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## CITY OF CAMBRIDGE

Community Development Department

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**IRAM FAROOQ**

Assistant City Manager for  
Community Development

**SANDRA CLARKE**

Deputy Director  
Chief of Administration

# Affordable Housing Trust

January 25, 2024, 4:00 p.m.

Ackermann Room, City Hall, 795 Massachusetts Avenue  
Cambridge, Massachusetts

OR

[Webinar Registration - Zoom](#)

To participate in this meeting through the Zoom video meeting platform, please register using [this link](#) in advance of the meeting.

### AGENDA

- Review of Meeting Minutes
- Update from the Community Development Department
- 1627 Massachusetts Avenue / 4 Mellen Street: HRI is requesting \$2,500,000 in new funds and a total permanent commitment of \$10,425,000 to assist in creation of 29 affordable housing units;
- Affordable Homeownership Program Changes: Continued discussion from the January 11, 2024 meeting, with draft vote for approval recommendations endorsed by the Trust in April 2023
- Adjournment

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Members of the public can provide written comments to the Affordable Housing Trust by email sent to [ccotter@cambridgema.gov](mailto:ccotter@cambridgema.gov), or by delivery to the CDD office, by 5:00 P.M. the day before the meeting.

CAMBRIDGE AFFORDABLE HOUSING TRUST  
MEETING MINUTES  
January 11, 2024 at 4:00 p.m.

Conducted via Zoom

Trustees Present via Zoom: Yi-An Huang, Chair; Teresa Cardosi, Bill Tibbs, Elaine DeRosa, Jim Stockard, Susan Schlesinger, Elaine Thorne

Trustees Absent: Alyson Stein, Florrie Darwin

Staff Present: Iram Farooq, Assistant City Manager for Community Development; Chris Cotter, Housing Director; Christine Yu, Associate Housing Development Planner; Anna Dolmatch, Senior Manager for Homeownership; Antonia Finley, Homebuyer Coordinator

Others Present via Zoom: Cate Leonard, Ashley Richardson, Adrienne Klein, Patricia Macher, Zelekash G-Selassie, Maggie McNally, Teferi Tadesse, Urszula Masny-Latos, Gregory Smutny, Junji Morokuma, Sandra Frith, Bau Bau Nance, Alysha Hearn, Freedom Baird, Nialah Edouazin, Vaibhav Pai, Lisa Blake, Judith Laguerre, Ted Nebus, Zhiyong Wang, Haregu Haile, Lara Plaskon, Shahrenaz Africawala, E Dunn, Undrella Holloman, Peter Payack, Ellie Schaffzin, Aimee Bonanno, Merrie Haile, Ayata Roberts, Kieaux Kimmon, Raffi Mardirosian, Banke Oluwole, Marianne Rezaei-Kamalabad, Pamela Howard, Nancy Pendergast, Pasang Lhamo, Lucile Chaurin Ablanado, Remy Trahant, Barbara Brown, Natasha Pereira, Matias Stringa, Rachel Marolda, Catherine Melina, Sue Reinert, Elin Weeman, Lahcen Medhat, Kirsten Greco, Jan DeKenis, Lee Farris, Matthew Weeman, Ritza Cornet, Assayehgen Feleke, Wilson Pierre, Cal Wilnslow, Steven Shitemi, Desriviere Pierre, Gary Bechtold

Chris Cotter called the meeting to order at 4:01 p.m. Mr. Cotter explained that this meeting of the Affordable Housing Trust is being held virtually pursuant to the temporary emergency orders currently in place, and that all meeting materials are listed online. All votes will be taken by roll call. The Trust will be holding public comment tonight regarding the topic on the agenda. Mr. Cotter coordinated to confirm that each Trust member was audible to each of the other Trust members.

#### **MEETING MINUTES**

Upon a motion moved and seconded, by roll call of seven in favor and two absent (Ms. Stein and Ms. Darwin) to approve the minutes for the meeting of December 7, 2023.

#### **PROJECT UPDATE**

**52 New Street:** JAS closed on construction financing in December 2023. Construction on the project is underway.

**1627 Mass Ave:** HRI completed its second Planning Board Design Advisory meeting in December 2023 and received a final Planning Board report soon afterwards. They are now working on assembling financing before construction.

**87-101 Blanchard Road:** This is a new AHO development near Belmont where B'nai B'rith is proposing over 100 affordable senior units. The first advisory design review meeting is scheduled for later this month.

**121 Broadway:** A new affordable housing covenant has been recorded for this property where 102 new inclusionary housing units will be built in Kendall Square.

## **NEW BUSINESS**

### **Affordable Homeownership Program Changes**

Chair Huang provided comments on the importance of this work regarding the proposed policies for the affordable homeownership programs. He commended the community for voicing their opinions as shared in the meeting materials. He suggested to the Trustees that they listen to public comment today.

Mr. Cotter gave an overview of the work that staff have done regarding the program changes. Since the Trust approved proposed recommendations for potential changes in April 2023, staff have been working to gather comments and feedback from owners of affordable homes to bring to the Trust for consideration before developing final recommendations for a vote. Information from a survey of owners and comments submitted by owners is included in the meeting materials. He noted that many owners have also joined the meeting today.

Upon a motion moved and seconded, by roll call of seven in favor and two absent (Ms. Stein and Ms. Darwin) to open the meeting to public comment.

## **PUBLIC COMMENT**

Pasang Lhamo, 386 Rindge Ave, talked about asking the Trust to provide more help to homeowners in a variety of areas.

Catherine Melina, 167 Pleasant Street, asked for an update on the newly proposed changes.

Gregory Smutny, 36 Jefferson Street, commented that the participants in this program are more restricted than regular homeowners.

Ayata Roberts, 94 Gore Street, suggested allowing homeowners to move into bigger homes as their families grow.

Banke Oluwole, 77 Bolton Street, expressed support for the changes but commented that the issues around equity and inheritance should be further explored and also requested that owners receive more support.

Ted Nebus, 69 Bolton Street, expressed a favorable view of the proposed recommendations.

Kirsten Greco, 2103 Massachusetts Ave, requested additional support for owners; the ability to move to a larger home; and stated the proposed return is still conservative.

Jan DeKenis, 175 Richdale Ave, commented on wanting to avoid probate costs; inheritance for domestic partners; and the calculation of condo assessments for affordable units.

Adrienne Klein, 7 Beach Street, offered strong support for the proposed policy changes in the program.

Alysha Hearn, 165 Pleasant Street, commented that the proposed equity return is too low.

Shahenaz Africawala, Rindge Ave, expressed concerns regarding the lack of ability to move into larger unit sizes and the proposed requirement that those who inherit the house must be income eligible.

Assayehgen Feleke, 2835 Massachusetts Ave, commented that inheritance has become an issue in recent years and supports being able to move into larger homes as their family size grows.

Ritza Cornet commented that the proposed equity number is too low and unfair because it does not align with the rise of inflation or the increase in the minimum wage.

Steven Shitemi, 4141 Walden Street, proposed giving additional return if children were over-income for inheritance.

Freedom Baird, 20 Read Street, commented she had benefited from the affordable homeownership program but the equity return is a struggle.

Nancy Pendergast, 48 Harvey Street, expressed gratitude for the proposed increase in equity and wants her home to go to another family that needs it.

Pamela Howard expressed support for more support for owners, particularly around condo participation.

Natasha Pereira spoke on behalf of her mother and expressed the challenges of being a homeowner in this program and requested more resources for dealing with condo issues.

Upon a motion moved and seconded, by roll call of seven in favor and two absent (Ms. Stein and Ms. Darwin) to close public comment.

### **Update from Staff**

Ms. Dolmatch provided a presentation summarizing the program review process to date and the proposed recommendations approved by the Trust in April 2023. The presentation included a summary of the recommendation for a new "resale formula", or how units increase in value, and options for an expanded inheritance policy. The presentation clarified certain ongoing requirements that the Trust cannot alter. These include the requirement that units remain subject to a restriction; the price cannot increase to become unaffordable to income-eligible buyers; and, that no unit can be transferred to a new owner who is not income-eligible, even through inheritance.

The presentation also discussed potential financial impacts of changes to the program terms. These may include an increased need for Trust subsidy to maintain the stock and continue to offer affordable resale units, as well as a potential need to invest more in creating ownership opportunities if an inheritance

option reduces the number of units available to households who are waiting to become homeowners in Cambridge.

Ms. Dolmatch shared information from a survey of all current owners on reactions to the proposed recommendations. Approximately 23% of current owners participated in the survey. Respondents reflected the range of owners across length of tenure, unit size, and demographics. It was noted that there are additional stakeholders beyond current owners in the program, and there are more Cambridge residents waiting for these homes than are owners. While the process has consistently sought input from current participants, the needs of the wider community should be balanced with the views of these owners.

Survey results showed that the majority of respondents agreed that the change would give a fair return to owners. Respondents felt neutral about the future affordability of homes. Most respondents agreed that the value formula is easy to understand. Mr. Stockard asked if people were asked if they would be more likely to sell their home and buy a market home anywhere or in Cambridge. Ms. Dolmatch clarified that the survey did not specify, but staff have heard anecdotally that many people have expressed if they want to move, Cambridge will be too expensive for them.

Mr. Tibbs asked if current participants of these programs would have to opt into the new changes, to which Ms. Dolmatch emphasized that the current restriction cannot be changed without the consent of the current owner. Any new terms would apply to new owners going forward and would be available to current owners who opt in.

Ms. Dolmatch continued with a summary of the inheritance survey responses. The vast majority of respondents supported a policy of allowing only immediate family to inherit the home. Mr. Stockard asked if heirs have to be in the owner's will. Ms. Dolmatch answered that the mechanics of how inheritance might work would be developed with the Law Department once a policy was adopted. Mr. Tibbs mentioned that what is allowed in a will can conflict with what the program allows. It was confirmed that any transfer through inheritance that violated the restriction would require corrective action of the violation through a sale or other action.

Ms. Dolmatch noted that more than 70% of respondents answered that they know who they would select to leave their home to. Only 1% of those would select someone who is not either a family member or a member of the household.

Trust members were shown draft options for parameters on who could inherit an affordable unit and remain as an owner-occupant. These options were based on the Trust's priorities for an inheritance policy to prevent displacement of the household when an owner passes away and to provide a path for those who grew up in these homes to remain or return.

At the conclusion of Ms. Dolmatch's presentation, Ms. Schlesinger noted that it is important to provide owners with clarity on what it means to be a homeowner and the expectations for maintenance and other responsibilities. Mr. Tibbs commented that more can be done to remind people about the affordability requirements of the program. Ms. DeRosa agreed that there needs to be ongoing education to remind people of the purpose of the program.

Ms. Cardosi asked about what would happen if a unit went into foreclosure. Mr. Cotter answered that it's a complicated answer and depends on the specifics of the affordability restriction for the unit. Staff

first make efforts to work with owners to help them understand their options. The City cannot prevent a lender or condo association from exercising their right to foreclose for non-payment. However, in rare cases where a foreclosure happens, the City takes steps to preserve the affordability.

Ms. Dolmatch provided options for next steps for the Trust, including further discussion happening in the next meeting. Mr. Cotter asked for initial thoughts on what would be most helpful for the Trustees. Trustees requested that staff draft vote language item based on the proposed recommendations and bring that to the next meeting.

## **ADJOURNMENT**

Upon a motion moved and seconded, by roll call of six in favor and three absent (Ms. Stein, Ms. Schlesinger, and Ms. Darwin) to adjourn the meeting.

The meeting adjourned at 5:52 p.m.

The next meeting is scheduled for January 25, 2024 at 4:00 p.m.

