

Meeting Minutes

Date	Wednesday, May 13 th 2015	Time	6:00 pm to 7:30 pm
Subject	Affirmative Action Advisory Committee Monthly meeting		
Attendees	Roberts Goto, Jonathan Yip, Ben Harris, also in attendance Duane Brown		
Agenda Items			
No.	Topic	Highlights	
1	The meeting came to order at 6:00 p.m.	Introduction and welcome to Ben Harris, one of four new members.	
2	Director’s report	Duane Brown distributed a report on current City of Cambridge workforce totals by EEO-4 category. The report shows that the City workforce meets or exceeds parity goals for most categories. The AAAC would like to have this information broken out by department as well. Duane will have this for the next meeting.	
	Police exam final report	A report on the recruitment numbers from the 2015 exam was distributed. Across the state applications continue to be lower than prior campaigns. With that being said Cambridge still did well with a total of 124 applications. 49% of the applications were from People of Color and 25% were Women.	
		A request was made from the committee to have a report on hires and promotions for the last 10 years for Public Safety positions broken down by race and sex. The committee would like to have this in time to review for the next meeting scheduled for June 10 th .	
	Statutory ethics on-line training requirement	Every two years all current board and commission members are required to complete this on-line requirement. A link to the on-line exam was provided at this meeting. Completion certificates will be forwarded to the City Clerk’s Office.	
3	OTHER BUSINESS	A meeting was held on May 6 th of Executive Directors and chairpersons for civil and human rights focused Boards and Commissions for the purpose of brainstorming and sharing ideas of ways boards and commissions may work together in the future. The AAAC has coordinated with the Human Rights Commission and has attended special presentations from the Disability Commission and would like to do more of that in the future.	
		The question was asked if there were any resources for Cambridge job seekers who don’t fit low income criteria?	
4	ANNOUNCEMENTS		
5	ADJOURN		