

# City of Cambridge

## FY2019 One-Year Action Plan

### Executive Summary

#### AP-05 Executive Summary - 24 CFR 91.200(c), 91.220(b)

##### 1. Introduction

The City of Cambridge's FY2019 Action Plan describes how the City plans to utilize its allocation of funds received via the U.S. Department of Housing and Urban Development (HUD) through its Community Development Block Grant (CDBG), HOME Investment Partnership (HOME) and Emergency Solutions Grant (ESG) entitlement programs. The Plan covers the time period from July 1, 2018 to June 30, 2019. The Plan describes the City's initiatives to:

- **Create a Suitable Living Environment for its residents,**
- **Provide Decent Housing for its residents, and**
- **Create Economic Opportunities for its residents.**

These initiatives are carried out by the City's Community Development Department (CDD), the City's Department of Human Service Providers (DHSP) and various other local agencies, non-profit and for-profit businesses these Departments work with as needed. These initiatives are consistent with guidelines set-forth by HUD in accordance with the regulations governing the utilization of federal funds and are based upon the needs that the City has determined exist through its own assessment and the on-going input of Cambridge residents and various non-profit partners.

Actual funding amounts are determined annually by Congress, with Cambridge's portion established by a formula that considers the City's degree of poverty, age of housing stock and population growth lag. For FY2019, Year Four of the FY2016-2020 Five-Year Plan, Cambridge will receive **\$2,671,379** in CDBG funding, an increase of approximately 8% (\$216,708) over FY2018; **\$665,070** in HOME funding, an

increase of 21% (\$142,580) compared to FY2018; and **\$220,976** in ESG funds, which represents a decrease of approximately 1% (\$1,917) compared to FY2018. In total, Cambridge will receive **\$3,557,425** in formula based funding from HUD, an increase of approximately 11% (\$357,371) from FY2018's funding levels.

**The City cannot predict the actual level of funding for Year Five of the FY2016-FY2020 Consolidated Plan. However, the activities to be undertaken in FY2018 represent those which will occur on an annual basis for the duration of the Consolidated Plan, provided that a commensurate level of funding is enacted by Congress on an annual basis.**

## **2. Summarize the objectives and outcomes identified in the Plan**

This could be a restatement of items or a table listed elsewhere in the plan or a reference to another location. It may also contain any essential items from the housing and homeless needs assessment, the housing market analysis or the strategic plan.

### **New Affordable Homeownership**

FY2019 Goal: 25 New units

### **New Affordable Rental**

FY2019 Goal: 115 units

### **Preserve Housing Affordability**

FY2019 Goal: 150 units

### **Stabilize Homeownership**

FY2019 Goal: 35 units

### **Microenterprise Assistance**

FY2019 Goal: 50 businesses served

### **Best Retail Practices**

FY2019 Goal: 32 businesses served

### **Retailer Accessibility Program**

FY2019 Goal: 5 businesses served

### **Bio-Med Career Training Program**

FY2019: 9 individuals trained

### **Food Insecurity Services**

FY2019 Goal: 3,915 people served

### **Senior Services**

FY2019 Goal: 570 people served

### **Legal Services**

FY20019 Goal: 220 people served

### **Youth and Infant Services.**

FY2019 Goal: 262 people served

### **Domestic Violence Services**

FY2019: 70 people served

### **Employment Services**

FY2019: 317 people served

### **Support Services for Linguistic Minorities**

FY2019 Goal: 215 people served

## **3. Evaluation of past performance**

This is an evaluation of past performance that helped lead the grantee to choose its goals or projects.

At the time of this report, the City is still in the third year of its FY2016-FY2020 Consolidated Plan. An evaluation of accomplishments over the course of the previous Consolidated plan cycle (FY2011-FY2015) demonstrates strong performance across all objectives, and that success has continued through the first three years of the FY2016-2020 Consolidated plan.

## **4. Summary of Citizen Participation Process and consultation process**

Summary from citizen participation section of plan.

Through various avenues, the City regularly interacts with the residents in order to ascertain their greatest needs. By far, the greatest challenge to low and moderate income residents in Cambridge is the high cost of housing, and the associated impact of a high housing cost burden. Through the input of residents, and through the input of our various partners, we recognize that the greatest need is affordable housing and programs that enable individuals and eligible micro-enterprises remain in Cambridge and to increase their financial security and viability.

The City held a Public Hearings to solicit input from residents and interested parties on March 22, 2018.

Additionally, a Draft version of the Plan was made available on March 29 for the public to review. The Draft version of the Plan was made available on-line on the City's website and hard copies were made available at the City's planning office and at the main branch of the Cambridge Public Library.

**5. Summary of public comments**

This could be a brief narrative summary or reference an attached document from the Citizen Participation section of the Con Plan.

Support for affordable housing production and for fair housing policies was voiced at the public hearing.

**6. Summary of comments or views not accepted and the reasons for not accepting them**

N/A

**7. Summary**

**PR-05 Lead & Responsible Agencies – 91.200(b)**

**1. Agency/entity responsible for preparing/administering the Consolidated Plan**

Describe the agency/entity responsible for preparing the Consolidated Plan and those responsible for administration of each grant program and funding source.

Agency Role	Name	Department/Agency
Lead Agency	CAMBRIDGE	
CDBG Administrator		Cambridge Community Development Department
HOPWA Administrator		
HOME Administrator		Cambridge Community Development Department
ESG Administrator		Cambridge Department of Human Service Programs
HOPWA-C Administrator		

**Table 1 – Responsible Agencies**

**Narrative (optional)**

The City of Cambridge's Community Development Department administers the CDBG and HOME programs, and is responsible for all reporting for CDBG, HOME and ESG. The City's Department of Human Service Programs administers the Public Services portion of CDBG and the ESG program.

**Consolidated Plan Public Contact Information**

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## **AP-10 Consultation – 91.100, 91.200(b), 91.215(I)**

### **1. Introduction**

#### **Provide a concise summary of the jurisdiction’s activities to enhance coordination between public and assisted housing providers and private and governmental health, mental health and service agencies (91.215(I))**

The jurisdiction coordinates closely with the Continuum of Care (CoC) and the community’s housing, health, mental health, and other service agencies through regular facilitation of monthly meetings. The City of Cambridge’s Department of Human Service Programs (DHSP) staff that support the functions of the CoC also work closely with other City departments with a housing and health focus. Additionally, the CoC’s Board includes members representing public and assisted housing providers (Cambridge Housing Authority, HomeStart, Transition House, Cambridge Community Development Department), and health, mental health and service agencies (Cambridge Public Health Department, Cambridge Health Alliance Emergency Department, Eliot Community Human Services, On the Rise, Transition House, Y2Y Harvard Square).

#### **Describe coordination with the Continuum of Care and efforts to address the needs of homeless persons (particularly chronically homeless individuals and families, families with children, veterans, and unaccompanied youth) and persons at risk of homelessness.**

The City of Cambridge’s Department of Human Service Programs (DHSP) is the CoC’s Collaborative Applicant and facilitates bimonthly Homeless Services Planning Committee (HSPC) meetings, monthly CoC Working Group meetings (Coordinated Entry, Veterans, and Youth) and quarterly CoC Board meetings. City representatives, including staff from DHSP, the Community Development Department (CDD) and the Police Department regularly attend CoC meetings, and a staff person from CDD (the jurisdiction’s Consolidated Plan entity) sits on the CoC’s Board. Through these regular meetings, the City coordinates with the continuum of homeless service providers working collaboratively to meet local, regional and federal goals related to addressing chronic homelessness and issues specific to veterans, youth and other subpopulations experiencing or at risk of homelessness.

#### **Describe consultation with the Continuum(s) of Care that serves the jurisdiction's area in determining how to allocate ESG funds, develop performance standards for and evaluate outcomes of projects and activities assisted by ESG funds, and develop funding, policies and procedures for the operation and administration of HMIS**

The City of Cambridge relies on the Cambridge CoC-- primarily through the CoC Board-- to determine how to allocate ESG funds, establish standards and outcomes for ESG activities, and support and operate

the Homeless Management Information System (HMIS). The City's Department of Human Service Programs (DHSP), the CoC's Collaborative Applicant, is responsible for administering the ESG program for the City. Members of the CoC, the CoC Board, and the staff of DHSP play an active role in planning ESG implementation, allocating funds, and monitoring and evaluating performance of ESG recipients and subrecipients.

To allocate funds, an open RFP is issued to all eligible potential applicants or a renewal application is sent to currently funded entities. Decisions on how to allocate funding are made with input from the Cambridge CoC Board.

The City of Cambridge consults with the Cambridge CoC staff to align ESG performance standards and outcomes with available housing resources and CoC-wide priorities and goals. The CoC Board establishes CoC-wide standards utilizing knowledge of community need and HUD policy priorities.

The Cambridge CoC is responsible for operation and administration of HMIS as the HMIS lead agency. The policies and procedures for operating HMIS are established by the CoC Board. All ESG subrecipients are expected to observe these policies and procedures and have access to training and technical assistance opportunities offered by the Cambridge CoC.

**2. Describe Agencies, groups, organizations and others who participated in the process and describe the jurisdiction's consultations with housing, social service agencies and other entities**



**Table 2 – Agencies, groups, organizations who participated**

1	<b>Agency/Group/Organization</b>	CITY OF CAMBRIDGE
	<b>Agency/Group/Organization Type</b>	Other government - Local
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Homelessness Strategy Non-Homeless Special Needs Market Analysis Economic Development Anti-poverty Strategy
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	The City of Cambridge's Community Development Department (CDD) and Department of Human Service Programs(DHSP), in conjunction with the City Manager's Office, are responsible for the planning and administration of CDBG, HOME and ESG funds. CDD is responsible for assessing the City's Housing, Economic Development and general Community Development and Public Infrastructure needs, and for developing plans and programs to meet those needs. DHSP is the Collaborative Applicant for the Cambridge CoC, which includes a broad range of homeless service providers in the City. DHSP is the recipient of CoC Program funds awarded through HUD and oversees implementation of homeless services by CoC Program subrecipients. DHSP is also responsible for the CoC's Homeless Management Information System (HMIS).
2	<b>Agency/Group/Organization</b>	CAMBRIDGE HOUSING AUTHORITY
	<b>Agency/Group/Organization Type</b>	PHA

	<b>What section of the Plan was addressed by Consultation?</b>	Public Housing Needs
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Cambridge Housing Authority (CHA) provides long-term rental housing and rental assistance to more than 5,500+ low-income families, elders and disabled individuals through its Public Housing and Housing Choice Voucher (HCV) Programs. As such, CHA is an on-going participant in the regular assessment of housing and associated needs in Cambridge and the viable solutions to help meet those needs.
3	<b>Agency/Group/Organization</b>	HOMEOWNERS REHAB INC.
	<b>Agency/Group/Organization Type</b>	Housing
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Homeowners Rehab Inc is one of Cambridge's primary partners in the creation, preservation and stabilization of affordable housing in the City.
4	<b>Agency/Group/Organization</b>	JUST A START CORP
	<b>Agency/Group/Organization Type</b>	Housing Services - Housing Services-Education Services-Employment
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment

<p><b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b></p>	<p>Just-A-Start Corporation is a long-standing Partner of the City of Cambridge. JAS is one of the two primary partners in developing and stabilizing affordable housing units and expanding home ownership opportunities to low and moderate income Cambridge residents. They also play a crucial role in the Economic Development strategy, as they run the Biomedical careers program, and offer a number of other educational and employment services to Cambridge youths and adults.</p>
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**Identify any Agency Types not consulted and provide rationale for not consulting**

The FY2016-2020 Consolidated Plan and each supporting Annual Action Plan reflect the overall goals of the City. These goals are developed via a regular and on-going collaboration with all relevant agencies, institutions and organizations that impact the lives of Cambridge residents. While these interactions do not always approximate direct consultation, they inform the overall process in determining the best way to utilize CDBG, HOME and ESG funds.

**Other local/regional/state/federal planning efforts considered when preparing the Plan**

Name of Plan	Lead Organization	How do the goals of your Strategic Plan overlap with the goals of each plan?
Continuum of Care	Cambridge DHSP	Cambridge's CoC determines the areas of greatest need in serving the City's homeless, at-risk and other special populations.

**Table 3 – Other local / regional / federal planning efforts**

**Narrative (optional)**

The City maintains regular and on-going working relationships with state and regional government and planning agencies. These relationships inform the overall planning process for both the Consolidated Plan and each Annual Action Plan. An example of this intersection is the City's collaborative work with the Metropolitan Area Planning Council (MAPC) in expanding affordable housing in all inner-city communities. This

effort recognizes that the shortage of affordable housing is a regional concern that requires region-wide solutions. Through this effort, a sharing of best practices to encourage the creation of more affordable housing throughout the metro area will in time benefit all communities.

Additionally, the City's rehabilitation of low and moderate-income housing utilizes funding through MassHousing's 'Get the Lead Out' program, which is a partnership of the state's Department of Housing and Community Development (DHCD) and Department of Public Health (DPH). This collaborative effort has been employed by the City since the termination of its LeadSafe Division in 2010 due to funding cuts.

## **AP-12 Participation – 91.105, 91.200(c)**

### **1. Summary of citizen participation process/Efforts made to broaden citizen participation Summarize citizen participation process and how it impacted goal-setting**

Through various avenues, the City regularly interacts with the residents in order to ascertain their greatest needs. By far, the greatest challenge to low and moderate income residents in Cambridge is the high cost of housing, and the associated impact of a high housing cost burden. Through the input of residents, and through the input of our various partners, we recognize that the greatest need is affordable housing and programs that enable individuals and eligible micro-enterprises remain in Cambridge and to increase their financial security and viability.

The City held a Public Hearing to solicit input from residents and interested parties on March 22, 2018 at the Public Meeting Room in the City's Planning Office.

Additionally, a Draft version of the Plan was made available on March 30 for the public to review. The Draft version of the Plan was made available on-line on the City's website and hard copies were made available at the City's planning office and at the main branch of the Cambridge Public Library. Its availability was posted on the City's website, and in the Cambridge Chronicle.

**Citizen Participation Outreach**

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
1	Public Meeting	Non-targeted/broad community		A resident of East Cambridge expressed support for Affordable Housing and for efforts to Affirmatively Further Fair Housing as it relates to a legacy of racial and ethnic discrimination at a national level.		
2	Newspaper Ad	Non-targeted/broad community	The Newspaper Ad, which appeared on the 14th and 21st of March, announced to the public their ability to deliver comments to CDD by May 1, 2018.			

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
3	Internet Outreach	Non-targeted/broad community	The City's website announces the Public's opportunity to comment on perceived needs in person, by phone, by mail or by email.			<a href="http://www.cambridgema.gov/cdd">www.cambridgema.gov/cdd</a>

**Table 4 – Citizen Participation Outreach**

## Expected Resources

### AP-15 Expected Resources – 91.220(c)(1,2)

#### Introduction

Actual funding levels for the CDBG, HOME and ESG programs are determined annually by Congress. The City anticipates continuing its strong record of leveraging federal, state, local and other private funding sources in FY2019.

#### Anticipated Resources

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Remainder of ConPlan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
CDBG	public - federal	Acquisition Admin and Planning Economic Development Housing Public Improvements Public Services	2,671,379	681,912	859,195	4,212,486	0	



Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Remainder of ConPlan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
HOME	public - federal	Acquisition Homebuyer assistance Homeowner rehab Multifamily rental new construction Multifamily rental rehab New construction for ownership TBRA	665,070	0	0	665,070	0	
ESG	public - federal	Conversion and rehab for transitional housing Financial Assistance Overnight shelter Rapid re-housing (rental assistance) Rental Assistance Services Transitional housing	220,976	0	0	220,976	0	
Continuum of Care	public - federal	Rental Assistance Services Transitional housing Other	0	0	0	0	0	

Table 5 - Expected Resources – Priority Table

**Explain how federal funds will leverage those additional resources (private, state and local funds), including a description of how**

**matching requirements will be satisfied**

CDBG and HOME Anticipated Leveraged Funds:

Other Federal: \$216,082

State: \$32,485,375

Local/City: \$28,901,176

Non-Profit/Owner Equity: \$35,021,867

Private Foundations: \$2,519,932

Lending Institutions: \$32,930,000

ESG Matching Funds are anticipated to be \$3,738,700 through a combination of Federal, State, Local Non-Profit and Private sources.

HOME Match: Per the requirements of 24 CFR 92.301, the City will contribute matching funds of at least 25% for all relevant HOME expenditures. The sources of these matching funds will be a combination of local, state and private investment.

