

# 2009 Annual Town Gown Report

Institution Name: Cambridge College

Report for Time Period: 2008-2009 term (September 1, 2008 – August 31, 2009)

Date Submitted: November 30, 2009

## I. EXISTING CONDITIONS

Please provide the following information about the current conditions and population at your Cambridge campus. Add clarifying comments as needed.

### A. FACULTY & STAFF

<i>Cambridge-based Staff</i>	2005	2006	2007	2008	2009	2019 <sup>3</sup> (projected)
Head Count:	<u>95</u>	<u>129</u>	<u>151</u>	<u>156</u>	<u>142</u>	<u>N/A</u>
FTEs* <sup>1</sup> (if available):	<u>93</u>	<u>126</u>	<u>148</u>	<u>152</u>	<u>137</u>	<u>N/A</u>
<i>Cambridge-based Faculty</i>						
Head Count:	<u>231</u>	<u>259</u>	<u>361</u>	<u>403</u>	<u>346</u>	<u>N/A</u>
FTEs <sup>1</sup> *(if available):	<u>91</u>	<u>101</u>	<u>136</u>	<u>149</u>	<u>131</u>	<u>N/A</u>
Number of Cambridge Residents Employed at Cambridge Facilities:	<u>29</u>	<u>28</u>	<u>39</u>	<u>38</u>	<u>38</u>	

- The corrected 2005-2008 ‘Cambridge-based Faculty and staff’ headcount and FTE has been provided.
- FTE Formula: Full Time + 1/3 Part-time.
- A meaningful 2019 projection is not available at this time.

<sup>1</sup> "FTE" refers to Full Time Equivalent employees, which treats part-time workers as a fraction of a full time position based on the number of hours worked per week.



**C. STUDENT RESIDENCES**      2005      2006      2007      2008      2009      2019  
 (projected)

*Number of Undergraduate Students residing in Cambridge:*

In dormitories:	<u>N/A</u>	<u>N/A</u>	<u>N/A</u>	<u>N/A</u>	<u>N/A</u>	<u>N/A</u>
Number with cars garaged in Cambridge:	<u>N/A</u>	<u>N/A</u>	<u>N/A</u>	<u>N/A</u>	<u>N/A</u>	
In off campus affiliate housing <sup>3</sup> :	<u>N/A</u>	<u>N/A</u>	<u>N/A</u>	<u>N/A</u>	<u>N/A</u>	<u>N/A</u>
In off campus non-affiliate housing:	<u>70</u>	<u>94</u>	<u>95</u>	<u>97</u>	<u>105</u>	

*Number of Graduate Students residing in Cambridge:*

In dormitories:	<u>N/A</u>	<u>N/A</u>	<u>N/A</u>	<u>N/A</u>	<u>N/A</u>	<u>N/A</u>
Number with cars garaged in Cambridge:	<u>N/A</u>	<u>N/A</u>	<u>N/A</u>	<u>N/A</u>	<u>N/A</u>	
In off campus affiliate housing <sup>4</sup> :	<u>N/A</u>	<u>N/A</u>	<u>N/A</u>	<u>N/A</u>	<u>N/A</u>	<u>N/A</u>
In off campus non-affiliate housing:	<u>51</u>	<u>54</u>	<u>84</u>	<u>113</u>	<u>107</u>	

- Please note that Cambridge College is not a residential campus and all students live in non-affiliated off campus housing.
- At this time, Cambridge College does not intend to offer in the future on or off campus affiliated student residential housing.
- The corrected 2005-2008 ‘student residences’ statistics have been provided.

<sup>3</sup> For the purpose of this report, affiliate housing is defined as other housing owned by the institution that is available only to members of the academic community. *Affiliate housing does not include either dormitories or housing available for rent to persons who are not affiliated with the institution.*

<sup>4</sup> For the purpose of this report, affiliate housing is defined as other housing owned by the institution that is available only to members of the academic community. *Affiliate housing does not include either dormitories or housing available for rent to persons who are not affiliated with the institution.*

• **D. FACILITIES & LAND OWNED**

*The following facilities and land information should be provided for the campus as a whole as well as for sub-areas/precincts of the campus.*

