



**Cambridge College  
1000 Massachusetts Avenue  
Cambridge, MA 02138**

## **2010 Annual Town Gown Report**

**Submitted: December 1, 2010**

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Institution Name: Cambridge College

Report for Time Period: 2009-2010 Term (9/1/2009-8/31/2010)

Date Submitted: December 1, 2010

### I. EXISTING CONDITIONS

**Please provide the following information about the current conditions and population at your Cambridge campus. Add clarifying comments as needed.**

#### A. FACULTY & STAFF

<i>Cambridge-based Staff</i>	2006	2007	2008	2009	2010	2020 (projected)
Head Count:	129__	151__	156__	142__	116__	NA__
FTEs <sup>1</sup> (if available):	126__	148__	152__	137__	111__	NA__
<i>Cambridge-based Faculty</i>						
Head Count:	259__	361__	403__	346__	265__	NA__
FTEs <sup>1</sup> (if available):	101__	136__	149__	131__	111__	NA__
Number of Cambridge Residents Employed at Cambridge Facilities:	28__	39__	38__	38__	65__	NA__

- FTE formula: Full Time + 1/3 Part Time
- A meaningful 2020 projection is not available at this time

<sup>1</sup> "FTE" refers to Full Time Equivalent employees, which treats part-time workers as a fraction of a full time position based on the number of hours worked per week.



**C. STUDENT RESIDENCES**      2006      2007      2008      2009      2010      2020  
 (projected)

*Number of Undergraduate Students residing in Cambridge:*

In dormitories:	NA__	NA__	NA__	NA__	NA__	NA__
Number with cars garaged in Cambridge:	NA__	NA__	NA__	NA__	NA__	
In off campus affiliate housing <sup>3</sup> :	NA__	NA__	NA__	NA__	NA__	NA__
In off campus non-affiliate housing:	94__	95__	97__	105__	NA__	

*Number of Graduate Students residing in Cambridge:*

In dormitories:	NA__	NA__	NA__	NA__	NA__	NA__
Number with cars garaged in Cambridge:	NA__	NA__	NA__	NA__	NA__	
In off campus affiliate housing <sup>4</sup> :	NA__	NA__	NA__	NA__	NA__	NA__
In off campus non-affiliate housing:	54__	84__	113__	107__	102__	NA__

- Please note that Cambridge College is not a residential campus and all students live in non-affiliated off campus housing. This represents undergraduate students with a Cambridge place of residence.
- At this time, Cambridge College has no plans to offer on or off campus affiliated student residential housing

<sup>3</sup> For the purpose of this report, affiliate housing is defined as other housing owned by the institution that is available only to members of the academic community. *Affiliate housing does not include either dormitories or housing available for rent to persons who are not affiliated with the institution.*

<sup>4</sup> For the purpose of this report, affiliate housing is defined as other housing owned by the institution that is available only to members of the academic community. *Affiliate housing does not include either dormitories or housing available for rent to persons who are not affiliated with the institution.*

• **D. FACILITIES & LAND OWNED**

The following facilities and land information should be provided for the campus as a whole as well as for sub-areas/precincts of the campus. For example:

- Harvard University for the North Campus, Law School, Radcliffe Quad, Harvard Yard, etc.
- MIT for the East Campus, West Campus, Sloan School, etc.
- Lesley University for the Main Campus and Porter Square Campus

	2006	2007	2008	2009	2010	2020 (projected)
Acres:						
Tax Exempt	NA__	NA__	NA_	NA__	NA__	__
Taxable	NA__	NA__	NA_	NA__	NA__	__
Number of Buildings: (include both taxable and tax exempt buildings)	1__	1__	1__	1__	1__	__
Dormitories:						
Number of Buildings:	NA__	NA__	NA__	NA__	NA__	__
Number of Beds:	NA__	NA__	NA__	NA__	NA__	__
Size of Buildings (gross floor area):	110,361	110,361	110,361	110,361	110,361	__
_____						
Institutional/Academic	59,186	59,186	59,186	59,186	59,186	_____
Student Activities/Athletic	NA__	NA__	NA__	NA__	NA__	_____
Dormitory/Nontaxable Residential	NA__	NA__	NA__	NA__	NA__	_____
Commercial	51,175	51,175	51,175	51,175	51,175	_____
Taxable Residential	NA__	NA__	NA__	NA__	NA__	_____

