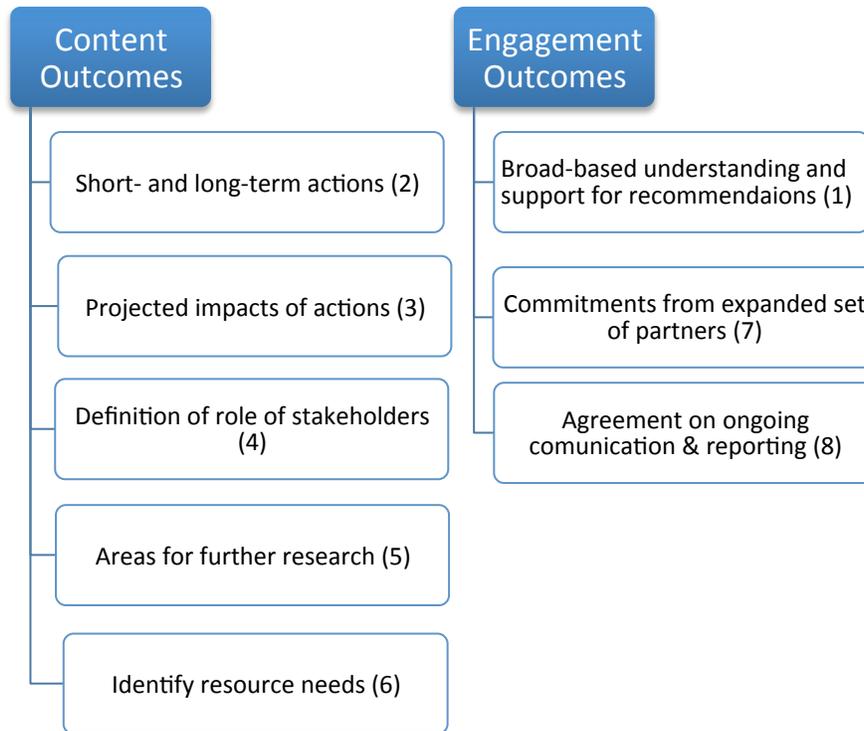## NZTF 2014 OBJECTIVES: DEFINING THE WORK PRODUCT

The following is a description, for discussion, of the work product and deliverables of the Cambridge Net Zero Task Force project. It describes what will be achieved at the close of the Task Force work program.

The overall objective is that Cambridge will enter 2015 with a set of recommended actions and tools to transition from strategy to action, building momentum toward net zero.

The year-long process, led by the consultant team, guided by the Task Force and supported by the working groups, will deliver the following outputs and outcomes to the City:

1. Broad-based agreement from the Task Force and key stakeholders on a methodology, strategy, targets, and timeline for achieving net zero emissions, including agreement on the definition of the scope of net zero for the purposes of this initiatives.

2. A comprehensive list of recommendations outlining a set of short-term (1-3 years) actions, medium-term (4-10 years) actions and longer-term actions (10 years +). These recommendations will include direction on programs, regulation, planning measures, incentives, and renewable energy generation initiatives that are both for actionable by the City of Cambridge and external partners

3. The projected impacts of each action (to assist in decision-making and implementation of the recommendations, and in tracking and reporting progress and impacts of each action over time).

4. Identification of roles and responsibilities associated with each of the recommended action, including who (i.e. City, state gov't, stakeholder group) will lead and/or support implementation of each.

5. A comprehensive list of additional, promising action areas that require further research.

6. Identification of resource needs to begin work on short-term actions and high-priority research topics.

7. Commitments of support or alignment from partners who are critical to the success of the plan.

8. Agreement on an ongoing communication, reporting and accountability strategy.

Content Outcomes

- Short- and long-term actions (2)
- Projected impacts of actions (3)
- Definition of role of stakeholders (4)
- Areas for further research (5)
- Identify resource needs (6)

Engagement Outcomes

- Broad-based understanding and support for recommendaions (1)
- Commitments from expanded set of partners (7)
- Agreement on ongoing comunication & reporting (8)

1.