

# 2001 Annual Town Gown Report Update

Institution Name: Cambridge College

Report for Time Period (e. g., Spring '01 semester or 2000-2001 term): Spring 2001

Date Submitted: September 6, 2001

## I. EXISTING CONDITIONS

**Please provide the following information about the current conditions and population at your Cambridge campus. Please note where information is unavailable or the question is inapplicable. Add clarifying comments as needed.**

### A. FACULTY & STAFF

*Cambridge-based Staff* Head Count: 144 FTEs<sup>1</sup> (if available): 140.5

*Cambridge-based Faculty* Head Count: 187 FTEs<sup>1</sup> (if available): 104

Number of Cambridge Residents Employed at Cambridge Facilities: 30

### B. STUDENT BODY<sup>2</sup>

Total Students Attending Classes in Cambridge (inclusive of all categories below): 2,154

*Please provide the following statistics about your Cambridge-based student body:*

Total Undergraduate Students: 359

Day: none

Evening: 359

Full Time: 42

Part Time: 317

Total Graduate Students: 1,666

Day: none

Evening: 1,666

Full Time: 1,430

Part Time: 239

Non-Degree Students: 129

Day: none

<sup>1</sup> "FTE" refers to Full Time Equivalent employees, which treats part-time workers as a fraction of a full time position based on the number of hours worked per week.

<sup>2</sup> Include all non-degree students enrolled in day or evening classes, such as persons taking Harvard Extension classes.

Evening: 129

**C. STUDENT RESIDENCES**

*Undergraduate Students:*

Number residing in Cambridge in dormitories: none

Number of these with cars garaged in Cambridge: none

Number residing in Cambridge in off campus affiliate housing<sup>3</sup>: none

Number residing in Cambridge in off campus non-affiliate housing: none

*Graduate Students:*

Number residing in Cambridge in dormitories: none

Number of these with cars garaged in Cambridge: none

Number residing in Cambridge in off campus affiliate housing<sup>3</sup>: none

Number residing in Cambridge in off campus non-affiliate housing: none

**D. FACILITIES & LAND OWNED**

*Tax Exempt Facilities & Land:*

Acres: not applicable

Number of Buildings: one      Size of Buildings (square feet): 110,000

Affiliate Housing (include both taxable and tax exempt):

Number of Units occupied by students: none

Number of Units occupied by faculty and/or staff: none

Do you maintain a detailed inventory of tax exempt facilities? If yes, indicate contact person and phone:

Philip D. Hitch, (617) 873-0134

*Taxable Facilities & Land:*

Acres: Not Applicable

All Taxable Properties (gross floor area): 52,269

Commercial Properties Only (gross floor area): 52,269

Housing - Number of Buildings: none

Housing - Number of # Units: none

Do you maintain a detailed inventory of taxable facilities? If yes, indicate contact person and phone:

Philip D. Hitch, (617) 873-0134

<sup>3</sup> For the purpose of this report, affiliate housing is defined as other housing owned by the institution that is available only to members of the academic community. *Affiliate housing does not include either dormitories or housing available for rent to persons who are not affiliated with the institution.*

*Property Transfers:*

Please list Cambridge properties purchased since filing your previous Town Gown Report:

none

Please list Cambridge properties sold since filing your previous Town Gown Report:

none

**E. REAL ESTATE RENTED**

Please attach to the report a listing of all real estate rented by your educational institution within the City of Cambridge. Include street addresses, use (e. g., institutional, residences, commercial, etc.) and approximate area of property leased (e. g., 20,000 SF, two floors, entire building, etc.). If your institution does not rent any real estate within the City of Cambridge, you may omit this section.

**Matignon High School, One Matignon Road, Cambridge, MA 02140, (617) 876-1212 - Cambridge College rents classroom space to conduct classes.**

**F. MAPPING REQUIREMENTS (see attached)**

Please attach to the report maps of the following:

1. Map of all real estate owned in the City of Cambridge. Categorize properties by use as appropriate (e. g., academic, dormitory, commercial investment, etc.).
2. Map of development projects now underway, proposed or planned.