	2005	2006	2007	2008	2009	2019 Projected
Acres:						
Tax Exempt	<u>N/A</u>	<u>N/A</u>	<u>N/A</u>	<u>N/A</u>	<u>N/A</u>	_____
Taxable	<u>N/A</u>	<u>N/A</u>	<u>N/A</u>	<u>N/A</u>	<u>N/A</u>	_____
Number of Buildings: (include both taxable and tax exempt buildings)	<u>1</u>	<u>1</u>	<u>1</u>	<u>1</u>	<u>1</u>	_____
Dormitories:						
Number of Buildings:	<u>N/A</u>	<u>N/A</u>	<u>N/A</u>	<u>N/A</u>	<u>N/A</u>	_____
Number of Beds:	<u>N/A</u>	<u>N/A</u>	<u>N/A</u>	<u>N/A</u>	<u>N/A</u>	_____
Size of Buildings (gross floor area):	<u>110,361</u>	<u>110,361</u>	<u>110,361</u>	<u>110,361</u>	<u>110,361</u>	_____
Institutional/Academic	<u>59,186</u>	<u>59,186</u>	<u>59,186</u>	<u>59,186</u>	<u>59,186</u>	_____
Student Activities/Athletic	<u>N/A</u>	<u>N/A</u>	<u>N/A</u>	<u>N/A</u>	<u>N/A</u>	_____
Dormitory/Nontaxable Residential	<u>N/A</u>	<u>N/A</u>	<u>N/A</u>	<u>N/A</u>	<u>N/A</u>	_____
Commercial	<u>51,175</u>	<u>51,175</u>	<u>51,175</u>	<u>51,175</u>	<u>51,175</u>	_____
Taxable Residential	<u>N/A</u>	<u>N/A</u>	<u>N/A</u>	<u>N/A</u>	<u>N/A</u>	_____

- At this time, Cambridge College does not anticipate purchasing in the future any additional facilities or land in the City of Cambridge.
- The corrected 2005-2008 ‘facilities and land owned’ statistics have been provided.

• **Parking**

This section refers to parking spaces maintained in Cambridge only. Provide figures for the Campus as a whole. Include additional information as necessary.

Number of parking spaces maintained for students (include resident and commuter parking): 5 (Handicap & Car Pooling Spaces)

Number of parking spaces maintained for faculty, staff and visitors: 106

**Housing** (Do not include any information about dormitories in this table.)

<b>2005-2009, 2019</b>	Tax Exempt - Affiliate Housing <sup>4</sup>	Taxable - Affiliate Housing <sup>4</sup>	Tax Exempt - Other Housing	Taxable - Other Housing
Number of Units:	N/A	N/A	N/A	N/A
Number of Buildings:	N/A	N/A	N/A	N/A

**Property Transfers:**

Please list Cambridge properties purchased since filing your previous Town Gown Report:

None

Please list Cambridge properties sold since filing your previous Town Gown Report:

None

Please describe any planned dispositions or acquisitions:

None

**E. REAL ESTATE LEASED**

Please attach to the report a table (see below) listing of all real estate leased by your educational institution within the City of Cambridge.

- Currently, Cambridge College leases the following real estate in the City of Cambridge:
  - 80 Prospect Street (20,250 SF, Three Floors, and Academic/Institutional Use): This lease expires on 6/30/2013.
  - 17 Monsignor O’Brien Highway (20,234 SF, Five Floors, and Academic/Institutional Use): This lease expires on 8/31/2017.
  - 315 Broadway (8,000 SF, Two Floors, and Institutional Use): This lease expires on 12/31/2009 and will not be renewed. Departments located at 315 Broadway will be relocated to 1000 Massachusetts Avenue and 17 Monsignor O’Brien Highway.

**F. PAYMENTS TO CITY OF CAMBRIDGE:<sup>5</sup>**

	FY 05	FY 06	FY 07*	FY 08	FY 09
Real Estate Taxes Paid	\$236,720	\$236,851	\$199,107	\$208,772	\$218,461
Payment in Lieu of Taxes (PILOT)	N/A	N/A	N/A	N/A	N/A
Water & Sewer Fees Paid	\$17,102	\$17,796	\$22,450	\$22,517	\$24,412
Other Fees & Permits Paid	\$921	\$921	\$921	\$921	\$921

- The corrected FY2005-2008 ‘payments to the City of Cambridge’ have been provided.  
\*Abatement approved in FY07.

