

Minutes of Board Meeting of May 13, 2013

Board Members Present: Ethel Ampey, William Cobham, Kenneth Hebert, Pearl Hines, Benjamin Horner, Ismail Laher, Jeanne Ryde and Carole Feeney-Withrow

Absent: Elizabeth Cadigan, Lois Carra and Miranda Heibel

Staff Present: Susan Pacheco and Emma Watkins

Meeting was called to order at 11:05 a.m. by President Cobham

1. Introduction of new Board members

President Cobham welcomed new Board members and requested that each member introduce themselves.

2. Review/acceptance of April 8, 2013 meeting

President Cobham requested a suspension of approval of previous month's meeting. All members present are newly appointed and not able to vote on approval. Review/acceptance will be requested at June 2013 meeting.

3. Reports

COA Executive Director

- Susan welcomed Emma back from her medical leave!
- An offer and acceptance has been made to candidate to fill position of Director of Client Services. Formal announcement cannot be made until final approval by City Manager.
- There are currently four staff people attending a Mental Health First Aid Workshop; Vincent McCarthy, Geoffrey Kotowski, Lisa Castagna and Julie King. Today is the last of a 4 part series.
- Susan presented on the budget. The COA city budget is \$1,343,760 for FY 14. The breakdown is as follows:

LEADERSHIP	\$106,135	
SUPPORT SERVICES	\$436,710	
N. CAMBRIDGE SENIOR CENTER		\$125,945
SENIOR CENTER MEALS		\$267,125
SENIOR CENTER ACTIVITIES	\$43,910	
CITYWIDE SENIOR CENTER	\$363,935	
- COA also receives Formula Grant from Executive Office of Elder Affairs (EOEA) \$101,710. This grant funds SCM Transportation contract; Substance Abuse contract; weekend coordinator; center office aide/receptionist; meals assistant; instructors and other smaller operating expenses.
- The only other grant COA receives is from Project Bread \$7,225 for support towards the pantry.

- The Formula Grant is based upon 2010 census of current individuals age 60 living in Cambridge, paid at \$7 per elder. Current census: 14,530.
- Mass Councils on Aging are advocating for increase of \$8/elder. There has not been an increase since 2009.

Citywide Senior Center

- Emma reported that this was her first day back following her medical leave. She is very glad to be back!
- Emma reported on the efforts of Geoff Kotowski and Lisa Castagna regarding the roof deck garden. Geoff and Lisa have been busy building raised flower beds and planting herbs. These herbs will be distributed in the pantry.
- Emma reminded everyone that the Mayor's Luncheon at MIT is scheduled for Wednesday, 5/15.
- Also starting today, Managing Difficult Emotions. This program will be led by Cambridge Health Alliance staff and it will be a 6-week program.

North Cambridge Senior Center

- In Vincent's absence, Susan read prepared report by Vincent. Copies of report available.
Key events:
5/23/13 – Remembrance Tea 12:30 – 2:00
6/20/13 – North Cambridge Senior Center's 27th Anniversary Celebration 12 Noon – 2:00 p.m.

Client Services

- No report

4. Old Business

- None to report

5. New Business

- Susan stated to new Board members that if anyone had any specific questions regarding the budget or wanted more information on COA, to please contact her.

Meeting adjourned at 12:10 p.m.

Next Meeting: Monday, June 10, 2013 @ 11:00 a.m.

Minutes respectfully submitted by Susan Pacheco