

**HEARING SCHEDULE**  
**CITY COUNCIL MEETINGS BEGINNING DECEMBER 17, 2001**

Monday, December 17, 2001	5:30 P.M.	Regular City Council Meeting <b>(Sullivan Chamber)</b> <i>Special Presentation on the publication of the Central Square Oral History Project Book</i>
Monday, January 7, 2002	10:00 A.M.	<b>INAUGURAL MEETING</b> <b>(Sullivan Chamber)</b>
Monday, January 14, 2002	5:30 P.M.	Regular City Council Meeting <b>(Sullivan Chamber)</b>
Monday, January 28, 2002	5:30 P.M.	Regular City Council Meeting <b>(Sullivan Chamber)</b>
Monday, February 4, 2002	5:30 P.M.	Regular City Council Meeting <b>(Sullivan Chamber)</b>
Monday, February 11, 2002	5:30 P.M.	Regular City Council Meeting <b>(Sullivan Chamber)</b>
Monday, February 25, 2002	5:30 P.M.	Regular City Council Meeting <b>(Sullivan Chamber)</b>

**City of Cambridge does not discriminate on the basis of disability. The City Council will provide auxiliary aids and services, written materials in alternative formats, and reasonable modifications in policies and procedures to person with disabilities upon request. Contact the Office of the City Clerk 349-4260, tty/TDD 349-4242.**

## **DECEMBER 17, 2001**

1. Transmitting communication from Robert W. Healy, City Manager, relative to the City's Credit Rating.
2. Transmitting communication from Robert W. Healy, City Manager, relative to the appointment of Mary P. Hart, 10 Oak Hill Drive, Arlington, as the Director of MIS.
3. Transmitting communication from Robert W. Healy, City Manager, relative to the appointment of Jason Weeks, 6 Sudbury Street, Maynard, as the Exec. Dir. of the Arts Council.
4. Transmitting communication from Robert W. Healy, City Manager, relative to the appointment of the following persons as members of the Library Board of Trustees:

Patricia C. Payne, 931 Massachusetts Avenue, Cambridge  
James Roosevelt, Jr. 14 Meadow Way, Cambridge

5. Transmitting communication from Robert W. Healy, City Manager, relative to the appointment of the following persons as members of the Police Review & Advisory Board:

Leslie English, 99 Allston Street, Cambridge  
Tira Khan, 3 St. Paul Street, Cambridge  
Carleen Tracy, 38 Fulkerson Street, Cambridge  
Jonathan Chapman, 22 Everett Street, Cambridge

6. Transmitting communication from Robert W. Healy, City Manager, relative to the appointment of the following persons as Constables for a term of three years, effective the first day of January, 2002:

Gerard Jodrey, 1 Devonshire Place, Boston  
Robert Patterson, 634 Huron Avenue, Cambridge  
Richard Medeiros, 75 Hillside Road, Tewksbury  
Leonard Silva, 56 Russell Street, Charlestown  
Michael Stone, 12 Michael Way, Cambridge  
Sydney Cox, 76 Temple Drive, Methuen

**DECEMBER 17, 2001**

**PAGE 2**

William Medeiros, 47 Edgewater Avenue, Shrewsbury  
Jean M. Rogers, 2 River Street Place, Lynn

7. Transmitting communication from Robert W. Healy, City Manager, relative to **Awaiting Report Item Number 01-256**, regarding a report on the procedures used to increase the fines for parking meter violations.
8. Transmitting communication from Robert W. Healy, City Manager, relative to a Jitney License application for M & L Transit System, Inc.
9. Transmitting communication from Robert W. Healy, City Manager, relative to **Awaiting Report Item Number 01-197**, regarding a report on public toilet access.
10. Transmitting communication from Robert W. Healy, City Manager, relative to a transfer of \$7,500 in the General Fund from the Police Department Salary & Wages Account to the Travel & Training Account to cover increased tuition reimbursements in accordance with the new Police Patrol Officers Association collective bargaining agreement.
11. Transmitting communication from Robert W. Healy, City Manager, relative to an appropriation of \$200,000 from interest earnings in the Cemetery Perpetual Care Fund to the Public Investment Fund Public Works Extraordinary Expenditures Account to provide funds for the restoration of the ornamental iron fence at the Cambridge Cemetery.
12. Transmitting communication from Robert W. Healy, City Manager, relative to an appropriation of \$75 in funds received from the Mass Office of Disability to the Grant Fund Human Services Other Ordinary Maintenance Account to cover costs related to the Community Access Monitor Training Program.
13. Transmitting communication from Robert W. Healy, City Manager, relative to an appropriation of \$189 from the Canobie Lake Park Corporation to the Grant Fund DHSP

**DECEMBER 17, 2001**

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Other Ordinary Maintenance Account to provide funds to enable the Special Needs Program of the Recreation Division to purchase operating supplies.

