

Community Advisory Board on the Living Wage

October 10, 2012

Draft Minutes, Living Wage Advisory Board Meeting, October 4, 2012

Members present: Terrence Smith, George Donahue, Nancy O'Brien, Lisa Yanakakis:

Not Present: David Slaney, Dan O'Neil

Also in attendance: Sheila Keady Rawson, Personnel Department, Jolyon Cowan, Dept of Human Service Programs

The meeting was called to order at 6:00 pm and the Agenda was approved. The minutes from the last meeting were approved.

Terry Smith presented a draft waiver template, which had been introduced at the last meeting. He mentioned that Lisa Yanakakis has suggested including a question about benefits, which the Board agreed would be helpful information to gather even though the Living Wage Ordinance does not consider benefits. This information would be used by Board members to help formulate the questions they would want to ask organizations at the time of a waiver request.

Jolyon Cowan had reached out to Reed Cochran at SCM Transportation for her input and comments. He reported she felt it would take approximately a half hour to complete.

Terry Smith then asked if the City would have any objections to having the waiver completed. Jolyon Cowan and Sheila Keady Rawson did not think there would be any difficulties or issues incorporating the form as part of the waiver process.

Members of the Board then discussed where in the process the waiver should be given. It was decided once an organization had sent the request for waiver to the City Manager the form would be sent to the organization as a tool to help them prepare for their presentation to the Board. Terry Smith pointed out that the Board is asking requesters to complete the form, but that it would not be a required or mandatory part of the process. It is really to help with the preparation for the meeting- not to collect data for the sake of collecting data.

At this point in the meeting, three students from Boston University arrived. The Board members/staff introduced themselves and welcomed them, and Terry Smith gave a brief history of the Living Wage Ordinance and the Board's formation.

A motion to accept the waiver form template was approved.

October 1, 2012 City statistics were presented. Of those 625 employees earning the Living Wage, 61% were working at the DHSP, 29% are at the Election Commissions specifically to work the September/November elections, with the remaining employees working in scattered

departments across the City. 16% are over age 65, 50% under age 30. Most of the positions are part time or seasonal. The current living wage is \$14.28 per hour.

There was a request for data from the School Department to be incorporated into the statistical report for the next meeting.

The next meeting of the Advisory Board was set for January 31, 2013. Any new business items should be sent to Terry Smith and/or Sheila Keady Rawson in advance of that meeting.

The Board also scheduled a meeting for March 7, 2013, as the new living wage should be available by then.

The meeting adjourned at approximately 6:20 pm.

Draft Minutes prepared by Sheila Keady Rawson for consideration by the Board.