**G. INSTITUTIONAL SHUTTLE INFORMATION**

Please include information about all regularly scheduled shuttle services operated by your institution within the City of Cambridge or between Cambridge and other municipalities:

Route Name	Vehicle Type and Capacity	Frequency of Operation	Weekday Hours of Operation	Weekend Hours of Operation
N/A	N/A	N/A	N/A	N/A

Please provide ridership data, if available, and describe efforts both to coordinate shuttle system with other institutions and to streamline shuttle services.

**II. FUTURE PLANS NARRATIVE**

- At this point in time, the College is embarking on the development of a new strategic plan since the current strategic plan ends in 2010. Once developed, this plan may highlight many of the areas of interest noted. With that said, the College expects the majority of future growth in terms of student enrollment and facilities to be outside of the City of Cambridge in regional centers throughout the U.S. Currently about 50% of the College’s student enrollment is in our regional centers however we anticipate gradual and moderate growth in student enrollment in Cambridge over the next few years which may require the College to identify additional real estate to lease in the City.

<sup>5</sup> Fiscal Years for the City of Cambridge begin on July 1 and end on June 30 of the following year. For example, FY 09 for the City of Cambridge includes the period from July 1, 2008 through June 30, 2009.

### **III. LIST OF PROJECTS**

List all development and public improvement/infrastructure projects completed within the past year, currently in construction or which will require City permits or approvals during the next three years (coordinate with Map 3 in Section IV);

- Please see above (II Future Plans Narrative).

### **IV. MAPPING REQUIREMENTS**

Please attach to the report maps of the following (these may be combined as appropriate):

- To be provided by the City of Cambridge. The maps provided by the City will include 1000 Massachusetts Avenue, 80 Prospect Street, 17 Monsignor O'Brien Highway, and 315 Broadway which will no longer be leased by the College as of 12/31/2009. The College does not have any proposed or planned development projects, sub-areas/precincts or shuttle and transit routes.

### **V. TRANSPORTATION DEMAND MANAGEMENT**

Please provide the following information. You may summarize the information below or attach documents to this report, as appropriate. If your school has not updated information since submitting the 2008 Annual Report, you may so indicate in the appropriate space below.

- The College submitted its 2009 PTDM Annual Report on 6/30/2009.

A. Results of surveys of commuting mode choice for faculty and/or staff and/or students.

- Please see the 2009 PTDM Annual Report.

B. Information on the point of origin of commuter trips to Cambridge for faculty and/or staff and/or students.

- Please see the 2009 PTDM Annual Report.

C. Have there been any changes in your TDM plan or strategy since submitting your 2008 Town Gown-report? If so, please describe briefly. (Your PTDM plan is on file at CDD.)

- There have been no changes since the submission of the 2009 PTDM Annual Report.

### **VI. INSTITUTION SPECIFIC INFORMATION REQUESTS**

#### **Cambridge College**

Provide clarification about the parking situation for College employees and students. What facilities are available for each population? What efforts are being made to discourage the use of single occupancy vehicles as a means of transportation to class for students?