### Meeting Materials:

- Agenda
- Minutes from the Trust's December 7, 2023 meeting
- Project Update
- Homeownership Program Review for CAHT Presentation
- Homeownership Written Comments for January 11, 2024 CAHT Meeting
- Homeownership Survey on Proposed Recommendations – Comment Section

**Cambridge Affordable Housing Trust**

January 25, 2024

**Status of Active Commitments**

	Active Projects	Sponsor	Rental Units	Ownership Units	Status	Total Cost	Trust Commitment	Loan Amount Per Unit	Trust Approval Date
1.	HomeBridge program	CDD	currently approved buyers:	12	91 scattered site units purchased by first time buyers to-date. Trust approved expanded subsidy share in August 2023. Online application now available.	N/A	\$24,200,000	1-br: 50% sale 2-br: 60% sale 3-br: 65% sale	several, including most recent: February 2023
2.	Homeownership Resale Program	CDD	currently active units:	16	Re-purchase, rehab and re-sale of affordable homeownership units to new homebuyers.	N/A	\$7,500,000		December 2011
3.	Vail Court (139 Bishop Allen)	TBD	TBD	TBD	Trust and City hosted public meeting in 2017 to hear from the community on affordable housing needs and ideas for the redevelopment of Vail Court. Additional public meetings will be scheduled but are currently on hold pending the legal action taken by former owner.	TBD	TBD	TBD	N/A
4.	2072 Mass. Ave.	Capstone Hope	TBD	TBD	Capstone/Hope purchased site in April 2018 and sought a comprehensive permit to enable the construction of a new 48 unit affordable housing building but withdrew their request at the September 2021 BZA hearing; they remain committed to creating affordable housing at this site and are assessing next steps and options.	TBD	\$5,071,000	TBD	February 2018 and June 2021
5.	52 New Street	JAS	107		JAS purchased the site in early 2020 and is permitting the project through the Affordable Housing Overlay. After JAS held 3 AHO community meetings, the proposal was reviewed by the Planning Board at the two advisory design review meetings on 10/16/21 and 1/4/22 and a final Planning Board report has been issued. Construction closing was completed in late December 2023 and work is now underway.	TBD	\$18,025,390	\$168,462	October 2019, June 2021, January 2022
6.	Park View Coop (24-26 Corporal McTernan Street)	Park View Coop		12	Funds committed May 2021; closing completed October 2022; renovations underway. New shareholder selection process for one bedroom vacancy complete.	\$4,986,321	\$4,199,215	\$349,935	March 2019 and May 2021
7.	Rindge Commons - Phase 1 (site of 402 Rindge Ave)	JAS	24		In June 2020, the Trust approved funding for the first phase of Rindge Commons. Project received a comprehensive permit in August 2020 and began construction in June 2022. The CAHT loan at closing was \$3,706,358 or \$154,444 per unit. This is a \$543,342 reduction from the original loan commitment. Construction is underway with completion expected in early 2024.	\$17,307,771	\$4,250,000	\$177,083	June 2020
8.	Broadway Park (240 Broadway)	JAS		15	In March 2021, the Trust approved funding to create 15 affordable homeownership units. JAS has had several community meetings to review its proposal with the intention of seeking a comprehensive permit for this development. JAS also will be seeking to assemble remaining funding needed for this development.	TBD	\$3,600,000	\$240,000	March 2021
9.	Jefferson Park Federal (45-60; 61-75; 77-92; 93-108; Jackson Circle; 1; 2-19, 21-42; 109-124; 1000 Jackson Place)	CHA	278		In September 2021, the Trust approved funding to assist with the comprehensive modernization of Jefferson Park Federal. After the CHA held 3 AHO community meetings, the proposal was reviewed by the Planning Board at the two advisory design review meetings required by the AHO, first on 11/9/21, and again on 2/15/22. A final Planning Board report has since been issued. The CHA completed a 'dry closing' in late December 2023, in preparation of the full construction closing to occur in early 2024. Demolition complete.	TBD	\$43,611,615	\$156,876	September 2021
10.	35 Harvey Street	HRI / Cascap	12		In November 2021, the Trust approved funding to assist with the renovation and reconfiguration of Harvey Street from SROs to studio apartments. HRI has closed on funding 11/2023 and work is now underway.	TBD	\$3,339,437	\$243,139	November 2021
11.	4 Mellen / 1627 Mass. Ave.	HRI	TBD	TBD	In January 2022, the Trust approved funding to assist with the purchase of this property from Lesley University to create affordable housing. The Trust approved additional predevelopment funding in August 2022. HRI acquired the site in August 2022 and held first AHO Community meeting on 9/15/22. Second community meeting held 3/15/22. First advisory design consultation with Planning Board held 7/18/23 and second advisory design consultation held 12/5/23. Planning Board final design report issued on 12/20/2023. Preparing for apply for state funding.	TBD	\$7,925,000	TBD	January 2022 and August 2022
12.	116 Norfolk Street	CHA	62		In August 2022, the Trust approved funding to assist in the renovation and expansion of an existing 38-unit SRO to create 62 studio apartments for individuals moving beyond homelessness. CHA completed AHO advisory design review in late 2022 and closed on funding in December 2022; construction is underway.	TBD	\$10,161,150	\$163,890	August 2022
13.	35 Cherry Street	TBD	TBD	TBD	In March 2022, the City Council approved the disposition of this property to the Trust to initiate the creation of affordable homeownership housing. Transfer from MIT complete. RFP was issued on 7/13/23 with a deadline to respond of 9/14/23; one proposal was received; Trust approved RFP Committee's recommendation to designate Just A Start as developer at its October Trust meeting.	TBD	TBD	TBD	March 2022
14.	49 Sixth Street	POAH	46		In October 2022, the Trust approved funding to assist in the conversion of a portion of the Sacred Heart church property to affordable housing. POAH has completed the AHO process. POAH is assembling remaining financing in advance of beginning construction in 2024. Due to cost increases, POAH will be seeking an increase of Trust funds at an upcoming Trust meeting.	TBD	\$7,750,000	\$168,478	October 2022
15.	37 Brookline Street	JAS	TBD	TBD	JAS acquired the site in July 2023 and will begin a community process in 2024 to review design and development plans for the site.	TBD	\$2,014,000	TBD	March 2023
16.	650 Concord Ave	Neville Communities Inc (NCI)	71		In May 2023, the Trust approved funding to assist with capital repairs at Neville Place, the affordable assisted living portion of its campus. Staff are working with NCI on due diligence items in advance of closing, including the forming of a working committee to review tenant selection procedures. Additional funds being requested.	\$2,445,000	\$2,445,000	\$34,437	May 2023
17.	30 Wendell Street	HRI	TBD	TBD	HRI completed the acquisition of 30 Wendell Street from Lesley University on 11/30/23. HRI will begin a community process in 2024 to review design and development plans for the site.	TBD	\$6,357,000	TBD	August 2023

**Total Units 655**

**Cambridge Affordable Housing Trust**

**Status of Affordable Housing Overlay (AHO) Developments**

	AHO Development	Developer	AHO Status & Activity	Rental Units	Ownership Units	Development Status
1.	<a href="#">52 New Street</a>	Just-A-Start Corporation	AHO Community meetings held on 2/25/21, 3/25/21, and 4/15/21. Planning Board design consultation held on 10/26/21 and 1/4/22. Design consultation completed January 2022; Final Planning Board report issued 1/20/22 and was transmitted to the Trust on 1/27/22. Construction closing occurred on 12/29/2023.	106		Design Consultation Complete; see above

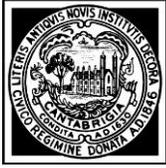
2.	<a href="#">Jefferson Park Federal (45-60, 61-75, 77-92, 93-108, Jackson Circle; 1, 2-19, 21-42; 109-124; 1000 Jackson Place)</a>	Cambridge Housing Authority	AHO Community meetings held on 3/2/21, 4/1/21, and 10/19/21. Planning Board design consultation held 11/9/21 and 2/15/22. Final Planning Board report issued 3/9/22 transmitted to the Trust on 3/24/22. Preparing for construction closing.	278		Design Consultation Complete; see above
3.	<a href="#">Walden Square II (102 Sherman Street)</a>	WinnDevelopment Companies	AHO Community meetings held on 3/23/21, 4/13/21 and 5/27/21. Submission for first Planning Board advisory design consultation was withdrawn by developer on 11/16/21. Design revised based on community comments. Community meetings held 2/23/22, 8/29/23 (rescheduled from 8/1/23) and 9/14/23. Winn is now preparing a revised submission for Planning Board advisory review, to be scheduled.	95		Original submission withdrawn; AHO community meetings complete; preparing to begin Design Consultation process.
4.	<a href="#">49 6th Street</a>	POAH & Urban Spaces	AHO Community meetings held on 7/27/21 and 11/3/21. First Planning Board advisory design consultation meeting held 4/5/22. Second design consultation meeting was held on 6/28/22; Planning Board report issued 7/14/22 and transmitted to the Trust on 8/4/2022. Assembling remaining funding needed to begin construction.	46		Design Consultation Complete; see above
5.	<a href="#">116 Norfolk Street</a>	Cambridge Housing Authority	First AHO community meeting held 2/10/22. Second community meeting held 4/26/22. First Planning Board advisory design consultation meeting was held on 7/5/22. Second advisory design consultation held 9/13/22. Planning Board report issued on 10/28/22 and transmitted to the Trust on 11/17/2022. Closed 12/2022; under construction.	6		Design Consultation Complete; see above
6.	<a href="#">1627 Mass. Ave./4 Mellen</a>	Homeowner's Rehab Inc	First AHO community meeting held 9/15/22. Second community held 3/15/23. First advisory design consultation with Planning Board held 7/18/23, second design consultation held 12/5/23. Final Planning Board report issued 12/20/23 and will be transmitted to the Trust.	29		Design Consultation meetings underway.
7.	<a href="#">87-101 Blanchard Road</a>	B'nai Brith Housing	AHO community meetings held 10/4/2023 and 11/10/2023. First Planning Board advisory design meeting held 1/23/2024.	110		AHO community meetings complete; Design Consultation process underway.

**Status of Active Inclusionary Housing Developments**

	Approved Active Projects	Developer	Status	Rental Units	Ownership Units	Applicable zoning
1.	95-99 Elmwood	95-99 Realty	Covenant recorded. Building Permit issued 7-2-20. Lottery application period closed 9/18. Applications under review. Lotteries held October 2023.		4	Ordinance prior to revision
2.	55 Wheeler Street	Toll Brothers	Covenant recorded 3/12/21. Building Permit issued 3/16/21. Under Construction. First phase complete. Beginning tenant selection.	99		Revised ordinance at 20% sf requirement
3.	40 Thorndike Street, Court House	Leggat/McCall	Covenant recorded. Building Permit issued. Under construction	48		All units are affordable
4.	605 Concord Ave.	Abodez Acorn	Covenant recorded; Building Permit issued 12/9/21. Under Construction.	7		Revised ordinance at 15% sf requirement
5.	3-5 Linnaean	Willow Land Corp.	Covenant recorded; Building Permit issued.	1		Zoning for basement housing overlay
6.	1043-1059 Cambridge St.	418 Real Estate	Covenant recorded. Building permit issued 7/11/22. Under construction. Completion expected early 2024.		3	Revised ordinance at 20% sf requirement
7.	121 Broadway	Boston Properties (BXP)	Covenant recorded 12/28/23. Building permit issuance pending.	102	3	MXD zoning - 20% Inclusionary + 5% Middle-Income

<b>Under Development:</b>	<b>257</b>	<b>7</b>
<b>Completed Units:</b>	<b>1124</b>	<b>211</b>
<b>All Units:</b>	<b>1381</b>	<b>218</b>
	<hr/>	
	<b>1599</b>	

	Active Pipeline Projects	Developer	Status	Rental Units	Ownership Units	Applicable zoning
1.	8 Winter Street	8 Winter St LLC, DND Homes	Inclusionary Housing Plan approved; preparing Covenant	3		Revised ordinance at 20% sf requirement
Subsidy amount needed to create Affordable Dwelling Unit Net Floor Area for Inclusionary Housing not created pursuant to Section 11.203.3 (i):				\$450 / per square foot		



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# CITY OF CAMBRIDGE

Community Development Department

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**IRAM FAROOQ**

*Assistant City Manager for  
Community Development*

**SANDRA CLARKE**

*Deputy Director  
Chief of Administration*

## MEMORANDUM

**To: Cambridge Affordable Housing Trust**  
**From: Christopher Cotter, Housing Director**  
**Cassie Arnaud, Senior Manager for Housing Development**  
**Date: January 25, 2024**  
**Re: Planning Board Design Consultation Report for 4 Mellen Street /  
1627 Mass. Ave**

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Homeowners Rehab Inc. (HRI) has been working on plans to renovate the existing historical building at 4 Mellen Street (formerly known as 1627 Massachusetts Avenue) and to build a new building at the rear of the site. CDD staff have worked with HRI as the team developed its plan, held several community meetings, and recently completed the advisory design review process with the Planning Board under the Affordable Housing Overlay (AHO).

The Planning Board held its second advisory design consultation meeting on December 5, 2023 to review and comment on the revised designs for HRI's proposed development. The Board provided initial comments on the project in July 2023.

The proposed design was favorably received by the Board, which noted in its report that HRI had addressed most of the concerns raised at the initial review. Additionally, the Board commended the project for advancing the goals of creating affordable housing and preserving a historic structure. The Planning Board advised additional consultation with CDD, which is outlined in the attached report, and is primarily directed at additional design elements, further refinement of the transformer area, and consideration of outdoor furniture.

The AHO requires that the results of the design review process be shared with the Affordable Housing Trust. The Planning Board report is attached and includes:

- Planning Board Final Report of Affordable Housing Overlay (AHO) Design Consultation (12/20/2023), including:
  - CDD Staff Memo (11/29/2023);
- Planning Board Initial Report of Affordable Housing Overlay (AHO) Design Consultation (8/7/2023), including:
  - CDD Staff Memo (7/13/2023)
  - Department of Public Works memo (7/6/2023).

Project Overview:

The property consists of the Charles Saunders House, deemed historically significant by the Cambridge Historical Commission, and has a large parking lot at the rear. The current development proposal involves creating a total of 29 units: ten one-bedrooms, twelve two-bedrooms, and seven three bedrooms. HRI also plans on preserving and converting the existing house into two one-bedrooms and two three-bedrooms units. The additional building will hold the remaining 25 units. The project is being permitted under the Affordable Housing Overlay.

Under their AHO submission, all 29 units will be affordable to households earning up to 80% of area median income (AMI), though actual AMIs at the site will be lower as initial occupancy will be limited to households earning at or below 60% AMI, as all units will also be subject to tax credit requirements.

Staff have been working with HRI on their request for additional funding from the Trust, which is being forwarded to the Trust under separate cover today.

