



## Daily Tasks | Week of 11/29/21

### **\*\*Important Announcement\*\***

*Continuing 11/29/21 @ 8am WTR will be turning off circuits that are unknown throughout the building. This task will continue until all circuits are identified. We are asking if you notice your power is off, please let the team know ASAP! Below are the names you should email or call. WTR will only turn on the circuits that are identified. We apologize for the potential inconvenience this will cause.*

*John Logiudice*

*Email: [jlogiudice@cambridgema.gov](mailto:jlogiudice@cambridgema.gov)*

*C: 617-571-3411*

*Tony Maiato*

*Email: [Tmaiato@WTRich.com](mailto:Tmaiato@WTRich.com)*

*C: 774-328-5158*

*Michelle Wright*

*Email: [Mwright@WTRich.com](mailto:Mwright@WTRich.com)*

*C: 617-862-8519*

- **Monday 11-29-21**
  - WTR Carpenter will continue taking the lead role on the safety & cleanliness.
  - Light Demo operations will continue throughout the day in attic.
  - K&K Ceilings to continue to install ceiling grid Phase 3.
- **Tuesday 11-30-21**
  - WTR Carpenter will continue taking the lead role on the safety & cleanliness.
  - Light Demo operations will continue throughout the day in attic.
  - WTR to prep locations for millwork delivery.
  - K&K Ceilings to finish ceiling grid installation.
  - Sprinkler Shutdown night work. Phase 3 Print Room & Mail room
- **Wednesday 12-1-21**
  - WTR Carpenter will continue taking the lead role on the safety & cleanliness.
  - Light Demo operations will continue throughout the day in attic.
  - Carpenters to mobilize & receive millwork delivery.
  - Brothers to begin devices.
- **Thursday 12-2-21**
  - WTR Carpenter will continue taking the lead role on the safety & cleanliness.
  - Light Demo operations will continue throughout the day in attic.
  - Carpenters to start millwork in print shop & mail room.
  - Brothers to continue installing devices.
- **Friday 12-3-21**
  - WTR Carpenter will continue taking the lead role on the safety & cleanliness.
  - Light Demo operations will continue throughout the day in attic.
  - Carpenters to continue working in print room & mail room.
  - Brothers to continue installing devices.

*We received some comments from City Hall Staff (some of which were already planned for) regarding the recently turned over basement toilet rooms. Items that will be addressed are as follows:*

- *Bathroom fixtures will be Hands free*
- *Doors are back ordered and will be installed soon.*
- *Diaper changing tables will be added to both Men's and Woman's toilet rooms*

*Thank you! – WTR Team*