

The City of Cambridge has provided this draft language for property managers to adopt as they wish for tenants. The below document and language therein is provided on this website as a courtesy and as a public service for your convenience. Neither the City of Cambridge nor its Department of Public Works make any representation as to the suitability of the form or any language therein for your purposes. Our employees are precluded from providing legal advice and they cannot assist the public in the preparation of legal documents. If you have questions concerning whether this addendum or any language therein is appropriate for your transaction, you should consult an attorney or obtain other professional advice.

LEASE ADDENDUM: WASTE MANAGEMENT & MUNICIPAL DIVERSION COMPLIANCE

1. Compliance with City Ordinances

Tenant agrees to comply with all applicable City of Cambridge ordinances and Massachusetts state regulations related to recycling, solid waste disposal, food waste separation, and waste-ban compliance. Visit www.CambridgeMA.Gov/WastePolicy to review City ordinances.

2. Mandatory Waste Separation Streams

Tenant agrees to separate all household waste into three streams before discarding materials into carts or dumpsters:

1. **Trash:** All general trash must be securely bagged in plastic trash bags prior to placement in designated trash receptacles. Trash must fit fully inside the container with lid closed.
2. **Recycling (Blue Carts):** Metal cans and foil, glass bottles and jars, rigid plastic containers, mixed paper, and flattened cardboard.
 - **Important:** Items must be clean, dry, empty, and **placed loose** in recycling bins. Please flatten cardboard.
 - **Prohibited:** Plastic bags, plastic film, electronics, clothing and textiles, hangers, straps, cables, hoses, pots, pans, paper takeout containers, Paper towels, Napkins, & Paper Plates prohibited in recycling containers.
3. **Food Waste (Green Carts):** All raw and cooked food scraps (including meat, poultry, bones, seafood, dairy, fruit, and vegetables), coffee grounds, tea bags, paper towels, paper napkins, and cut flowers.
 - **Approved Bags:** Food waste must be placed in paper bags, clear plastic bags, or in **BPI-certified compostable plastic bags** before being deposited into the green food waste cart.

- **Prohibited Items:** Dog waste, leaves and yard waste, and packaging and containers - **even if labeled "compostable"** - such as compostable cups, plates, bowls, or utensils, are not accepted in Cambridge green carts.
4. **Additional Materials Banned from Trash Disposal:** Massachusetts law prohibits certain materials from being disposed of in the trash. Tenants must ensure these materials are not put in trash containers. The following items must be separated from trash and handled according to building instructions or City programs:
- Mattresses & Box Springs
 - Textiles
 - Yard Waste
 - Batteries
 - Household Hazardous Waste
 - Large Appliances & TV's
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3. Pest Prevention & Cart Latching Requirement

- **Mandatory Locking/Latching:** To prevent rodent access, the Tenant agrees to **securely latch/lock the lid of food waste cart immediately** after each use.
- **Storage & Cleanliness:** Tenant must ensure all indoor and outdoor waste containers are kept tightly closed to prevent leaks, pests, or public health nuisances.

4. Curbside Collection Schedule & Set-Out Rules *(If Applicable)*

For properties where tenants are responsible for individual curbside collection placement:

- **Set-Out Timing:** Bins and carts may not be placed on the curb prior to **6:00 PM** on the evening before scheduled collection and must be out by **7:00 AM** on collection day.
- **Removal Timing:** All empty carts and bins must be removed from the sidewalk and returned to designated storage areas by **6:00 PM** on the day of collection to keep public walkways clear.

5. Educational Resources

Tenant acknowledges receipt of the official **City of Cambridge DPW Zero Waste Guidelines** outlining permitted and prohibited materials for each waste stream.

Visit www.CambridgeMA.Gov/Recycle for a full list of policies and procedures for disposing of items.