More information on HRI's proposed redevelopment, including material HRI submitted to the Planning Board and presentation materials, can be seen on CDD's 4 Mellen/1627 Mass Ave project page at:

[4 Mellen Street / 1627 Mass Ave - CDD - City of Cambridge, Massachusetts \(cambridgema.gov\)](https://www.cambridgema.gov/CDD/4-Mellen-Street-1627-Mass-Ave-Project)



CITY OF CAMBRIDGE, MASSACHUSETTS

# PLANNING BOARD

CITY HALL ANNEX, 344 BROADWAY, CAMBRIDGE, MA 02139

Date:	December 20, 2023
Subject:	Final Report of Affordable Housing Overlay (AHO) Design Consultation Procedure
Project Location:	1627 Massachusetts Avenue / 4 Mellen Street
Date of Planning Board Meeting:	December 5, 2023

## Project Overview

The Planning Board (the “Board”) met on Tuesday, December 5th to review and comment on the revised designs for 1627 Massachusetts Avenue/4 Mellen Street, a residential building being developed by Homeowners Rehab, Incorporated (“HRI”) under the Affordable Housing Overlay (Section 11.207 of the Zoning Ordinance). The Board reviewed a revised submission and plan sets submitted by HRI dated October 23, 2023 and a memo from Community Development Department (CDD) staff, which is attached. The Board held its first design consultation on July 18, 2023 and issued an initial report dated August 7, 2023, which is also attached.

## Board Comments

The Board expressed broad support for the revised designs proposed by HRI. The Board acknowledged that it appeared that many of its initial comments had been addressed by the revised proposal, including adding additional façade articulation and color, relocating the site transformer, proposing additional usable open space areas within the site, and better relating the proposed building to the existing Saunders house. Additional comments on the design changes are included in the attached CDD memo.

In addition to the suggestions for further study included in the CDD Urban Design report, the Board offers the following suggestions to explore further as the proposal moves forward:

- Consideration of adding a design element, such as a cornice, to the roof line;
- Further refinement of the transformer area and refuse enclosure materials to be more compatible with material palette on the Saunders house and/or proposed addition;
- Consideration of utilizing movable site furniture for the outdoor recreation areas rather than furniture bolted to a concrete pad;
- Further refinement of the planting and hedge area along Mellen Street, with consideration given to providing a more continuous visual aesthetic that incorporates additional evergreen species.

AHO Compliance Summary

This report certifies that HRI has completed the Advisory Design Consultation Procedure in order to comply with the procedures for development under the Affordable Housing Overlay set forth in Section 11.207.8 of the Cambridge Zoning Ordinance.

Submitted for the Planning Board,

*Swaathi Joseph*

Representative to the Planning Board, authorized by Catherine Preston Connolly, Acting as Chair.



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# CITY OF CAMBRIDGE

Community Development Department

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To: Planning Board

From: CDD Staff

Date: November 29, 2023

Re: **AHO-6, 1627 Massachusetts Avenue – Advisory Design Consultation Meeting #2**

**IRAM FAROOQ**  
Assistant City Manager for  
Community Development

**SANDRA CLARKE**  
Deputy Director  
Chief of Administration

## Overview

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Submission Type: Affordable Housing Overlay (AHO) Advisory Design Review

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Applicant: Homeowners Rehab, Inc. (HRI)

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Zoning District(s): Residence C-2A; Basement Housing Overlay District

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Proposal Summary: Renovation of an existing structure and new addition to create twenty-nine (29) new rental units under the AHO.

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Planning Board Action: Review revised materials and provide final comments on conformance with AHO Development Standards, City Development Guidelines for the proposal area, Design Guidelines for AHO, and Citywide Urban Design Objectives. This is the second of two required advisory review sessions under the AHO.

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Memo Contents: CDD Zoning Report & Urban Design Report

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Other Staff Reports: Parking and Transportation Dept. (TP+T), Department of Public Works (DPW), in separate documents.

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**11.207.5 – 11.207.7 AHO Development Standards**

Development Standard	Requirements for AHO Project in Residence C-2A
Building Height & Stories Above Grade	<ul style="list-style-type: none"> <li>• Residence C-2A permits 60’ maximum height. Under the AHO, this site is part of an AHO Corridor which permits a maximum building height of 12 stories, 140’.</li> <li>• Five additional feet are permitted in some districts when the Ground Story contains a non-residential active use.</li> <li>• Stepdowns in height are required when the AHO Development abuts a residential use.</li> </ul>
Density	<ul style="list-style-type: none"> <li>• If the underlying District Dimensional Standard establishes a maximum FAR of 1.00, the AHO Development may not exceed an FAR of 2.00. Otherwise, there is no maximum FAR for an AHO Project. Residence C-2A permits 2.5 FAR; therefore, there is no maximum FAR for an AHO Project at this location.</li> <li>• There is no minimum lot area per dwelling unit for an AHO Development.</li> </ul>
Yard Setbacks	<ul style="list-style-type: none"> <li>• Under the amended AHO, there is no front or side yard setback required for AHO Projects. AHO Projects shall have a rear yard of 15 feet, which can be reduced to the District Dimensional Standard if it is less restrictive.</li> </ul>
Open Space	<ul style="list-style-type: none"> <li>• Generally AHO Developments must have 30% open space to lot area or meet the underlying District Dimensional Standard, whichever is less. Residence C-2A requires 10% open space on a lot.</li> <li>• Required open space is reduced to 15% when a historic building is being preserved as part of the AHO Development.</li> </ul>
Existing Buildings	<ul style="list-style-type: none"> <li>• The required dimensional characteristics of the existing building and site shall be those existing at the time of conversion to an AHO Development.</li> <li>• Certain modifications may be permitted as-of-right to an existing building for an AHO Development.</li> </ul>
Parking and Bicycle Parking	<ul style="list-style-type: none"> <li>• There is no minimum off-street parking for an AHO Development.</li> <li>• For AHO Developments of twenty (20) or more units and less than 0.4 spaces per dwelling unit are provided, specific Transportation Demand Management (TDM) measures are required.</li> <li>• Bicycle parking is required per Article 6.100, but additional flexibility is provided for the location, quantity and type (long-term and short-term) of bicycle parking required.</li> </ul>
Transportation Demand Management	<ul style="list-style-type: none"> <li>• Where applicable, required TDM measures include complimentary annual Bluebikes memberships or 50% discounted MBTA passes for six months, and providing transit information to each household within the AHO Development.</li> </ul>

Development Standard	Requirements for AHO Project in Residence C-2A
Site Design and Arrangement	<ul style="list-style-type: none"> <li>• Front yards may be landscaped or hardscaped but cannot be used for off-street parking.</li> <li>• Pedestrian entrances shall be visible from the street.</li> <li>• Buildings with front facades in excess of 250’ in length shall provide forecourts to break up massing.</li> </ul>
Building Facades	<ul style="list-style-type: none"> <li>• Building facades facing Mellen Street and Mass Ave shall have at least 20% clear glass windows.</li> <li>• Building facades shall incorporate projections/recesses at regular intervals to promote visual interest.</li> <li>• Facades of ground stories shall have expanses of no more than 25’ with no windows or pedestrian entryways.</li> </ul>
Mechanical Equipment, Refuse Storage and Loading Areas	<ul style="list-style-type: none"> <li>• Mechanical equipment shall be generally screened from view. Rooftop mechanical equipment must be set back from the roof line equal to its height.</li> </ul>
Environmental Design Standards	<ul style="list-style-type: none"> <li>• Green Building Requirements as set forth in Article 22 shall generally apply to AHO Developments. The proposed building is 29,352 square feet, which triggers GBR.</li> <li>• New development is subject to Green Factor compliance and Flood Resilience standards. The proposed development meets these requirements and will be reviewed again at building permit and certificate of occupancy.</li> <li>• AHO Developments are exempt from the Green Roofs Ordinance.</li> </ul>

**AHO Design Guidelines**

Site Design Objectives	
Response to Context	<ul style="list-style-type: none"> <li>• Design site layouts to harmonize with the neighborhood context.</li> </ul>
Open Space & Landscape Design	<ul style="list-style-type: none"> <li>• Design open space to enhance the lives of residents and the broader community by offering aesthetic and environmental benefits.</li> <li>• Offer useful amenities to residents, provide opportunities to minimize the impact of new development on neighbors' privacy and quality of life, and contribute to the beauty of the city.</li> </ul>
Circulation	<ul style="list-style-type: none"> <li>• Promote non-motorized mobility by prioritizing pedestrian-friendly and bike-accessible site design.</li> </ul>
Parking	<ul style="list-style-type: none"> <li>• Minimize the impact of parking and driveway.</li> </ul>
Utilities	<ul style="list-style-type: none"> <li>• Minimize the visual, acoustical, and environmental impacts of essential utilities and services.</li> </ul>
Outdoor Lighting	<ul style="list-style-type: none"> <li>• Provide lighting for safety and functionality while minimizing energy use, light pollution, and other negative impacts.</li> </ul>
Public Art	<ul style="list-style-type: none"> <li>• Enrich the visual environment and strengthen the sense of place by incorporating art.</li> </ul>

<b>Building Design Objectives</b>	
Massing	<ul style="list-style-type: none"> <li>• Configure massing for compatibility with the prevailing or desired pattern of neighboring buildings and open spaces. In established neighborhoods, relate to the existing pattern of streets and other open spaces, and prioritize compatibility with existing buildings. In evolving areas, configure new developments to help realize the City’s vision for urban form.</li> </ul>
Facades	<ul style="list-style-type: none"> <li>• Design facades to enhance and enliven the public realm. In established areas, emphasize compatibility and reinforce sense of place. In evolving residential and commercial districts, contribute to the transformation of urban form by setting precedents for design excellence.</li> <li>• Where appropriate, incorporate ground level retail spaces and common areas to foster a lively enliven the urban environment.</li> <li>• Provide daylight to interior spaces, avoid excessive energy use, and protect the privacy of residents of neighboring buildings.</li> <li>• Design facades to relate to the residential scales and patterns of Cambridge's diverse and historic neighborhoods.</li> <li>• Design street facades to offer a sense of civic presence and human scale, and visual interest as appropriate to their role in defining public space.</li> </ul>
Architectural Details, Materials, Color, and Finishes	<ul style="list-style-type: none"> <li>• Use materials that are warm, inviting, and compatible with surrounding existing buildings and the neighborhood context. Develop building facades of high-quality, durable materials and with colors, finishes, and textures appropriate to building contexts.</li> </ul>
Building Interiors	<ul style="list-style-type: none"> <li>• Affordable housing, like all housing, should serve the needs of its residents while contributing to the residential character and sense of neighborhood within the area at large.</li> </ul>
<b>Sustainable Design Objective</b>	
Site and Building Design	<ul style="list-style-type: none"> <li>• Achieve resilience measures to the maximum extent possible, including energy efficiency and measures to promote the health and wellness of residents.</li> </ul>

The complete set of Design Guidelines for Affordable Housing (28 July 2020) can be found at:

[https://www.cambridgema.gov/-/media/Files/CDD/Housing/Overlay/zngamend\\_aho\\_designguidelines\\_20200728v2.pdf](https://www.cambridgema.gov/-/media/Files/CDD/Housing/Overlay/zngamend_aho_designguidelines_20200728v2.pdf)

**19.30 Citywide Urban Design Objectives [SUMMARIZED]**

Objective	Indicators
New projects should be responsive to the existing or anticipated pattern of development.	<ul style="list-style-type: none"> <li>• Transition to lower-scale neighborhoods</li> <li>• Consistency with established streetscape</li> <li>• Compatibility with adjacent uses</li> <li>• Consideration of nearby historic buildings</li> </ul>
Development should be pedestrian and bicycle-friendly, with a positive relationship to its surroundings.	<ul style="list-style-type: none"> <li>• Inhabited ground floor spaces</li> <li>• Discouraged ground-floor parking</li> <li>• Windows on ground floor</li> <li>• Orienting entries to pedestrian pathways</li> <li>• Safe and convenient bicycle and pedestrian access</li> </ul>
The building and site design should mitigate adverse environmental impacts of a development upon its neighbors.	<ul style="list-style-type: none"> <li>• Location/impact of mechanical equipment</li> <li>• Location/impact of loading and trash handling</li> <li>• Stormwater management</li> <li>• Shadow impacts</li> <li>• Retaining walls, if provided</li> <li>• Building scale and wall treatment</li> <li>• Outdoor lighting</li> <li>• Tree protection (requires plan approved by City Arborist)</li> </ul>
Projects should not overburden the City infrastructure services, including neighborhood roads, city water supply system, and sewer system.	<ul style="list-style-type: none"> <li>• Water-conserving plumbing, stormwater management</li> <li>• Capacity/condition of water and wastewater service</li> <li>• Efficient design (LEED standards)</li> </ul>
New construction should reinforce and enhance the complex urban aspects of Cambridge as it has developed historically.	<ul style="list-style-type: none"> <li>• Institutional use focused on existing campuses</li> <li>• Mixed-use development (including retail) encouraged where allowed</li> <li>• Preservation of historic structures and environment</li> <li>• Provision of space for start-up companies, manufacturing activities</li> </ul>
Expansion of the inventory of housing in the city is encouraged.	<ul style="list-style-type: none"> <li>• Housing as a component of large, multi-building development</li> <li>• Affordable units exceeding zoning requirements, targeting units for middle-income families</li> </ul>
Enhancement and expansion of open space amenities in the city should be incorporated into new development in the city.	<ul style="list-style-type: none"> <li>• Publicly beneficial open space provided in large-parcel commercial development</li> <li>• Enhance/expand existing open space, complement existing pedestrian/bicycle networks</li> <li>• Provide wider range of activities</li> </ul>

## Zoning & Development Staff Report

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### Overview

Homeowners Rehab, Inc. (“HRI” or the “Applicant”) is proposing to renovate an existing building at 1627 Mass Ave (the “Saunders House”) and construct a new, six-story rear addition to accommodate up to 29 permanently affordable apartments under the provisions of the [Affordable Housing Overlay](#) (AHO). The redevelopment includes no off-street parking spaces, 30 long-term bicycle parking spaces, and 4 short-term bicycle parking spaces. In addition to new residential units, the proposal will include additional ground floor space for resident amenities.