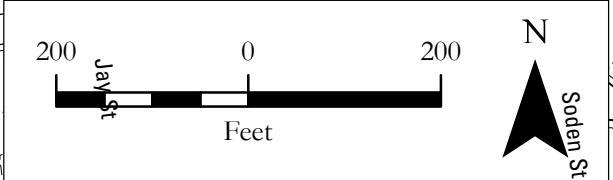
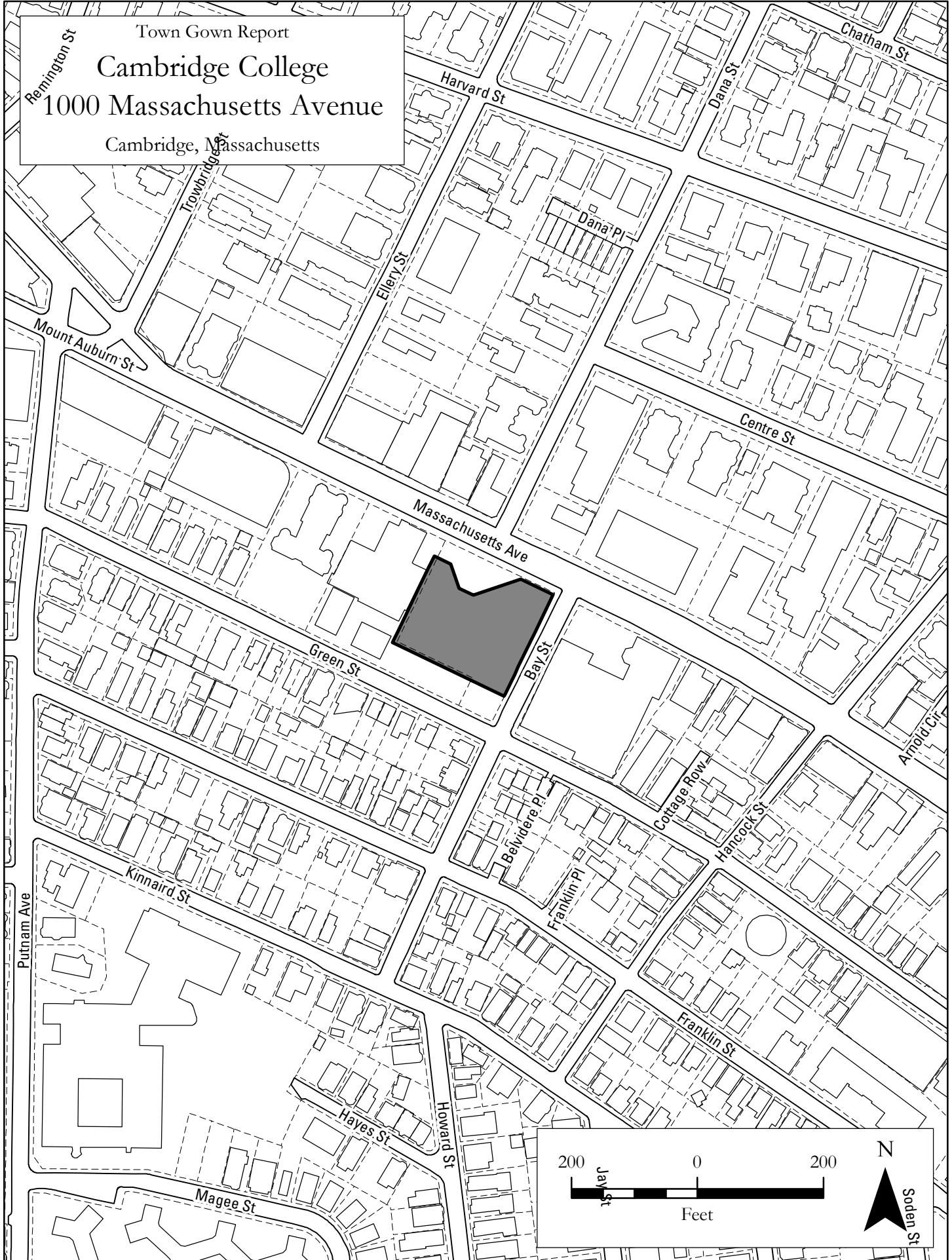
- The College does not provide student parking at any of our locations in the City except for handicap and HOV designated spaces. Please find below a table of parking space designations for each of our locations within the City:

	Faculty & Staff	Handicap	Visitor	Car Pool	Total
1000 Massachusetts Avenue	33	4	5	2	44
80 Prospect Street	20	2	1	1	24
17 Monsignor O'Brien Highway	17	2	2	1	22
315 Broadway	2	1	4	1	8
950 Bay Street	8	0	0	0	8
Total	80	9	12	5	106