**If appropriate, describe publically owned land or property located within the jurisdiction that may be used to address the needs identified in the plan**

N/A

**Discussion**

## Annual Goals and Objectives

### AP-20 Annual Goals and Objectives

#### Goals Summary Information

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
1	Affordable Homeownership	2015	2019	Affordable Housing	NRS EAST NRS WEST City of Cambridge	Affordable Housing	CDBG: \$192,801	Homeowner Housing Added: 25 Household Housing Unit
2	Affordable Rental	2015	2019	Affordable Housing	NRS EAST NRS WEST City of Cambridge	Affordable Housing	CDBG: \$263,393 HOME: \$461,366	Rental units constructed: 115 Household Housing Unit
3	Preserve Housing Affordability	2015	2019	Affordable Housing	NRS EAST NRS WEST City of Cambridge	Affordable Housing	CDBG: \$446,960	Other: 150 Other
4	Stabilize Homeownership	2015	2019	Affordable Housing	NRS EAST NRS WEST	Affordable Housing	CDBG: \$837,847	Homeowner Housing Rehabilitated: 35 Household Housing Unit
5	Microenterprise Assistance	2015	2019	Non-Housing Community Development	NRS EAST NRS WEST	Economic Opportunities	CDBG: \$45,262	Businesses assisted: 50 Businesses Assisted

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
6	Best Retail Practices	2015	2019	Non-Housing Community Development	NRS EAST NRS WEST	Economic Opportunities	CDBG: \$54,762	Businesses assisted: 32 Businesses Assisted
7	Retail Interior Accessibility Program	2015	2019	Non-Housing Community Development	NRS EAST NRS WEST City of Cambridge	Economic Opportunities Suitable Living Environment	CDBG: \$63,262	Businesses assisted: 5 Businesses Assisted
8	Bio-Med Career Program	2015	2019	Non-Housing Community Development	NRS EAST NRS WEST	Quality Public Services	CDBG: \$112,262	Public service activities other than Low/Moderate Income Housing Benefit: 9 Persons Assisted
9	Mitigating Food Insecurity	2015	2019	Non-Homeless Special Needs	NRS EAST NRS WEST City of Cambridge	Quality Public Services	CDBG: \$54,060	Public service activities other than Low/Moderate Income Housing Benefit: 3915 Persons Assisted
10	Services for Seniors and Persons with Disabilities	2015	2019	Non-Homeless Special Needs	NRS EAST NRS WEST City of Cambridge	Quality Public Services	CDBG: \$40,280	Public service activities other than Low/Moderate Income Housing Benefit: 570 Persons Assisted
11	Legal & Supportive Services	2015	2019	Homeless	NRS EAST NRS WEST City of Cambridge	Quality Public Services	CDBG: \$62,740	Public service activities other than Low/Moderate Income Housing Benefit: 220 Persons Assisted
12	Youth & Infant Services	2015	2019	Non-Homeless Special Needs	NRS EAST NRS WEST City of Cambridge	Quality Public Services	CDBG: \$34,980	Public service activities other than Low/Moderate Income Housing Benefit: 262 Persons Assisted

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
13	Domestic Violence Prevention and Treatment	2015	2019	Non-Homeless Special Needs	NRS EAST NRS WEST City of Cambridge	Quality Public Services	CDBG: \$37,100	Public service activities other than Low/Moderate Income Housing Benefit: 70 Persons Assisted
14	Afterschool Employment & Life Skills Training	2015	2019	Non-Homeless Special Needs	NRS EAST NRS WEST City of Cambridge	Quality Public Services	CDBG: \$31,800	Public service activities other than Low/Moderate Income Housing Benefit: 317 Persons Assisted
15	Improve Access for Linguistic Minorities	2015	2019	Non-Homeless Special Needs	NRS EAST NRS WEST City of Cambridge	Quality Public Services	CDBG: \$103,745	Public service activities other than Low/Moderate Income Housing Benefit: 215 Persons Assisted
16	Streets & Sidewalks	2015	2019	Non-Housing Community Development	NRS EAST NRS WEST	Suitable Living Environment	CDBG: \$1	Other: 150 Other
17	ESG - Emergency Shelter Services	2015	2019	Homeless	NRS EAST NRS WEST City of Cambridge	Homeless Services	ESG: \$111,198	Homeless Person Overnight Shelter: 1000 Persons Assisted
18	ESG - Homeless Prevention & Rapid Re-Housing	2015	2019	Homeless	NRS EAST NRS WEST City of Cambridge	Homeless Services	ESG: \$71,820	Homelessness Prevention: 100 Persons Assisted
19	ESG - Street Outreach	2015	2019	Homeless	NRS EAST NRS WEST City of Cambridge	Homeless Services	ESG: \$21,385	Other: 750 Other

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
20	ESG - HMIS	2015	2019	Homeless	NRS EAST NRS WEST City of Cambridge	Homeless Services	ESG: \$1	Other: 1 Other
21	CDBG Administration	2015	2019	Administration	NRS EAST NRS WEST City of Cambridge	Affordable Housing Quality Public Services Economic Opportunities Suitable Living Environment	CDBG: \$490,934	Other: 1 Other
22	HOME Administration	2015	2019	HOME Administration	NRS EAST NRS WEST City of Cambridge	Affordable Housing	HOME: \$66,507	Other: 1 Other

**Table 6 – Goals Summary**

## Goal Descriptions

<b>1</b>	<b>Goal Name</b>	Affordable Homeownership
	<b>Goal Description</b>	City support for first-time homebuyer programs includes homebuyer education and counseling services, the Homebuyer Financial Assistance program, HOME and CDBG funding for downpayment and closing cost assistance, assistance with accessing low cost mortgages (for example, the OneMortgage Loan Program). The City also allocates substantial resources to the non-profit development of limited equity condominium units for first time buyers when sites for such projects are obtainable, and assists owners of deed restricted homeownership units in selling their homes to eligible new buyers and ensuring those homes are in good condition and affordable to buyers at appropriate income levels.
<b>2</b>	<b>Goal Name</b>	Affordable Rental
	<b>Goal Description</b>	The City of Cambridge supports the creation of new affordable rental opportunities throughout the city. New affordable rental housing opportunities may be created through: new construction, the acquisition and conversion of non-residential structures to affordable housing, the acquisition and conversion of market-rate rental housing to affordable housing, and through the City's Inclusionary Housing Program. Due to the high levels of public investment required for acquisition and development of new affordable units, non-profit ownership is a key part of this strategy as is the use of long-term deed restrictions to ensure affordability.
<b>3</b>	<b>Goal Name</b>	Preserve Housing Affordability
	<b>Goal Description</b>	The City supports the preservation of privately-owned affordable rental housing by both working directly with private owners and by helping non-profit organizations to preserve affordability through acquisition. Given Cambridge's desirability, buildings with expiring use restrictions are at high risk for market-rate conversion without the intervention by the City and other stakeholders to preserve this housing. The City remains committed to working with owners, tenants, and stakeholders to preserve affordability wherever possible, including providing City assistance to ensure long-term affordability.



4	<b>Goal Name</b>	Stabilize Homeownership
	<b>Goal Description</b>	. The Home Improvement Program (HIP) offers affordable loans and technical assistance to owner-occupants of one- to four unit properties, which encourages stability and reinvestment in the housing stock. The program also provides a resource for homeowners who may be at risk of foreclosure, and can assist homeowners with analyzing refinancing options and available resources to assist in stabilizing their housing costs.
5	<b>Goal Name</b>	Microenterprise Assistance
	<b>Goal Description</b>	The Economic Development Division works with the Center for Women & Enterprise, Cambridge Community Television (CCTV), Commonwealth of Massachusetts, and local organizations to provide business development programs and services to Cambridge residents, entrepreneurs, and businesses.
6	<b>Goal Name</b>	Best Retail Practices
	<b>Goal Description</b>	This program reaches out to Cambridge retailers and restaurant owners seeking to improve their establishments' interior design, marketing, advertising and operations. The goal of the program is to assist owners with technical and financial assistance to build a stronger customer base and boost sales. The program involved a two part program: part one, a free in-store consultation with a consultant specializing in marketing, interior design or retail/restaurant management; part two is a grant of up to \$1,999 to help fund recommended enhancements.
7	<b>Goal Name</b>	Retail Interior Accessibility Program
	<b>Goal Description</b>	The Interior Accessibility program provides financial assistance to Cambridge businesses interested in improving their interior accessibility in conformance with ADA and AAB standards, such as path of travel inside the business, counter or dining access, looping aides and accessible bathrooms. This new program will further assist our ground floor businesses in making certain their facilities meet the needs of all customers.

8	<b>Goal Name</b>	Bio-Med Career Program
	<b>Goal Description</b>	The Economic Development Division provides support to Just-A-Start, a nonprofit community development corporation, for its Cambridge Biomedical Careers Program. This eight month program is designed to enable local residents complete a Certificate in Biomedical Sciences to prepare them for entry level jobs at local biotechnology companies, universities, research institutions, clinical laboratories and hospitals.
9	<b>Goal Name</b>	Mitigating Food Insecurity
	<b>Goal Description</b>	Food pantry services for individuals and families facing food insecurity.
10	<b>Goal Name</b>	Services for Seniors and Persons with Disabilities
	<b>Goal Description</b>	Medical and nutritional transportation services for seniors and persons with disabilities.
11	<b>Goal Name</b>	Legal & Supportive Services
	<b>Goal Description</b>	To offer legal support and services to public and private housing tenants in eviction cases to support individuals facing chronic homelessness.
12	<b>Goal Name</b>	Youth & Infant Services
	<b>Goal Description</b>	Age appropriate services to disadvantaged and underserved youths and infants.
13	<b>Goal Name</b>	Domestic Violence Prevention and Treatment
	<b>Goal Description</b>	Support for domestic violence and abuse prevention and treatment for adults and youth survivors of domestic violence.
14	<b>Goal Name</b>	Afterschool Employment & Life Skills Training
	<b>Goal Description</b>	Afterschool and year-round employment programs, including life skills and academic support for youths and young adults.

15	<b>Goal Name</b>	Improve Access for Linguistic Minorities
	<b>Goal Description</b>	Support services to help linguistic minorities access mainstream resources and services.
16	<b>Goal Name</b>	Streets & Sidewalks
	<b>Goal Description</b>	
17	<b>Goal Name</b>	ESG - Emergency Shelter Services
	<b>Goal Description</b>	Operating and other costs of emergency overnight and drop-in shelters funded with the Emergency Solutions Grant.
18	<b>Goal Name</b>	ESG - Homeless Prevention & Rapid Re-Housing
	<b>Goal Description</b>	Homeless prevention and re-housing activities funded with the Emergency Solutions Grant.
19	<b>Goal Name</b>	ESG - Street Outreach
	<b>Goal Description</b>	Outreach to homeless and at-risk individuals, primarily youths.
20	<b>Goal Name</b>	ESG - HMIS
	<b>Goal Description</b>	Data management for ESG.
21	<b>Goal Name</b>	CDBG Administration
	<b>Goal Description</b>	Administration of CDBG funded programs.
22	<b>Goal Name</b>	HOME Administration
	<b>Goal Description</b>	Administration of HOME funded programs.



# Projects

## AP-35 Projects – 91.220(d)

### Introduction

All planned and potential projects to be funded with CDBG, HOME and ESG funds in FFY2018 / FY2019.

### Projects

#	Project Name
1	Affordable Homeownership
2	Affordable Rental
3	Preserve Housing Affordability
4	Stabilize Homeownership
5	Microenterprise Assistance
6	Best Retail Practices
7	Retail Interior Accessibility Program
8	Bio-Med Career Program
9	Mitigating Food Insecurity
10	Services for Seniors and Persons with Disabilities
11	Legal & Supportive Services
12	Youth & Infant Services
13	Domestic Violence Prevention & Treatment
14	Afterschool Employment & Life Skills Training
15	Improve Access for Linguistic Minorities
16	Streets & Sidewalks
17	HESG FFY2018 Cambridge
18	CDBG Admin
19	HOME Admin

**Table 7 - Project Information**

**Describe the reasons for allocation priorities and any obstacles to addressing underserved needs**

The high cost of housing remains the greatest challenge to low and moderate-income individuals and families in Cambridge, therefore programs that create, preserve and stabilize affordable rental and homeownership opportunities receive the greatest priority in the utilization of HUD funds. Additionally, providing opportunities to improve economic conditions for small businesses and individuals remains a top priority. Public Service expenditures are determined by the City's Continuum of Care through extensive and on-going consultation with various service providers.

**AP-38 Project Summary**  
**Project Summary Information**

1	<b>Project Name</b>	Affordable Homeownership
	<b>Target Area</b>	NRS EAST NRS WEST City of Cambridge
	<b>Goals Supported</b>	Affordable Homeownership
	<b>Needs Addressed</b>	Affordable Housing
	<b>Funding</b>	CDBG: \$570,692
	<b>Description</b>	Increase affordable homeownership for eligible Cambridge residents.
	<b>Target Date</b>	6/30/2019
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	During the fiscal year 2019, the City of Cambridge will work to assist 25 homebuyers in purchasing affordable homeownership units.
	<b>Location Description</b>	Activities will occur citywide depending on opportunity and availability.
<b>Planned Activities</b>	During the Fiscal Year 2019, Cambridge will work to assist homebuyers in purchasing affordable homeownership units. New buyers will be served by units created by new non-profit development of affordable units, creation of units required under the Inclusionary Zoning Ordinance, the Financial Assistance Program, and resale of affordable limited equity units to new homebuyers. The majority of first-time homebuyers assisted will have annual incomes between 50-80% of area median income. Although there is no restriction on assisting buyers with lower incomes, it is more difficult for those households to obtain mortgage financing. Further cuts to federal programs such as CDBG and HOME, which the City has used successfully to create affordable homeownership units, will make it more difficult to create new units affordable to low and moderate income households in this high-cost housing market. The fact that future cuts to federal programs are unknown in scope, greatly increases the difficulty that the City has in planning for and implementing projects that will create affordable homeownership units. The City will continue to offer assistance to middle-income homebuyers with non-federal funding.	
2	<b>Project Name</b>	Affordable Rental
	<b>Target Area</b>	NRS EAST NRS WEST City of Cambridge



	<b>Goals Supported</b>	Affordable Rental
	<b>Needs Addressed</b>	Affordable Housing
	<b>Funding</b>	CDBG: \$1,304,540 HOME: \$630,070
	<b>Description</b>	Create new affordable rental units in Cambridge.
	<b>Target Date</b>	6/1/2019
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	During fiscal year 2019 the City of Cambridge will work to create 115 new affordable rental units.
	<b>Location Description</b>	Activities will occur citywide as opportunities become available, including the Concord Highlands development on Concord Avenue.
	<b>Planned Activities</b>	<b>During fiscal year 2019 the City of Cambridge will work to create or manage new affordable rental units. New units will be created through development of new affordable units, and creation of units required under the Inclusionary Zoning Ordinance. Although the CDBG and HOME programs allow assistance to households with annual incomes up to 80% of area median income, a substantial proportion of rental units assisted will be rented to tenants with incomes at or below 60% of area median. The availability of additional rental assistance such as Housing Choice (Section 8) Vouchers will be essential in working toward this goal. With high acquisition, construction, and development costs, it is difficult to create new housing in this housing market and ensure that it be affordable to low and moderate-income households. The past reductions and potential future cuts to federal programs such as CDBG and HOME greatly increase this difficulty of creating new affordable housing. In FY2019, however, the City plans to invest CDBG and HOME funds in the Concord Highlands project, a proposed sustainability designed new construction development in the Cambridge Highlands neighborhood that will add 98 affordable units to the City's housing stock, with a family-friendly mix of 32 one-bedroom, 45 two-bedroom and 21 three-bedroom units.</b>
<b>3</b>	<b>Project Name</b>	Preserve Housing Affordability
	<b>Target Area</b>	NRS EAST NRS WEST City of Cambridge

	<b>Goals Supported</b>	Preserve Housing Affordability
	<b>Needs Addressed</b>	Affordable Housing
	<b>Funding</b>	CDBG: \$350,213
	<b>Description</b>	Preserve Expiring Use affordable rental Units throughout the city.
	<b>Target Date</b>	6/30/2019
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	During FY2019, the City will work to preserve the affordability and viability of 150 currently affordable rental units. Although the CDBG and HOME programs allow assistance to households with annual incomes up to 80% of area median income, a substantial proportion of rental units assisted will be rented to tenants with incomes at or below 60% of area median income.
	<b>Location Description</b>	Activities will occur citywide as opportunities become available.
	<b>Planned Activities</b>	<p>During the Fiscal Year 2019, the City will work to preserve the affordability and viability of affordable rental units. This goal will be accomplished through a combination of activities including non-profit acquisition of existing affordable units, revitalization of affordable housing in need of reinvestment, preservation of affordability of housing with expiring use restrictions, and rehab assistance for owners of multi-family properties. The City will also work to purchase existing rental housing that, while not subject to regulatory agreements, has historically been an affordable resource for lower-income families to ensure its continued affordability and expand the City's stock of restricted affordable rental housing.</p> <p>Although the CDBG and HOME programs allow assistance to households with annual incomes up to 80% of area median income, a substantial proportion of rental units assisted will be rented to tenants with incomes at or below 60% of area median income. Further cuts to federal programs such as CDBG and HOME will impact the City's ability to achieve its objectives. The availability of rental assistance will also be essential in working in achieving this goal.</p>
<b>4</b>	<b>Project Name</b>	Stabilize Homeownership
	<b>Target Area</b>	NRS EAST NRS WEST City of Cambridge
	<b>Goals Supported</b>	Affordable Homeownership Stabilize Homeownership

	<b>Needs Addressed</b>	Affordable Housing
	<b>Funding</b>	CDBG: \$812,145
	<b>Description</b>	Provide assistance to eligible homeowners to maintain their homes.
	<b>Target Date</b>	6/30/2019
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	During the fiscal year 2019, the City of Cambridge will work to preserve and stabilize occupancy for 35 units.
	<b>Location Description</b>	Activities will occur citywide as projects are identified.
	<b>Planned Activities</b>	During the Fiscal Year 2019, the City of Cambridge will work to preserve and stabilize occupancy through the rehabilitation of one to four family buildings. The incomes of households assisted will vary fairly equally across extremely low, low, and moderate income. Also, although this program does not fund tenants, it will help to preserve existing affordable rental units and in some cases create affordable rental units from units that were previously vacant. It must be noted that potential future cuts to CDBG Funding could significantly affect the scope of this program.
<b>5</b>	<b>Project Name</b>	Microenterprise Assistance
	<b>Target Area</b>	NRS EAST NRS WEST City of Cambridge
	<b>Goals Supported</b>	Microenterprise Assistance
	<b>Needs Addressed</b>	Economic Opportunities
	<b>Funding</b>	CDBG: \$45,265
	<b>Description</b>	Business development courses for eligible micro-enterprises and aspiring entrepreneurs.
	<b>Target Date</b>	6/30/2019
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	50 eligible residents will be assisted.

