



## Daily Tasks | Week of 5/31/21

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*Activities grouped by area. Work may occur in adjacent floors simultaneously due to the nature of chase/riser work. Locations in **BOLD** are an estimate of how the work progresses, pending productivity and unforeseen conditions or conflicts.*

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- **Monday**

- MEMORIAL DAY SITE CLOSED

- **Tuesday**

- Electricians to continue pulling wire at basement hallway.
- Electricians to resume Fire Alarm Devices on all floors and hallways. WTR will work with personnel inside offices that are affected.
- Exploring Branch circuits and Identifying circuit breakers as needed throughout building electric panels. \* In some rare instances power maybe down in some isolated areas due to unknown circuits. If you experience any power outages or brief interruptions it is very important to notify John Logiudice c:617-571-3411 ASAP. This will help us identify the unknown circuits and if any power is required at any of these locations, WTR will accommodate with short term temporary provisions.
- Installing Electric Feeders @ Basement Electric room, 2<sup>nd</sup> Floor Payroll & 3<sup>rd</sup> Floor Women's Bathroom.
- WTR Carpenter will continue taking the lead role on the safety & cleanliness.

- **Wednesday**

- Electricians to continue pulling wire at basement hallway.
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- Installing Electric Feeders @ Basement Electric room, 2<sup>nd</sup> Floor Payroll & 3<sup>rd</sup> Floor Women's Bathroom.
- This work is being coordinated at this time. Fire Alarm devices to be installed in City Councils Chambers. Start time 5am -1:30pm
- WTR Carpenter will continue taking the lead role on the safety & cleanliness.



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**W.T. RICH COMPANY, INC.**

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