



## Daily Tasks | Week of 12/6/21

### **\*\*Important Announcement\*\***

*Continuing 12/6/21 @ 8am WTR will be turning off circuits that are unknown throughout the building. This task will continue until all circuits are identified. We are asking if you notice your power is off, please let the team know ASAP! Below are the names you should email or call. WTR will only turn on the circuits that are identified. We apologize for the potential inconvenience this will cause.*

*John Logiudice*

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*Tony Maiato*

*Email: [Tmaiato@WTRich.com](mailto:Tmaiato@WTRich.com)*

*C: 774-328-5158*

*Michelle Wright*

*Email: [Mwright@WTRich.com](mailto:Mwright@WTRich.com)*

*C: 617-862-8519*

- **Monday 12-6-21**
  - WTR Carpenter will continue taking the lead role on the safety & cleanliness.
  - Light Demo operations will continue throughout the day in attic.
  - Possibility to move cutter.
  - Brothers to continue devices and fire alarms
  - Doors and hardware to be installed. Phase 3 Mail room & Print shop.
  - Amanti tie-n registers in Phase 3 Mail room & Print shop.
- **Tuesday 12-7-21**
  - WTR Carpenter will continue taking the lead role on the safety & cleanliness.
  - Light Demo operations will continue throughout the day in attic.
  - Brothers to continue devices and fire alarms
  - Sprinkler Night work Phase 3 Mail & Print Shop Only.
  - Amanti tie-n registers in Phase 3 Mail room & Print shop.
- **Wednesday 12-8-21**
  - WTR Carpenter will continue taking the lead role on the safety & cleanliness.
  - Light Demo operations will continue throughout the day in attic.
  - KO Stone to move temp storage to permanent location.
  - Amanti tie-n registers in Phase 3 Mail room & Print shop.
- **Thursday 12-9-21**
  - WTR Carpenter will continue taking the lead role on the safety & cleanliness.
  - Light Demo operations will continue throughout the day in attic.
  - KO Stone to continue the storage move.
- **Friday 12-10-21**
  - WTR Carpenter will continue taking the lead role on the safety & cleanliness.
  - Light Demo operations will continue throughout the day in attic.
  - KO Stone to continue the storage Move.
  - Above ceiling inspection..... Flood ceiling tiles Phase 3 Mail room & Print shop

*We received some comments from City Hall Staff (some of which were already planned for) regarding the recently turned over basement toilet rooms. Items that will be addressed are as follows:*

- *Bathroom fixtures will be Hands free.*
- *Doors are being installed at this moment in all of Phase 2 Locations.*
- *Diaper changing tables will be added to both Men's and Woman's toilet rooms.*

*Thank you! – WTR Team*