### Planning Board Comments from Initial Consultation Meeting

The Planning Board (the “Board”) held its first advisory design review consultation on Tuesday, July 19, 2023 and issued its [Initial Report](#) on August 7. Board members were generally supportive of new affordable housing at the location and the preservation of the existing Saunders House, but provided several comments related to the overall design of the proposal. Specifically, Board members focused on:

- Improving the rear addition’s overall massing and appearance, with a focus on increasing articulation of the façade and the bay projections; improving the color of the rear addition to be more compatible with the existing Saunders house; and adjusting the first floor height of the rear addition to better complement the pattern of existing development along Mellen Street.
- Refining the overall site design, including relocating the transformer, increasing the usable open space on the site, and preserving existing site features of the Saunders front yard (i.e., the walkway and entryway of the house).

### Staff Comments on Revised Submission

Since the first hearing, the City Council [adopted a zoning amendment](#) to the AHO which makes modifications to the existing AHO height, setback and open space standards. The Applicant has submitted a revised dimensional form in response to these standards, but has not made modifications to the height, setbacks or open space that was made part of the initial submission of the proposal. The proposal does still conform to the modified AHO standards.

The Applicant has also met several times with City staff to discuss further design refinements on the site since the initial hearing. The revised submission from the Developer dated October 26, 2023 is responsive to staff and the Planning Board’s initial comments.

In the initial [CDD memo](#) on this Proposal, CDD staff noted two elements of the proposal that needed additional information in order to determine that the proposal will be compliant with the AHO zoning standards. These elements, along with the revised submission response, are highlighted below for the Board’s information:

- Minimum Façade Projecting/Recessed Elements: The AHO zoning standards require that an AHO Project incorporate projecting and/or recessed architectural elements of at least two feet for every forty (40) feet of a façade facing a public street.
  - Page 16 of Volume 2 of the revised submission includes a diagram illustrating compliance with the above-referenced design standard.
- Rooftop Mechanical Screening Standards: The AHO requires that mechanical equipment carried above the roof be screened from view of adjacent public streets and residentially-zoned lots.
  - Volume 2 of the revised submission includes a Proposed Perspectives section that illustrates the proposed rooftop mechanical screening system and demonstrates compliance with the AHO standard.
- Minimum Ground Story Transparency Requirements: The AHO requires that ground stories facing a public street or open space consist of at least 20% clear glass windows.
  - A transparency diagram is presented on Page 15 of Volume 2 which illustrates that at least 28% of the ground story will be glazed with clear glass windows in accordance with the AHO design standard.

## Urban Design Staff Report

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### Overview

The Affordable Housing Overlay project at 1627 Massachusetts Avenue consists of the preservation and restoration of the existing historic Saunders House (facing Massachusetts Avenue), and the addition of a five and six floor high building in the rear of the site (facing Mellen Street). The project will provide twenty-nine residential units, four of them in the Saunders House, and the rest in the rear addition. Seven of the units will be three-bedroom family size units. The Saunders House will be connected to the rear addition at three levels to enable the latter's elevator to serve both buildings. No vehicular parking is provided, but the project is close to Harvard Square's numerous public transportation options.

In general terms, the design shown in the revised (October 26, 2023) submission is similar to the design presented at the first Planning Board hearing on July 18, 2023 (documents dated June 5, 2023):

- The rear addition remains five and six floors tall, and its floor plans remain generally the same.
- To maximize the number of residential units, the rear addition fills much of the eastern portion of the site, which is currently occupied by a surface parking lot.
- A corner bay window emphasizes the rear addition's northwest corner, looking east through the Saunders House's north side yard toward Mass Ave.
- A sheltered outdoor terrace facing Mellen Street leads to the addition's main entrance, which is adjoined by the building's amenity space.
- The Saunders House's front yard is retained as open space for the residents and as green space to enhance the Mass Ave streetscape.
- Long-term bicycle parking is provided in the basement of the Saunders House, and four short term spaces are provided next to the Mellen Street sidewalk and the rear addition's entry terrace.
- Trash and recycling enclosures are on the south side of the site, between the Saunders House and the adjoining property to the south. They are screened by wooden fences and plantings.
- Most of the site's existing trees are preserved.

While the revised design incorporates numerous improvements, it remains in general conformance with the Design Guidelines for the Affordable Housing Overlay (2020). These guidelines:

- Stress compatibility with existing neighboring buildings. They encourage the design of massing, façades, details, and materials to create compatibility of scale and appearance.
- Encourage the provision of welcoming spaces at building entrances, provided with benches and amenities for the use of residents.
- Encourage the preservation of historical buildings and careful consideration of the relationship between new and existing fabric.

In the project's first hearing, the Planning Board strongly supported the project, but suggested that further study be given to specific aspects of the design, including:

- Explore ways to create more compatible relationships with the existing buildings on Mellen Street, by increasing the articulation and visual interest of the rear addition's facades - especially the Mellen Street façade - and to consider using strategies employed by the large buildings nearby on Mass Ave to reduce the addition's visual bulk.

- Step the rear addition's top floor back from the typical plane of façade and/or distinguish it from the lower floors by color.
- Consider lowering the level of the addition's second floor, so as to reduce the building's overall height.
- Give the bay windows increased depth and provide windows on their sides.
- Make the front yard of Saunders House a more useful amenity for the project's residents.
- Find a better way to deal with the project's transformer, which was proposed to be at grade, and which intruded on the Saunders House's front yard and the Mass Ave streetscape.
- Retain the front entrance to the Saunders House as a functional entry.

### **Urban Design Comments on Design Revisions**

After the July 18<sup>th</sup> Planning Board hearing, the applicant met with CDD staff to review design issues, and worked with the Cambridge Historical Commission on the rear addition's exterior colors. The revised design addresses many of the Planning Board's and staff's comments and makes other improvements.

### **Building Design**

- The overall mass of the rear addition is the same as in the previous design: it is five and six floors tall, and its typical floors are close to square in plan. The appearance of the revised design, however, is quite different, and is more compatible with the scale of the neighboring buildings on Mellen Street. Instead of reading as a unified roughly cubical block, the revised façade treatment breaks the building into smaller elements, distinguished from each other by color, reveals, fenestration types, proportions, and height.
- In consultation with the Cambridge Historical Commission, rear addition's colors were developed for more compatibility with the Saunders House and the other buildings on Mellen Street.
- The bicycle parking room in the basement of the Saunders House has been adjusted for clearances.
- Improvements have been made to the interior layout of the rear addition's first floor.

### **Site Design**

- The transformer is now located in an underground vault, eliminating the need for the enclosure that in the previous design projected beyond the Saunders House's front facade into its front yard.
- A seating nook has been created at the southern end of the Saunders House's front yard.
- The existing walk to the Saunders House's Mass Ave entry is retained, and the building's front entrance can be used by residents.
- The rear addition's entry terrace facing Mellen Street has been further developed with low seat walls.
- The short-term bicycle parking previously located in the entry terrace has been relocated next to the Mellen Street sidewalk.
- An additional street tree is proposed near the west end of Mellen Street. (Because the city is developing plans to address Mass Ave, the project refrains from proposing changes to the Mass Ave sidewalk and street trees.)

### **Sustainability**

- The building will be designed and constructed in accord with Enterprise Green Communities certification.
- A “potential solar array” is noted on the roof.
- Native and/or drought tolerant plants are proposed for the landscaping, and shade tolerant plants are indicated in areas receiving little sun.

### **Suggestions for Further Study**

Because the Planning Board’s review of this project is advisory, there are no conditions for continuing design review. However, as the developer further refines the design through the building permit and construction process, staff would encourage the developer to review the following topics. Staff will continue to consult with the developer as appropriate.

### Facades

The appearance of the rear addition is improved and much more compatible with the existing buildings on Mellen Street. The following suggestions would not change the fundamental direction of the design; they could be investigated as the design is refined.

- The cornices at the levels of the fifth and sixth floors have a very heavy appearance. A thinner and more strongly projecting profile would be more elegant and relate better to the cornice of the Saunders House and the cornices of other buildings on Mellen Street.
- Consideration should be given to extending the vertical reveal in the middle of the north (Mellen Street) façade through the first floor down to ground level.
- The proportions and depth of the Amenity Room’s fenestration could be improved: The windows could be recessed more deeply in the wall, the widths of the opaque vertical panels between the windows could be reduced, the locations of the mullions could be adjusted to improve the proportions of the glazing units, etc. Consideration could be given to extending the windows to the building’s northeast corner.
- In the June 5, 2023 submission, the canopy/soffit over the Mellen Street entry terrace had a slim profile, and the expressed beam ends on its north, east, and west sides added detail. In the revised submission, the soffit has a very thick and boxy profile and the beam ends are less prominent. Consideration should be given to revising the design to the lighter and more engaging design of the June submission.
- To reduce the Mellen Street entrance’s somewhat corporate look, consideration could be given to eliminating the accent lighting at the junction between the walls and the soffit of the terrace.
- The addition’s east façade (facing the neighboring blue house) is divided by a projecting vertical element that separates its northern reddish part from its beige southern part. Consideration could be given to eliminating the projecting element, and to extending the reddish part (with its cornice and lighter colored top floor) south to the north face of the bay window at the southeast corner of the building.
- Further consideration of the proportions and alignments of the windows, especially on the Mellen Street façade, would improve the building’s appearance.
- Elements such as head and jamb trim, and projecting sills, spandrel panels, framing elements, etc. could be used to increase the apparent size of the windows, to create larger groups of related elements on the facades, and to create more compatibility with the nearby buildings.

- Much of the building is clad with flush V groove cementitious siding. To increase the visual detail and the project's affinity with the neighboring buildings on Mellen Street, consideration should be given to instead using lap siding.
- Consideration could be given to breaking up the continuity of the facades of the top floors by slight changes in plane (even a few inches would do much to reduce their monolithic appearance).
- To further distinguish the top floors from the typical floors, consideration could be given to giving them larger windows than the floors below.
- The bay window at the building's northwest corner is clad with metal panels. Consideration could be given to adding detail by providing projecting metal sills or window frames, additional panel joints, etc.

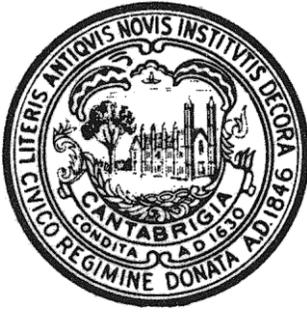
#### Building Massing:

- The overall effect of the addition, and its relationship to both the Saunder's house and the other houses on Mellen Street, would be improved if its top floors were stepped back from the plane of the façades below.
- As the Board suggested, consideration could be given to reducing the floor-to-floor dimension of the rear building's first floor so as to reduce the building's overall height. This would require steps or a ramp to connect the rear addition's second floor to that of the Saunders house.

#### Site plan

The site plan of the revised scheme is generally well developed, preserving the character of the Saunders House's setting, and making the site a more useful amenity for the project's residents.

- The front yards of the other houses along Mellen Street generally have clipped hedges above a low stone curb at sidewalk edge, giving the street an appealing consistency and domestic feel. The project preserves the western portion of the existing hedge on Mellen Street, but proposes new low irregular plantings for the rest of its frontage. For more compatibility with the context, a clipped hedge and low curb should be considered. A native species that is similar in appearance to the existing hedge, such as American arborvitae (*Thuja occidentalis*), could be employed.



CITY OF CAMBRIDGE, MASSACHUSETTS

# PLANNING BOARD

CITY HALL ANNEX, 344 BROADWAY, CAMBRIDGE, MA 02139

Date:	August 7, 2023
Subject:	Initial Report of Affordable Housing Overlay (AHO) Design Consultation
Project Location:	1627 Massachusetts Avenue
Date of Planning Board Meeting:	July 18, 2023

## Overview

The Planning Board (the “Board”) met on Tuesday, July 18, 2023 to review and comment on the design for 1627 Massachusetts Avenue, a residential building being developed by Homeowners Rehab, Inc. (HRI) under the Affordable Housing Overlay ([Section 11.207](#) of the Zoning Ordinance). The Board reviewed a plan set submitted by HRI dated June 2, 2023. They also reviewed memos from the Community Development Department (CDD) and the Department of Public Works (DPW), which are attached.

## Proposal Description

The proposal includes the renovation of an existing building and a rear addition to accommodate up to 29 permanently affordable apartments, consisting of approximately 10 one-bedrooms, 12 two-bedrooms, and 7 three-bedroom units. The redevelopment includes no off-street parking spaces, 30 long-term bicycle parking spaces, and 4 short-term bicycle parking spaces. In addition to new residential units, the proposal will include additional ground floor space for resident amenities. An existing, three-story mansion known as the “Saunders House” will be renovated to accommodate four of the 29 apartments.