14. Transmitting communication from Robert W. Healy, City Manager, relative to an appropriation of \$1,000 in funds received by the Camb. Prevention Coalition from its sponsorship of life skills training and other training activities to the Grant Fund DHSP Salary & Wages Acct. to provide funds to cover a portion of the cost of the Director of the Cambridge Prevention Coalition's salary.
15. Transmitting communication from Robert W. Healy, City Manager, relative to an appropriation of \$5,000 from the Cambridge Health Alliance to the Grant Fund DHSP Other Ordinary Maintenance Account to provide funds to enable the Cambridge Prevention Coalition to cover a portion of the cost of student health surveys for Cambridge high school students.
16. Transmitting communication from Robert W. Healy, City Manager, relative to **Awaiting Report Item Number 01-255**, regarding a report on Section 8 certificates and vouchers.
17. Transmitting communication from Robert W. Healy, City Manager, relative to the summary of the Community Meeting held by the City Manager regarding the Pedestrian and Service Tunnel beneath Cambridge Street.
18. Transmitting communication from Robert W. Healy, City Manager, relative to the appointment of the following persons as Constables Without Power for a term of three years, effective the first day of January, 2002:

Carlos Ayala, 24 Athelwold Street, #1, Boston, MA 02124  
George Pantous, 229 Pine Grove Dr., Brockton, MA 02301

**DECEMBER 17, 2001**

**PAGE 4**

19. Transmitting communication from Robert W. Healy, City Manager, relative to a transfer of \$75,068 from the General Fund Employee Benefits (Salary Adjustment) Salary & Wages Account to the Election Commission Other Ordinary Maintenance Account to cover costs associated with the ballot question, recount and postage.

December 17, 2001

To The Honorable, The City Council:

I am hereby requesting the transfer of \$7,500 in the General Fund from the Police Department Salary & Wages Account to the Police Department Travel & Training Account. In the FY02 Adopted Budget, a total of \$15,000 was appropriated for tuition reimbursement to patrol officers in accordance with the collective bargaining agreement. After the completion of the budget, a new contract agreement was reached for FY02, which increased the patrol officers' tuition reimbursement to \$22,500. This additional transfer will fully fund the contractual agreement with the Cambridge Police Patrol Officers Association.

Very truly yours,

Robert W. Healy  
City Manager

RWH/mec

December 17, 2001

To The Honorable, The City Council:

Please be advised that I have appointed Patricia C. Payne, 931 Massachusetts Avenue, as a member of the Board of Library Trustees for a term to expire December 31, 2004. I have attached Ms. Payne's resume for your information.

In addition, I am re-appointing James Roosevelt, Jr., 14 Meadow Way, as a member of the Board of Library Trustees, also to expire on December 31, 2004.

Very truly yours,

Robert W. Healy  
City Manager

RWH/mec  
Attachment

December 17, 2001

To The Honorable, The City Council:

Enclosed for your information are copies of the credit rating analysis of Standard and Poor's, Moody's, and Fitch.

As you are aware, City Management and Finance leaders made presentations to these agencies in late November. All three agencies retained their Triple A rating for Cambridge Bonds. All three agencies also verbally advised caution given the economic circumstances.

I would like to take this opportunity to thank the City council for their support of our financial management recommendations.

Very truly yours,

Robert W. Healy  
City Manager

RWH/mec  
Attachments

December 17, 2001

To The Honorable, The City Council:

Please be advised that I have made the following appointments to the Police Review & Advisory Board:

<u>NAME</u>	<u>TERM TO EXPIRE</u>
Leslie English, 99 Allston Street, Cambridge	12/17/2003
Tira Khan, 3 St. Paul Street, Cambridge	12/17/2004
Carleen Tracy, 38 Fulkerson Street, Cambridge	12/17/2005
Jonathan Chapman, 22 Everett Street, Cambridge	12/17/2006

Additionally, the current board has submitted an ordinance amendment that is currently under review by this office, the Police Commissioner and the City Solicitor's Office. The proposed ordinance, if adopted, would result in additional appointments.

Very truly yours,

Robert W. Healy  
City Manager

RWH/mec  
Attachments

December 17, 2001

To The Honorable, The City Council:

In response to Awaiting Report Item No. 01-256, regarding a report on procedures used to increase the fines for parking meter violations, Traffic, Parking & Transportation Director Susan Clippinger reports the following:

The fines for parking violations are controlled by several State Laws. Chapter 90, section 20A1/2, Chapter 40, section 22A, and chapter 455 of the Acts of 1961.

Chapter 90, section 20A1/2

This legislation decriminalized parking tickets and gave municipalities the authority to establishment the fines. This law sets the maximum fines that a municipality can establish for the various parking violations. The maximum fine for parking at a fire hydrant at \$100.00. The maximum for the other violations is \$15.00.

Chapter 40, section 22A

This legislation establishes the minimum and maximum fines for illegal parking in a Handicap space or blocking a Handicap ramp. The fines were a minimum of \$25.00 and a maximum of \$100.00. Legislation was recently passed changing the fines to a minimum of \$100.00 and a maximum of \$300.00. The City is changing the current fine of \$50.00 to \$100.00 in compliance with this law.

Chapter 455 of the Acts of 1961

This is the legislation which created the Traffic, Parking & Transportation Department. This allows the Director to set parking fines within the constraints established by Chapter 90, section 20A1/2 and chapter 40, section 22A. This change was advertised as required in the Cambridge Chronicle on the following dates – November 7, 14, 21, 2001.

The Honorable, The City Council  
December 17, 2001  
Page 2

The Department had originally planned to increase some of the parking fines effective December 1, 2001. At the urging of the City Council the effective date of the increase has been delayed until January 1, 2002.

Very truly yours,

Robert W. Healy  
City Manager

RWH/mec

December 17, 2001

To The Honorable, The City Council:

Please find attached a response to Awaiting Report Item No. 01-197, regarding a report on public toilet access, received from Chief Public Health Officer Harold Cox.