	<b>Location Description</b>	Typically, participants will come from the City's NRSA's, although in some cases a non-NRSA resident may participate, pending eligibility.
	<b>Planned Activities</b>	The Economic Development Division works with the Center for Women & Enterprise, Cambridge Community Television (CCTV), Commonwealth of Massachusetts, and local organizations to provide business development programs and services to Cambridge residents, entrepreneurs, and businesses.
6	<b>Project Name</b>	Best Retail Practices
	<b>Target Area</b>	NRS EAST NRS WEST
	<b>Goals Supported</b>	Best Retail Practices
	<b>Needs Addressed</b>	Economic Opportunities
	<b>Funding</b>	CDBG: \$54,762
	<b>Description</b>	Consultation services and business enhancement grants for local small businesses located in the City's NRSA's.
	<b>Target Date</b>	6/30/2019
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	32 businesses will receive in-store consultation, 14 will receive business enhancement grants.
	<b>Location Description</b>	Businesses assisted are located in the City's 2 NRSA's.
	<b>Planned Activities</b>	This program reaches out to Cambridge retailers and restaurant owners seeking to improve their establishments' interior design, marketing, advertising and operations. The goal of the program is to assist owners with technical and financial assistance to build a stronger customer base and boost sales. The program involved a two part program: part one, a free in-store consultation with a consultant specializing in marketing, interior design or retail/restaurant management; part two is a grant of up to \$1,999 to help fund recommended enhancements.
7	<b>Project Name</b>	Retail Interior Accessibility Program
	<b>Target Area</b>	NRS EAST NRS WEST City of Cambridge
	<b>Goals Supported</b>	Retail Interior Accessibility Program

	<b>Needs Addressed</b>	Suitable Living Environment
	<b>Funding</b>	CDBG: \$63,262
	<b>Description</b>	Assistance to businesses to remove ADA defined architectural barriers.
	<b>Target Date</b>	6/30/2019
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	5 businesses will be assisted.
	<b>Location Description</b>	Citywide.
	<b>Planned Activities</b>	The Interior Accessibility program provides financial assistance to Cambridge businesses interested in improving their interior accessibility in conformance with ADA and AAB standards, such as path of travel inside the business, counter or dining access, looping aides and accessible bathrooms. This program will further assist our ground floor businesses in making certain their facilities meet the needs of all customers.
<b>8</b>	<b>Project Name</b>	Bio-Med Career Program
	<b>Target Area</b>	NRS EAST NRS WEST
	<b>Goals Supported</b>	Bio-Med Career Program
	<b>Needs Addressed</b>	Quality Public Services
	<b>Funding</b>	CDBG: \$112,262
	<b>Description</b>	Collaboration with Bunker Hill Community College, Just-A-Start Corp. and local bio-med industry to provide training, certification and job placement to residents of the City's NRSA's.
	<b>Target Date</b>	6/30/2019
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	9 NRSA residents will be enrolled into the program in FY2019.
	<b>Location Description</b>	Participants are from the City's 2 NRSA's.

	<b>Planned Activities</b>	<p>The Economic Development Division provides support to Just-A-Start, a nonprofit community development corporation, for its Cambridge Biomedical Careers Program. This eight month program is designed to enable local residents complete a Certificate in Biomedical Sciences to prepare them for entry level jobs at local biotechnology companies, universities, research institutions, clinical laboratories and hospitals.</p> <p>Working in collaboration with a number of state and local agencies, this Just-A-Start program provides Cambridge residents with an academic foundation in the biomedical science. The program includes a comprehensive laboratory skills course, as well as career counseling and job placement assistance. After the course, participants of the program come out with nineteen (19) college credits from Bunker Hill Community College. The program prepares participants for a variety of jobs within the Cambridge biomedical community, including laboratory technician/assistant, quality control technician, biotechnology manufacturing assistant, and animal care technician.</p>
9	<b>Project Name</b>	Mitigating Food Insecurity
	<b>Target Area</b>	NRS EAST NRS WEST City of Cambridge
	<b>Goals Supported</b>	Mitigating Food Insecurity
	<b>Needs Addressed</b>	Quality Public Services
	<b>Funding</b>	CDBG: \$54,060
	<b>Description</b>	To support services providing emergency food to families and individuals facing food insecurity.
	<b>Target Date</b>	5/1/2018
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	With continuing funding from HUD in FY2019, the City of Cambridge anticipates providing services to approximately 3,915 low and low-moderate income individuals and families experiencing food insecurity.
	<b>Location Description</b>	Citywide.

	<b>Planned Activities</b>	<p>Through a combination of Community Development Block Grants and Property Taxes, DHSP anticipates contracting with the following agencies to provide services to individuals and families experiencing food insecurity:</p> <ul style="list-style-type: none"> <li>• The Margaret Fuller Neighborhood House and the East End House will continue to enhance the quality of lives of residents in The Port and East Cambridge by providing essential emergency food; and</li> <li>• Food For Free will continue to rescue and deliver approximately 624,000 pounds of fresh produce, rescued foods, and canned goods to 66 Cambridge food assistance programs such as food pantries, meal programs, youth programs, and shelters</li> </ul>
<b>10</b>	<b>Project Name</b>	Services for Seniors and Persons with Disabilities
	<b>Target Area</b>	NRS EAST NRS WEST City of Cambridge
	<b>Goals Supported</b>	Services for Seniors and Persons with Disabilities
	<b>Needs Addressed</b>	Quality Public Services
	<b>Funding</b>	CDBG: \$40,280
	<b>Description</b>	With continuing funding from HUD in FY2019, the City of Cambridge plans to provide supportive services to approximately 520 elders and individuals with disabilities through a variety of public service grants.
	<b>Target Date</b>	5/1/2018
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	With continuing funding from HUD in FY2019, the City of Cambridge plans to provide supportive services to approximately 520 elders and individuals with disabilities through a variety of public service grants.
<b>Location Description</b>	Citywide	

	<b>Planned Activities</b>	<p>Through a combination of Community Development Block Grants and property taxes, the City anticipates the following agencies will be contracted to provide services targeting the elderly and individuals with disabilities:</p> <ul style="list-style-type: none"> <li>• SCM Community Transportation will continue to provide medical transportation and nutritional shopping trips to seniors and persons with disabilities while promoting access to essential community services;</li> <li>• Food For Free will provide monthly home deliveries of at least 40 pounds of food to low-income, housebound, elderly and/or disabled Cambridge residents; and</li> <li>• The Council on Aging's Grandet en Aksyon (Elders in Action) program will provide weekly support groups for low-income Haitian Elders residing in Cambridge, through which they will gain access to meals, medical information and medical screening, ESL Literacy skills, and recreational activities, resulting in a decrease in social isolation, improved access to health information and other essential services, and an increase in literacy skills and confidence</li> </ul>
11	<b>Project Name</b>	Legal & Supportive Services
	<b>Target Area</b>	NRS EAST NRS WEST City of Cambridge
	<b>Goals Supported</b>	Legal & Supportive Services
	<b>Needs Addressed</b>	Quality Public Services
	<b>Funding</b>	CDBG: \$62,740
	<b>Description</b>	To offer legal support and services to public & private housing tenants in eviction cases; to support individuals experiencing homelessness, or at risk of becoming homeless.
	<b>Target Date</b>	5/1/2018
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	During FY2019, the City of Cambridge anticipates providing vital legal services to approximately 60 low-moderate income individuals and families at risk of becoming homeless; securing shelter for 160 low-income residents who are homeless or at risk of homelessness; and providing emergency services to approximately 950 individuals experiencing chronic homelessness.
	<b>Location Description</b>	Citywide.



	<b>Planned Activities</b>	<p>Through a combination of the Community Development Block Grant and property taxes, DHSP anticipates the following agencies will be contracted to provide services targeting residents experiencing homelessness or at risk of becoming homeless:</p> <ul style="list-style-type: none"> <li>• The Community Legal Services &amp; Counseling Center (CLSACC) will provide legal counsel and representation to public/private housing tenants facing eviction;</li> <li>• CLSACC will provide representation of public and subsidized housing tenants and applicants for subsidized housing at administrative appeals;</li> <li>• CLSACC will conduct community outreach and consultation to community organizations and advocates on landlord/tenant housing law issues;</li> <li>• CLSACC will engage in recruitment, training, and ongoing supervision of volunteer attorneys on landlord/tenant law, trial/administrative practice, and public/subsidized housing issues;</li> <li>• The Multi-Service Center’s Homeless Services program will secure shelter for Cambridge residents who are homeless or at risk of homelessness through the provision of a wide range of services that primarily includes: assessment and case management, information and referral, and counseling and support services; and</li> <li>• CASPAR’s Emergency Services Center and Shelter will continue to work with chronically homeless adults with history of mental health and alcohol and substance abuse; Provide ongoing case management, medical and mental health care at an on-site clinic and adjust treatment plans as needed to individuals experiencing chronic homelessness, alcohol and substance abuse; Identify and support participants ready to transition into a more stable sober environment, such as independent living housing, halfway housing, and/or sober shelters, and employment</li> </ul>
<b>12</b>	<b>Project Name</b>	Youth & Infant Services
	<b>Target Area</b>	NRS EAST NRS WEST City of Cambridge
	<b>Goals Supported</b>	Youth & Infant Services
	<b>Needs Addressed</b>	Quality Public Services

	<b>Funding</b>	CDBG: \$34,980
	<b>Description</b>	To offer age-appropriate services to disadvantaged and underserved youths and infants.
	<b>Target Date</b>	5/1/2018
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	With continuing funding from HUD in FY2019, the City of Cambridge plans to provide supportive services to approximately 279 low and low-moderate income youths and infants through a variety of public service grants.
	<b>Location Description</b>	Citywide
	<b>Planned Activities</b>	<p>Through a combination of Community Development Block Grants and property taxes, DHSP anticipates contracting with the following agencies to provide services targeting low and low-moderate income youths and their families:</p> <ul style="list-style-type: none"> <li>• The Cambridge Camping Association will run a summer camp program and transportation for youth with emotional/behavioral special needs, while also providing individual counseling, and information and referral to other supportive services; and</li> <li>• The Guidance Center will continue to provide bilingual/bicultural early intervention services to young families with infants: Outreach and support to assist linguistic minority families with infants in accessing early intervention services; Comprehensive developmental assessment and specialized therapeutic intervention services provided largely by staff who speak the native language of the family; Case management and individual family service planning and weekly home visits; Access to parent-child groups at community sites and transportation services; And ongoing hiring, training, and supervision of bilingual/bicultural Early Intervention Specialists</li> </ul>
<b>13</b>	<b>Project Name</b>	Domestic Violence Prevention & Treatment
	<b>Target Area</b>	NRS EAST NRS WEST City of Cambridge
	<b>Goals Supported</b>	Domestic Violence Prevention and Treatment
	<b>Needs Addressed</b>	Quality Public Services

	<b>Funding</b>	CDBG: \$37,100
	<b>Description</b>	To support domestic violence and abuse prevention and treatment for adults and youth survivors of domestic violence.
	<b>Target Date</b>	5/1/2018
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	With continuing funding from HUD in FY2019, the City of Cambridge anticipates providing domestic violence-related services to approximately 52 low-moderate income adults and children through a variety of public service grants.
	<b>Location Description</b>	Citywide
	<b>Planned Activities</b>	<p>Through a combination of Community Development Block Grants and property taxes, DHSP anticipates contracting with Greater Boston Legal Services/Cambridge &amp; Somerville Legal Services, and Community Legal Services &amp; Counseling Center to provide the following services to survivors of domestic violence:</p> <ul style="list-style-type: none"> <li>• Legal counsel and representation in court in cases involving divorce, restraining orders, child support, child custody, paternity, and visitation rights;</li> <li>• Individual and group counseling to address psychological symptoms associated with domestic violence, such as depression/anxiety/stress;</li> <li>• Ongoing recruitment, training, and supervision of volunteer attorneys and mental health practitioners to work with survivors of domestic violence; and</li> <li>• Working on citywide collaborative strategies aimed at making Cambridge a Domestic Violence-Free Zone</li> </ul>
<b>14</b>	<b>Project Name</b>	Afterschool Employment & Life Skills Training
	<b>Target Area</b>	NRS EAST NRS WEST City of Cambridge
	<b>Goals Supported</b>	Afterschool Employment & Life Skills Training
	<b>Needs Addressed</b>	Quality Public Services
	<b>Funding</b>	CDBG: \$31,800

<b>Description</b>	To provide after-school and year-round employment programs including life skills and academic support to youths and young adults.
<b>Target Date</b>	5/1/2018
<b>Estimate the number and type of families that will benefit from the proposed activities</b>	With continuing funding from HUD in FY2019, DHSP anticipates providing essential employment programs to approximately 317 low-moderate income Cambridge youth and young adults through a variety of public service grants.
<b>Location Description</b>	Citywide

	<b>Planned Activities</b>	<p>Through a combination of Community Development Block Grants and property taxes, DHSP anticipates contracting with the following agencies to provide employment and life skills services to low-moderate income youth and young adults:</p> <ul style="list-style-type: none"> <li>• The Cambridge Housing Authority will continue to provide an after-school life skills program, with emphasis on SAT preparation, college readiness, and employment coaching for youth residing in public housing developments; Provide academic support, high school equivalency/diploma and summer literacy camp; Provide after-school classroom-based instruction in job readiness and life skills; Arrange field trips to colleges and universities, provide assistance with college applications and financial aid applications, provide mentorship during college experience;</li> <li>• The Just-A-Start Corporation will continue to offer job development and employment programs to disadvantaged high school students and out-of-school youth; Conduct outreach to the community and to the local private industry to support employment services to youth in Cambridge; Provide career awareness, job development, job search training, job placements in private/public sectors, job performance monitoring, and on-the-job-mentorship; and</li> <li>• The Young People’s Project will provide training in science, technology, engineering, and math literacy, and meaningful employment opportunities that enrich high school teens’ lives while encouraging them to pursue higher education and become involved in their communities; Provide science, technology, engineering and math literacy worker training to high school youths, and present math literacy workshops to elementary students and families at various community centers</li> </ul>
15	<b>Project Name</b>	Improve Access for Linguistic Minorities
	<b>Target Area</b>	NRS EAST NRS WEST City of Cambridge
	<b>Goals Supported</b>	Improve Access for Linguistic Minorities
	<b>Needs Addressed</b>	Quality Public Services
	<b>Funding</b>	CDBG: \$103,745

	<b>Description</b>	To support services helping linguistic minorities access mainstream services and resources.
	<b>Target Date</b>	5/1/2018
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	With continuing funding from HUD in FY2019, the City of Cambridge anticipates providing services to approximately 215 low and low-moderate income residents whose primary language is not English through a variety of public service grants.
	<b>Location Description</b>	Citywide
	<b>Planned Activities</b>	<p>Through a combination of Community Development Block Grants and property taxes, DHSP anticipates providing and contracting with local non-profit community organizations to provide services to approximately 215 low and low-moderate income residents whose primary language is not English through a variety of public service grants, which include the following:</p> <ul style="list-style-type: none"> <li>• Cambridge residents who are immigrants will continue to access mainstream community resources with the support of the following community based agencies: Massachusetts Alliance of Portuguese Speakers and the Ethiopian Community Mutual Assistance Association;</li> <li>• The Multi-Service Center’s Haitian Services Program will assist Haitian Creole-speaking Cambridge residents and other linguistic minorities with low and low-moderate income gain access to a variety of essential services and resources within the community;</li> <li>• Information and referral, crisis intervention/prevention, interpretation/translation, counseling and other support services to immigrant individuals and families, including Portuguese-speaking, Haitian Creole-speaking, and Amharic-speaking populations and promote access to community services</li> </ul>
<b>16</b>	<b>Project Name</b>	Streets & Sidewalks
	<b>Target Area</b>	NRS EAST NRS WEST
	<b>Goals Supported</b>	Streets & Sidewalks
	<b>Needs Addressed</b>	Suitable Living Environment
	<b>Funding</b>	:

	<b>Description</b>	Street and sidewalk in enhancements in eligible service areas.
	<b>Target Date</b>	5/2/2018
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	N/A
	<b>Location Description</b>	Potential projects would occur in areas with a predominately low/moderate income service area.
	<b>Planned Activities</b>	No specific activities planned at this time.
<b>17</b>	<b>Project Name</b>	HESG FFY2018 Cambridge
	<b>Target Area</b>	NRS EAST NRS WEST City of Cambridge
	<b>Goals Supported</b>	ESG - Emergency Shelter Services ESG - Homeless Prevention & Rapid Re-Housing ESG - Street Outreach ESG - HMIS
	<b>Needs Addressed</b>	Homeless Services
	<b>Funding</b>	ESG: \$220,976
	<b>Description</b>	Emergency Solutions Grant funded programs
	<b>Target Date</b>	5/2/2018
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	ESG funded programs serve approximately 5,000 individuals per year.
	<b>Location Description</b>	Citywide.