## Board Comments

Board members were generally supportive of the inclusion of new affordable housing units at this location and the adaptive reuse of the historic Saunders House. However, Board members felt strongly that the proposed design needs additional refinements as the design progresses to improve the living experience for future residents and to better integrate the new building with the historic Saunders House and the built context of the adjacent Mellon Street neighborhood.

The Board recommends the applicant consider:

- **Building Design**

- Making refinements to the building's massing, including exploring strategies to organize and further develop the façade of the new addition along Mellen Street.
- Increasing the articulation of the building, including its bay projections, for the facades facing Mass. Ave. and Mellen Street.
- Adjusting the first-floor height along Mellen Street which appears too tall to be compatible with neighboring first floor heights along Mellen Street.
  - To accommodate this, the Planning Board suggests a half-stop for the elevator system so that the existing and proposed structures' first floors would not need to perfectly align.

- **Site Design**

- Relocating the transformer on the site, with a preference to place it underground.
- Considering opportunities to increase the usable open space on the site, with a special focus on opportunities for small recreational areas for children and families.
- Maintaining the front walkway to preserve direct access from Mass Ave.
- Preserving the front entryway of the Saunders House structure as an access point for the Project.

- **Sustainability**

- Further studying embodied carbon in proposed cementitious siding and opportunities for reducing the Project's embodied carbon.
- Exploring designating a portion of fifth story roof usable space for residents in the event that solar PV is not pursued.

In addition to these topic areas, the Board supported comments made in the staff memos for this proposal and asked that they be considered in refining the project's design.

Submitted for the Planning Board,



Representative to the Planning Board, authorized by Mary Flynn, Chair.



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# CITY OF CAMBRIDGE

Community Development Department

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To: Planning Board

From: CDD Staff

Date: July 13, 2023

Re: Affordable Housing Overlay Design Consultation **AHO-6, 1627 Massachusetts Avenue**

**IRAM FAROOQ**  
Assistant City Manager for  
Community Development

**SANDRA CLARKE**  
Deputy Director  
Chief of Administration

**KHALIL MOGASSABI**  
Deputy Director  
Chief of Planning

## Overview

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Submission Type: Affordable Housing Overlay (AHO) Advisory Design Review

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Applicant: Homeowners Rehab, Inc. (HRI)

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Zoning District(s): Residence C-2A; Basement Housing Overlay District

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Proposal Summary: Renovation of an existing structure and new addition to create twenty-nine (29) new rental units under the AHO.

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Planning Board Action: Review and comment on conformance with AHO

Development Standards, City Development Guidelines for the proposal area, Design Guidelines for AHO, and Citywide Urban Design Objectives.

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Memo Contents: CDD Zoning Report & Urban Design Report

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Other Staff Reports: Parking and Transportation Dept. (TP+T), Department of Public Works (DPW), in separate documents.

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**11.207.5 – 11.207.7 AHO Development Standards**

Development Standard	Requirements for AHO Project in (Zoning District)
Building Height & Stories Above Grade	<ul style="list-style-type: none"> <li>• Generally follows underlying District Dimensional Standard (e.g., where 40' is permitted, AHO Development can build 4 Stories Above Grade or 45 feet).</li> <li>• Five additional feet are permitted in some districts when the Ground Story contains a non-residential active use.</li> <li>• Stepdowns in height are required when the AHO Development abuts a residential use.</li> </ul>
Density	<ul style="list-style-type: none"> <li>• If the underlying District Dimensional Standard establish a maximum FAR of 1.00, the AHO Development may not exceed an FAR of 2.00. Otherwise, there is no maximum FAR for an AHO Project.</li> <li>• There is no minimum lot area per dwelling unit for an AHO Development.</li> </ul>
Yard Setbacks	<ul style="list-style-type: none"> <li>• Generally, 15' Front Yard, 7.5' Side Yard, and 20' Rear Yard.</li> <li>• Yards may be reduced if the underlying District Dimensional Standard is less.</li> <li>• Front yards may be reduced to the average of the four (4) nearest pre-existing principal buildings on the same side of the street.</li> </ul>
Open Space	<ul style="list-style-type: none"> <li>• Generally AHO Developments must have 30% open space to lot area or meet the underlying District Dimensional Standard, whichever is less.</li> <li>• Required open space is reduced to 15% when a historic building is being preserved as part of the AHO Development.</li> </ul>
Existing Buildings	<ul style="list-style-type: none"> <li>• The required dimensional characteristics of the existing building and site shall be those existing at the time of conversion to an AHO Development.</li> <li>• Certain modifications may be permitted as-of-right to an existing building for an AHO Development.</li> </ul>
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Transportation Demand Management	<ul style="list-style-type: none"> <li>• Where applicable, required TDM measures include complimentary annual Bluebikes memberships or 50% discounted MBTA passes for six months, and providing transit information to each household within the AHO Development.</li> </ul>

Development Standard	Requirements for AHO Project in (Zoning District)
Site Design and Arrangement	<ul style="list-style-type: none"> <li>• Front yards may be landscaped or hardscaped but cannot be used for off-street parking.</li> <li>• Pedestrian entrances shall be visible from the street.</li> <li>• Buildings with front facades in excess of 250’ in length shall provide forecourts to break up massing.</li> </ul>
Building Facades	<ul style="list-style-type: none"> <li>• Building facades facing public streets shall have a minimum percentage of glazing.</li> <li>• Building facades shall incorporate projections/recesses at regular intervals to promote visual interest.</li> <li>• Facades of ground stories shall have expanses of no more than 25’ with no windows or pedestrian entryways.</li> </ul>
Ground Stories and Below Grade	<ul style="list-style-type: none"> <li>• Ground stories with non-residential uses must have a height of at least 15’ and a depth of 35’.</li> <li>• Ground stories must contain a non-residential use when located in a Business base zoning district, or where a retail/consumer service establishment has existed on the site in the last two (2) years.</li> </ul>
Mechanical Equipment, Refuse Storage and Loading Areas	<ul style="list-style-type: none"> <li>• Mechanical equipment shall be generally screened from view. Rooftop mechanical equipment must be set back from the roof line equal to its height.</li> </ul>
Environmental Design Standards	<ul style="list-style-type: none"> <li>• Green Building Requirements as set forth in Article 22 shall generally apply to AHO Developments.</li> <li>• AHO Developments are exempt from the Green Roofs Ordinance.</li> </ul>

**AHO Design Guidelines**

Site Design Objectives	
Response to Context	<ul style="list-style-type: none"> <li>• Design site layouts to harmonize with the neighborhood context.</li> </ul>
Open Space & Landscape Design	<ul style="list-style-type: none"> <li>• Design open space to enhance the lives of residents and the broader community by offering aesthetic and environmental benefits.</li> <li>• Offer useful amenities to residents, provide opportunities to minimize the impact of new development on neighbors' privacy and quality of life, and contribute to the beauty of the city.</li> </ul>
Circulation	<ul style="list-style-type: none"> <li>• Promote non-motorized mobility by prioritizing pedestrian-friendly and bike-accessible site design.</li> </ul>
Parking	<ul style="list-style-type: none"> <li>• Minimize the impact of parking and driveway.</li> </ul>
Utilities	<ul style="list-style-type: none"> <li>• Minimize the visual, acoustical, and environmental impacts of essential utilities and services.</li> </ul>
Outdoor Lighting	<ul style="list-style-type: none"> <li>• Provide lighting for safety and functionality while minimizing energy use, light pollution, and other negative impacts.</li> </ul>

Public Art	<ul style="list-style-type: none"> <li>Enrich the visual environment and strengthen the sense of place by incorporating art.</li> </ul>
<b>Building Design Objectives</b>	
Massing	<ul style="list-style-type: none"> <li>Configure massing for compatibility with the prevailing or desired pattern of neighboring buildings and open spaces. In established neighborhoods, relate to the existing pattern of streets and other open spaces, and prioritize compatibility with existing buildings. In evolving areas, configure new developments to help realize the City’s vision for urban form.</li> </ul>
Facades	<ul style="list-style-type: none"> <li>Design facades to enhance and enliven the public realm. In established areas, emphasize compatibility and reinforce sense of place. In evolving residential and commercial districts, contribute to the transformation of urban form by setting precedents for design excellence.</li> <li>Where appropriate, incorporate ground level retail spaces and common areas to foster a lively enliven the urban environment.</li> <li>Provide daylight to interior spaces, avoid excessive energy use, and protect the privacy of residents of neighboring buildings.</li> <li>Design facades to relate to the residential scales and patterns of Cambridge's diverse and historic neighborhoods.</li> <li>Design street facades to offer a sense of civic presence and human scale, and visual interest as appropriate to their role in defining public space.</li> </ul>
Architectural Details, Materials, Color, and Finishes	<ul style="list-style-type: none"> <li>Use materials that are warm, inviting, and compatible with surrounding existing buildings and the neighborhood context. Develop building facades of high-quality, durable materials and with colors, finishes, and textures appropriate to building contexts.</li> </ul>
Building Interiors	<ul style="list-style-type: none"> <li>Affordable housing, like all housing, should serve the needs of its residents while contributing to the residential character and sense of neighborhood within the area at large.</li> </ul>
<b>Sustainable Design Objective</b>	
Site and Building Design	<ul style="list-style-type: none"> <li>Achieve resilience measures to the maximum extent possible, including energy efficiency and measures to promote the health and wellness of residents.</li> </ul>

The complete set of Design Guidelines for Affordable Housing (28 July 2020) can be found at:

[https://www.cambridgema.gov/-/media/Files/CDD/Housing/Overlay/zngamend\\_aho\\_designguidelines\\_20200728v2.pdf](https://www.cambridgema.gov/-/media/Files/CDD/Housing/Overlay/zngamend_aho_designguidelines_20200728v2.pdf)

**19.30 Citywide Urban Design Objectives [SUMMARIZED]**

Objective	Indicators
New projects should be responsive to the existing or anticipated pattern of development.	<ul style="list-style-type: none"> <li>• Transition to lower-scale neighborhoods</li> <li>• Consistency with established streetscape</li> <li>• Compatibility with adjacent uses</li> <li>• Consideration of nearby historic buildings</li> </ul>
Development should be pedestrian and bicycle-friendly, with a positive relationship to its surroundings.	<ul style="list-style-type: none"> <li>• Inhabited ground floor spaces</li> <li>• Discouraged ground-floor parking</li> <li>• Windows on ground floor</li> <li>• Orienting entries to pedestrian pathways</li> <li>• Safe and convenient bicycle and pedestrian access</li> </ul>
The building and site design should mitigate adverse environmental impacts of a development upon its neighbors.	<ul style="list-style-type: none"> <li>• Location/impact of mechanical equipment</li> <li>• Location/impact of loading and trash handling</li> <li>• Stormwater management</li> <li>• Shadow impacts</li> <li>• Retaining walls, if provided</li> <li>• Building scale and wall treatment</li> <li>• Outdoor lighting</li> <li>• Tree protection (requires plan approved by City Arborist)</li> </ul>
Projects should not overburden the City infrastructure services, including neighborhood roads, city water supply system, and sewer system.	<ul style="list-style-type: none"> <li>• Water-conserving plumbing, stormwater management</li> <li>• Capacity/condition of water and wastewater service</li> <li>• Efficient design (LEED standards)</li> </ul>
New construction should reinforce and enhance the complex urban aspects of Cambridge as it has developed historically.	<ul style="list-style-type: none"> <li>• Institutional use focused on existing campuses</li> <li>• Mixed-use development (including retail) encouraged where allowed</li> <li>• Preservation of historic structures and environment</li> <li>• Provision of space for start-up companies, manufacturing activities</li> </ul>
Expansion of the inventory of housing in the city is encouraged.	<ul style="list-style-type: none"> <li>• Housing as a component of large, multi-building development</li> <li>• Affordable units exceeding zoning requirements, targeting units for middle-income families</li> </ul>
Enhancement and expansion of open space amenities in the city should be incorporated into new development in the city.	<ul style="list-style-type: none"> <li>• Publicly beneficial open space provided in large-parcel commercial development</li> <li>• Enhance/expand existing open space, complement existing pedestrian/bicycle networks</li> <li>• Provide wider range of activities</li> </ul>