Very truly yours,

Robert W. Healy  
City Manager

RWH/mec  
Attachment

December 17, 2001

To the Honorable, the City Council:

I am hereby requesting the appropriation of \$200,000 from interest earnings in the Cemetery Perpetual Care Fund to the Public Investment Fund Public Works Extraordinary Expenditures account to provide funds for the restoration of the ornamental iron fence at the Cambridge Cemetery. This fence, which was constructed in the early 1900's and is approximately 400 feet long, has several unique characteristics including the design work on its posts and the fact that the fence is embedded in concrete and fragile rods have to be carefully removed from the concrete. Work is expected to be completed by the Spring of 2002.

Very truly yours,

Robert W. Healy  
City Manager

December 17, 2001

To the Honorable, the City Council:

I am hereby requesting the appropriation of \$75 in funds received from the Massachusetts Office of Disability to the Grant Fund Human Services Other Ordinary Maintenance account to cover costs related to training sponsored by the Massachusetts Office of Disability through their Community Access Monitor Training Program.

Very truly yours,

Robert W. Healy  
City Manager

December 17, 2001

To the Honorable, the City Council:

I am hereby requesting the appropriation of \$189 from the Canobie Lake Park Corporation to the Grant Fund Human Services Other Ordinary Maintenance account to provide funds to enable the Special Needs Program of the Recreation Division to purchase operating supplies.

Very truly yours,

Robert W. Healy  
City Manager

December 17, 2001

To the Honorable, the City Council:

I am hereby requesting the appropriation of \$1,000 in funds received by the Cambridge Prevention Coalition from its sponsorship of life skills training and other training related activities to the Grant Fund Human Services Salaries and Wages account to provide funds to cover a portion of the cost of the Director of the Cambridge Prevention Coalition's salary.

Very truly yours,

Robert W. Healy  
City Manager

December 17, 2001

To the Honorable, the City Council:

I am hereby requesting the appropriation of \$5,000 from the Cambridge Health Alliance to the Grant Fund Human Services Other Ordinary Maintenance account to provide funds to enable the Cambridge Prevention Coalition to cover a portion of the cost of student health surveys for Cambridge high school students. This is a joint project involving the Cambridge Prevention Coalition, Cambridge Public Schools, and Cambridge Public Health Department.

Very truly yours,

Robert W. Healy  
City Manager

December 17, 2001

To The Honorable, The City Council:

Please be advised that I am hereby appointing the following persons as Constables for a term of three years, effective the first day of January, 2002:

With Power

Gerard Jodrey, 1 Devonshire Place, Boston, MA 02109

Robert Patterson, 634 Huron Avenue, Cambridge, MA 02138

Richard Medeiros, 75 Hillside Road, Tewksbury, MA

Leonard Silva, 56 Russell Street, Charlestown, MA

Michael Stone, 12 Michael Way, Cambridge, MA 02141

Sydney Cox, 76 Temple Drive, Methuen, MA 01844

William Medeiros, 47 Edgewater Avenue, Shrewsbury, MA 01545

Without Power

Jean M. Rogers, 2 River Street Place, Lynn, MA 01905

Very truly yours,

Robert W. Healy  
City Manager

RWH/mec

December 17, 2001

To The Honorable, The City Council:

I am pleased to announce that I have appointed Jason Weeks, 6 Sudbury Street, Maynard, MA, as the Executive Director of the Cambridge Arts Council, effective December 10, 2001.

I have attached Mr. Weeks' resume for your information.

Very truly yours,

Robert W. Healy  
City Manager

RWH/mec  
Attachment

December 17, 2001

To The Honorable, The City Council:

I am pleased to announce that I have appointed Mary P. Hart, 10 Oak Hill Drive, Arlington, MA, as the Director of MIS, effective December 10, 2001.

I have attached Ms. Hart's resume for your information.

Very truly yours,

Robert W. Healy  
City Manager

RWH/mec  
Attachment

December 17, 2001

To The Honorable, The City Council:

Please find attached for your consideration, a request for approval of a Jitney License for M & L Transit Systems, Inc., received from the License Commission.

Very truly yours,

Robert W. Healy  
City Manager

RWH/mec  
Attachment

December 17, 2001

To The Honorable, The City Council:

Please find attached a response to Awaiting Report Item No. 01-255, regarding a report on Section 8 certificates and vouchers, received from Executive Director of the Cambridge Housing Authority Daniel J. Wuenschel.

Very truly yours,

Robert W. Healy  
City Manager

RWH/mec  
Attachment

December 17, 2001

To The Honorable, The City Council:

In accordance with City Ordinance 2.110.010, attached is a summary of the Community Meeting regarding the Pedestrian and Service Tunnel beneath Cambridge Street. Concurrently, I am submitting my report to the Planning Board and the City Clerk. The City Council received my preliminary report on October 15, 2001 and is now Calendar Item 10.

The process is now the Planning Board will hold a Public Hearing no sooner than 14 days after receipt of my report, and shall submit their recommendation to the City Manager for submission to the City Council. The City Council shall hold a public hearing within six weeks of the receipt of the City Manager's recommendation and the Planning Board report.

