term.**

Moved: Commissioner King  
Seconded: Commissioner Harris

**Roll Call:**

Commissioner Larry Ward	Yes
Commissioner Victoria Harris	Yes
Commissioner Ethridge King	Yes
Commissioner Charles Marquardt	Yes

**Passed: 4—0**

**Motion: To nominate Commissioner Harris for Vice Secretary for the upcoming term.**

Moved: Commissioner Ward  
Seconded: Commissioner Marquardt

## Roll Call:

Commissioner Larry Ward	Yes
Commissioner Victoria Harris	Yes
Commissioner Ethridge King	Yes
Commissioner Charles Marquardt	Yes
Passed:	4—0

## III: REPORTS

### 1. Executive Director's Report

There was no Executive Director's report.

### 2. Assistant Director's Report

- A. Statement of Financial Interest Packets were mailed to 162 officials on April 25. They are due June 1
- B. VRIS was updated on March 31, 2022 with the new ward and precincts. Ms. Waxman was able to compare the voting list from March 24 (with the old precincts) to the March 31 list to evaluate where voters would be changing polling locations from which she was able to provide the following:
  1. Ward and Precinct Totals After Reprecincting (R2)
  2. Analysis of Precinct/Polling Location Changes for Voters (R3)

Commissioner Harris thanked Ms. Ford-Crump and Ms. Waxman for this work as the data provided is very helpful in driving the approach to communicating changes to residents and voters.

Commissioner Harris suggested that meeting with residents at CHA buildings would be a good way to get information out about the changes to precincts.

Commissioner Harris also suggested that tables could be set up at large City events with poll pads and maps to help people identify their new Ward/Precinct and polling place location.

Commissioner Marquardt thanked the staff for their data driven approach and how it helps to drive the communication strategy.

### **3 Commissioners' Reports**

Commissioner Harris reported:

- 292 Huron Ave is a valid address.
- She emailed Rachel Tanenhaus to schedule attendance by the Election Commission at a Commission for Persons with Disabilities meeting to continue the discussion regarding accessible voting.
- She needs to confirm availability for upcoming elections with Holy Trinity Church and Friends School.

Commissioner King reported:

- 18 Langdon Street is NOT a valid address.

Commissioner Marquardt reported:

- He attended a webinar on "Election Accuracy - Going on the Offensive" put on by the University of Minnesota. He agreed to forward a recording of the event to Commissioners and staff. He also noted that the webinar focused on how to reach voters with an emphasis on reaching them where they communicate which will require changes in approaches to reach Millennials and members of Generation Z. This is timely with the upcoming meeting with Mr. Gianetti.

### **IV. ACTION AGENDA**

*Old Business*

#### **Polling Locations**

Commissioner Marquardt commented that he was waiting to hear back from the Rector at St Peters.

Commissioner Ward commented that he had no updates for 1-1.

Commissioner King asked if there was an update on the status of the use of Schools as polling locations.

Commissioner Ward commented that his meeting scheduled with the School Administration had been cancelled and no future meeting has been scheduled.

Ms. Ford-Crump commented that the School Administration had requested certain information regarding the Commission's request to use certain School facilities among other things. She and Ms. Waxman have provided that information to the School Administration but have yet to hear a response. The City Manager was copied on all this correspondence.

#### **Communication Plan / Public Outreach**

Ms. Ford-Crump commented that Mr. Gianetti will attend the May 11<sup>th</sup> meeting.

The Commissioners and staff discussed items to be covered with Mr. Gianetti.

Upcoming meetings of the Election Commission:

May 11 – Meeting

May 25 - Meeting

**Motion:** To adjourn the meeting at 6:46 pm.

Moved: Commissioner Ward

Seconded: Commissioner Harris

**Roll Call:**

Commissioner Larry Ward Yes

Commissioner Victoria Harris Yes

Commissioner Ethridge King Yes

Commissioner Charles Marquardt Yes

**Passed: 4—0**

A True Record

Attested by: \_\_\_\_\_

  
Charles Marquardt, Secretary