- At this time, Cambridge College has no plans to purchase any additional facilities or land in the City of Cambridge

• **Parking**

This section refers to parking spaces maintained in Cambridge only. Provide figures for the Campus as a whole. Include additional information as necessary.

Number of parking spaces maintained for students (include resident and commuter parking): 4 HOV and Carpooling Spaces

Number of parking spaces maintained for faculty, staff and visitors: 98

**Housing** (Do not include any information about dormitories in this table.)

<b>2006-2010, 2020</b>	Tax Exempt - Affiliate Housing <sup>4</sup>	Taxable - Affiliate Housing <sup>4</sup>	Tax Exempt - Other Housing	Taxable - Other Housing
Number of Units:	NA	NA	NA	NA
Number of Buildings:	NA	NA	NA	NA

**Property Transfers:**

Please list Cambridge properties purchased since filing your previous Town Gown Report:

None

Please list Cambridge properties sold since filing your previous Town Gown Report:

None

Please describe any planned dispositions or acquisitions:

None

**E. REAL ESTATE LEASED**

Please attach to the report a table listing of all real estate leased by your educational institution within the City of Cambridge. Include the following for each lease:

Currently, Cambridge College leases the following real estate in the City of Cambridge:

- 80 Prospect Street (20,250 SF, Three Floors, and Academic/Institutional Use): This lease expires on 6/30/2013.
- 17 Monsignor O'Brien Highway (20,234 SF, Five Floors, and Academic/Institutional Use): This lease expires on 8/31/2017.

**F. PAYMENTS TO CITY OF CAMBRIDGE:<sup>5</sup>**

	FY 06	FY 07	FY 08	FY 09	FY 10
Real Estate Taxes Paid	\$ 236,851	\$199,107	\$208,772	\$218,461	\$218,461
Payment in Lieu of Taxes (PILOT)	\$NA	\$NA	\$NA	\$NA	\$NA
Water & Sewer Fees Paid	\$17,796	\$22,450	\$22,517	\$24,412	\$27,421
Other Fees & Permits Paid	\$921	\$921	\$921	\$921	\$1,940

**G. INSTITUTIONAL SHUTTLE INFORMATION**

Please include information about all regularly scheduled shuttle services operated by your institution within the City of Cambridge or between Cambridge and other municipalities:

Route Name	Vehicle Type and Capacity	Frequency of Operation	Weekday Hours of Operation	Weekend Hours of Operation
NA	NA	NA	NA	NA

Please provide ridership data, if available, and describe efforts both to coordinate shuttle system with other institutions and to streamline shuttle services.

<sup>5</sup> Fiscal Years for the City of Cambridge begin on July 1 and end on June 30 of the following year. For example, FY 10 for the City of Cambridge includes the period from July 1, 2009 through June 30, 2010.

## II. FUTURE PLANS NARRATIVE

On page 12 of the 1991 Report of the Mayor's Committee on University-Community Relationships, the members of the Town-Gown Committee agreed that "Universities should offer statements of their future needs to the city and plans responding to those needs. These plans should include specific statements about known development projects and their status; forecasts of faculty, staff or student population growth; and identified needs that do yet have solutions . . . These plans should address known concerns of the community, such as parking and/or tax base erosion."