Very truly yours,

Robert W. Healy  
City Manager

RWH/mec  
Attachments

December 17, 2001

To The Honorable, The City Council:

I am hereby transmitting notification of the appointment of the following persons as Constables Without Power for a term of three years, effective the first day of January, 2002:

Carlos Ayala, 24 Athelwold Street, #1, Boston, MA 02124  
George Pantous, 229 Pine Grove Drive, Brockton, MA 02301

Very truly yours,

Robert W. Healy  
City Manager

RWH/mec

December 17, 2001

To The Honorable, The City Council:

I am hereby requesting the transfer of \$75,068 in the General Fund Employee Benefits (Salary Adjustment) Salary & Wages Account to the Election Commission Other Ordinary Maintenance Account. The break down of the transfer request is listed below:

**2001 Municipal Election**

**Ballot Question #1**

Printing Ballot Question Ballots:	\$11,130
Ballot Question Mailing to Voters:	
Printing (3 pieces, envelopes) <sup>1</sup>	\$ 4,500
Mailing Preparation	\$ 2,400
Postage (42,000 @ \$0.153)	\$ 6,500
Additional Insert-City Hall hours	\$ 700
<b>Sub-total</b>	<b><u>\$25,230</u></b>

**On-Site Vendor for PR Tabulation<sup>2</sup>**

**Sub-total** **\$ 1,356**

**2001 School Committee Recount**

Counters	\$26,890 <sup>3</sup>
Auditor (62 hours @ \$27.50/hr)	\$ 1,705
Choice Plus Pro Consultant (81.5 hours @ \$25/hr)	\$ 2,038
Constable (3 Summons @ \$32 per Summons)	\$ 96
Lunches for Staff <sup>4</sup>	\$ 4,965
Rental of tables and chairs	\$ 560
Rental of stanchions for guard rail	\$ 525
Printing ballot replicas	\$ 1,000
Supplies for recount	\$ 730
<b>Sub-total</b>	<b><u>\$ 38,509</u></b>

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<sup>1</sup> Inserts are: (1) ballot question text and arguments pro and con; (2) sample ballots for City Council and School Committee; (3) brochure on proportional representation (PR) voting.

<sup>2</sup> It was considered prudent to have the vendor on site for the certification field test and for training local consultant and designated staff in operation of ChoicePlus Pro.

<sup>3</sup>Counters (22) worked 2069 regular hours @ \$10.75/hour=\$22,241.75 and 288 overtime hours @ 16.13=\$4,645.44.

**FY01 Postage Costs reimbursed in FY02**

Voter registrations (15,950 @ \$ 0.34)	\$ 5,423
Absentee ballots (2,500@ \$ 0.56)	\$ 1,400
Poll Change Cards (15,000 @ \$ 0.21)	\$ 3,150
<b>Sub-total</b>	<b><u>\$ 9,973</u></b>

**GRAND TOTAL**      **\$ 75,068**

Very truly yours,

Robert W. Healy  
City Manager

RWH/mec

**MASSACHUSETTS**

**City Council Calendar No. 27  
Monday, December 17, 2001**

**At 5:30 P.M.**

**ON THE TABLE**

1. Landmark Designation Study Report for Shady Hill Square, 1-11 Shady Hill Square and 36 Holden Street.
2. Committee Report #1 of April 23, 2001 regarding a meeting held on March 27, 2001 for the purpose of discussing whether a zoning prohibition of lodging houses in Residence C and C-1 zoning districts is consistent with the City's goal of promoting affordable housing.
3. Landmark Designation Study Report for designating as a protected landmark the Tulip Tree at 1436 and 1446 Cambridge Street.
4. An order introduced by Councillor Decker regarding increasing the Affordable Housing Trust by at least one million dollars.
5. Committee Report #2 of September 10, 2001 regarding the progress made on improving the condition of the housing at Fresh Pond Apartments.
6. Committee Report #3 of September 24, 2001 regarding the roundtable-working meeting with representatives of tenants and owners of Fresh Pond Apartments and regulatory agencies to follow up on the prior hearing on the condition of the housing and related matters.
7. Consent Agenda #5 relative to Awaiting Report #01-218 of October 15, 2001 regarding a report on issues surrounding the gas station at the corner of Walden Street and Concord Avenue.

8. Applications and Petitions #1 of October 1, 2001 on an application from US Petroleum/Cambridge Auto Clinic requesting permission for a sign at the premises numbered 297 Concord Avenue on the Concord Avenue side. Approval has been received from Inspection Services and Community Development. **(This is a pre-existing sign.)**
  
9. Applications and Petitions #2 of October 1, 2001 on an application US Petroleum/Cambridge Auto Clinic requesting permission for a sign at the premises numbered 297 Concord Avenue on the Walden Street side. Approval has been received from Inspection Services and Community Development. **(This is a pre-existing sign.)**
  
10. Consent Agenda #1 of October 15, 2001 on a preliminary report regarding an offer from Harvard University to purchase an easement below Cambridge Street that represents the conclusion of a 5-year process relating to the construction of the Center for Government and Institutional Studies project.
  
11. Order #19 of October 29, 2001 on providing the City Council with an Action Plan that addresses the loss of the 28<sup>th</sup> Middlesex Seat currently held by Representative Jarrett Barrios.
  