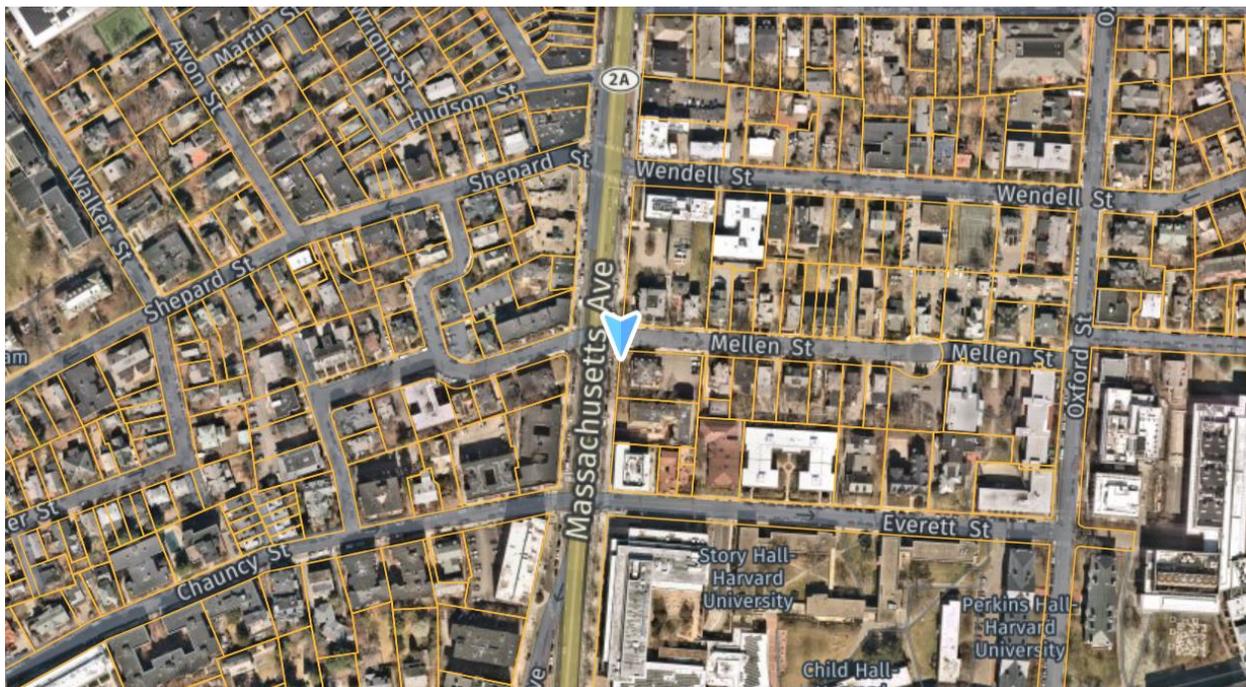
## Zoning & Development Staff Report

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### Site & Zoning Context

#### Site Context

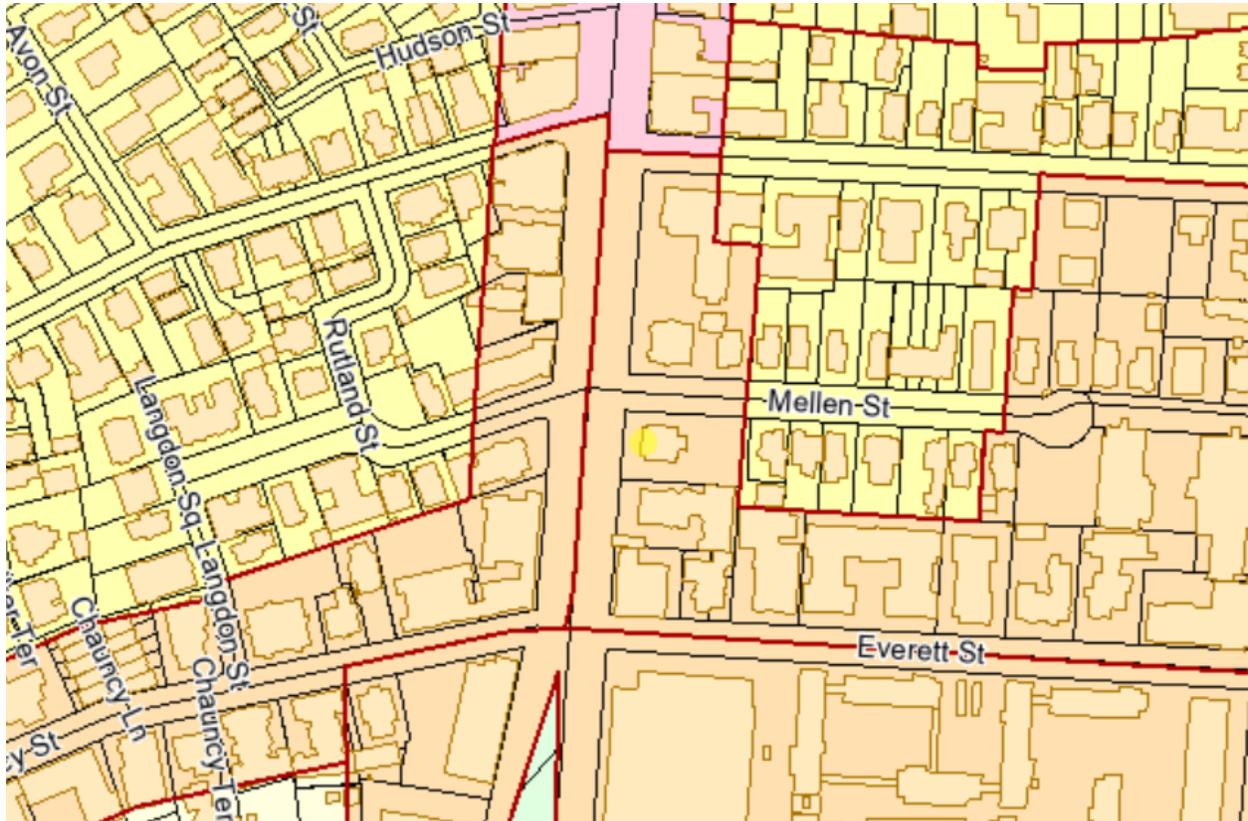
The site is located at the southern portion of the intersection of Mass Ave and Mellen Street in the Baldwin neighborhood, just north of Cambridge Common and Harvard Square. This portion of Mass Ave consists of a variety of development uses and scales, ranging from smaller, 1-story multi-tenant commercial buildings to higher density residential developments of six and seven stories. Many buildings are built to the lot line on Mass Ave, while others have smaller front yards or forecourts. The site is currently improved with an existing 3-story Second Empire Style structure known as the “Saunders House”, which currently contains institutional uses, as well as a surface parking area in the rear of the property.



(Source: Nearmap, 2023)

#### Site Zoning

The site is zoned Residence C-2A and is across the street from a Residence C-2 zone. The adjacent properties to the east along Mellen Street are zoned Residence C-1. Residence C-2A is a moderate-intensity residential zoning district which permits all types of residential uses, as well as some institutional uses and neighborhood-scale retail and consumer service uses. Development in the C-2A district is permitted to build up to sixty feet (60') in height, and to a density of 2.50 FAR, with a 10% minimum open space requirement.



*(Source: Cambridge Cityviewer, 2023)*

## **Comments on Proposal**

### **Project Description**

Homeowners Rehab, Inc. (“HRI” or the “Applicant”) is proposing to renovate the existing house into four (4) apartments, and construct a new addition on the rear of the property that would accommodate twenty-five (25) additional rental units. No vehicular off-street parking spaces are proposed for the site, but it will include thirty (30) long-term bicycle parking spaces, and four (4) short-term bicycle parking spaces.

The total Gross Floor Area (GFA) of the development is 35,263 square feet; 5,420 of which is accommodated in the existing structure and 29,843 square feet in the proposed addition. The existing building is forty-one feet (41’) tall, and the proposed addition will be sixty-nine feet eight inches (69’8”), stepping down to fifty-nine feet four inches (59’4”) within thirty-five feet (35’) of the Residence C-1 district boundary to the east. The Application notes that all of the apartments are planned to be affordable to families earning up to 60% of the Area Median Income (AMI), and 65% of the apartments will be two-bedroom or larger. The proposal also includes 700 square feet of amenity space on the ground floor.

### **Consistency with AHO Development Standards**

The AHO development standards applicable to this project are summarized in the table in the introductory section of the memo. The following commentary provides a high-level overview of how the AHO standards compare to this development proposal:

- Use
  - Per the AHO regulations, the proposal for a multifamily dwelling is allowed as-of-right.
  
- Dimensional Standards
  - The AHO has dimensional standards that apply to existing buildings as well as additions and new construction. The proposed addition will have a sixth story for a portion of the building's footprint, which is below the AHO maximum allowable height of seven (7) stories, 80' in this district. Submitted plans show that the highest point of the lowest floor in the addition is exactly 4 feet above grade, making it a story below grade.
  - There is no maximum FAR for AHO projects in this District, and the proposal has a FAR of 2.1. The AHO does not limit the number of affordable dwelling units that can be built.
  - The AHO allows for a reduced front yard setback of 10 feet in the case of a project on a corner lot. The existing structure has a front yard setback of 26.9' and 16.4'. The façade of the new addition will maintain a compliant 10-foot front yard setback along Mellen Street.
  - The AHO allows for a 7.5-foot side yard setback. The western side of the site is defined as the side yard and maintains a compliant 7.6' setback from the neighboring lot line.
  - The proposed private open space will cover 36% of the lot area, which exceeds the minimum requirement of 15% in the AHO. All of the proposed open space is permeable open space at grade.
  
- Design Standards
  - The AHO establishes a number of design standards for facades facing public streets, such as minimum glazing requirements, façade recess/projection requirements, and landscaping requirements. These standards do not apply to existing buildings, so for this proposal, they are required only for the building addition along Mellen Street. By providing a fenestration that is twenty percent (20%) of the façade area facing a public street or open space (35% proposed at ground story), the developer satisfies the AHO standards that require a minimum twenty percent (20%) of these façade portions to consist of clear glass windows. The AHO requires projecting and/or recessing architectural elements of at least two feet for every forty (40) feet of a façade facing a public street. More information should be provided to determine compliance with this provision.
  - The AHO design standards also require rooftop mechanical equipment to be set back from roof edges and screened from ground-level view on public streets and abutting residential lots. The proposed building design includes a roof plan which illustrates that the elevator overrun and building condensers on the proposed addition will be located at least ten feet

from the roof line and cladded with a material that matches the façade design. The existing building will have no rooftop mechanical equipment, and is proposed to be modified to add a new skylight.

- Parking and Short-Term Drop Off Loading Areas
  - No off-street parking is required or provided. The AHO requires that any developments over twenty (20) units providing less than 0.4 off-street parking spaces per dwelling unit implement prescribed TDM measures. This development is therefore required to provide a TDM plan including measures to offer either a free annual BlueBikes membership or a 50% discounted MBTA pass for six months and to provide transit information on site and at the start of occupancy. The developer has committed to providing the required TDM measures and will additionally provide 100% discounted MBTA combined subway and bus passes for three months for up to two individuals per household.
  - If no off-street parking is provided for an AHO project of at least 20 units, the Cambridge Traffic, Parking, and Transportation Department shall certify to the Superintendent of Buildings that the Project has access to either on-street or off-street facilities that can reasonably accommodate passenger pick-up and drop-off by motor vehicles and short-term loading by moving vans or small delivery trucks. Such certification would be made at the building permit stage. TP+T staff have reviewed this project with the developer and believe these activities can reasonably be accommodated on-street. The developer has requested a temporary loading zone on Mellen Street to facilitate pick-up and drop-off for the proposed building.
  - The AHO generally requires bicycle parking for new construction but allows for some flexibility in the required quantity (e.g., allowing a Bluebikes station to count towards long-term bike parking requirements) and location (AHO developments may place bicycle parking anywhere on the lot or an adjacent lot under common control). The proposal for 30 long-term spaces and 4 short-term spaces meets the minimum requirements for the 29 new units to be constructed in the Project. The bicycle parking that is provided still needs to meet the location, access, and layout standards of Section 6.100.
- Environmental Design Standards
  - This proposal is subject to the City’s Green Building Requirements as set forth in Section 22.20 of the Zoning Ordinance. The proposal is meeting this requirement by targeting Enterprise Green Communities certification, which is encouraged in the City’s climate planning goals. A Green Building Report has been submitted to the City. Prior to obtaining a building permit for the project, the City must verify that the necessary documentation has been submitted to certify compliance with the standards in Section 22.20.
  - The City’s Green Roofs Requirement is not applicable to an AHO project, but the proposal does include a plan for solar panels on the roof, as well as a commitment to sourcing low embodied-carbon materials for the building. The building will additionally use all-electric energy systems.

**Recommendations (if any)**

The following is a summary of recommendations that may be considered for revised submission:

- Additional details on the proposed rooftop mechanical screening, including measurements of setback line and perspective views from adjacent public streets to confirm mechanical equipment is fully hidden from view.
- Diagram of proposed transparency percentages for façade facing Mellen Street (new addition).
- Diagram of proposed projecting/recessing architectural elements on the façade facing Mellen Street (new addition) to determine compliance with Section 11.207.7.3.b of the AHO.

## Urban Design Staff Report

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### Urban Design Comments

#### Introduction and Context

This Affordable Housing Overlay project at the intersection of Massachusetts Avenue and Mellen Street consists of the restoration of the historic Second Empire style Saunders House, its renovation into four residential units, and the construction of a new twenty-five unit building on the site of Saunders House's existing parking lot in the eastern portion of the site.

The Saunders House faces Massachusetts Avenue across a broad and deep front lawn. At two floors plus a mansard roof, it is small relative to the large residential buildings common on this part of Mass Ave, an elegant point of punctuation in contrast to their large streetwall-defining volumes. Its deep cornice, curved mansard roof, idiosyncratic dormers, and richly detailed porch contribute visual interest and a sense of domesticity to the street. Staff appreciates the project's restoration of the Saunders House and recommends that the applicant continue to work with the Cambridge Historical Commission as the project develops.

The new building is located behind the Saunders House, a boxy volume twice the height of the Saunders House and the typical residential buildings on Mellen Street, and with a much larger floor plate. Its tall and broad north façade faces Mellen street, which is lined by mostly two and three floor residential buildings.