	<b>Planned Activities</b>	Emergency Solutions Grant (ESG) funded programs include Emergency Shelter Services. Homeless Prevention and Rapid Rehousing programs, Street Outreach, HMIS data management and Administrative costs for DHSP staff.  Rapid Re-Housing & Prevention: \$71,820 (32.5%)  Emergency Shelter: \$115,539 (52.3%)  Street Outreach: \$17,044 (7.7%)  Admin: \$16,573 (7.5%)
18	<b>Project Name</b>	CDBG Admin
	<b>Target Area</b>	NRS EAST NRS WEST City of Cambridge
	<b>Goals Supported</b>	CDBG Administration
	<b>Needs Addressed</b>	Affordable Housing Quality Public Services Economic Opportunities Suitable Living Environment
	<b>Funding</b>	CDBG: \$534,276
	<b>Description</b>	Administration of the CDBG program.
	<b>Target Date</b>	5/2/2018
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	N/A
	<b>Location Description</b>	N/A
<b>Planned Activities</b>	Administration of CDBG program by CDD staff.	
19	<b>Project Name</b>	HOME Admin
	<b>Target Area</b>	NRS EAST NRS WEST City of Cambridge
	<b>Goals Supported</b>	HOME Administration
	<b>Needs Addressed</b>	Affordable Housing



<b>Funding</b>	HOME: \$35,000
<b>Description</b>	Administration of the HOME program.
<b>Target Date</b>	5/2/2018
<b>Estimate the number and type of families that will benefit from the proposed activities</b>	N/A
<b>Location Description</b>	N/A
<b>Planned Activities</b>	Administration of the HOME program by CDD staff.

## **AP-50 Geographic Distribution – 91.220(f)**

### **Description of the geographic areas of the entitlement (including areas of low-income and minority concentration) where assistance will be directed**

Cambridge intends to target resources that benefit existing residents in the CDBG-eligible service areas where the highest concentration of low and moderate-income households reside. For affordable rental and homeownership projects and public services programs, we will support projects in all parts of the City. Cambridge supports the even distribution of CDBG, HOME and ESG funded activities throughout the neighborhoods of the City that demonstrate need and where opportunities to increase the affordable housing stock exist.

### **Geographic Distribution**

<b>Target Area</b>	<b>Percentage of Funds</b>
NRS EAST	50
NRS WEST	30
City of Cambridge	20

**Table 8 - Geographic Distribution**

### **Rationale for the priorities for allocating investments geographically**

Cambridge is a small, densely populated city. While certain concentrations of low and moderate income residents do exist, as well as concentrations of upper income residents, there is a great deal of overlap and, as Cambridge continues to experience record high real-estate demand, an ever increasing component of market-rate development. In such a competitive market, the City and its partners consider projects on a citywide basis.

Additionally, the City has 2 HUD approved Neighborhood Revitalization Strategy Areas (NRSA) where the CDBG funds for Economic Development and Housing Rehabilitation are generally focused. These NRSA represent the largest concentrations of low income residents in the City, and include the vast majority of Cambridge Housing Authority housing and City sponsored affordable housing.

### **Discussion**

## Affordable Housing

### AP-55 Affordable Housing – 91.220(g)

#### Introduction

One Year Goals for the Number of Households to be Supported	
Homeless	0
Non-Homeless	325
Special-Needs	0
Total	325

Table 9 - One Year Goals for Affordable Housing by Support Requirement

One Year Goals for the Number of Households Supported Through	
Rental Assistance	0
The Production of New Units	140
Rehab of Existing Units	35
Acquisition of Existing Units	150
Total	325

Table 10 - One Year Goals for Affordable Housing by Support Type

#### Discussion

## **AP-60 Public Housing – 91.220(h)**

### **Introduction**

CHA's mission is to develop and manage safe, good quality, affordable housing for low-income individuals and families in a manner which promotes citizenship, community, and self-reliance.

This year marks year 3 in our Rental Assistance Demonstration (RAD) transition, and one step closer to transitioning to a project-based assistance portfolio and away from a public housing platform that is perpetually underfunded and increasingly unsustainable as our housing stock ages.

### **Actions planned during the next year to address the needs to public housing**

RAD relocation efforts will continue in strength and will rely on the use of vacant units portfolio-wide to house affected residents while renovations continue. This relocation process and recycling of vacant units in our housing stock has been successful in prior years. We anticipate that relocation efforts will continue through this year and next. CHA continues to utilize multiple approaches to provide the best housing solutions for residents and has a strong working relationship with residents requiring location. Many residents have been highly flexible and willing to live in units that may not be an exact trade from their permanent residence. The agency is committed to performing these tasks at the highest level and has a dedicated team of three (3) full-time employees for this process.

Our process with RAD brought to light the gap between RAD's funding structure and the level of physical needs in some of our buildings. This gap has led us to pursue Section 18 Disposition applications for five (5) buildings that were originally slated in our RAD Phase 2 application. This fiscal year we will actively pursue private activity bonds from the Commonwealth of MA; the financial viability of the Section 18 Disposition sites hinge on securing these bonds. Furthermore, we will be looking into rehabilitating CHA's state public housing stock (New Construction program) through HUD's Mark-up to Market program. If this pathway is successful, CHA will be fully exiting out of public housing (with the exception of several buildings under Chapter 689 (special needs housing) of the Commonwealth of MA Housing Operating Subsidy Program).

### **Actions to encourage public housing residents to become more involved in management and participate in homeownership**

In the past year, CHA has engaged graduate student interns to research a homeownership program that would meet the needs of our higher-earning households (those that exceed 80% of AMI) and help them reach their housing goals as well as understand any barriers they face in the process. The first phase of the research involved both qualitative and quantitative research on CHA's higher earning households to better understand their financial goals and housing needs. The second phase of the research has involved a cost analysis of what CHA higher earning households would need to achieve homeownership in Cambridge and outside of Cambridge. This year, we would like design and possibly implement a CHA

homeownership program for households with incomes that exceed Cambridge's inclusionary housing income threshold.

**If the PHA is designated as troubled, describe the manner in which financial assistance will be provided or other assistance**

N/A

**Discussion**

Please see CHA's Annual Plan 2018 approved by HUD on January 16, 2018 for more information.

<http://www.cambridge-housing.org/>

## **AP-65 Homeless and Other Special Needs Activities – 91.220(i)**

### **Introduction**

The Homeless Services Continuum of Care (CoC) includes a variety of programs and services designed to reach out to, assess, encourage, and support persons experiencing homelessness: (a) Coordinated Entry system; (b) street outreach targeting unsheltered persons; (c) low-threshold drop-in centers; (d) mobile and shelter based healthcare services; and (e) web-based and printed resource guides.

### **Describe the jurisdictions one-year goals and actions for reducing and ending homelessness including**

#### **Reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs**

a) The City's homeless services coordinated entry system, Cambridge Coordinated Access Network (C-CAN), standardizes the way households experiencing homelessness are assessed for, prioritized, and referred to the housing and services they need. The C-CAN system launched in January 2017 and provides assessments through a variety of scheduled and mobile access points to help quickly connect households to resources needed to attain housing stability. C-CAN outreach workers make special efforts to reach and assess unsheltered chronically homeless individuals where they stay, and offer outreach and complete assessments for all subpopulations including veterans, youth, and households with children.

b) Street outreach targeting unsheltered persons is provided primarily by CASPAR's First Step Street Outreach project and Eliot's First Step Mental Health outreach, and the Multi-disciplinary Outreach Team (MDOT), which includes Healthcare for the Homeless, Professional EMS, Cambridge Police Department, CASPAR, MA Department of Mental Health, PATH Team members, and other service providers. These projects provide dedicated street outreach focused on identifying and engaging with unsheltered persons, assessing need for services, encouraging acceptance of services, and assisting in accessing mainstream benefits and supportive services. Additionally, the Cambridge Police Department deploys two dedicated Homeless Outreach Officers in recognition of the benefits of a multi-pronged approach to addressing street homelessness. Several other providers offer street outreach services, including the student-run Harvard Square Homeless Shelter and On the Rise (a Safe Haven for women experiencing homelessness).

c) Low-threshold drop-in centers reach out to and engage men, women, and young adults, to link them to more substantial housing and service resources. On the Rise (females) and Youth on Fire (young adults) operate very low threshold drop-in programs that target unsheltered persons, offer clinical and case management services, and access to basic needs. CASPAR's Emergency Services Center and the Salvation Army's Emergency Shelter also provide drop-in services for persons experiencing homelessness. Additionally, Cambridge's Multi-Service Center addresses the needs of homeless and

near-homeless individuals and families by providing assessment of service needs, financial assistance (ESG and other local funds), planning and coordination of efforts for persons who are living on the street, in emergency shelters or at risk of losing their housing.

d) Mobile and shelter-based healthcare services are provided by the Cambridge Healthcare for the Homeless program at three ESG-funded shelters, and by the Bridge Over Troubled Waters mobile medical van, which targets unsheltered homeless youth five nights a week in Harvard Square. The Substance Abuse and Mental Health Administration Projects for Assistance in Transition from Homelessness (PATH) Team provides services for people with serious mental illness experiencing homelessness in Cambridge. Additionally, the Cambridge/Somerville Emergency Services Program provides a comprehensive system of mobile crisis evaluation and treatment services to persons in need of immediate intervention for mental health and substance use concerns.

e) The CoC maintains a web-based and printed Resource Guide for Persons Homeless in Cambridge, which is a comprehensive guide to the housing and services available in the community. The Cambridge Women's Commission has developed a guide for women experiencing homelessness, Cambridge and Somerville Healthcare for the Homeless has developed a guide for individuals living in unsheltered situations, and Bridge Over Troubled Waters has developed a pocket-resource guide targeted toward homeless youth living primarily on the street.

### **Addressing the emergency shelter and transitional housing needs of homeless persons**

A network of five shelters for individual adults, one shelter for young adults aged 18-24, two family shelters, and one shelter for domestic violence victims provide emergency shelter for homeless persons in Cambridge. ESG grants provide approximately \$117,000 in support of shelter operations, including support for St. Patrick's Shelter, located just across the border in Somerville, which shelters most homeless women who receive services in Cambridge. Additionally, the City opened a seasonal Winter Warming Center in 2018, which provides low-threshold overnight services for persons who would otherwise stay outdoors.

State-originated grant funding managed by the Massachusetts Housing and Shelter Alliance (MHSA) helps support a 22-unit men's transitional housing program at the YMCA (operated by the City's Multi-Service Center). The Salvation Army operates a 36 bed transitional program for men, and Heading Home, in partnership with the Cambridge Housing Authority, operates a transitional housing program for homeless families. Additionally, Transition House provides a transitional housing program that supports individuals and families fleeing domestic violence.

**Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals**

## **and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again**

The Cambridge CoC helps households transition quickly to permanent housing through provision of housing and service programs including primarily: (a) Coordinated Entry, (b) Permanent Supportive Housing and (c) Rapid Rehousing.

a) Coordinated Entry: The City's homeless services coordinated entry system, Cambridge Coordinated Access Network (C-CAN), standardizes the way households experiencing homelessness are assessed for, prioritized, and referred to the housing and services they need. The C-CAN system provides assessments through a variety of scheduled and mobile access points to help quickly connect households to resources needed to attain housing stability. C-CAN outreach workers make special efforts to reach and assess chronically homeless individuals where they stay, and offer outreach and complete assessments for all subpopulations including veterans, youth, and households with children. C-CAN housing navigation staff help households transition to permanent housing through provision of housing search, assistance with eligibility documentation, and other relevant supports.

b) Permanent Supportive Housing: Provision of Permanent Supportive Housing (PSH), which is housing accompanied with supportive services, is a crucial strategy employed by the City to help formerly homeless households transition quickly to, and maintain, stable housing. According to the 2017 Housing Inventory Count, Cambridge has 422 total year round PSH beds, which includes 49 family beds, 146 beds dedicated for chronically homeless persons, 10 beds dedicated for homeless youth, and 155 beds for veterans and their families (HUD-VASH). PSH projects funded by the Cambridge CoC follow the principles of Housing First, which focus on removing barriers to accessing and maintaining housing.

c) Rapid Rehousing: The CoC utilizes a portion of the City's ESG award for rapid re-housing (RRH) services, which are a critical component to the CoC's strategy to helping people experiencing homelessness transition to stable housing. The RRH funds are dedicated to rental assistance for persons moving from shelter to housing, and for stabilization case management services, which are based out of the Multi-Service Center. The CoC has a new CoC grant-funded RRH project that began operating in late 2016 to help expand capacity in the City to quickly move people from shelter into stable housing. Additionally, the New England Center and Home for Veterans (NECHV) and Volunteers of America offer RRH services to veterans and their families through the Supportive Services for Veteran Families (SSVF) program funded by the federal Department of Veterans Affairs.

In addition to the homeless dedicated projects listed above, the City works to facilitate access to mainstream affordable housing units through partnerships with the Cambridge Housing Authority and through work with the City's Inclusionary Housing Program.

The CoC's current strategy for reducing returns to homelessness focuses on case management and stabilization services. Specifically, case managers working with formerly homeless clients focus on



tenancy skill development, money management, assistance with applying for, obtaining and maintaining all mainstream benefits, and referrals to clinical services, medical care and employment services such as career counseling, training programs and job search assistance. These case management efforts, combined with the CoC's homelessness prevention services funded through ESG and City dollars, are the key steps the CoC takes to reduce returns to homelessness.

**Helping low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families and those who are: being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions); or, receiving assistance from public or private agencies that address housing, health, social services, employment, education, or youth needs.**

Continue prevention services (e.g., prevention-focused case management; free legal assistance, advocacy, and mediation support to prevent eviction; and targeted financial assistance to address arrearages and prevent eviction or to support transition to alternate, more affordable housing). The City of Cambridge contributes municipal tax dollars towards addressing and preventing homelessness at its Multi-Service Center. A \$130,000 City contract with Cambridge and Somerville Legal Services (supplementing State IOLTA funding for legal services), the full amount of a \$20,000 CDBG grant for eviction prevention services to the Community Legal Services and Counseling Center, and about half of CDBG funding for Multi-Service Center staff time are all devoted to prevention.

Maintain and enhance access to employment services (e.g., free assistance at the Cambridge Employment Program), to prevent the impoverishment that leads to homelessness. Most notably, the City -- with funding support from the Cambridge Housing Authority -- supports the Cambridge Employment Program (CEP) and a transitional employment program (Cambridge Works).

The State of Massachusetts has certified to HUD its commitment to prevent homelessness-causing discharges from its systems of care, including programs operated or funded by the Departments of Mental Health, Developmental Services, Public Health (substance abuse programs), Corrections, Youth Services (juvenile corrections), Children and Families, and Medical Assistance (nursing homes and rehab hospitals). Cambridge CoC members attend meetings convened by the Balance of State CoC where information is shared about discharge planning activities, including updates from the aforementioned state agencies.

The MSC offers a range of prevention-related assistance, including on-site case management, referral for free legal assistance or free/low cost mediation services to help prevent eviction, free access to a phone, and help accessing special funds which can pay rent arrearages to prevent eviction, or help cover the up-front cost of moving (e.g., first / last / security, moving fees) to a new apartment. MSC staff utilize City ESG prevention funds, a municipal Rental Assistance fund, the Cambridge Housing Assistance Fund, the Cambridge Fund for Housing the Homeless, and other smaller pots of funding. Access is by

self-referral or by referral from a multitude of non-profit partners, churches, food pantries, City Hall, Court-based landlord/tenant mediation programs, or one of the following: The Cambridge School Department's Family Resource Center, The Cambridge Department of Veterans' Services; The Council on Aging refers at-risk elders and the City's Commission for Persons with Disabilities.

## **Discussion**

## **AP-75 Barriers to affordable housing – 91.220(j)**

### **Introduction:**

**Actions it planned to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment**

The City continues to look at ways in which zoning may be modified to support the creation of more affordable housing. A three-year master planning process is currently underway and is scheduled to be completed during FY2019 (fall of 2018). This process will include a comprehensive look at proposals to alter zoning for affordable housing, including relaxed parking requirements and additional height and density allowances.

### **Discussion:**

## **AP-85 Other Actions – 91.220(k)**

### **Introduction:**

#### **Actions planned to address obstacles to meeting underserved needs**

The primary obstacle to meeting the underserved needs in the City of Cambridge is a lack of available funding to the City and to the various non-profit agencies the City partners with in serving the low and moderate-income residents of Cambridge and the high-cost of living and owning a business that faces Cambridge residents. Despite recent increases, the general contraction of entitlement grants and other resources over time combined with the ever-increasing cost of delivering services and completing projects results in a widening spread of cost and available funds. Mirroring this trend is the increasing difficulty in leveraging funds through state and private resources, also decreasing or stagnant in recent years. Cambridge is fortunate in regards to its robust tax-base, but despite this local trend the overall availability of funds from both federal, state and other private resources continues to decline as inflation, and therefore costs, rise.

In FFY2018 / FY2019 the City will continue its efforts to seek additional grants and funding sources as the cost of living outpaces the available resources to mitigate its impact.