**G. PARKING FACILITIES**

*This section refers to parking spaces maintained in Cambridge only.*

Number of parking spaces maintained for students: none , 5 spaces for handicap students

Number of parking spaces maintained for faculty and staff: 38

Do you charge for the use of parking spaces? If so, please describe your fee schedule: \_\_\_\_\_

Cambridge College Faculty and Staff - \$100 per month

Building tenants - \$125 per month

**H. PAYMENTS TO CITY OF CAMBRIDGE:**

Real Estate Taxes Paid for FY 00<sup>4</sup> : \$ 263, 887

Payment in Lieu of Taxes (PILOT) for FY 00: \$ 2,447

Water & Sewer Fees paid during FY 00: \$ 12,360

Other Fees & Permits Paid during FY 00: \$ 500

<sup>4</sup> FY 98 for the City of Cambridge includes the period from July 1, 1999 through June 30, 2000.

## II. TRANSPORTATION DEMAND MANAGEMENT

**Please provide the following information. You may summarize the information below or attach documents to this report, as appropriate. If your school has not updated information since submitting the 2000 Annual Report, you may so indicate in the appropriate space below.**

**A. Results of surveys of commuting mode choice for faculty and/or staff and/or students. (We would appreciate receiving a copy of your survey instrument, if possible.)**

Distributed a survey to the Cambridge College community in September 2000 and asked them how they commute on a daily basis to work. Fifty nine responded to the survey. Twenty-seven use the MBTA and 32 drive. Attached is a copy of the memo that went to the Cambridge College community asking this information.

**B. Information on the point of origin of commuter trips to Cambridge for faculty and/or staff and/or students. (This information will assist the City in lobbying for improved regional transit options.)**

Not updated since 1999 because the College is still in the process of implementing administrative software and has not yet designed the reports required to retrieve this data.

**C. Description of Transportation Demand Management programs offered to faculty and/or staff and/or students (e. g., MBTA pass sale programs, shuttle services, bike parking facilities, etc.)**

- Employees are reimbursed for MBTA passes.
- Employees have bike parking available in building garage.

**III. RECENT EFFORTS TO SHARE INFORMATION**

**Please summarize efforts made by your institution to share information with either City agencies or the community about your institutional planning process over the past calendar year. You may either use the space below for your response or attach a statement to this report.**

None

#### IV. FUTURE PLANS

**On page 12 of the Town-Gown Report, the members of the Town-Gown Committee agreed that “Universities should offer statements of their future needs to the city and plans responding to those needs. These plans should include specific statements about known development projects and their status; forecasts of faculty, staff or student population growth; and identified needs that do yet have solutions . . . These plans should address known concerns of the community, such as parking and/or tax base erosion.”**

**In this section of the report, please provide a summary of your institution’s current and future facility plans. To the extent possible, please cover a planning horizon of at least ten years. Please include projected changes in your employee and student populations, anticipated changes to your housing stock, and planned property acquisition and disposition. Please include discussion of projects now underway, planned or under construction in adjoining cities and towns that may have a significant impact on the City of Cambridge. As appropriate, please include excerpts from institutional planning reports or summarize the results below. In making this request, the City of Cambridge acknowledges that as conditions change, your institution will need to modify the plans described below, changing or abandoning them as necessary. If your school has not updated future plans since submitting the 2000 Annual Report, you may so indicate in the space below.**

**You may either use the space below for your response or attach a statement to this report.**

The College is at capacity for its Cambridge student population. The College is now in the process of implementing the College’s five-year strategic plan, which projects a doubling of the student population over the next five years. However, due to the cost of space and the lack of parking availability, the College will not educate these students in the Cambridge area. The College will offer both virtual classrooms and off-site locations in communities throughout the state in order to both avoid the Cambridge issues and to bring the College to the students in more accessible locations. Cambridge College has enclosed a copy of the College’s five-year strategic plan with this report.