The siting and bulk of the new building present the design challenge of using massing and façade design to create sympathetic relationships to the contrasting scales and characters of the Mellen Street and Massachusetts Avenue, and to the Saunders House itself.

#### Consistency with AHO Guidelines for Building Design

The Affordable Housing Overlay Design Guidelines emphasize that the massing and facades of new buildings should be compatible with the prevailing pattern of neighboring buildings and open spaces.

They recommend incorporating stepbacks to relate to lower neighboring buildings, dividing large developments into separate buildings, articulating the facades of large buildings with vertical recesses or projections, and considering both symmetrical and asymmetrical arrangements to best relate to neighboring buildings. They encourage that long facades be broken up by means such as recesses, projections, and bay windows; that the dimensions of structural bays be expressed; and that building bases, middles, and tops be differentiated, with the massing and detail of building tops and rooflines receiving special attention.

Their recommendations for façade design encourage compatibility with the architecture of the immediate context: the use of details, materials, and elements that add visual interest; window to wall ratios that relate to prevalent patterns; the enrichment of glazed areas with mullion patterns and features such as trim and sunshading devices; the creation of welcoming spaces at building entrances by the provision of shelter and shade, benches, and landscaping; and the provision of views into common

spaces, such as lobbies and amenity rooms. For projects on corner lots, the recommend responding to the different characters of the adjoining streets.

Where new buildings are proposed on sites with existing historic structures, they recommend that these buildings be preserved and restored, and that a degree of distinction and separation be provided between the existing and new constructions.

### **Recommendations for Building Design**

#### **Massing and Facades**

While the proposed design relates to many of these guidelines, more could be done to increase its contributions to the public realm.

The proposed new building is a roughly cubical block. Its six-floor western half faces Massachusetts Avenue and overlooks the Saunders House. Its eastern half steps down to five floors in deference to the existing three floor house on the neighboring parcel and the residential neighborhood to the east. The building's prominent northwest corner is emphasized by a tower-like bay window that addresses the Saunders House's side lawn and marks the corner of the new building as seen from Mass Ave. The 73' wide and mostly flat Mellen street façade will have a major impact on the character and scale of the street.

The project's Massachusetts Avenue context includes several nearby buildings similar in size to the new building. Their bulk is articulated by changes in plane and the use of vertical elements – recesses and bay windows – to break up their overall mass. Their facades use changes in materials, window proportions and spacing, and trim to emphasize the distinction between their primary facades and side facades. Detail and materials provide visual interest and a sense of scale.

- While the proposed building's massing and facades reference these types of strategies, staff would like to encourage further exploration of possibilities to mitigate its cubical bulk and to make stronger contributions to the distinct characters of the adjoining streets.

The new building's most significant façade faces Mellen Street, which is otherwise framed by a variety of mostly two and three floor existing residential buildings enriched with the detail typical of late 19th c and early 20th c construction. The proposed building's top floor step-down at the east helps relate it to the scale of its neighbors, and the corner bay window articulates its northwest corner. Further adjustments, however, to the building's facades and massing could enhance the new building's contributions to Mellen Street.

- Consideration should be given to dividing the Mellen Street façade into two zones: the western zone the width of the recessed Mellen Street entrance and linking it to the building's sixth-floor volume, the eastern zone relating more closely in scale to the neighboring house.
- As part of this, consideration should be given to articulating the western portion of the Mellen Street façade with additional bay windows, whose verticality would reinforce the division of the façade into two distinct zones, contrast to the Saunders House's strong horizontal cornice, and relate to the Saunders House's bay windows and also the numerous vertical elements of the nearby houses on Mellen Street.
- For a more sympathetic relationship to the neighboring house to the east on Mellen Street, consideration could be given to further stepping down the building's eastern portion, or to recessing the eastern portion of the fifth-floor volume back from the typical plane of the façade.

Staff appreciates the broad first floor recess that leads to the building lobby and accommodates an outdoor terrace (see more about this area in discussion of the site plan below), and the expression of the amenity room and meeting room in the design of the first-floor façade.

The new building has a bulky appearance relative to the Saunders House.

- Consideration could be given to setting the new building's sixth floor, including its elevator, back from its west side, and/or breaking up the continuity of the sixth-floor façade by changes in plane, and to eliminating the sixth-floor portion of the corner bay window/tower.
- Consideration could be given to deemphasizing its upper cornice and giving the lower cornice more projection.

The window-to-wall ratio of the Mellen Street façade is fairly low at 20%, giving the façade a somewhat anonymous appearance.

- Consideration should be given to giving the windows a larger role in organizing the façade. Means could include providing larger windows, grouping them together for more visual impact, to incorporating details and trim that would increase their visual impact relative to the wall surface.

The majority of the new building's facades are clad with horizontally grooved flush cementitious panels; the corner bay window/tower is clad with flat panels.

- Consideration could be given to utilizing lap siding for the detail and shadow it provides.
- Care should be taken when specifying and installing panelized systems to ensure a successful appearance.

It is not clear whether interior spaces will be ventilated by through-wall or rooftop vents.

- Rooftop venting would be preferable.
- If through wall vents are used, they should be carefully located as positive elements of the façade design.

The new building's roof will accommodate mechanical equipment.

- Its visibility from ground level should be evaluated and screening provided if indicated.

#### Long-term bicycle parking

Thirty long term bicycle parking spaces are provided in the basement of the Saunders house, accessed via the elevator and an exterior stair to the south side yard.

- Some of the long-term bicycle parking spaces in the building's basement appear to be compromised by columns. The clearances should be reviewed.

#### **Consistency with AHO Guidelines for Site Design**

The Affordable Housing Overlay Guidelines recommend that open spaces help foster community by offering gathering spaces and play spaces for residents, and that their plantings contribute to the beauty of the city's streets and sidewalks. They recommend framing the street and sidewalk by the provision of elements such as low walls, hedges, and low plantings, and shading buildings, open spaces, and paved surfaces with canopy trees. They recommend that, where possible, forecourts provide transitional

space, enriched by plantings and seating, between the street and building entrance. Trash, service, and utility equipment should be located to minimize its impact on the public realm.

Staff appreciates the preservation of The Saunders House's front lawn, along with the cast iron fence on Massachusetts Avenue, and the hedge and small tower-like stone structure on Mellen Street. The new building fills most of the site behind the Saunders House, leaving narrow setbacks facing the adjoining properties on the east and south. The new building's slightly larger setback on the north, along Mellen Street, continues the Saunders House's side lawn, and will be, in effect, the front yard of the new building. While it is small, it will help serve the residents' need for outdoor space.

### **Recommendations for Site Design**

#### **Entry Terrace**

The most significant feature of the new building's site is its entry terrace, which faces Mellen Street and is partially recessed into the building's first floor. In its overall dimensions it relates to the front porch of the Saunders house. Its scale and character are enhanced by its beamed trellis-like soffit and reused stone pavers. In addition to loose furniture, a low seatwall parallels the ramped path from Mellen Street. A pair of bike racks, oriented at 45 degrees to the building, occupy the terrace's eastern end. Strip lighting is proposed at the lobby facade.

The terrace presents the project's greatest opportunity to enhance the social life of the building. It has the potential to be an enjoyable shared space for the residents and a welcome transitional space between Mellen Street and the building lobby, an outdoor living room-like space that encourages casual meeting and relaxation while providing a connection to the outdoors and a sense of shelter. To more fully develop its potential, staff recommends that consideration be given to:

- Providing additional built in benches, including at its eastern end, to create the sense of a cozy nook from which one can overlook the street and see residents as they enter and exit.
- Reducing the impact of the proposed bicycle racks on other uses of the terrace. The recessed area next to the connector between the existing and new buildings could be considered as an alternative location. It would be no farther from the lobby entrance doors and could be sheltered by a roof spanning its breadth.
- Providing a table to encourage the use of the terrace for casual dining or as an outdoor workspace.
- Providing electrical outlets.
- Providing subtle lighting from indirect sources instead of the proposed strip lighting.

#### **Transformer**

The building's transformer is proposed on the south side of the existing building. It is partially screened by a fence, which extends considerably closer to Mass Ave than the Saunders House's porch.

- If possible, the transformer and its fence should be located more deeply into the site, and the fence should more fully screen the transformer.
- The application notes the possibility of relocating the transformer to the building's basement, which would be preferable.

#### **Plantings**

A well-maintained hedge runs for about 35 feet along the Mellen Street sidewalk at the side of the Saunders House's front yard. Many of the front yards of the existing buildings along Mellen Street present similar hedges to the sidewalk.

- To strengthen the relationship between the new building and its context, and to enhance the entry terrace, consideration should be given to extending the hedge for the full length of the project's Mellen street frontage, with an entrance at the paved path to the building's terrace and lobby.

The existing curbside sidewalk trees on Mass Ave and Mellen Street vary in condition and age; there are gaps on both streets.

- Unless precluded by subsurface conditions or sightlines, and in coordination with the DPW for species and planting standards, consideration should be given to providing additional curbside trees in the Mass Ave and Mellen Street sidewalks.

#### **Consistency with AHO Guidelines for Sustainable Design**

The Affordable Housing Overlay Design Guidelines recommend measures such as exterior window shading, passive ventilation, light colored roofs, and consideration of embodied energy.

#### **Recommendations for Sustainable Design**

The project will be Passive House Certified. It will have low heating and cooling loads, which become a path to using net zero energy. With the installation of solar PV on the roof of the new building, its energy needs can be partially offset with renewable energy. Healthy materials will be prioritized, and the team is reviewing low embodied carbon materials. The preservation of the Saunders House is appreciated not only for its historical and aesthetic value, but also for its reuse of existing construction.

- Consideration could be given to further enhancing the project's sustainability by minimizing the embodied energy of construction materials, specifying a light-colored roof or a green roof, and incorporating rooftop solar panels as part of the initial construction.
- The provision of additional street trees would help reduce the area's urban heat island effect.

#### **Consistency with Citywide Urban Design Objectives**

The Citywide Urban Design Objectives state that new projects should be responsive to the existing pattern of development. Heights and setbacks that provide suitable transitions to lower scaled areas should be considered. Buildings should be designed and oriented on the lots to be consistent with the established streetscapes. Historical contexts and buildings should preferably be preserved. Mechanical equipment should be designed, located, and screened to minimize impacts on neighbors. They encourage the expansion of Cambridge's housing inventory.

The project's provision of affordable residential units and its preservation of the Saunders House fully accord with these objectives. The new building's size presents challenges; many of the recommendations above are meant to bring it closer to the objectives' intent.



City of Cambridge  
Department of Public Works

*Katherine Watkins, Commissioner*

147 Hampshire Street  
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**July 6, 2023**

TO: Planning Board

FROM: James Wilcox, PE  
City Engineer

**RE: 1627 Mass Ave AHO Design Review**

We are in receipt of the AHO Design Review Submission Documents for the project at 1627 Mass Ave, dated June 5, 2023.

The DPW supports the project and acknowledges that HRI and their consultant team have demonstrated a general understanding our Department's requirements for development projects and have indicated a willingness to work with the DPW to meet the requirements and to address our concerns. With the understanding that the project will be subject to a thorough and complete engineering review at the time of the Building Permit Application, we anticipate continuing to work with the Applicant. Items discussed with the Applicant related to our purview, are summarized below.

**Stormwater Management:**

The development will be required to obtain a Stormwater Control Permit prior to the issuance of a Building Permit which will include a detailed review of the proposed stormwater management system, plans for erosion and sedimentation control during construction and the plans for long term operation and maintenance of the system.

We have met with HRI's Consultant and reviewed design materials that acknowledge the standards of the Stormwater Control permit and provides discussion on how the Development plans to meet the requirements. Final review and approval of the design will occur with the Building Permit but the submitted document demonstrated that the project will meet all requirements.

**Public Right of Way:**

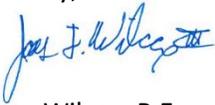
DPW will review and evaluate all proposed work and impacts in the public right of way, as the design is developed. Connections to both public and private utilities as well as all proposed disruption in the public right of way shall be reviewed as part of the Building Permit and construction permit processes. As noted in the Application, most utility work will occur in Mellen Street, which will minimize impacts to the Massachusetts Ave Right of way.

**Other Considerations:**

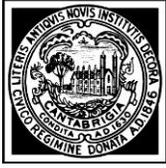
- At the proposed bedroom count the projects project increase to the sewer flow does not appear to trigger mitigation of Inflow and Infiltration per State Requirements.
- HRI acknowledges the City's upcoming plans to reconfigure the curb to curb lane configuration on Massachusetts Ave. The project is not proposing any modifications that should impact the proposal. Construction activities for both efforts may need to be coordinated.

We look forward to working with the HRI and other City Departments on this project. Please feel free to contact me with any questions or concerns related to the comments or information provided above.

Sincerely,

A handwritten signature in blue ink, appearing to read "James Wilcox".