#### **Actions planned to foster and maintain affordable housing**

The City has a deep commitment to creating, preserving and maintaining affordable housing for individuals and families, as well as for homeowners and renters. The four main affordable housing initiatives funded with CDBG and HOME funds focus on new affordable homeownership, new affordable rental, preserving the affordability of expiring use units and stabilizing owner-occupied 1 to 3 unit buildings through rehabilitation grants. These programs are described in-depth in the Goals section of this document.

#### **Actions planned to reduce lead-based paint hazards**

FY2010 marked the end of Cambridge's LeadSafe Division at the Community Development Department. The Division was previously funded through HUD's Healthy Homes and Lead Hazard Control NOFA, and as their grant application was denied in 2009 the City determined that phasing out LeadSafe as a Community Department Division was necessary.

De-leading efforts continue, however, through the ***MassHousing Get the Lead Out Program***. As part of the standard rehabilitation work done on low and moderate-income residential units the City's non-profit partners utilize this program in conjunction with their CDBG funds. ***Get the Lead Out*** is run as a partnership with the Massachusetts Departments of Public Health and Housing and Community Development.

## **Actions planned to reduce the number of poverty-level families**

The City supports a broad array of programs and services aimed at poverty level individuals and families, with a goal of providing assistance that enables individuals and families to improve their prospects for higher-paying jobs and to stabilize their housing situation. Enhancing employment opportunities remains the most effective way to raise individuals and families out of poverty, and the City will continue to support various job and skill development programs, as well as providing support for all essential needs its residents require.

## **Actions planned to develop institutional structure**

Cambridge will continue its efforts in FFY2018 / FY2019 to further develop the City's institutional structure to support its ongoing commitment to affordable housing, community services and a healthy economic base.

With property prices remaining out of reach for low and moderate-income residents in Cambridge, the gap between available resources and outstanding need remains. There is an increased need for federal funds for housing activities of all types including preserving affordability of units with expiring use restrictions, new affordable rental and homeownership housing, and housing for special needs populations.

Cambridge will work to reduce the gap in resources by aggressively seeking out additional federal, state and private resources to support its affordable housing priorities. The City will work to eliminate any regulatory gaps by working with federal and other agencies to identify problems and, where appropriate, to seek refinements or waivers of regulations that impedes efficient affordable housing production.

Cambridge will continue its outreach to residents, businesses and organizations through community meetings and various public forums through the annual Consolidated Plan process.

## **Actions planned to enhance coordination between public and private housing and social service agencies**

Cambridge will work to enhance coordination between public and assisted housing providers as well as private and governmental health, mental health and service agencies. This will be accomplished using both formal and informal networks that bring together public, private and nonprofit housing and service providers. These include groups such as the Cambridge Neighborhood Apartment Housing Services Board, which includes representatives from the Cambridge Housing Authority, non-profit agencies, and the City.

One approach to coordinating services is through contracts for program delivery. Cambridge Community Development has approximately \$2 million in annual contracts with nonprofit housing agencies for the

operation of housing programs. This contractual relationship, involving contact on a nearly daily basis, means that the nonprofits both operate programs on an ongoing basis, and are available to assist with policy and program development.

Cambridge has a number of successful groups and committees that currently work together to provide an effective delivery system for affordable housing production and services throughout the City. A variety of organizations, including the Community Development Department, the Cambridge Department of Human Service Programs, the Cambridge Housing Authority, and nonprofit agencies, routinely collaborate on projects and participate in network meetings.

Since 1995, the Affordable Housing Development Working Group has been meeting regularly to coordinate affordable housing development projects throughout the City. This group is made up of staff from the Community Development Department, the Cambridge Housing Authority, Just A Start Corporation, Homeowner's Rehab, Inc. and Cascap, Inc

**Discussion:**

## Program Specific Requirements

### AP-90 Program Specific Requirements – 91.220(I)(1,2,4)

#### Introduction:

#### Community Development Block Grant Program (CDBG)

##### Reference 24 CFR 91.220(I)(1)

Projects planned with all CDBG funds expected to be available during the year are identified in the Projects Table. The following identifies program income that is available for use that is included in projects to be carried out.

1. The total amount of program income that will have been received before the start of the next program year and that has not yet been reprogrammed	681,912
2. The amount of proceeds from section 108 loan guarantees that will be used during the year to address the priority needs and specific objectives identified in the grantee's strategic plan.	0
3. The amount of surplus funds from urban renewal settlements	0
4. The amount of any grant funds returned to the line of credit for which the planned use has not been included in a prior statement or plan	0
5. The amount of income from float-funded activities	0
<b>Total Program Income:</b>	<b>681,912</b>

#### Other CDBG Requirements

1. The amount of urgent need activities	0
2. The estimated percentage of CDBG funds that will be used for activities that benefit persons of low and moderate income. Overall Benefit - A consecutive period of one, two or three years may be used to determine that a minimum overall benefit of 70% of CDBG funds is used to benefit persons of low and moderate income. Specify the years covered that include this Annual Action Plan.	85.00%

#### HOME Investment Partnership Program (HOME)

##### Reference 24 CFR 91.220(I)(2)

1. A description of other forms of investment being used beyond those identified in Section 92.205 is as follows:
2. A description of the guidelines that will be used for resale or recapture of HOME funds when used

for homebuyer activities as required in 92.254, is as follows:

Affordable homeownership units that are funded with HOME funds are subject to residency requirements and long-term restrictions limiting the future resale of the property. HOME allows two options for controlling the resale of the homebuyer property during the affordability period: the recapture option and the resale option.

The City of Cambridge uses the resale option for homebuyer units developed with HOME funds.

Under the City's resale restriction, an owner's resale price is based on the original purchase price plus an annual return on the owner's equity plus the cost of eligible capital improvements. The return on equity is based on the interest rate of thirty year bond obligations of the United States Treasury. Any HOME units sold within the HOME affordability period, must be resold to another eligible household for no more than the above calculated resale price. During the HOME affordability period, the unit must remain affordable to homebuyers earning between 60 to 80 percent of area median income. The affordability is ensured by a deed restriction running with the property.

The City also uses the resale option for most situations when providing HOME funds for downpayment and closing cost assistance to eligible buyers. This assistance is generally used to assist buyers purchasing homes subject to affordability restrictions in which cases homebuyers are subject to the resale requirements in those affordability restrictions.

However, the City uses the recapture option, when HOME funds are used to provide downpayment and closing cost assistance to buyers purchasing a market unit (i.e. a unit without underlying affordability requirements and resale restrictions). In this case the City will require repayment of a portion of the HOME assistance on a pro-rata basis if the unit ceases to be the residence of the owner within 5 years of purchase. The amount recaptured by the City cannot be greater than the net proceeds. The net proceeds are the sales price minus loan repayment (other than HOME funds) and closing costs.

3. A description of the guidelines for resale or recapture that ensures the affordability of units acquired with HOME funds? See 24 CFR 92.254(a)(4) are as follows:

See Item #2 above.



4. Plans for using HOME funds to refinance existing debt secured by multifamily housing that is rehabilitated with HOME funds along with a description of the refinancing guidelines required that will be used under 24 CFR 92.206(b), are as follows:

The City has no plans to refinance debt with HOME funds.

**Emergency Solutions Grant (ESG)  
Reference 91.220(l)(4)**

1. Include written standards for providing ESG assistance (may include as attachment)

ESG sub-recipients are responsible for maintaining written standards for providing ESG assistance. Sub-recipients must submit their written standards for review as part of the Request for Proposal (RFP) and/or renewal process conducted by the ESG review panel. Where policies are deemed inadequate or incomplete the subrecipient is informed of the requirements of 24 CFR 576.400(e)(3) and advised to write and implement policies as soon as practical. Additionally, subcontracts require that sub-recipients write, maintain, and abide by standards which meet the requirements of 24 CFR 576.400(e)(3).

2. If the Continuum of Care has established centralized or coordinated assessment system that meets HUD requirements, describe that centralized or coordinated assessment system.

Cambridge's system of coordinated assessment, the Cambridge Coordinated Access Network (C-CAN), began implementation in January 2017 and meets HUD requirements, including those introduced under CPD-17-01, Notice Establishing Additional Requirements for a Continuum of Care Centralized or Coordinated Assessment System. C-CAN standardizes the process of access, assessment, prioritization, and referral for a range of resources, primarily housing opportunities, and ensures that the limited resources available are allocated to those with the greatest need. Assessment is provided through a variety of scheduled and mobile access points to help quickly connect households to resources needed to attain housing stability. C-CAN Housing Navigation staff help prioritized households transition to permanent housing through provision of housing search, assistance with eligibility documentation, and other relevant supports.

3. Identify the process for making sub-awards and describe how the ESG allocation available to private nonprofit organizations (including community and faith-based organizations).

In general, ESG Sub-awards are made based on a formal RFP, which in some years is supplemented by a formal renewal process. ESG RFPs are open to any private nonprofit entity providing eligible ESG services within the CoC. Availability of funds and RFP materials are posted to the CoC website. The City of Cambridge shall consult with the Cambridge CoC Board to review ESG funding priorities and allocations. When selecting subrecipients for ESG funding, the City will invite Cambridge CoC Board members without conflicts of interest to participate in the decision-making process.

4. If the jurisdiction is unable to meet the homeless participation requirement in 24 CFR 576.405(a), the jurisdiction must specify its plan for reaching out to and consulting with homeless or formerly homeless individuals in considering policies and funding decisions regarding facilities and services funded under ESG.

The jurisdiction meets the requirements of 24 CFR 576.405(a). The CoC Board-a subset of which acts as the ESG review panel-has a formerly homeless participant within its membership.

5. Describe performance standards for evaluating ESG.

Performance standards are established by component type as follows:

Shelter: 15 % of program participants with known exit destinations recorded in HMIS will be to permanent housing destination.

Street Outreach: 10 % of engaged program participants will have a completed exit assessment with a temporary or permanent housing destination recorded in HMIS.

Homelessness Prevention: 85% of program participants will exit to permanent housing destinations.

Rapid Rehousing: 90% of program participants will exit to permanent housing destinations.

Each subrecipient must enter into a subcontract which details scope of performance (including the relevant performance standard the subrecipient is held to), budgets, and administrative requirements of the project. This document details the rights and obligations of both the recipient and the subrecipient and allows the recipient to suspend or terminate funding should the recipient breach the contract or otherwise be found to be out of compliance with 24 CFR 576.

Any persons or organizations interested in receiving assistance from the City or participating in the delivery of CDBG, HOME or ESG funded programs is encouraged to visit the Cambridge Community Development Department's website ([www.cambridgema.gov/cdd](http://www.cambridgema.gov/cdd)) to view all available resources, opportunities and detailed program descriptions. Interested parties may also call Robert Keller at (617) 349-4602 for more program information information.

## Attachments

## Grantee SF-424's and Certification(s)

OMB Number: 4040-0004  
Expiration Date: 12/31/2019

Application for Federal Assistance SF-424		
* 1. Type of Submission: <input type="checkbox"/> Preapplication <input checked="" type="checkbox"/> Application <input type="checkbox"/> Changed/Corrected Application	* 2. Type of Application: <input type="checkbox"/> New <input checked="" type="checkbox"/> Continuation <input type="checkbox"/> Revision	* If Revision, select appropriate letter(s): <input type="text"/> * Other (Specify): <input type="text"/>
* 3. Date Received: 07/01/2018	4. Applicant Identifier: <input type="text"/>	
5a. Federal Entity Identifier: <input type="text"/>	5b. Federal Award Identifier: <input type="text"/>	
State Use Only:		
6. Date Received by State: <input type="text"/>	7. State Application Identifier: <input type="text"/>	
<b>8. APPLICANT INFORMATION:</b>		
* a. Legal Name: City of Cambridge		
* b. Employer/Taxpayer Identification Number (EIN/TIN): 046001383	* c. Organizational DUNS: 0765843410000	
d. Address:		
* Street1: 795 Massachusetts Avenue	Street2: <input type="text"/>	
* City: Cambridge	County/Parish: <input type="text"/>	
* State: MA; Massachusetts	Province: <input type="text"/>	
* Country: USA; UNITED STATES	* Zip / Postal Code: 02139-0000	
e. Organizational Unit:		
Department Name: Community Development Departme	Division Name: Federal Grants	
f. Name and contact information of person to be contacted on matters involving this application:		
Prefix: Ms.	* First Name: Elizabeth	
Middle Name: <input type="text"/>	* Last Name: Lyons	
Suffix: <input type="text"/>	Title: Federal Grants Manager	
Organizational Affiliation: City of Cambridge, CDD		
* Telephone Number: 6173494600	Fax Number: 6173494663	
* Email: elyons@cambridgens.gov		

Application for Federal Assistance SF-424	
<p><b>* 9. Type of Applicant 1: Select Applicant Type:</b></p> <p>C: City or Township Government</p> <p>Type of Applicant 2: Select Applicant Type:</p> <p>Type of Applicant 3: Select Applicant Type:</p> <p>* Other (specify):</p>	
<p><b>* 10. Name of Federal Agency:</b></p> <p>U.S. Department of Housing and Urban Development</p>	
<p><b>11. Catalog of Federal Domestic Assistance Number:</b></p> <p>14.218</p> <p>CFDA Title:</p> <p>Community Development Block Grant</p>	
<p><b>* 12. Funding Opportunity Number:</b></p> <p>B-18-MC-25-0005</p> <p>* Title:</p> <p>Community Development Block Grant (CDBG)</p>	
<p><b>13. Competition Identification Number:</b></p> <p>Title:</p>	
<p><b>14. Areas Affected by Project (Cities, Counties, States, etc.):</b></p> <p>Add Attachment Delete Attachment View Attachment</p>	
<p><b>* 15. Descriptive Title of Applicant's Project:</b></p> <p>Affordable Housing, Economic Development and Public Services Activities (See: FFY2018/FY2019 Annual Action Plan).</p>	
<p>Attach supporting documents as specified in agency instructions.</p> <p>Add Attachments Delete Attachments View Attachments</p>	

Application for Federal Assistance SF-424	
<b>16. Congressional Districts Of:</b>	
* a. Applicant: MA-008	* b. Program/Project: MA-008
Attach an additional list of Program/Project Congressional Districts if needed.	
<input type="text"/> <input type="button" value="Add Attachment"/> <input type="button" value="Delete Attachment"/> <input type="button" value="View Attachment"/>	
<b>17. Proposed Project:</b>	
* a. Start Date: 07/01/2018	* b. End Date: 06/30/2019
<b>18. Estimated Funding (\$):</b>	
* a. Federal	2,671,379.00
* b. Applicant	
* c. State	
* d. Local	
* e. Other	
* f. Program Income	681,912.00
* g. TOTAL	3,353,291.00
<b>* 19. Is Application Subject to Review By State Under Executive Order 12372 Process?</b>	
<input type="checkbox"/> a. This application was made available to the State under the Executive Order 12372 Process for review on <input type="text"/>	
<input type="checkbox"/> b. Program is subject to E.O. 12372 but has not been selected by the State for review.	
<input checked="" type="checkbox"/> c. Program is not covered by E.O. 12372.	
<b>* 20. Is the Applicant Delinquent On Any Federal Debt? (If "Yes," provide explanation in attachment.)</b>	
<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	
If "Yes", provide explanation and attach	
<input type="text"/> <input type="button" value="Add Attachment"/> <input type="button" value="Delete Attachment"/> <input type="button" value="View Attachment"/>	
<b>21. *By signing this application, I certify (1) to the statements contained in the list of certifications** and (2) that the statements herein are true, complete and accurate to the best of my knowledge. I also provide the required assurances** and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U.S. Code, Title 218, Section 1001)</b>	
<input checked="" type="checkbox"/> ** I AGREE	
** The list of certifications and assurances, or an internet site where you may obtain this list, is contained in the announcement or agency specific instructions.	
<b>Authorized Representative:</b>	
Prefix: Mr.	* First Name: Louis
Middle Name:	
* Last Name: DePasquale	
Suffix:	
* Title: City Manager	
* Telephone Number: 6173494300	Fax Number:
* Email: citymanager@cambridgema.gov	
* Signature of Authorized Representative:	* Date Signed: 06/15/2018

ASSURANCES - CONSTRUCTION PROGRAMS

OMB Number 4945-0009  
Expiration Date 01/31/2013

Public reporting burden for this collection of information is estimated to average 15 minutes per response, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to the Office of Management and Budget, Paperwork Reduction Project (2548-0042), Washington, DC 20503.

**PLEASE DO NOT RETURN YOUR COMPLETED FORM TO THE OFFICE OF MANAGEMENT AND BUDGET. SEND IT TO THE ADDRESS PROVIDED BY THE SPONSORING AGENCY.**

**NOTE:** Certain of these assurances may not be applicable to your project or program. If you have questions, please contact the Awarding Agency. Further, certain Federal assistance awarding agencies may require applicants to certify to additional assurances. If such is the case, you will be notified.