Describe your institution's current and future physical plans:

- At this point in time, the College is embarking on the development of a new strategic plan since the current strategic plan ends in 2010. Once developed, this plan may highlight many of the areas of interest noted. With that said, the College expects the majority of future growth in terms of student enrollment and facilities to be outside of the City of Cambridge in regional centers throughout the U.S. Currently about 50% of the College's student enrollment is in our regional centers however we anticipate gradual and moderate growth in student enrollment in Cambridge over the next few years which may require the College to identify additional real estate to lease in the City.

## III. LIST OF PROJECTS

List all development and public improvement/infrastructure projects completed within the past year, currently in construction or which will require City permits or approvals during the next three years (coordinate with Map 3 in Section IV);

- Please see above (II Future Plans Narrative).

## IV. MAPPING REQUIREMENTS

Please attach to the report maps of the following (these may be combined as appropriate):

- To be provided by the City of Cambridge. The maps provided by the City will include 1000 Massachusetts Avenue, 80 Prospect Street and 17 Monsignor O'Brien Highway. The College does not have any proposed or planned development projects, sub-areas/precincts or shuttle and transit routes.

## V. TRANSPORTATION DEMAND MANAGEMENT

Please provide the following information. You may summarize the information below or attach documents to this report, as appropriate. If your school has not updated information since submitting the 2008 Annual Report, you may so indicate in the appropriate space below.

- The College submitted its PTDM Annual Report on 6/30/2010.
  - A. Results of surveys of commuting mode choice for faculty and/or staff and/or students.
- Please see the 2010 PTDM Annual Report.
  - B. Information on the point of origin of commuter trips to Cambridge for faculty and/or staff and/or students.



- Please see the 2010 PTDM Annual Report.
- C. Have there been any changes in your TDM plan or strategy since submitting your 2008 Town Gown-report? If so, please describe briefly. (Your PTDM plan is on file at CDD.)
- There have been no changes since the submission of the 2010 PTDM Annual Report.

## VI. INSTITUTION SPECIFIC INFORMATION REQUESTS

### Cambridge College

1. Provide clarification about the parking situation for College employees and students. What facilities are available for each population? What efforts are being made to discourage the use of single occupancy vehicles as a means of transportation to class for students?
  - The College does not provide student parking at any of our locations in the City except for handicap and HOV designated spaces. Please find below a table of parking space designations for each of our locations within the City:

	Faculty/Staff	Handicap	Visitor	Car Pool	<b>Total</b>
1000 Massachusetts Avenue	36	4	2	2	<b>44</b>
80 Prospect Street	20	2	1	1	<b>24</b>
17 Monsignor O'Brien Highway	17	2	2	1	<b>22</b>
950 Bay Street	8	0	0	0	<b>8</b>
<b>Total</b>	<b>81</b>	<b>8</b>	<b>5</b>	<b>4</b>	<b>98</b>

- Based on the 2010 PTDM Annual Report, the majority of students travel to campus from work or other non-home locations. With multiple legs of their trips, using transit or carpooling is very difficult for the majority of students who drive alone. The majority of students come to the College after 5:00 pm and leave the campus after 9:00 pm. An analysis of the survey results shows that just 18% of students who drive alone to campus from work are coming from locations in Boston and Cambridge. Many of these students do not live in Boston or Cambridge but in outlying towns such as Chelsea, East Bridgewater, Everett, Franklin, Newton, and Woburn. This makes it much more difficult for students to use a commuting alternative. When asked what the College can do to encourage students to take an alternative form of transportation, 75-89% of students stated it did not matter what the College offered in terms of services and incentives and would continue to drive to campus.
- With that said, students can purchase MBTA Semester Passes, which provides an 11% discount on published rates, information about transportation options is available on the College's website as well as included in new student information packets and posted on bulletin boards and LCD Monitors throughout the College. Additionally, through our membership with the CRTMA students have access to the EZRide Shuttle Service, a Ride Matching Service, and Vanpool Formation Assistance. Finally, the College provides preferential parking for carpooling and vanpooling and provides secure bicycle parking to students at each location.