12. Order #12 of December 3, 2001 to amend Rule 2 of the Rule of the City Council regarding Mayor selection.

### **UNFINISHED BUSINESS**

13. Proposed amendment to the Zoning Ordinance to amend zoning in the Cambridgeport area in Special 8 (SD8) to create new SD 8 and SD8A. The question comes on passing to be ordained on or after October 29, 2001. **This petition expires December 24, 2001.**
  
14. Proposed amendment to the Zoning Ordinance to amend zoning regarding the regulation of storage and mechanical space in residential buildings. The question comes on passing to be ordained on or after November 12, 2001. **This petition expires February 26, 2002.**

**APPLICATIONS AND PETITIONS -  
CITY COUNCIL MEETING OF MONDAY, DECEMBER 17, 2001**

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| 1. An application was received from Kate Field, requesting a curb cut at the premises numbered 361-363 Concord Avenue; said petition has received approval from Inspectional Services, Traffic, Parking and Transportation, Historical and Public Works Departments. Two responses have been received from neighborhood associations approving the curb cut. | 1. |
| 2. An application was received from Reuben Dottin, Jr., requesting a curb cut at the premises numbered 30 Elmer Street; said petition has received approval from Inspectional Services, Traffic, Parking and Transportation, Historical and Public Works Departments. One response has been received from neighborhood associations approving the curb cut.  | 2. |
| 3. An application was received from the Hotel at MIT, requesting permission for an awning at the premises numbered 20 Sidney Street. Approval has been received from Inspectional Services, Community Development Departments and abutters.  | 3. |
| 4. An application was received from River Gods Food & Spirits, requesting permission for a sign at the premises numbered 125 River Street. <b>(This is a pre-existing sign.)</b> Approval has been received from Inspectional Services, Community Development Departments and abutters.  | 4. |
| 5. An application was received from First Choice Realty, requesting permission for a sign at the premises numbered 1648 Massachusetts Avenue. Approval has been received from Inspectional Services, Community Development Departments and abutters.   | 5. |

**CONSENT COMMUNICATIONS -  
CITY COUNCIL MEETING OF MONDAY, DECEMBER 17, 2001**

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|---|----|
| 1. A communication was received from Deborah L. McCutcheon, regarding the Office of Watershed Management.   | 1. |
| 2. A communication was received from Bob Durand, The Commonwealth of Massachusetts, Executive Office of Environmental Affairs, regarding the completion of the buildout analysis for the City of Cambridge. | 2. |
| 3. A communication was received from Joseph E. Connarton, Executive Director, Public Employee Retirement Administration Commission, regarding the Required Fiscal Year 2003 Appropriation.                  | 3. |

**RESOLUTION LIST FOR CITY COUNCIL MEETING  
OF MONDAY, DECEMBER 17, 2001**

1. Resolution on the death of Edward L. Cauchon. 1.  
**Councillor Sullivan and entire membership**
2. Congratulations and appreciation to Robert W. Healy, City Manager, 2.  
and his staff on the occasion of the City of Cambridge receiving  
another AAA Bond rating.  
**Councillor Sullivan and entire membership**
3. Resolution on the death of William J. Walsh. 3.  
**Vice Mayor Maher, Mayor Galluccio, Councillors Sullivan,  
Toomey and entire membership**
4. Resolution on the death of Eleanor Salvia. 4.  
**Mayor Galluccio, Councillor Toomey and entire membership**
5. Resolution on the death of Magdalia Rivera. 5.  
**Vice Mayor Maher, Councillors Sullivan, Toomey and entire  
membership**
6. Resolution on the death of the Terese O'Neil. 6.  
**Mayor Galluccio, Councillor Toomey and entire membership**
7. Congratulations to the City of Cambridge and SEA Consultants, 7.  
Inc./Montgomery-Watson-Hazra Team who have been selected as  
winners of the American Council of Engineering Companies of  
Massachusetts 2002 Engineering Excellence Awards.  
**Mayor Galluccio and entire membership**
8. Urge City of Cambridge employees to be cognizant of the blood 8.  
donation drive on January 11, 2001 from 12:00 p.m. to 5:00 p.m. at  
the Cambridge Senior Center.  
**Mayor Galluccio and entire membership**
9. Resolution on the death of Jeremiah J. Spilewski. 9.  
**Councillors Sullivan, Toomey and entire membership**
10. Resolution on the death of Lorraine C. Lynch. 10.  
**Councillor Sullivan, Vice Mayor Maher, Councillor Toomey and  
entire membership**

**RESOLUTION LIST FOR CITY COUNCIL MEETING  
OF MONDAY, DECEMBER 17, 2001**

11. Speedy recovery wishes to Modestino Iannaco. 11.  
**Councillor Sullivan and entire membership**
12. Resolution on the death of Willie Mae Ogletree Robinson. 12.  
**Mayor Galluccio, Councillors Toomey, Reeves and entire membership**
13. Resolution on the death of Ann L. Festa. 13.  
**Councillor Sullivan, Vice Mayor Maher, Councillor Toomey and entire membership**
14. Resolution on the death of Mary B. Fields. 14.  
**Councillor Sullivan, Vice Mayor Maher, Councillor Toomey and entire membership**
15. Resolution on the death of Anne M. McGillivary. 15.  
**Councillors Sullivan, Toomey and entire membership**
16. Appreciation to Dr. Joseph Harrington, Chair of the Water Board, for his contribution to the construction of the water treatment plant. 16.  
**Councillor Sullivan and entire membership**
17. Resolution on the death of David O. Rocha. 17.  
**Councillor Toomey and entire membership**
18. Resolution on the death of Justin W. Gibson. 18.  
**Councillor Toomey and entire membership**
19. Congratulations to the Cambridge children who contributed their artwork to the Mildred A. O'Neill Branch Library Coloring Calendar 2002. 19.  
**Councillor Toomey and entire membership**
20. Appreciation to City Councillor Kathleen L. Born for her hard work and dedication on behalf of the citizens of Cambridge. 20.  
**Vice Mayor Maher, Councillors Braude, Davis, Decker, Mayor Galluccio, Councillors Reeves, Sullivan and Toomey**