As the duly authorized representative of the applicant, I certify that the applicant:

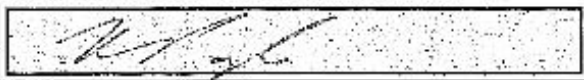
1. Has the legal authority to apply for Federal assistance, and the institutional, managerial and financial capability (including funds sufficient to pay the non-Federal share of project costs) to ensure proper planning, management and completion of project described in this application.
2. Will give the awarding agency, the Comptroller General of the United States and, if appropriate, the State, the right to examine all records, books, papers, or documents related to the assistance, and will establish a proper accounting system in accordance with generally accepted accounting standards or agency directives.
3. Will not dispose of, modify the use of, or change the terms of the real property title or other interests in the site and facilities without permission and instructions from the awarding agency. Will record the Federal awarding agency directives and will include a covenant in the title of real property acquired in whole or in part with Federal assistance funds to assure non-discrimination during the useful life of the project.
4. Will comply with the requirements of the assistance awarding agency with regard to the drafting, review and approval of construction plans and specifications.
5. Will provide and maintain competent and adequate engineering supervision at the construction site to assure that the complete work conforms with the approved plans and specifications and will furnish progressive reports and such other information as may be required by the assistance awarding agency or State.
6. Will initiate and complete the work within the applicable time frame after receipt of approval of the awarding agency.
7. Will establish safeguards to prohibit employees from using their positions for a purpose that constitutes or presents the appearance of personal or organizational conflict of interest, or personal gain.
8. Will comply with the Intergovernmental Personnel Act of 1970 (42 U.S.C. §§4726-4763) relating to prescribed standards of mail systems for programs funded under one of the 10 statutes or regulations specified in Appendix A of OPM's Standards for a Mail System of Personnel Administration (5 C.F.R. 800, Subpart F).
9. Will comply with the Lead-Based Paint Poisoning Prevention Act (42 U.S.C. §§4801 et seq.) which prohibits the use of lead-based paint in construction or rehabilitation of residence structures.
10. Will comply with all Federal statutes relating to non-discrimination. These include but are not limited to: (a) Title VI of the Civil Rights Act of 1964 (P.L. 88-352) which prohibits discrimination on the basis of race, color or national origin; (b) Title IX of the Education Amendments of 1972, as amended (20 U.S.C. §§1681, 1683, and 1685-1686), which prohibits discrimination on the basis of sex; (c) Section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. §794), which prohibits discrimination on the basis of handicap; (d) the Age Discrimination Act of 1975, as amended (42 U.S.C. §§6101-6107), which prohibits discrimination on the basis of age; (e) the Drug Abuse Office and Treatment Act of 1972 (P.L. 92-255), as amended relating to nondiscrimination on the basis of drug abuse; (f) the Comprehensive Alcohol Abuse and Alcoholism Prevention, Treatment and Rehabilitation Act of 1970 (P.L. 91-616), as amended, relating to nondiscrimination on the basis of alcohol abuse or alcoholism; (g) §§523 and 527 of the Public Health Service Act of 1912 (42 U.S.C. §§290 aa-3 and 290 aa 2), as amended, relating to confidentiality of alcohol and drug abuse patient records; (h) Title VIII of the Civil Rights Act of 1968 (42 U.S.C. §§3601 et seq.), as amended, relating to nondiscrimination in the sale, lease, or financing of housing; (i) any other nondiscrimination provisions in the specific statute(s) under which application for Federal assistance is being made; and (j) the requirements of any other nondiscrimination statute(s) which may apply to the application.

Previous Edition Usable

Authorized for Local Redistribution

Standard Form 424D (Rev. 7-97)  
Prescribed by OMB Circular A-102

11. Will comply, or has already complied, with the requirements of Titles I and III of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 (P.L. 91-646) which provide for fair and equitable treatment of persons displaced or whose property is acquired as a result of Federal and federally-assisted programs. These requirements apply to all interests in real property acquired for project purposes regardless of Federal participation in purchases.
12. Will comply with the provisions of the Hatch Act (5 U.S.C. §§1501-1508 and 7324-7328) which limit the political activities of employees whose principal employment activities are funded in whole or in part with Federal funds.
13. Will comply, as applicable, with the provisions of the Davis-Bacon Act (40 U.S.C. §§276a to 276a-7), the Copeland Act (40 U.S.C. §276c and 19 U.S.C. §874), and the Contract Work Hours and Safety Standards Act (40 U.S.C. §§327-333) regarding labor standards for federally-assisted construction subagreements.
14. Will comply with flood insurance purchase requirements of Section 103(a) of the Flood Disaster Protection Act of 1973 (P.L. 93-234) which requires recipients in a special flood hazard area to participate in the program and to purchase flood insurance if the total cost of insured construction and acquisition is \$10,000 or more.
15. Will comply with environmental standards which may be prescribed pursuant to the following: (a) institution of environmental quality control measures under the National Environmental Policy Act of 1969 (P.L. 91-190) and Executive Order (EO) 11514; (b) notification of violating facilities pursuant to EO 11738; (c) protection of wetlands pursuant to EO 11980; (d) evaluation of flood hazards in floodplains in accordance with EO 11988; (e) assurance of project consistency with the approved State management program developed under the Coastal Zone Management Act of 1972 (16 U.S.C. §§1451 et seq.); (f) conformity of Federal actions to State (Clean Air) Implementation Plans under Section 178(c) of the Clean Air Act of 1955, as amended (42 U.S.C. §§7401 et seq.); (g) protection of underground sources of drinking water under the Safe Drinking Water Act of 1974, as amended (P.L. 93-523); and, (h) protection of endangered species under the Endangered Species Act of 1973, as amended (P.L. 93-203).
16. Will comply with the Wild and Scenic Rivers Act of 1968 (16 U.S.C. §§1271 et seq.) related to protecting components or potential components of the nation's wild and scenic rivers system.
17. Will assist the awarding agency in assuring compliance with Section 105 of the National Historic Preservation Act of 1966, as amended (16 U.S.C. §470), EO 11593 (identification and protection of historic properties), and the Antiquities and Historic Preservation Act of 1974 (16 U.S.C. §§469a-1 et seq.).
18. Will cause to be performed the required financial and compliance audits in accordance with the Single Audit Act Amendments of 1996 and OMB Circular No. A-133, "Audits of States, Local Governments, and Non-Profit Organizations."
19. Will comply with all applicable requirements of all other Federal laws, executive orders, regulations, and policies governing this program.
20. Will comply with the requirements of Section 105(g) of the Trafficking Victims Protection Act (TVPA) of 2000, as amended (22 U.S.C. 7104) which prohibits grant award recipients or a sub-recipient from: (1) Engaging in severe forms of trafficking in persons during the period of time that the award is in effect (2) Procuring a commercial sex act during the period of time that the award is in effect or (3) Using forced labor in the performance of the award or subawards under the award.

SIGNATURE OF AUTHORIZED CERTIFYING OFFICIAL	TITLE
	City Manager
APPLICANT ORGANIZATION	DATE SUBMITTED
City of Cambridge	06/25/2018

SF-424D (Rev. 7-87) Back



ASSURANCES - CONSTRUCTION PROGRAMS

OMB Number: 4340-0039  
Expiration Date: 03/31/2018

Public reporting burden for this collection of information is estimated to average 15 minutes per response, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to the Office of Management and Budget, Paperwork Reduction Project (0348-0042), Washington, DC 20503.

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As the duly authorized representative of the applicant, I certify that the applicant:


1. Has the legal authority to apply for Federal assistance and the institutional, managerial and financial capability (including funds sufficient to pay the non-Federal share of project costs) to ensure proper planning, management and completion of project described in this application.
2. Will give the awarding agency, the Comptroller General of the United States and, if appropriate, the State, the right to examine all records, books, papers, or documents related to the assistance; and will establish a proper accounting system in accordance with generally accepted accounting standards or agency directives.
3. Will not dispose of, modify the use of, or change the terms of the real property title or other interest in the site and facilities without permission and instructions from the awarding agency. Will record the Federal awarding agency directives and will include a covenant in the title of real property acquired in whole or in part with Federal assistance funds to assure non-discrimination during the useful life of the project.
4. Will comply with the requirements of the assistance awarding agency with regard to the drafting, review and approval of construction plans and specifications.
5. Will provide and maintain competent and adequate engineering supervision at the construction site to ensure that the complete work conforms with the approved plans and specifications and will furnish progressive reports and such other information as may be required by the assistance awarding agency or State.
6. Will initiate and complete the work within the applicable time frame after receipt of approval of the awarding agency.
7. Will establish safeguards to prohibit employees from using their positions for a purpose that constitutes or presents the appearance of personal or organizational conflict of interest, or personal gain.
8. Will comply with the Intergovernmental Personnel Act of 1970 (42 U.S.C. §§4726-4763) relating to projected standards of merit systems for programs funded under one of the 19 statutes or regulations specified in Appendix A of OPM's Standards for a Merit System of Personnel Administration (5 C.F.R. 900 - Subpart F).
9. Will comply with the Lead-Based Paint Poisoning Prevention Act (42 U.S.C. §§4801 et seq.) which prohibits the use of lead-based paint in construction or rehabilitation of residence structures.
10. Will comply with all Federal statutes relating to non-discrimination. These include but are not limited to: (a) Title VI of the Civil Rights Act of 1964 (P.L. 88-352) which prohibits discrimination on the basis of race, color or national origin; (b) Title IX of the Education Amendments of 1972, as amended (20 U.S.C. §§1661-1682, and 1555-1556), which prohibits discrimination on the basis of sex; (c) Section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. §794), which prohibits discrimination on the basis of handicap; (d) the Age Discrimination Act of 1975, as amended (42 U.S.C. §§6101-6107), which prohibits discrimination on the basis of age; (e) the Drug Abuse Office and Treatment Act of 1972 (P.L. 92-255), as amended relating to nondiscrimination on the basis of drug abuse; (f) the Comprehensive Alcohol Abuse and Alcoholism Prevention, Treatment and Rehabilitation Act of 1970 (P.L. 91-616), as amended, relating to nondiscrimination on the basis of alcohol abuse or alcoholism; (g) §§523 and 527 of the Public Health Service Act of 1942 (42 U.S.C. §§290 do-3 and 290 do-3), as amended, relating to confidentiality of alcohol and drug abuse patient records; (h) Title VIII of the Civil Rights Act of 1968 (42 U.S.C. §§3601 et seq.), as amended, relating to nondiscrimination in the sale, rental or financing of housing; (i) any other nondiscrimination provisions in the specific statute(s) under which application for Federal assistance is being made; and (j) the requirements of any other nondiscrimination statute(s) which may apply to the application.

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Standard Form 4241 (Rev. 7-77)  
Prescribed by OMB Circular A-107

11. Will comply, or has already complied, with the requirements of Titles II and III of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 (P.L. 91-646) which provide for fair and equitable treatment of persons displaced or whose property is acquired as a result of Federal and federally-assisted programs. These requirements apply to all interests in real property acquired for project purposes regardless of Federal participation in purchases.
12. Will comply with the provisions of the Hatch Act (5 U.S.C. §§1501-1508 and 7524-7328) which limit the political activities of employees whose principal employment activities are funded in whole or in part with Federal funds.
13. Will comply, as applicable, with the provisions of the DeWalt-Razon Act (40 U.S.C. §§275a to 276a-7), the Copeland Act (40 U.S.C. §276c and 18 U.S.C. §874), and the Contract Work Hours and Safety Standards Act (40 U.S.C. §§327-333) regarding labor standards for federally assisted construction subagreements.
14. Will comply with flood insurance purchase requirements of Section 102(a) of the Flood Disaster Protection Act of 1973 (P.L. 93-254) which requires recipients in a special flood hazard area to participate in the program and to purchase flood insurance if the total cost of insurable construction and acquisition is \$10,000 or more.
15. Will comply with environmental standards which may be prescribed pursuant to the following: (a) institution of environmental quality control measures under the National Environmental Policy Act of 1969 (P.L. 91-190) and Executive Order (EO) 11514; (b) notification of violating facilities pursuant to EO 11738; (c) protection of wetlands pursuant to EO 11980; (d) evaluation of flood hazards in floodplains in accordance with EO 11988; (e) assurance of project consistency with the approved State management program developed under the Coastal Zone Management Act of 1972 (16 U.S.C. §§1451 et seq.); (f) conformity of Federal actions to State (Clean Air) Implementation Plans under Section 175(c) of the Clean Air Act of 1955, as amended (42 U.S.C. §§7401 et seq.); (g) protection of underground sources of drinking water under the Safe Drinking Water Act of 1974, as amended (P.L. 93-523); and (h) protection of endangered species under the Endangered Species Act of 1973, as amended (P.L. 93-205).
16. Will comply with the Wild and Scenic Rivers Act of 1955 (16 U.S.C. §§1271 et seq.) related to protecting components or potential components of the national wild and scenic rivers system.
17. Will assist the awarding agency in measuring compliance with Section 106 of the National Historic Preservation Act of 1966, as amended (16 U.S.C. §470), EO 11503 ("identification and protection of historic properties), and the Archeological and Historic Preservation Act of 1974 (16 U.S.C. §§469a-1 et seq.).
18. Will cause to be performed the required financial and compliance audits in accordance with the Single Audit Act Amendments of 1996 and OMB Circular No. A-133, "Audits of States, Local Governments, and Non-Profit Organizations."
19. Will comply with all applicable requirements of all other Federal laws, executive orders, regulations, and policies governing this program.
20. Will comply with the requirements of Section 106(g) of the Trafficking Victims Protection Act (TVPA) of 2000, as amended (22 U.S.C. 7102) which prohibits grant award recipients or a sub recipient from: (1) Engaging in severe forms of trafficking in persons during the period of time that the award is in effect (2) Procuring a commercial sex act during the period of time that the award is in effect or (3) Using forced labor in the performance of the award or subawards under the award.

SIGNATURE OF AUTHORIZED CERTIFYING OFFICIAL	TITLE
	City Manager
APPLICANT ORGANIZATION	DATE SUBMITTED
City of Berkeley	06/25/2018

5F-424D (Rev. 7-97) Back

Application for Federal Assistance SF-424		
* 1. Type of Submission: <input type="checkbox"/> Preapplication <input checked="" type="checkbox"/> Application <input type="checkbox"/> Changed/Corrected Application	* 2. Type of Application: <input type="checkbox"/> New <input checked="" type="checkbox"/> Continuation <input type="checkbox"/> Revision	* If Revision, select appropriate letter(s): <input type="text"/> * Other (Specify): <input type="text"/>
* 3. Date Received: 07/01/2018	4. Applicant Identifier: <input type="text"/>	
5a. Federal Entity Identifier: <input type="text"/>	5b. Federal Award Identifier: <input type="text"/>	
<b>State Use Only:</b>		
6. Date Received by State: <input type="text"/>	7. State Application Identifier: <input type="text"/>	
<b>8. APPLICANT INFORMATION:</b>		
* a. Legal Name: City of Cambridge		
* b. Employer/Taxpayer Identification Number (EIN/TIN): 046001383	* c. Organizational DUNS: 0765843410000	
<b>d. Address:</b>		
* Street1: 795 Massachusetts Avenue	Street2: <input type="text"/>	
* City: Cambridge	County/Parish: <input type="text"/>	
* State: MA: Massachusetts	Province: <input type="text"/>	
* Country: USA: UNITED STATES	* Zip / Postal Code: 02139-0000	
<b>e. Organizational Unit:</b>		
Department Name: Community Development Departme	Division Name: Federal Grants	
<b>f. Name and contact information of person to be contacted on matters involving this application:</b>		
Prefix: Ms.	* First Name: Elizabeth	
Middle Name: <input type="text"/>	* Last Name: Lyons	
Suffic: <input type="text"/>	Title: Federal Grants Manager	
Organizational Affiliation: City of Cambridge, CDD		
* Telephone Number: 6173494600	Fax Number: 6173494663	
* Email: elyons@cambridgena.gov		

Application for Federal Assistance SF-424	
<p><b>* 9. Type of Applicant 1: Select Applicant Type:</b></p> <p>C: City or Township Government</p> <p>Type of Applicant 2: Select Applicant Type:</p> <p>Type of Applicant 3: Select Applicant Type:</p> <p>* Other (specify):</p>	
<p><b>* 10. Name of Federal Agency:</b></p> <p>U.S. Department of Housing and Urban Development</p>	
<p><b>11. Catalog of Federal Domestic Assistance Number:</b></p> <p>14.239</p> <p>CFDA Title:</p> <p>HOME</p>	
<p><b>* 12. Funding Opportunity Number:</b></p> <p>M-18-MC-25-0005</p> <p>* Title:</p> <p>Home Investment Partnership Program (HOME)</p>	
<p><b>13. Competition Identification Number:</b></p> <p>Title:</p>	
<p><b>14. Areas Affected by Project (Cities, Counties, States, etc.):</b></p> <p>Add Attachment Delete Attachment View Attachment</p>	
<p><b>* 15. Descriptive Title of Applicant's Project:</b></p> <p>Affordable Housing (See: FFY2018/FY2019 Annual Action Plan).</p>	
<p>Attach supporting documents as specified in agency instructions.</p> <p>Add Attachments Delete Attachments View Attachments</p>	