James Wilcox, P.E.  
City Engineer



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# CITY OF CAMBRIDGE

Community Development Department

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## MEMORANDUM

**To:** Cambridge Affordable Housing Trust  
**From:** Cassie Arnaud, Senior Manager for Housing Development  
Janet Haines, Housing Development Planner  
**Date:** January 25, 2024  
**Re:** 1627 Massachusetts Avenue/4 Mellen Street

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Homeowners Rehab Inc. (HRI) is requesting up to \$2,500,000 in additional Trust funding as the final piece of Trust funding needed for their 29-unit affordable rental development at 1627 Mass Avenue/4 Mellen Street. This new funding would be combined with the \$7,925,000 previously provided for acquisition and predevelopment, which HRI is requesting be converted to permanent financing at construction closing. The new request would bring the Trust's total commitment to the project to \$10,425,000 or \$359,483 per unit.

As you may recall, 1627 Massachusetts Avenue is a 14,400 square-foot site located on the corner of Mellen Street and Massachusetts Avenue, between Harvard Square and Porter Square in the Baldwin neighborhood. The parcel consists of a 6,500 square foot historic building, as well as a parking lot at the rear of the site with access off of Mellen Street. The existing building, known as the Charles Saunders House, has been deemed historically significant and is on the National Register of Historic places and was designated a historic landmark by the Cambridge Historical Commission (CHC) in 2023.

The address has been known as 1627 Massachusetts Avenue but is being redesignated as 4 Mellen Street reflecting the location of the new building entrance.

HRI acquired the site in August 2022 from Lesley University for \$7,200,000. At the time, it was understood that securing the site at this price would result in higher than typical per unit costs, but the benefits of creating new affordable housing in this area of the city outweighed the cost premium concerns.

HRI is developing this site under the Affordable Housing Overlay. The project involves creating four units in the existing historic building and creating an additional 24 units in an attached addition on the existing parking at the rear of the site. The rear addition will be 6 stories, stepping down to 5 stories as required under the AHO. In total, there will be 10 one-bedrooms, 12 two-bedrooms and 7 three-bedroom units.

HRI considered alternative unit mixes including options which had larger numbers of smaller units and would have resulted in lower per unit costs, but decided to move forward with the current mix, which maximizes the number of family-size units, in consideration of Trust priorities. During the early design phase, HRI also explored a range of massing approaches to the site, including a 7-story option which would maximize what was then allowed by the AHO (the recently adopted changes have increased that). That option would have resulted in two additional units but would have also added costs as it would have triggered high-rise building code requirements and a different superstructure design. HRI determined that the current massing of a 6/5-story building was most advantageous from both a cost-feasibility and design standpoint.

HRI successfully completed the AHO process in December 2023 and the Planning Board issued its final advisory design consultation report on December 20, 2023, which is included in the Trust briefing materials for this meeting. The proposed design was well received and follow up items from the Planning Board include such things as refinement of the roof cornice design, transformer enclosure, landscaping and potential provision of movable furniture in the open space area.

As noted, the existing historic building is being preserved and will include two one-bedroom and two three-bedroom units. HRI has been working closely with the Cambridge Historic Commission and expects to receive \$650,000 from the CHC for historic renovation work at the project.

The new rear addition will meet Passive House standards and will include features to ensure maximum energy efficiency such as robust insulation, highly efficient HVAC systems and eco-friendly materials, and will be entirely electric. In addition to the residential component, the new building will contain a 700 sq.ft. ground floor amenity space.

The front yard setback on Mass. Ave. will be retained and additional site improvements are being made along the edges of the site, including small sitting areas, improved landscaping and lighting and passive open space. No parking is being provided and HRI will work with the City to designate a drop-off area on Mellen Street.

All 29 units will be affordable to households earning up to 80% of area median income (AMI), though actual incomes mix of residents will be lower as initial occupancy will be limited to households earning at or below 60% AMI with all units will also be subject to tax credit requirements.

### **Development Budget:**

The current TDC is estimated at \$31,908,050, or \$1,100,278 per unit for 29 units. This unusually high TDC is due in large part to significantly higher than typical acquisition costs (over \$250,000 per unit, compared to \$100,000 or less for other recent projects), as well as the complexity of creating housing in the existing historic building. In addition, as discussed in brief at the December 2023 Trust meeting, development costs have increased significantly across the board for all development projects due to rising construction costs, soft costs and interest rates.

A comparison of recent HRI project shows the magnitude of these costs increases. HRI completed its 98-unit Finch development (also built to Passive House standards) in 2020 for \$268/sq.ft. and at a total development cost of under \$600,000. Today, HRI is estimating hard cost estimates for 1627/4 Mellen at \$483/sq.ft., representing a per unit increase of as much as \$215,000 (assuming a 1000 sq.ft. unit), for construction costs alone. While hard costs may be higher at 1627/4 Mellen due to the added complexity of the historical renovation and conversion and lower economies of scale, other development projects under review are also showing hard costs in this range.

As noted above, HRI looked at alternative unit mixes as they were developing their plans, including options which included a greater number of smaller units to improve economies of scale, but decided to retain their current mix which maximizes family-sized housing.

The new Trust funding being requested would bring the total Trust commitment to the project to \$10,425,000 or \$359,482 per unit.

In addition to the Trust financing, the other project sources will include approximately \$9.5 million in 9% tax credit equity, \$4.2 million in first mortgage debt, \$3.2 million in state tax credit equity, \$3.5 million in EOHLC subordinate funding, \$650,000 in historic funding, \$112,000 in Passive House incentives and \$324,442 in deferred developer fee.

**Conclusion, Next Steps:**

Staff will continue to work with HRI to explore options to reduce costs where possible, and any reduction in final development costs prior to construction closing will be reflected in a reduction in the Trust contribution.

HRI is in the process of assembling the final funding needed to begin construction. They are submitting an application for needed state funding to EOHLC in February 2024, and are planning for construction closing in early 2025, with an estimated completion date in late 2026.

**Recommendation:** The 4 Mellen St/1627 Mass Ave development will create 29 much needed new, high-quality, energy efficient homes in an excellent location. Located between Harvard Sq and Porter Sq on Mass Ave, the property has a very high walkability score, close to public transportation, stores, restaurants and schools.

CDD staff recommends that the Trust approve HRI's request for up to \$2,500,000 in new Trust permanent financing and that the existing \$7,925,000 in short-term financing which has been already committed for acquisition and predevelopment, be combined with the new permanent financing as a single permanent loan commitment of \$10,425,00. In addition, staff recommend that the CAHT accept the final advisory design report issued by the Planning Board on December 20, 2024 and included in the Trust January 25 briefing materials. We have reviewed and

discussed this request with Alyson Stein, Jim Stockard, and Bill Tibbs who agreed with our recommendation to bring this request to the Trust and recommend approval.

This loan commitment of up to \$10,425,000 shall be made subject to the Trust's standard terms and conditions including, but not limited to, the following:

1. Staff approval of the final development and operating budgets;
2. Staff approval of construction plans and specifications;
3. Firm written commitments from all funding sources, sufficient to complete transaction;
4. The Trust's review and consideration of Planning Board report(s) and any responses from HRI to the advisory design review;
5. Staff approval of the tenant selection and marketing plan, which shall include provisions to ensure the maximum local preference allowed in tenant selection and such other provisions required by the Trust and, as applicable, the Affordable Housing Overlay;
6. Standard Trust terms and conditions, including:
  - All affordable units shall be subject to the City's affordable housing covenant to be signed at loan closing; the term of the Trust AHC shall be fifty (50) years or one year longer than the longest restriction on the property;
  - All units shall be restricted to households earning below 80% of Area Median Income (AMI), as defined in the affordable housing restriction;
  - The loan shall be secured as a shared second mortgage loan of up to \$10,425,000;
  - The loan shall have an interest rate of 3% compounding annually, or such other rate approved by Housing staff at or prior to Loan closing;
  - Loan shall be subject to a penalty rate of 8% compounding applicable upon violation of the Trust affordability restriction;
  - All principal and accrued interest shall be due and payable at the end of the term; however, the repayment date may be extended for an additional term upon approval by the Trust and extension of the affordability period;
  - The loan shall provide for repayment of principal and interest from 50% of net cash flow from the development, or ground lease rent if applicable, or on such other terms acceptable to Housing staff;
  - Repayment of accrued acquisition and/or predevelopment interest shall be waived and/or deferred at conversion to permanent financing at construction closing on terms acceptable to Housing staff;
  - Loan shall be non-recourse;
  - Any reductions in project costs or increases in non-Trust funding sources shall be used to reduce the amount of the Trust commitment to the project.

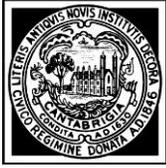
During the construction period, the Borrower shall comply with the following requirements:

- Notify Lender's Construction Manager of all construction meetings and copy on meeting minutes;
- Copy Lender on all change orders;

- Copy Lender on all funding requisitions to other sources; and,
- Submit requisitions in form acceptable to Lender

Following lease-up, the Borrower shall comply with the following requirement:

- Provide demographic information on the race and ethnicity of applicants at initial marketing, initial lease up, initial occupancy, and on waitlists and ongoing occupancy over time, as requested and in a form acceptable to the Lender; such reporting requirements will be included in the tenant selection plan documentation approved by staff at or prior to Loan closing.



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# CITY OF CAMBRIDGE

Community Development Department

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**IRAM FAROOQ**

Assistant City Manager for  
Community Development

**SANDRA CLARKE**

Deputy Director  
Chief of Administration

## MEMORANDUM

**To:** Affordable Housing Trust  
**From:** Christopher Cotter, Housing Director  
Anna Dolmatch, Senior Manager for Homeownership  
**Date:** January 25, 2024  
**RE:** Homeownership Program Changes

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In March 2022, the Trust began an extensive review of the terms of the affordable homeownership program. The review focused on developing recommendations for potential changes to the way affordable units increase in value, often called the “resale formula” and options for creating clear inheritance options for owners in planning for their estate.

Our review process included several opportunities to gather comments from owners of affordable homes and homeownership program applicants. Our review also included several discussions with the Affordable Housing Trust as we identified and assessed options, gathered, and shared comments from stakeholders. As discussed at the Trust’s January 11<sup>th</sup> meeting, to advance this review toward final approval of program changes, we have prepared written recommendations for review by the Trust.

We recommend that the Trust approve the following changes to the terms of the Affordable Homeownership Program:

### **Resale Formula – Calculation of “Affordable Price” in Covenant**

The “Affordable Price” calculation shall be determined as follows:

1. The Affordable Value of a unit shall increase by 2.5% of an owner’s “Affordable Purchase Price” for each full year of ownership, without compounding:
  - a. The “Affordable Purchase Price” is the price an owner paid at purchase, not including any Trust, City or other subsidy funding used to make the unit affordable to an owner at the Affordable Purchase Price (such as HomeBridge funds) as further defined in the affordable housing restriction entered into with the Trust or City;
  - b. Each full year of ownership shall be completed as of the first of the month in which the original purchase occurred. No pro rata increase shall be provided for partial years of ownership;

2. The maximum reimbursement for Capital Improvements shall be changed from the current maximum of 1% of the Affordable Purchase Price for each full year of ownership, in aggregate, to \$5,000 for each full year of ownership, in aggregate. All other terms for capital improvements are unchanged, including:
  - a. Capital Improvements shall be depreciated as determined by the Community Development Department (CDD);
  - b. Reimbursement for eligible Capital Improvements shall be added to the Affordable Price at the time an Owner is selling their home;
3. The “Affordable Price” when an owner is selling their home shall not be higher than the price that is affordable to a new homebuyer at that time based on the following terms:
  - a. 30% of homebuyer’s gross monthly income shall be used for monthly housing costs including:
    - i. Mortgage principal and interest payments at prevailing mortgage rates at time of price calculation;
    - ii. Property taxes including the City’s Residential Exemption;
    - iii. Standard rate for homeowner’s insurance as determined by CDD;
    - iv. Condominium fee at time of price calculation
  - b. Income for a new homebuyer shall be based on the following:
    - i. Income at the maximum eligibility limit (as a percentage of Area Median Income (AMI)) in the applicable affordability restriction;
    - ii. Household size based on two persons per bedroom.

**Inheritance:**

Owners shall have the option of leaving their home to an income-eligible family member/individual on the following terms:

1. A transfer of the affordable home through inheritance shall be an allowable transfer in the following circumstances:
  - a. The transfer is to one of the following:
    - i. A member of the Owner’s family who is a permanent member of the Owner’s household at the time of the Owner’s death and maintains their only residence in the affordable home:
      1. “Family” shall include those related by birth, marriage, adoption, or similar relationship;

- ii. Owner's children, or other current or former dependents, who have at any time lived in the affordable home as their permanent residence, regardless of current residence; and,
- b. The transfer is to an "Eligible Household" as defined in the affordable housing restriction.

**Applicability:**

1. Changes approved by the Trust shall not replace terms of current affordable housing restrictions for affordable homes without the consent of the current homeowner;
2. New terms for determining the Affordable Price and for Inheritance shall be included in affordability restrictions for new affordable homes assisted by the Trust, and may also be applied to re-sales of Trust-assisted affordable homes;
3. Owners of Trust-assisted affordable homes shall be given the opportunity to enter into new affordability restrictions which include these revised terms and conditions;
4. Changes approved by the Trust shall apply only to affordable housing restrictions held by the Trust and the City of Cambridge, and shall not affect affordability restrictions or terms of other affordable housing assistance applicable to some affordable homes;
5. The final terms and conditions governing Inheritance may require that a transfer of an affordable home can only happen through use of a will, or other restrictions may be required for Inheritance to ensure the affordable home is passed to a qualifying eligible household without delaying the transfer due to probate proceedings.