**RESOLUTION LIST FOR CITY COUNCIL MEETING  
OF MONDAY, DECEMBER 17, 2001**

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|---|-----|
| 21. Appreciation to City Councillor Jim Braude for his hard work and dedication on behalf of the citizens of Cambridge.<br><b>Councillors Davis, Born, Decker, Mayor Galluccio, Vice Mayor Maher, Councillors Reeves, Sullivan and Toomey</b> | 21. |
| 22. Resolution on the death of Virginia A. Dec.<br><b>Councillor Sullivan and entire membership</b>   | 22. |
| 23. Resolution on the death of Wilfred E. Robinson.<br><b>Mayor Galluccio and entire membership</b>   | 23. |
| 24. Resolution on the death of David J. Quinn.<br><b>Councillor Sullivan and entire membership</b>  | 24. |
| 25. Resolution on the death of Augusto M. Vidinha.<br><b>Councillor Toomey and entire membership</b>  | 25. |
| 26. Congratulations to Cambridge Seven on their 50 <sup>th</sup> Anniversary.<br><b>Councillor Born and entire membership</b>   | 26. |
| 27. Congratulations to Sara Boyer for her new book on Central Square oral history entitled <i>Crossroads Stories of Central Square Cambridge, Massachusetts 1912-2000</i> .<br><b>Vice Mayor Maher and entire membership</b>                  | 27. |
| 28. Congratulations to Leslee Klein and Michael Gondac on the birth of their second grandchild, Julia Page Sansons.<br><b>Councillor Decker and entire membership</b>   | 28. |
| 29. Best wishes to Denise Sharon Ohlson and Anthony John Pintone on their upcoming nuptials.<br><b>Councillor Toomey and entire membership</b>  | 29. |
| 30. Congratulations to Janelle and Luiz Costa on the birth of their son, Cirino Richard Costa, on November 12, 2001.<br><b>Councillor Toomey and entire membership</b>  | 30. |
| 31. Happy 60 <sup>th</sup> Birthday wishes to Cecil Layne.<br><b>Councillor Toomey and entire membership</b>  | 31. |

**RESOLUTION LIST FOR CITY COUNCIL MEETING  
OF MONDAY, DECEMBER 17, 2001**

32. Congratulations to all persons who have been elected to the 2002- 32.  
2003 Cambridge School Committee.  
**Councillor Reeves and entire membership**
33. Thanks to the Cambridge Election Commissioners and all those who 33.  
participated in the 2001 city elections and recount.  
**Councillor Reeves and entire membership**
34. City Council support of Massachusetts Community Water Watch 34.  
and its January Education Week.  
**Councillor Davis and entire membership**

**POLICY ORDER AND RESOLUTION LIST FOR CITY COUNCIL MEETING  
OF MONDAY, DECEMBER 17, 2001**

1. All items pending before the City Council and not acted upon by the end of the 2001 Legislative Session be placed in the files of the City Clerk without prejudice and subject to recall by any member. 1.  
**Mayor Galluccio**
2. Dedicate an appropriate location in the vicinity of Kimball Street and Columbus Avenue in honor of Antonette and Irvin Williams. 2.  
**Mayor Galluccio and entire membership**
3. Submit proposal for Cambridge to participate in the National League of Cities' "Transitional Jobs Project: Municipal Leadership To Improve Employment Opportunities For Hard-To-Employ Individuals." 3.  
**Councillor Davis**
4. Report to the City Council on the changes to Portland Street between Main Street and Broadway where the sidewalk has been moved into what was street area, removing one travel lane, including information as to what kind of process, public notification, and safety analysis took place. 4.  
**Councillor Toomey**
5. Issue of creation of a separate Economic Development Department and the drafting of a Municipal Code amendment be referred to the 2002 City Council for consideration. 5.  
**Councillor Sullivan**
6. Report on how many intersections in Cambridge have traffic lights with a combined pedestrian walk cycle and green light for cars. 6.  
**Councillor Born**
7. Remedy the dangerous situation at the Petco Store on Charles Street and First Street, where customers are parking large SUV's on the sidewalk. 7.  
**Councillor Braude**
8. Develop a working relationship with Training Innovations, Inc. to serve the children of Cambridge. 8.  
**Councillor Sullivan**

**POLICY ORDER AND RESOLUTION LIST FOR CITY COUNCIL MEETING  
OF MONDAY, DECEMBER 17, 2001**

9. Installation of a crosswalk from Tremont Street across Broadway for the protection of pedestrians and children that use Sennott Park. 9.  
**Councillor Sullivan**
10. Coordination of all agencies/departments to reevaluate pedestrian safety at the Alewife T stop, in particular, the crossing closest to the bike path. 10.  
**Councillor Decker**
11. City Council support for the development of a robust town/gown planning process for long-term communication and planning for the City and its universities. 11.  
**Councillor Davis**
12. Small Business Administration loan program for small businesses that have been affected by the events of September 11, 2001. 12.  
**Councillor Reeves**

O-1.