Application for Federal Assistance SF-424	
<b>16. Congressional Districts Of:</b>	
* a. Applicant: MA-008	* b. Program/Project: MA-008
Attach an additional list of Program/Project Congressional Districts if needed.	
<input type="text"/> <input type="button" value="Add Attachment"/> <input type="button" value="Delete Attachment"/> <input type="button" value="View Attachment"/>	
<b>17. Proposed Project:</b>	
* a. Start Date: 07/01/2018	* b. End Date: 06/30/2019
<b>18. Estimated Funding (\$):</b>	
* a. Federal	665,070.00
* b. Applicant	
* c. State	
* d. Local	
* e. Other	
* f. Program Income	
* g. TOTAL	665,070.00
<b>* 19. Is Application Subject to Review By State Under Executive Order 12372 Process?</b>	
<input type="checkbox"/> a. This application was made available to the State under the Executive Order 12372 Process for review on <input type="text"/> .	
<input type="checkbox"/> b. Program is subject to E.O. 12372 but has not been selected by the State for review.	
<input checked="" type="checkbox"/> c. Program is not covered by E.O. 12372.	
<b>* 20. Is the Applicant Delinquent On Any Federal Debt? (If "Yes," provide explanation in attachment.)</b>	
<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	
If "Yes", provide explanation and attach	
<input type="text"/> <input type="button" value="Add Attachment"/> <input type="button" value="Delete Attachment"/> <input type="button" value="View Attachment"/>	
<b>21. *By signing this application, I certify (1) to the statements contained in the list of certifications** and (2) that the statements herein are true, complete and accurate to the best of my knowledge. I also provide the required assurances** and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U.S. Code, Title 218, Section 1001)</b>	
<input checked="" type="checkbox"/> ** I AGREE	
** The list of certifications and assurances, or an internet site where you may obtain this list, is contained in the announcement or agency specific instructions.	
<b>Authorized Representative:</b>	
Prefix: Mr.	* First Name: Louis
Middle Name:	
* Last Name: DePasquale	
Suffix:	
* Title: City Manager	
* Telephone Number: 6173494300	Fax Number:
* Email: citymanager@cambridgema.gov	
* Signature of Authorized Representative:	* Date Signed: 06/15/2018

ASSURANCES - CONSTRUCTION PROGRAMS

OMB Number 4945-0099  
Expiration Date 01/31/2013

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As the duly authorized representative of the applicant, I certify that the applicant:

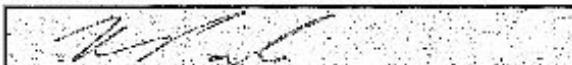
1. Has the legal authority to apply for Federal assistance, and the institutional, managerial and financial capability (including funds sufficient to pay the non-Federal share of project costs) to ensure proper planning, management and completion of project described in this application.
2. Will give the awarding agency, the Comptroller General of the United States and, if appropriate, the State, the right to examine all records, books, papers, or documents related to the assistance, and will establish a proper accounting system in accordance with generally accepted accounting standards or agency directives.
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Prescribed by OMB Circular A-102

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15. Will comply with environmental standards which may be prescribed pursuant to the following: (a) institution of environmental quality control measures under the National Environmental Policy Act of 1969 (P.L. 91-190) and Executive Order (EO) 11514; (b) notification of violating facilities pursuant to EO 11738; (c) protection of wetlands pursuant to EO 11980; (d) evaluation of flood hazards in floodplains in accordance with EO 11988; (e) assurance of project consistency with the approved State management program developed under the Coastal Zone Management Act of 1972 (16 U.S.C. §§1451 et seq.); (f) conformity of Federal actions to State (Clean Air) Implementation Plans under Section 178(c) of the Clean Air Act of 1955, as amended (42 U.S.C. §§7401 et seq.); (g) protection of underground sources of drinking water under the Safe Drinking Water Act of 1974, as amended (P.L. 93-523); and, (h) protection of endangered species under the Endangered Species Act of 1973, as amended (P.L. 93-203).
16. Will comply with the Wild and Scenic Rivers Act of 1968 (16 U.S.C. §§1271 et seq.) related to protecting components or potential components of the nation's wild and scenic rivers system.
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18. Will cause to be performed the required financial and compliance audits in accordance with the Single Audit Act Amendments of 1996 and OMB Circular No. A-133, 'Audits of States, Local Governments, and Non-Profit Organizations.'
19. Will comply with all applicable requirements of all other Federal laws, executive orders, regulations, and policies governing this program.
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SIGNATURE OF AUTHORIZED CERTIFYING OFFICIAL	TITLE
	City Manager
APPLICANT ORGANIZATION	DATE SUBMITTED
City of Cambridge	06/25/2018

SF-424D (Rev. 7-87) Back

ASSURANCES - CONSTRUCTION PROGRAMS

OMB Number: 4340-0039  
Expiration Date: 03/31/2018

Public reporting burden for this collection of information is estimated to average 15 minutes per response, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to the Office of Management and Budget, Paperwork Reduction Project (0348-0042), Washington, DC 20503.

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**NOTE:** Certain of these assurances may not be applicable to your project or program. If you have questions, please contact the Awarding Agency. Further, certain Federal assistance awarding agencies may require applicants to certify to additional assurances. If such is the case, you will be notified.

As the duly authorized representative of the applicant, I certify that the applicant:

1. Has the legal authority to apply for Federal assistance and the institutional, managerial and financial capability (including funds sufficient to pay the non-Federal share of project costs) to ensure proper planning, management and completion of project described in this application.
2. Will give the awarding agency, the Comptroller General of the United States and, if appropriate, the State, the right to examine all records, books, papers, or documents related to the assistance; and will establish a proper accounting system in accordance with generally accepted accounting standards or agency directives.
3. Will not dispose of, modify the use of, or change the terms of the real property title or other interest in the site and facilities without permission and instructions from the awarding agency. Will record the Federal awarding agency directives and will include a covenant in the title of real property acquired in whole or in part with Federal assistance funds to assure non-discrimination during the useful life of the project.
4. Will comply with the requirements of the assistance awarding agency with regard to the drafting, review and approval of construction plans and specifications.
5. Will provide and maintain competent and adequate engineering supervision at the construction site to ensure that the complete work conforms with the approved plans and specifications and will furnish progressive reports and such other information as may be required by the assistance awarding agency or State.
6. Will initiate and complete the work within the applicable time frame after receipt of approval of the awarding agency.
7. Will establish safeguards to prohibit employees from using their positions for a purpose that constitutes or presents the appearance of personal or organizational conflict of interest, or personal gain.
8. Will comply with the Intergovernmental Personnel Act of 1970 (42 U.S.C. §§4726-4763) relating to projected standards of merit systems for programs funded under one of the 19 statutes or regulations specified in Appendix A of OPM's Standards for a Merit System of Personnel Administration (5 C.F.R. 900 - Subpart F).
9. Will comply with the Lead-Based Paint Poisoning Prevention Act (42 U.S.C. §§4801 et seq.) which prohibits the use of lead-based paint in construction or rehabilitation of residence structures.
10. Will comply with all Federal statutes relating to non-discrimination. These include but are not limited to: (a) Title VI of the Civil Rights Act of 1964 (P.L. 88-352) which prohibits discrimination on the basis of race, color or national origin; (b) Title IX of the Education Amendments of 1972, as amended (20 U.S.C. §§1661-1682, and 1555-1556), which prohibits discrimination on the basis of sex; (c) Section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. §794), which prohibits discrimination on the basis of handicaps; (d) the Age Discrimination Act of 1975, as amended (42 U.S.C. §§6101-6107), which prohibits discrimination on the basis of age; (e) the Drug Abuse Office and Treatment Act of 1972 (P.L. 92-255), as amended relating to nondiscrimination on the basis of drug abuse; (f) the Comprehensive Alcohol Abuse and Alcoholism Prevention, Treatment and Rehabilitation Act of 1970 (P.L. 91-616), as amended, relating to nondiscrimination on the basis of alcohol abuse or alcoholism; (g) §§523 and 527 of the Public Health Service Act of 1942 (42 U.S.C. §§290 do-3 and 290 do-3), as amended, relating to confidentiality of alcohol and drug abuse patient records; (h) Title VIII of the Civil Rights Act of 1968 (42 U.S.C. §§3601 et seq.), as amended, relating to nondiscrimination in the sale, rental or financing of housing; (i) any other nondiscrimination provisions in the specific statute(s) under which application for Federal assistance is being made; and (j) the requirements of any other nondiscrimination statute(s) which may apply to the application.


Previous Edition Usable

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Standard Form 4240 (Rev. 7-97)  
Prescribed by OMB Circular A-102



11. Will comply, or has already complied, with the requirements of Titles II and III of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 (P.L. 91-646) which provide for fair and equitable treatment of persons displaced or whose property is acquired as a result of Federal and federally-assisted programs. These requirements apply to all interests in real property acquired for project purposes regardless of Federal participation in purchases.
12. Will comply with the provisions of the Hatch Act (5 U.S.C. §§1501-1508 and 7524-7328) which limit the political activities of employees whose principal employment activities are funded in whole or in part with Federal funds.
13. Will comply, as applicable, with the provisions of the DeWalt-Razon Act (40 U.S.C. §§275a to 276a-7), the Copeland Act (40 U.S.C. §276c and 18 U.S.C. §874), and the Contract Work Hours and Safety Standards Act (40 U.S.C. §§327-333) regarding labor standards for federally assisted construction subagreements.
14. Will comply with flood insurance purchase requirements of Section 102(a) of the Flood Disaster Protection Act of 1973 (P.L. 93-254) which requires recipients in a special flood hazard area to participate in the program and to purchase flood insurance if the total cost of insurable construction and acquisition is \$10,000 or more.
15. Will comply with environmental standards which may be prescribed pursuant to the following: (a) institution of environmental quality control measures under the National Environmental Policy Act of 1969 (P.L. 91-190) and Executive Order (EO) 11514; (b) notification of violating facilities pursuant to EO 11738; (c) protection of wetlands pursuant to EO 11990; (d) evaluation of flood hazards in floodplains in accordance with EO 11988; (e) assurance of project consistency with the approved State management program developed under the Coastal Zone Management Act of 1972 (16 U.S.C. §§1451 et seq.); (f) conformity of Federal actions to State (Clean Air) Implementation Plans under Section 175(c) of the Clean Air Act of 1955, as amended (42 U.S.C. §§7401 et seq.); (g) protection of underground sources of drinking water under the Safe Drinking Water Act of 1974, as amended (P.L. 93-523); and (h) protection of endangered species under the Endangered Species Act of 1973, as amended (P.L. 93-205).
16. Will comply with the Wild and Scenic Rivers Act of 1955 (16 U.S.C. §§1271 et seq.) related to protecting components or potential components of the national wild and scenic rivers system.
17. Will assist the awarding agency in measuring compliance with Section 106 of the National Historic Preservation Act of 1966, as amended (16 U.S.C. §470), EO 11503 ("identification and protection of historic properties), and the Archeological and Historic Preservation Act of 1974 (16 U.S.C. §§469a-1 et seq.).
18. Will cause to be performed the required financial and compliance audits in accordance with the Single Audit Act Amendments of 1996 and OMB Circular No. A-133, "Audits of States, Local Governments, and Non-Profit Organizations."
19. Will comply with all applicable requirements of all other Federal laws, executive orders, regulations, and policies governing this program.
20. Will comply with the requirements of Section 106(g) of the Trafficking Victims Protection Act (TVPA) of 2000, as amended (22 U.S.C. 7102) which prohibits grant award recipients or a sub recipient from: (1) Engaging in severe forms of trafficking in persons during the period of time that the award is in effect (2) Procuring a commercial sex act during the period of time that the award is in effect or (3) Using forced labor in the performance of the award or subawards under the award.

SIGNATURE OF AUTHORIZED CERTIFYING OFFICIAL	TITLE
	City Manager
APPLICANT ORGANIZATION	DATE SUBMITTED
City of Bismarck	06/25/2018

5F-424D (Rev. 7-97) Back

Application for Federal Assistance SF-424		
* 1. Type of Submission: <input type="checkbox"/> Preapplication <input checked="" type="checkbox"/> Application <input type="checkbox"/> Changed/Corrected Application	* 2. Type of Application: <input type="checkbox"/> New <input checked="" type="checkbox"/> Continuation <input type="checkbox"/> Revision	* If Revision, select appropriate letter(s): <input type="text"/> * Other (Specify): <input type="text"/>
* 3. Date Received: 07/01/2018	4. Applicant Identifier: <input type="text"/>	
5a. Federal Entity Identifier: <input type="text"/>	5b. Federal Award Identifier: <input type="text"/>	
<b>State Use Only:</b>		
6. Date Received by State: <input type="text"/>	7. State Application Identifier: <input type="text"/>	
<b>8. APPLICANT INFORMATION:</b>		
* a. Legal Name: City of Cambridge		
* b. Employer/Taxpayer Identification Number (EIN/TIN): 046001383	* c. Organizational DUNS: 0765843410000	
<b>d. Address:</b>		
* Street1: 795 Massachusetts Avenue	Street2: <input type="text"/>	
* City: Cambridge	County/Parish: <input type="text"/>	
* State: MA: Massachusetts	Province: <input type="text"/>	
* Country: USA: UNITED STATES	* Zip / Postal Code: 02139-0000	
<b>e. Organizational Unit:</b>		
Department Name: Community Development Departme	Division Name: Federal Grants	
<b>f. Name and contact information of person to be contacted on matters involving this application:</b>		
Prefix: Ms.	* First Name: Elizabeth	
Middle Name: <input type="text"/>	* Last Name: Lyons	
Suffic: <input type="text"/>	Title: Federal Grants Manager	
Organizational Affiliation: City of Cambridge, CDD		
* Telephone Number: 6173494600	Fax Number: 6173494663	
* Email: elyons@cambridgena.gov		

Application for Federal Assistance SF-424	
<p><b>* 9. Type of Applicant 1: Select Applicant Type:</b></p> <input type="text" value="C: City or Township Government"/> <p>Type of Applicant 2: Select Applicant Type:</p> <input type="text"/> <p>Type of Applicant 3: Select Applicant Type:</p> <input type="text"/> <p>* Other (specify):</p> <input type="text"/>	
<p><b>* 10. Name of Federal Agency:</b></p> <input type="text" value="U.S. Department of Housing and Urban Development"/>	
<p><b>11. Catalog of Federal Domestic Assistance Number:</b></p> <input type="text" value="14.231"/> <p>CFDA Title:</p> <input type="text" value="ESG"/>	
<p><b>* 12. Funding Opportunity Number:</b></p> <input type="text" value="E-18-MC-25-0005"/> <p>* Title:</p> <input type="text" value="Emergency Solutions Grant (ESG)"/>	
<p><b>13. Competition Identification Number:</b></p> <input type="text"/> <p>Title:</p> <input type="text"/>	
<p><b>14. Areas Affected by Project (Cities, Counties, States, etc.):</b></p> <input type="text"/> <div style="display: flex; justify-content: space-around;"> <input type="button" value="Add Attachment"/> <input type="button" value="Delete Attachment"/> <input type="button" value="View Attachment"/> </div>	
<p><b>* 15. Descriptive Title of Applicant's Project:</b></p> <input type="text" value="Homeless Prevention, Rapid Re-Housing, Streetoutreach, Emergency Shelter, HMIS data collection and administration (See: FFY2018/FY2019 Annual Action Plan)."/>	
<p>Attach supporting documents as specified in agency instructions.</p> <div style="display: flex; justify-content: space-around;"> <input type="button" value="Add Attachments"/> <input type="button" value="Delete Attachments"/> <input type="button" value="View Attachments"/> </div>	

Application for Federal Assistance SF-424	
<b>16. Congressional Districts Of:</b>	
* a. Applicant: MA-008	* b. Program/Project: MA-008
Attach an additional list of Program/Project Congressional Districts if needed.	
<input type="text"/> <input type="button" value="Add Attachment"/> <input type="button" value="Delete Attachment"/> <input type="button" value="View Attachment"/>	
<b>17. Proposed Project:</b>	
* a. Start Date: 07/01/2018	* b. End Date: 06/30/2019
<b>18. Estimated Funding (\$):</b>	
* a. Federal	220,976.00
* b. Applicant	
* c. State	
* d. Local	
* e. Other	
* f. Program Income	
* g. TOTAL	220,976.00
<b>* 19. Is Application Subject to Review By State Under Executive Order 12372 Process?</b>	
<input type="checkbox"/> a. This application was made available to the State under the Executive Order 12372 Process for review on <input type="text"/>	
<input type="checkbox"/> b. Program is subject to E.O. 12372 but has not been selected by the State for review.	
<input checked="" type="checkbox"/> c. Program is not covered by E.O. 12372.	
<b>* 20. Is the Applicant Delinquent On Any Federal Debt? (If "Yes," provide explanation in attachment.)</b>	
<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	
If "Yes", provide explanation and attach	
<input type="text"/> <input type="button" value="Add Attachment"/> <input type="button" value="Delete Attachment"/> <input type="button" value="View Attachment"/>	
<b>21. *By signing this application, I certify (1) to the statements contained in the list of certifications** and (2) that the statements herein are true, complete and accurate to the best of my knowledge. I also provide the required assurances** and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U.S. Code, Title 218, Section 1001)</b>	
<input checked="" type="checkbox"/> ** I AGREE	
** The list of certifications and assurances, or an internet site where you may obtain this list, is contained in the announcement or agency specific instructions.	
<b>Authorized Representative:</b>	
Prefix: Mr.	* First Name: Louis
Middle Name:	
* Last Name: DePasquale	
Suffix:	
* Title: City Manager	
* Telephone Number: 6173494300	Fax Number:
* Email: citymanager@cambridgema.gov	
* Signature of Authorized Representative:	* Date Signed: 06/15/2018

ASSURANCES - CONSTRUCTION PROGRAMS

OMB Number 4945-0009  
Expiration Date 01/31/2013

Public reporting burden for this collection of information is estimated to average 15 minutes per response, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to the Office of Management and Budget, Paperwork Reduction Project (2548-0042), Washington, DC 20503.

