



# CITY OF CAMBRIDGE

## BOARD OF ELECTION COMMISSIONERS

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### COMMISSIONERS

Ethridge A. King, Jr.  
Larry W. Ward  
Charles J. Marquardt  
Victoria A. Harris

### EXECUTIVE DIRECTOR

Tanya L. Ford

### ASSISTANT DIRECTOR

Lesley Waxman

## BOARD OF ELECTION COMMISSIONERS MEETING Minutes of November 17, 2023

The meeting was called to order at 3:31 PM on November 17, 2023 by the Chair, Commissioner Harris. Present were the Chair, Commissioner Victoria Harris, Commissioner Larry Ward, Commissioner Charles Marquardt, Commissioner Ethridge King, Executive Director Tanya Ford, and Assistant Director Lesley Waxman. Also in attendance were Caleb Kleppner, Senior Program Technician, Dan Schockett, Election Auditor.

### I. PUBLIC COMMENT

None

### II. MINUTES

#### Review the Minutes of November 1, 2023

**Motion:** Approve the minutes of November 1, 2023, with corrections.

Moved: Commissioner Harris

Seconded: Commissioner Ward

Harris: Yea

Ward: Yea

Marquardt: Yea

King: Yea

Passed: 4—0

#### Review the Minutes of November 7, 2023

**Motion:** Approve the minutes of November 1, 2023, with corrections.

Moved: Commissioner Harris

Seconded: Commissioner Ward

Harris: Yea

Ward: Yea

Marquardt: Yea

King: Yea

Passed: 4—0

**Review the Minutes of November 8 – 9, 2023**

**Motion:**               **Approve the minutes of November 8 - 9.**  
Moved:                 Commissioner Harris  
Seconded:             Commissioner Ward

Harris:                 Yea  
Ward:                  Yea  
Marquardt:            Yea  
King:                  Yea

Passed:                4—0

**November 3, 2020 Voted Ballots Disposal**

**Motion:**               **Destroy the voted ballots from the November 3, 2020 Presidential and state wide elections.**  
Moved:                 Commissioner Harris  
Seconded:             Commissioner Marquardt

Harris:                 Yea  
Ward:                  Yea  
Marquardt:            Yea  
King:                  Yea

Passed:                4—0

**III. REPORTS**

Executive Director's Report  
No report was given

Assistant Director's Report  
No report was given

Commissioners' Reports  
No report was given

**IV. ACTION AGENDA**

**Old Business**

**Municipal Election Provisional Ballot Hearing**

The Chair, Commissioner Harris, opened each precinct’s respective Provisional Ballot Envelope in full view of the public, revealing no Provisional Ballots in the precincts listed below:

Ward	Precinct
1	1
1	2
2	1
2	2
2	3
3	1
3	2
3	3
4	2
5	1
5	2
6	2
7	1
8	1
8	3
9	1
9	2
10	1A
10	2
10	3
11	1

**Municipal Election Provisional Ballot Hearing Continued:**

The Board proceeded to review the precincts with Provisional Ballots—and after reviewing each ballot along with the research provided by the office staff, the Board voted on each ballot (results below).

PROVISIONAL BALLOTS										
Ward	Precinct	PV Ballot Number	Motion	Moved	Seconded	Harris	Ward	Marquardt	King	Vote
1	3	1	<b>Count Ballot</b>	Harris	Ward	Yea	Yea	Yea	Yea	4-0
4	1	1	<b>Count Ballot</b>	Harris	Ward	Yea	Yea	Yea	Yea	4-0
4	1	2	Do not Count Ballot	Harris	Ward	Yea	Yea	Yea	Yea	4-0
4	3	1	Do not Count Ballot	Harris	Ward	Yea	Yea	Yea	Yea	4-0
5	3	1	<b>Count Ballot</b>	Harris	Ward	Yea	Yea	Yea	Yea	4-0
5	3	2	Do not Count Ballot	Harris	Ward	Yea	Yea	Yea	Yea	4-0
6	1	1	<b>Count Ballot</b>	Harris	Ward	Yea	Yea	Yea	Yea	4-0
6	3	1	<b>Count Ballot</b>	Harris	Ward	Yea	Yea	Yea	Yea	4-0
7	2	1	Do not Count Ballot	Harris	Ward	Yea	Yea	Yea	Yea	4-0
7	2	2	<b>Count Ballot</b>	Harris	Ward	Yea	Yea	Yea	Yea	4-0
7	2	3	<b>Count Ballot</b>	Harris	Ward	Yea	Yea	Yea	Yea	4-0
7	3	1	Do not Count Ballot	Harris	Ward	Yea	Yea	Yea	Yea	4-0
8	2	1	<b>Count Ballot</b>	Harris	Ward	Yea	Yea	Yea	Yea	4-0
9	3	1	<b>Count Ballot</b>	Harris	Ward	Yea	Yea	Yea	Yea	4-0
11	2	1	<b>Count Ballot</b>	Harris	Ward	Yea	Yea	Yea	Yea	4-0
11	3	1	<b>Count Ballot</b>	Harris	Ward	Yea	Yea	Yea	Yea	4-0
11	3	2	Do not Count Ballot	Harris	Ward	Yea	Yea	Yea	Yea	4-0

**Absentee Ballot Review**

The Board waited until 5 PM to make sure that no last-minute ballots arrived in the US mail before proceeding with the Absentee Ballot review:

OVERSEAS ABSENTEE BALLOTS										
Ward	Precinct		Motion	Moved	Seconded	Harris	Ward	Marquardt	King	Vote
5	1		Cast Ballot	Harris	Ward	Yea	Yea	Yea	Yea	4-0
9	1		Cast Ballot	Harris	Ward	Yea	Yea	Yea	Yea	4-0
9	3		Cast Ballot	Harris	Ward	Yea	Yea	Yea	Yea	4-0

The Chair announced that 17 ballots from Ward 8, Precinct 1, were incorrectly placed in the Clerk’s spoiled ballot envelope. These ballots should have been placed in the Auxiliary Ballot box to be hand counted.

Commissioner Marquardt displayed each of the 17 ballots to the public, reading the votes aloud for transparency.

A two-hour wait ensued for the auditors to run the vote totals and reconcile numbers.

The Board scheduled the next meeting for November 27, 2023, at 3 PM.

The Board scheduled three Zoom Poll Worker debrief sessions:

- Warden/Clerk Debrief: Wednesday, November 29, at 7 PM
- Inspector Debrief: Thursday, November 30, at 7 PM
- Warden/Clerk Debrief: Saturday, December 2, at 2 PM

**Conclusion of the Auditors’ Work and Release of Final Results:**

The auditors concluded their work.

The Chair made a motion to release the final official results.

**Motion:**                    **Release the final official results.**  
**Moved:**                    Commissioner Harris  
**Seconded:**                Commissioner Ward

Harris:                    Yea  
Ward:                      Yea  
Marquardt:                Yea  
King:                      Yea

**Passed:                    4—0**

The meeting adjourned at 7:54 PM.

A True Record

Attested by: *Ethridge King*  
Ethridge A. King, Secretary