



**CITY OF CAMBRIDGE**  
**Traffic, Parking and Transportation**  
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## MEMORANDUM

**To:** Cambridge Planning Board  
**From:** Sue Clippinger, Director  
**Date:** January 31, 2012  
**Re:** 40 Norris Street

The Cambridge Traffic, Parking and Transportation Department has reviewed the updated 40 Norris Street project. The project is an adaptive reuse of the former 45,654 sf North Cambridge Catholic High School into residential housing. The updated project reduced the number of proposed units from 27 to 25 units and reduced the number of parking spaces from 28 to 27 parking spaces. The project proposes 25 indoor bicycle parking spaces and 8 short-term visitor bicycle parking spaces near the building entrance. We have the following comments:

1. We believe that the parking layout will be functional and we support the reduction of one parking space.
2. We recommend that in order to make sure cars are not parked on the street, the parking lot should act as a field of parking for residents, commercial units and all building visitors and individual spaces should not be dedicated to individual users for their sole use 24/7. This allows the owner to manage the parking lot in the most efficient and flexible way to accommodate all the building's parking needs on-site. Nothing in the Planning Board permit should preclude the owner from using spaces for car sharing in the future.
3. Lastly, as we stated in our December 20, 2011 Planning Board Comment letter, we support the transportation demand management (TDM) measures the proponent proposes to implement to reduce parking demand, including:
  - a. To encourage new residents to establish a pattern of using available public transportation services, a coupon for a MBTA Charlie Card (valid for local bus and subway travel) for the first month of occupancy will be provided, free of charge, for each rental.
  - b. At the time of move-in, a map of available transportation alternatives will be provided to each new rental.

CC: Adam Shulman, TPT; Susanne Rasmussen, Stephanie Groll, Cara Seiderman, Roger Booth, Liza Paden, CDD; Mouhab Z. Rizkallah; Sean Hope.