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As the duly authorized representative of the applicant, I certify that the applicant:

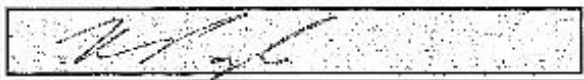
1. Has the legal authority to apply for Federal assistance, and the institutional, managerial and financial capability (including funds sufficient to pay the non-Federal share of project costs) to ensure proper planning, management and completion of project described in this application.
2. Will give the awarding agency, the Comptroller General of the United States and, if appropriate, the State, the right to examine all records, books, papers, or documents related to the assistance, and will establish a proper accounting system in accordance with generally accepted accounting standards or agency directives.
3. Will not dispose of, modify the use of, or change the terms of the real property title or other interests in the site and facilities without permission and instructions from the awarding agency. Will record the Federal awarding agency directives and will include a covenant in the title of real property acquired in whole or in part with Federal assistance funds to assure non-discrimination during the useful life of the project.
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7. Will establish safeguards to prohibit employees from using their positions for a purpose that constitutes or presents the appearance of personal or organizational conflict of interest, or personal gain.
8. Will comply with the Intergovernmental Personnel Act of 1970 (42 U.S.C. §§4726-4763) relating to prescribed standards of mail systems for programs funded under one of the 10 statutes or regulations specified in Appendix A of OPM's Standards for a Mail System of Personnel Administration (5 C.F.R. 800, Subpart F).
9. Will comply with the Lead-Based Paint Poisoning Prevention Act (42 U.S.C. §§4801 et seq.) which prohibits the use of lead-based paint in construction or rehabilitation of residence structures.
10. Will comply with all Federal statutes relating to non-discrimination. These include but are not limited to: (a) Title VI of the Civil Rights Act of 1964 (P.L. 88-352) which prohibits discrimination on the basis of race, color or national origin; (b) Title IX of the Education Amendments of 1972, as amended (20 U.S.C. §§1681, 1683, and 1685-1686), which prohibits discrimination on the basis of sex; (c) Section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. §794), which prohibits discrimination on the basis of handicap; (d) the Age Discrimination Act of 1975, as amended (42 U.S.C. §§6101-6107), which prohibits discrimination on the basis of age; (e) the Drug Abuse Office and Treatment Act of 1972 (P.L. 92-255), as amended relating to nondiscrimination on the basis of drug abuse; (f) the Comprehensive Alcohol Abuse and Alcoholism Prevention, Treatment and Rehabilitation Act of 1970 (P.L. 91-616), as amended, relating to nondiscrimination on the basis of alcohol abuse or alcoholism; (g) §§523 and 527 of the Public Health Service Act of 1912 (42 U.S.C. §§290 da-3 and 290 ea 2), as amended, relating to confidentiality of alcohol and drug abuse patient records; (h) Title VIII of the Civil Rights Act of 1968 (42 U.S.C. §§3601 et seq.), as amended, relating to nondiscrimination in the sale, lease, or financing of housing; (i) any other nondiscrimination provisions in the specific statute(s) under which application for Federal assistance is being made; and (j) the requirements of any other nondiscrimination statute(s) which may apply to the application.

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11. Will comply, or has already complied, with the requirements of Titles I and III of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 (P.L. 91-646) which provide for fair and equitable treatment of persons displaced or whose property is acquired as a result of Federal and federally-assisted programs. These requirements apply to all interests in real property acquired for project purposes regardless of Federal participation in purchase.
12. Will comply with the provisions of the Hatch Act (5 U.S.C. §§1501-1508 and 7324-7328) which limit the political activities of employees whose principal employment activities are funded in whole or in part with Federal funds.
13. Will comply, as applicable, with the provisions of the Davis-Bacon Act (40 U.S.C. §§276a to 276a-7), the Copeland Act (40 U.S.C. §276c and 19 U.S.C. §874), and the Contract Work Hours and Safety Standards Act (40 U.S.C. §§327-333) regarding labor standards for federally-assisted construction subagreements.
14. Will comply with flood insurance purchase requirements of Section 103(a) of the Flood Disaster Protection Act of 1973 (P.L. 93-234) which requires recipients in a special flood hazard area to participate in the program and to purchase flood insurance if the total cost of insured construction and acquisition is \$10,000 or more.
15. Will comply with environmental standards which may be prescribed pursuant to the following: (a) institution of environmental quality control measures under the National Environmental Policy Act of 1969 (P.L. 91-190) and Executive Order (EO) 11514; (b) notification of violating facilities pursuant to EO 11738; (c) protection of wetlands pursuant to EO 11980; (d) evaluation of flood hazards in floodplains in accordance with EO 11988; (e) assurance of project consistency with the approved State management program developed under the Coastal Zone Management Act of 1972 (16 U.S.C. §§1451 et seq.); (f) conformity of Federal actions to State (Clean Air) Implementation Plans under Section 178(c) of the Clean Air Act of 1955, as amended (42 U.S.C. §§7401 et seq.); (g) protection of underground sources of drinking water under the Safe Drinking Water Act of 1974, as amended (P.L. 93-523); and, (h) protection of endangered species under the Endangered Species Act of 1973, as amended (P.L. 93-203).
16. Will comply with the Wild and Scenic Rivers Act of 1968 (16 U.S.C. §§1271 et seq.) related to protecting components or potential components of the nation's wild and scenic rivers system.
17. Will assist the awarding agency in assuring compliance with Section 105 of the National Historic Preservation Act of 1966, as amended (16 U.S.C. §470), EO 11593 (identification and protection of historic properties), and the Antiquities and Historic Preservation Act of 1974 (16 U.S.C. §§469a-1 et seq.).
18. Will cause to be performed the required financial and compliance audits in accordance with the Single Audit Act Amendments of 1996 and OMB Circular No. A-133, "Audits of States, Local Governments, and Non-Profit Organizations."
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SIGNATURE OF AUTHORIZED CERTIFYING OFFICIAL	TITLE
	City Manager
APPLICANT ORGANIZATION	DATE SUBMITTED
City of Cambridge	06/25/2018

SF-424D (Rev. 7-87) Back

ASSURANCES - CONSTRUCTION PROGRAMS

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Prescribed by OMB Circular A-102

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18. Will cause to be performed the required financial and compliance audits in accordance with the Single Audit Act Amendments of 1996 and OMB Circular No. A-133, "Audits of States, Local Governments, and Non-Profit Organizations."
19. Will comply with all applicable requirements of all other Federal laws, executive orders, regulations, and policies governing this program.
20. Will comply with the requirements of Section 106(g) of the Trafficking Victims Protection Act (TVPA) of 2000, as amended (22 U.S.C. 7102) which prohibits grant award recipients or a sub recipient from: (1) Engaging in severe forms of trafficking in persons during the period of time that the award is in effect (2) Procuring a commercial sex act during the period of time that the award is in effect or (3) Using forced labor in the performance of the award or subawards under the award.

SIGNATURE OF AUTHORIZED CERTIFYING OFFICIAL	TITLE
	City Manager
APPLICANT ORGANIZATION	DATE SUBMITTED
City of Berkeley	06/25/2018

5F-424D (Rev. 7-97) Back



**CERTIFICATIONS**

In accordance with the applicable statutes and the regulations governing the consolidated plan, regulations, the jurisdiction certifies that:

**Affirmatively Further Fair Housing** --The jurisdiction will affirmatively further fair housing.

**Uniform Relocation Act and Anti-displacement and Relocation Plan** -- It will comply with the acquisition and relocation requirements of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, as amended, (42 U.S.C. 4601-4655) and implementing regulations at 49 CFR Part 24. It has in effect and is following a residential anti-displacement and relocation assistance plan required under 24 CFR Part 42 in connection with any activity assisted with funding under the Community Development Block Grant or HOME programs.

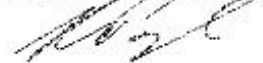
**Anti-Lobbying** --To the best of the jurisdiction's knowledge and belief:

1. No Federal appropriated funds have been paid or will be paid, by or on behalf of it, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement;
2. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, it will complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions; and
3. It will require that the language of paragraphs 1 and 2 of this anti-lobbying certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

**Authority of Jurisdiction** --The consolidated plan is authorized under State and local law (as applicable) and the jurisdiction possesses the legal authority to carry out the programs for which it is seeking funding, in accordance with applicable HUD regulations.

**Consistency with plan** --The housing activities to be undertaken with Community Development Block Grant, HOME, Emergency Solutions Grant, and Housing Opportunities for Persons With AIDS funds are consistent with the strategic plan in the jurisdiction's consolidated plan.

**Section 3** -- It will comply with section 3 of the Housing and Urban Development Act of 1968 (12 U.S.C. 1701a) and implementing regulations at 24 CFR Part 135.

  
Signature of Authorized Official

6/15/2018  
Date

City Manager

Title

### Specific Community Development Block Grant Certifications

The Entitlement Community certifies that:

**Citizen Participation** -- It is in full compliance and following a detailed citizen participation plan that satisfies the requirements of 24 CFR 91.105.

**Community Development Plan** -- Its consolidated plan identifies community development and housing needs and specifies both short-term and long-term community development objectives that have been developed in accordance with the primary objective of the CDBG program (i.e., the development of viable urban communities, by providing decent housing and expanding economic opportunities, primarily for persons of low and moderate income) and requirements of 24 CFR Parts 91 and 570.

**Following a Plan** -- It is following a current consolidated plan that has been approved by HUD.

**Use of Funds** -- It has complied with the following criteria:

1. **Maximum Feasible Priority.** With respect to activities expected to be assisted with CDBG funds, it has developed its Action Plan so as to give maximum feasible priority to activities which benefit low- and moderate-income families or aid in the prevention or elimination of slums or blight. The Action Plan may also include CDBG-assisted activities which the grantee certifies are designed to meet other community development needs having particular urgency because existing conditions pose a serious and immediate threat to the health or welfare of the community and other financial resources are not available (see Optional CDBG Certification).

2. **Overall Benefit.** The aggregate use of CDBG funds, including Section 108 guaranteed loans, during program year(s) FY2018, FY2019, FY2020 \_\_\_\_\_ [a period specified by the grantee of one, two, or three specific consecutive program years], shall principally benefit persons of low and moderate income in a manner that ensures that at least 70 percent of the amount is expended for activities that benefit such persons during the designated period.

3. **Special Assessments.** It will not attempt to recover any capital costs of public improvements assisted with CDBG funds, including Section 108 loan guaranteed funds, by assessing any amount against properties owned and occupied by persons of low and moderate income, including any fee charged or assessment made as a condition of obtaining access to such public improvements.

However, if CDBG funds are used to pay the proportion of a fee or assessment that relates to the capital costs of public improvements (assisted in part with CDBG funds) financed from other revenue sources, an assessment or charge may be made against the property with respect to the public improvements financed by a source other than CDBG funds.

In addition, in the case of properties owned and occupied by moderate-income (not low-income) families, an assessment or charge may be made against the property for public improvements financed by a source other than CDBG funds if the jurisdiction certifies that it lacks CDBG funds to cover the assessment.

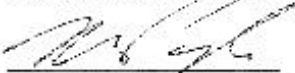
**Excessive Force** -- It has adopted and is enforcing:

1. A policy prohibiting the use of excessive force by law enforcement agencies within its jurisdiction against any individuals engaged in non-violent civil rights demonstrations; and
2. A policy of enforcing applicable State and local laws against physically barring entrance to or exit from a facility or location which is the subject of such non-violent civil rights demonstrations within its jurisdiction.

**Compliance with Anti-discrimination laws** -- The grant will be conducted and administered in conformity with title VI of the Civil Rights Act of 1964 (42 U.S.C. 2000d) and the Fair Housing Act (42 U.S.C. 3601-3619) and implementing regulations.

**Lead-Based Paint** -- Its activities concerning lead based paint will comply with the requirements of 24 CFR Part 35, Subparts A, B, J, K and R.

**Compliance with Laws** -- It will comply with applicable laws.



Signature of Authorized Official

6/15/2018

Date

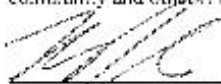
City Manager

Title

**OPTIONAL Community Development Block Grant Certification**

Submit the following certification only when one or more of the activities in the action plan are designed to meet other community development needs having particular urgency as specified in 24 CFR 570.208(e):

The grantee hereby certifies that the Annual Plan includes one or more specifically identified CDBG-assisted activities which are designed to meet other community development needs having particular urgency because existing conditions pose a serious and immediate threat to the health or welfare of the community and other financial resources are not available to meet such needs.



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Signature of Authorized Official

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Date

City Manager

\_\_\_\_\_  
Title

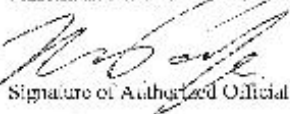
**Specific HOME Certifications**

The HOME participating jurisdiction certifies that:

**Tenant Based Rental Assistance** -- If it plans to provide tenant-based rental assistance, the tenant-based rental assistance is an essential element of its consolidated plan.

**Eligible Activities and Costs** -- It is using and will use HOME funds for eligible activities and costs, as described in 24 CFR §§92.205 through 92.209 and that it is not using and will not use HOME funds for prohibited activities, as described in §92.214.

**Subsidy layering** -- Before committing any funds to a project, it will evaluate the project in accordance with the guidelines that it adopts for this purpose and will not invest any more HOME funds in combination with other Federal assistance than is necessary to provide affordable housing.

  
Signature of Authorized Official

6/15/2018  
Date

City Manager

\_\_\_\_\_  
Title

## **Emergency Solutions Grants Certifications**

The Emergency Solutions Grants Program recipient certifies that:

**Major rehabilitation/conversion/renovation** – If an emergency shelter's rehabilitation costs exceed 75 percent of the value of the building before rehabilitation, the recipient will maintain the building as a shelter for homeless individuals and families for a minimum of 10 years after the date the building is first occupied by a homeless individual or family after the completed rehabilitation.

If the cost to convert a building into an emergency shelter exceeds 75 percent of the value of the building after conversion, the recipient will maintain the building as a shelter for homeless individuals and families for a minimum of 10 years after the date the building is first occupied by a homeless individual or family after the completed conversion.

In all other cases where ESG funds are used for renovation, the recipient will maintain the building as a shelter for homeless individuals and families for a minimum of 3 years after the date the building is first occupied by a homeless individual or family after the completed renovation.

**Essential Services and Operating Costs** – In the case of assistance involving shelter operations or essential services related to street outreach or emergency shelter, the recipient will provide services or shelter to homeless individuals and families for the period during which the ESG assistance is provided, without regard to a particular site or structure, so long as the recipient serves the same type of persons (e.g., families with children, unaccompanied youth, disabled individuals, or victims of domestic violence) or persons in the same geographic area.

**Renovation** – Any renovation carried out with ESG assistance shall be sufficient to ensure that the building involved is safe and sanitary.

**Supportive Services** – The recipient will assist homeless individuals in obtaining permanent housing, appropriate supportive services (including medical and mental health treatment, victim services, counseling, supervision, and other services essential for achieving independent living), and other Federal, State, local, and private assistance available for these individuals.

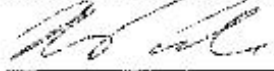
**Matching Funds** – The recipient will obtain matching amounts required under 24 CFR 576.201.

**Confidentiality** – The recipient has established and is implementing procedures to ensure the confidentiality of records pertaining to any individual provided family violence prevention or treatment services under any project assisted under the ESG program, including protection against the release of the address or location of any family violence shelter project, except with the written authorization of the person responsible for the operation of that shelter.

**Homeless Persons Involvement** – To the maximum extent practicable, the recipient will involve, through employment, volunteer services, or otherwise, homeless individuals and families in constructing, renovating, maintaining, and operating facilities assisted under the ESG program, in providing services assisted under the ESG program, and in providing services for occupants of facilities assisted under the program.

**Consolidated Plan** – All activities the recipient undertakes with assistance under ESG are consistent with its consolidated plan.

**Discharge Policy** – The recipient will establish and implement, to the maximum extent practicable and where appropriate, policies and protocols for the discharge of persons from publicly funded institutions or systems of care (such as health care facilities, mental health facilities, foster care or other youth facilities, or correction programs and institutions) in order to prevent this discharge from immediately resulting in homelessness for these persons.



\_\_\_\_\_  
Signature of Authorized Official

6/15/2018

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Date

City Manager

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Title

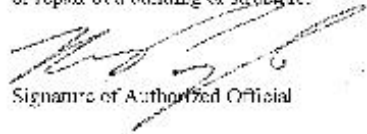
**Housing Opportunities for Persons With AIDS Certifications**

The HOPWA grantee certifies that:

**Activities** -- Activities funded under the program will meet urgent needs that are not being met by available public and private sources.

**Building** -- Any building or structure assisted under this program shall be operated for the purpose specified in the consolidated plan:

1. For a period of no less than 10 years in the case of assistance involving new construction, substantial rehabilitation, or acquisition of a facility;
2. For a period of not less than 3 years in the case of assistance involving non-substantial rehabilitation or repair of a building or structure.

  
Signature of Authorized Official

Date

\_\_\_\_\_  
Title



**APPENDIX TO CERTIFICATIONS**

**INSTRUCTIONS CONCERNING LOBBYING CERTIFICATION:**

**Lobbying Certification**

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.