



CITY OF CAMBRIDGE

BOARD OF ELECTION COMMISSIONERS

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COMMISSIONERS

Ethridge A. King, Jr.
Larry W. Ward
Charles J. Marquardt
Victoria A. Harris

EXECUTIVE DIRECTOR
Tanya L. Ford-Crump

ASSISTANT DIRECTOR
Lesley Waxman

BOARD OF ELECTION COMMISSIONERS MEETING Minutes of June 8th, 2022

Commissioner Marquardt called the meeting to order at 5:30 pm on June 8th, 2022 via Zoom.

Roll Call:

Commissioner Larry Ward	Present
Commissioner Victoria Harris	Present
Commissioner Charles Marquardt	Present
Commissioner Ethridge King	Present

Also present was Executive Director Tanya Ford-Crump and Assistant Director Lesley Waxman.

I. PUBLIC COMMENT

None

Motion: To close Public Comment
Moved: Commissioner Marquardt
Seconded: Commissioner Harris

Roll Call:

Commissioner Larry Ward	Yes
Commissioner Victoria Harris	Yes
Commissioner Charles Marquardt	Yes
Commissioner Ethridge King	Yes

Passed: 4 — 0

II. MINUTES

Motion: To approve the minutes of May 25th, 2022 with corrections.
Moved: Commissioner Marquardt
Seconded: Commissioner Harris

Roll Call:

Commissioner Larry Ward	Yes
Commissioner Victoria Harris	Yes
Commissioner Ethridge King	Yes

III: REPORTS

1. Executive Director’s Report

ADA drop box at 51 Inman not compliant with ADA. Will be replaced

2. Assistant Director’s Report

1. Election Workers

- a. Please provide lists to Karen by June 15
- b. Recruitment flyer has been sent to CHA and Libraries

2. Statements of Financial Interests were due on June 1, 2022

- a. 106 out of 162 have filed as of 3pm on June 8
- b. Next step: send Formal Notice of Failure to File to the 56 delinquent filers (R2)

3. Options for Sub-precincts for State Elections (R3)

- a. Decisions need to be made as soon as possible because the decisions will affect the number of poll workers hired, the supplies needed, the training materials, etc.

Commissioner Harris stated she hopes we can get more people. Will check in with workers to see if they have any ideas.

Executive Director Ford-Crump suggested keeping everything as simple as possible and do things the same way across precincts.

Commissioner King With regards to programming the tabulators, Commissioner King likes option number one, which is to program two tabulators to accept both ballot styles, R1.

Commissioner Marquardt agrees with Commissioner King.

Executive Director Ford-Crump stated that deliver should be added to all three options.

Asst. director also thinks we should go with option 1 or 2 since everything is new, R1.

Commissioners’ Reports

Commissioner Harris reported:

- Attended Democratic City meeting. Lots of interest in re-preciencting plan. They will have a July “social” meeting to answer their questions.

Commissioner King had no reports

Commissioner Marquardt reported:

- Had to reschedule with Kate Thurman to visit St. Peters as 4-2 4-2a polling site.
- Have meeting next week with New Executive Director at YWCA.

Commissioner Ward reported:

- Reached out to EF via email and phone call to Martha Doyle for a potential polling

- site. Still no response. Reaching out Mr. Rooopenian of Divco.
- 147 Berkshire Street is not a valid address

IV. ACTION AGENDA

Old Business

1. Planning for polling locations. No response regarding the schools after several emails to several different people.
Commissioner King will reach out to the mayor regarding the schools.

Commissioner Harris – Suggest we follow up to the City Council and City Manager.

2. Communication Plan/Public Outreach-
Commissioner Harris happy to reach out to CCC (Calvin & Eric) to get on their schedule to make a video.

New Business

1. Election Worker Updates
Commissioner Harris has reached out to workers and still needs workers
Commissioner King will have a lot of new people and thinks training needs to be review. Suggested in person training.

Executive Director Ford-Crump - Wants to make sure commissioners are still looking for backup locations in case schools don't work out.

Start thinking about how many early voting polling sites are needed.

Upcoming meetings of the Election Commission:


June 22nd – Meeting
July 6th - Meeting

Motion: To adjourn the meeting at 7:03 pm.
Moved: Commissioner Marquardt
Seconded: Commissioner Harris

Roll Call:

Commissioner Larry Ward	Yes
Commissioner Victoria Harris	Yes
Commissioner Ethridge King	Yes
Commissioner Charles Marquardt	Yes
Passed:	4—0

A True Record

Attested by: 
Larry Ward, Secretary