December 17, 2001

MAYOR GALLUCCIO

ORDERED: That all items pending before the City Council and not acted upon by the end of the 2001 Legislative Session be placed in the files of the City Clerk without prejudice, subject to recall by any members, provided that those proposed ordinances which have been passed to a second reading, advertised and listed under "Unfinished Business" and further provided that any items pending in committee may, at the discretion of the committee, be forwarded to the next City Council.

December 17, 2001

MAYOR GALLUCCIO  
COUNCILLOR BORN  
COUNCILLOR BRAUDE  
COUNCILLOR DAVIS  
COUNCILLOR DECKER  
VICE MAYOR MAHER  
COUNCILLOR REEVES  
COUNCILLOR SULLIVAN  
COUNCILLOR TOOMEY

WHEREAS: Antonette and Irvin Williams have resided at 19 Kimball Street in the City of North Cambridge, Massachusetts for close to 60 years; and

WHEREAS: On July 22, 1945, Toni and Irvin were married at St. John's Church in North Cambridge and from this union came three children: Donald, Linda, and Steven; and

WHEREAS: From these three children came four grandchildren: Michael, Leslie, Debra, and Melissa, and from these grandchildren came 2 great grandchildren: Matthew and Cameron; and

WHEREAS: Born and raised in Kentucky, Irvin enlisted in the Army in 1940 at the age of 15 and joined the many courageous individuals from across America who served at this critical moment in our nation's history. Irvin spent the next 5 ½ years in the Army and saw combat in World War II including active duty in Africa and Italy; and

WHEREAS: After settling in Cambridge, Irvin worked for Morse Body Truck Builders for approximately 40 years; and

WHEREAS: A 1939 graduate of Cambridge High & Latin, Toni held jobs at Dewey and Almy, Cambion, Honeywell, Bentley College, and Babson College; and

WHEREAS: Despite her responsibilities as an attentive mother and employee, Toni made time for community activities and served as President of the American Legion Auxiliary Post 27 for 11 years, as Den Mother in the Cub Scouts for 7 years, and was active in the Fitzgerald School Parent Teachers Association; and

WHEREAS: To this day, Toni continues to be an active member of the St. John's Church and volunteers her time playing piano in local senior housing buildings; and

WHEREAS: A lifelong resident of Cambridge, Toni grew up in the neighborhood of Western Avenue and Howard Street and has lived in Cambridge for over 80 years. Irvin has made Cambridge his adopted home, and has resided here for close to 60 years; now therefore be it

ORDERED: That the City Council go on record dedicating a square at an appropriate location in the vicinity of Kimball Street and Columbus Avenue in honor of Antonette and Irvin Williams; and be it further

ORDERED: That a suitable dedication be arranged after consultation with the Williams family.

December 17, 2001

COUNCILLOR DAVIS

WHEREAS: The National League of Cities' (NLC) Institute for Youth, Education, and Families (YEF Institute) is inviting cities with populations in excess of 50,000 to participate in NLC's *Transitional Jobs Project: Municipal Leadership To Improve Employment Opportunities For Hard-To-Employ Individuals*; and

WHEREAS: The purpose of this project is to assist municipal policymakers and program administrators who are interested in establishing transitional jobs programs as a way to help hard-to-employ individuals gain work experience and secure permanent jobs with family-supporting wages; and

WHEREAS: The centerpiece of the project is an intensive, 24-month technical assistance effort involving a group of up to ten cities. The project will help municipal leaders determine the best program model for their community and ensure that programs are designed in compliance with federal regulations. The project will also help selected cities explore federal and state funding options for the establishment of local transitional jobs programs, showcasing ways of working successfully with state and county agencies; and

WHEREAS: YEF Institute staff will work in partnership with the Transitional Jobs Network, Center for Law and Social Policy (CLASP), and Transitional Work Corporation (TWC) to provide technical assistance to selected sites; and

WHEREAS: The YEF Institute and its partners will work directly with teams from each participating city (via conference calls and site visits) to assist them as they develop and implement transitional jobs programs. In each project, representatives from the city teams will also meet on one or two occasions during the project period to promote cross-site exchanges of information and lessons learned. The YEF Institute will structure multiple opportunities for sharing of information, insights, and strategies for progress among selected sites to highlight the full range of ways in which transitional jobs can lead to permanent, high-quality employment; and

WHEREAS: Cities selected to participate in the Transitional Jobs Project will gain access to a broad range of potential benefits. These benefits include:

- Ongoing support and technical assistance from the YEF Institute and its partners in developing and implementing a transitional jobs program that meets the needs of the local population and complies with federal, state and local regulations;

- Direct access to national experts in the areas of transitional employment, workforce development, TANF policy, and assistance to the "hard-to-serve;"
- Opportunities to participate in cross-site information exchanges with other selected cities working on transitional jobs programs, including travel expenses to attend at least one meeting organized by the YEF Institute to bring representatives from each site together;
- Further opportunities to participate in the Transitional Jobs Network, a growing national network of state and local leaders currently administering transitional jobs programs;

now therefore be it

ORDERED: That the City Manager be and hereby is requested to confer with the Assistant City Manager for Human Services with the view of submitting a proposal for Cambridge to participate in this program; and be it further

ORDERED: That the City Manager report back to the City Council on this matter.