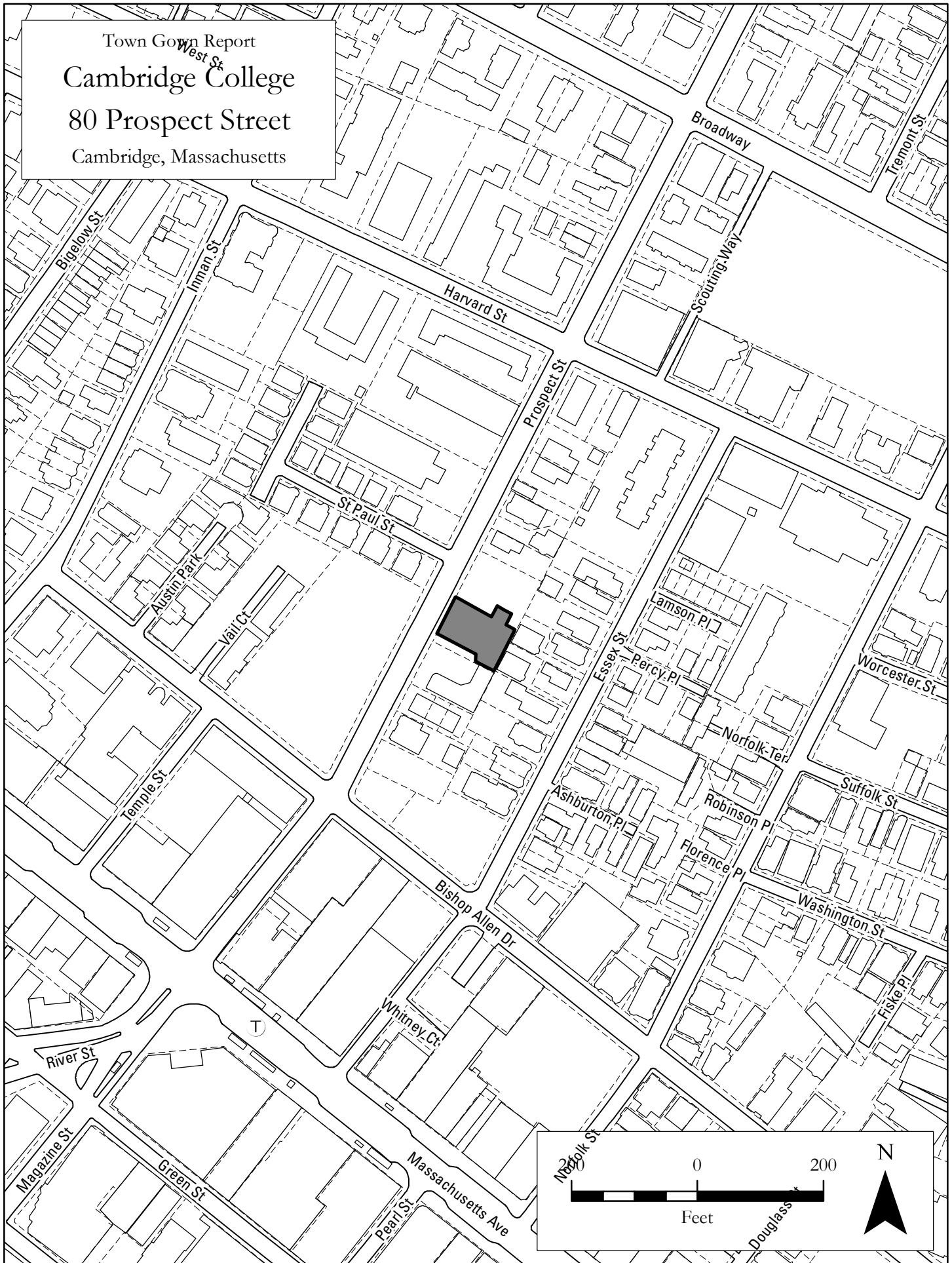
- Based on the 2009 PTDM Annual Report, the majority of students travel to campus from work or other non-home locations. With multiple legs of their trips, using transit or carpooling is very difficult for the majority of students who drive alone. The majority of students come to the College after 5:00 pm and leave the campus after 9:00 pm. An analysis of the survey results shows that just 17% of students who drive alone to campus from work are coming from locations in Boston and Cambridge. Many of these students do not live in Boston or Cambridge but in outlying towns such as Chelsea, East Bridgewater, Everett, Franklin, Newton, and Woburn. This makes it much more difficult for students to use a commuting alternative. When asked what the College can do to encourage students to take an alternative form of transportation, 60% of students stated it did not matter what the College offered in terms of services and incentives and would continue to drive to campus.
- With that said, students can purchase MBTA Semester Passes, which provides an 11% discount on published rates, information about transportation options is available on the College's website as well as included in new student information packets and posted on bulletin boards and LCD Monitors throughout the College. Additionally, through our membership with the CRTMA students have access to the EZRide Shuttle Service, a Ride Matching Service, and Vanpool Formation Assistance. Finally, the College provides preferential parking for carpooling and vanpooling and provides secure bicycle parking to students at each location.



Remington St  
Town Gown Report  
Cambridge College  
1000 Massachusetts Avenue  
Cambridge, Massachusetts



Town Gown Report  
Cambridge College  
80 Prospect Street  
Cambridge, Massachusetts



Town Gown Report  
**Cambridge College**  
**17 Monsignor O'Brien Highway**  
Cambridge, Massachusetts

