MAIL REQUEST FOR BIRTHS OCCURRING IN CAMBRIDGE OR RESIDENTS OF CAMBRIDGE AT TIME OF BIRTH

CAMBRIDGE CITY HALL CITY CLERK'S OFFICE - ROOM 103 795 MASSACHUSETTS AVENUE CAMBRIDGE, MA 02139

PLEASE TYPE OR PRINT

FULL NAME OF PERSON ON RECORD

First Name Middle Name Last Name

DATE OF BIRTH

PLACE OF BIRTH

FULL NAME OF FATHER

First Name Middle Name Last Name

FULL MAIDEN NAME

OF MOTHER

First Name Middle Name Maiden Name

APPLICANT'S NAME

MAILING ADDRESS:

RELATIONSHIP TO PERSON WHOSE CERTIFICATE IS REQUESTED

SIGNATURE OF APPLICANT

DAYTIME PHONE / E-MAIL ADDRESS

If the person was born out of wedlock, only those individuals named on the record may obtain them and a photocopy of your picture ID, such as your driver's license must be included with this request.

FEES FOR BIRTH CERTIFICATES:

- The fee for a certified copy is \$10.00 each, # of copies needed
- Make check or money order payable to the City of Cambridge
- Enclose a self-addressed stamped envelope
- The Cambridge City Clerk's Office does not accept credit card payments
- Please allow 1 week for mail requests to be filled

HOURS OF OPERATION:

Monday 8:30 to 8:00 p.m. Tuesday, Wednesday & Thursday 8:30 to 5:00 p.m. Friday 8:30 to Noon

<u>Please Note:</u> If you need expedited service and have a major credit card you may also contact the Division of Vital Statistics at (617) 740-2600 or 740-2606. They have all Massachusetts records for the years 1911 through the present. Call them for fee information, as their fees are different than this office.