

CPAC Meeting Notes

January 8, 2009

Present: Quinton Zondervan, Janet Curtis, Mead Wyman, Betsy Boyle, David Rabkin, Brian Reich, Steve Lanou (note-taker), Terry Smith, John Francis, Amy Meltzer, Bill Zamparelli, Kristin Lewis, Lauren Miller, Kat Potter, Suzanne Shepard, Keren Schlomy. John Bolduc, Susanne Rasmussen, Rosalie Anders, Stephanie Groll (staff). Henrietta Davis, Peter Pruyn, Anna Shvarts, Evan Malloy, Rob Riman, Matthew Schreiner, Steve Miller., John MacDougall, Joanna Herlihy

Agenda:

“The agenda will focus on the ongoing work of the CPAC subcommittees on building energy, transportation, communications & engagement, and measurement & goals. The regular meeting will be preceded by some social time starting at 5:30”

Notes:

I. D. Rabkin (committee chair) opened the meeting at 6:07 PM

II. Announcements:

- a. Thanks to John McDougall for organizing the preceding social event
- b. CPAC will again have a social time preceding the February meeting
 - i. Kristin will provide cheese and crackers
- c. CPAC member Steve MacAusland has resigned from the committee and the committee will look for another member from the faith community to replace him

III. Agenda for Feb. 12th CPAC meeting:

- a. A draft of the subcommittee synthesis report will be available for comment by the committee. David, John, and Brian will be working on it
- b. The committee will assess the current committee/subcommittee process to see if it is useful and productive
- c. There will be a discussion on what the committee should focus on over the next six months

IV. Subcommittee report format:

- a. Discussion was had on the format for the subcommittee reports that were submitted to the committee on 1-22-09. Format to include:
 - i. Priority challenges
 - ii. Key strategies to employ
 - iii. Best set of recommendations of actions to implement strategies

V. Adoption of December meeting notes:

- a. A motion was passed by the committee to approve the December CPAC meeting notes.

VI. General suggestions from committee members:

- a. CPAC should employ students to assist with needed analysis
 - i. John McDougall volunteered to help find students
 - ii. City is limited in its ability to fund students
 - iii. Subcommittees should consider their possible needs for student interns

- b. The City should employ a third party committee to measure and monitor the City's progress towards its Climate Plan

VII. Full committee meeting adjourned at 6:30

- a. Subcommittees convened individually to prepare final recommendations to committee