O-4.

December 17, 2001

COUNCILLOR TOOMEY

**ORDERED:** That the City Manager be and hereby is requested to report to the City Council on the changes to Portland Street between Main Street and Broadway where the sidewalk has been moved into what was street area, removing one travel lane; said report to include information as to what kind of process, public notification, and safety analysis took place.

December 17, 2001

COUNCILLOR SULLIVAN

WHEREAS: There have been three orders adopted by the City Council relating to the establishment of an Economic Development Department; and

WHEREAS: The attached three orders were adopted by the City Council on:

March 24, 1997 - Order #17  
January 12, 1998 - Order #58  
October 26, 1998 - Order #4

now therefore be it

ORDERED: That the issue of the creation of a separate Economic Development Department and the drafting of a Municipal Code amendment be referred to the 2002 City Council for their consideration.

O-6.

December 17, 2001

COUNCILLOR BORN

**ORDERED:** That the City Manager be and hereby is requested to provide a report to the City Council on how many intersections in Cambridge have traffic lights with a combined pedestrian walk cycle and green light for cars; said report to include information on whether this is a common practice in other Massachusetts cities and towns and why such combined cycle is used when it represents a clear conflict between cars and pedestrians.

O-7.

December 17, 2001

COUNCILLOR BRAUDE

ORDERED: That the City Manager be and hereby is requested to confer with the Director of Traffic, Parking and Transportation and the Police Commissioner to remedy the dangerous situation at the Petco Store on Charles Street and First Street, where customers are parking large SUV's on the sidewalk.

O-8.

December 17, 2001

COUNCILLOR SULLIVAN

RESOLVED: That the City Council go on record supporting the possibility of appropriate city departments developing a working relationship with Training Innovations, Inc. to serve the children of Cambridge; and be it further

RESOLVED: That the City Clerk be and hereby is requested to forward a suitably engrossed copy of this resolution to Jonathan Myers, Director of Training Innovations, Inc. on behalf of the entire City Council.

O-9.

December 17, 2001

COUNCILLOR SULLIVAN

ORDERED: That the City Manager be and hereby is requested to instruct the Director of Traffic, Parking and Transportation to install a crosswalk from Tremont Street across Broadway for the protection of pedestrians and children that use Sennott Park.

O-10.

December 17, 2001

COUNCILLOR DECKER

ORDERED: That the City Manager be and hereby is requested to coordinate all necessary agencies/departments to reevaluate pedestrian safety at the Alewife T stop, in particular, the crossing closest to the bike path.

O-11.

December 17, 2001

COUNCILLOR DAVIS

WHEREAS University expansion sometimes takes surprising turns; now therefore be it

RESOLVED: That the City Council go on record supporting the development of a robust town/gown planning process for long-term communication and planning for the City and its universities; and be it further

RESOLVED: That the City Council recommend to the 2002-2003 City Council that the details for a meaningful process be determined by the City Council early in 2002.

O-12.

December 17, 2001

**COUNCILLOR REEVES**

**WHEREAS:** The Small Business Administration apparently has a loan program for small businesses that have been affected by the events of September 11, 2001; now therefore be it

**ORDERED:** That the City Council go on record requesting the City Manager to have the Economic Development staff familiarize themselves with this program and hold seminars for Cambridge small businesses so that they may benefit from the program(s).

**COMMITTEE REPORTS**  
**FOR THE CITY COUNCIL MEETING OF MONDAY, DECEMBER 17, 2001**

1. A communication was received from Donna P. Lopez, Deputy City Clerk, transmitting a report from Councillor Henrietta Davis, Chair of the Economic Development, Training and Employment Committee, for a meeting held on November 27, 2001 to discuss a working plan for the distribution of a final report entitled "Education and Skill for the New Economy: A Survey of Employment Trends in Cambridge, Massachusetts." (A copy of the final report is attached)

## **Committee Report #1**

### **ECONOMIC DEVELOPMENT, TRAINING AND EMPLOYMENT COMMITTEE MEMBERS**

*Councillor Henrietta Davis, Chair  
Councillor Marjorie C. Decker  
Vice Mayor David P. Maher*

In City Council December 17, 2001

The Economic Development, Training and Employment Committee conducted a public meeting on Tuesday, November 27, 2001 at 9:10 a.m. in the Ackermann Room.

The purpose of the meeting was to discuss a working plan for the distribution of a final report entitled "Education and Skill for the New Economy: A Survey of Employment Trends in Cambridge, Massachusetts." (A copy of the report is attached.)

Present at the meeting were Councillor Henrietta Davis, Chair of the Committee, Vice Mayor David Maher, Beth Rubenstein, Assistant City Manager for the Community Development Department (CDD), Elaine Madden, Senior Project Planner, Economic Development Division of the Community Development Department, Ellen Semonoff, Deputy Director, Human Services Department, Sue Walsh, Director, Office of Workforce Development, Seth Boyd, Business Liaison, Office of Workforce Development, Jason Marshall, Assistant to the Mayor, Alice Turkel, School Committee Member, Steve Spofford, Executive Director, Rindge School of Technical Arts (RSTA), Kerry Dunnell, Social Work Intern, Lisa Stuardi, Director, Government and Community Affairs, Chamber of Commerce, Steven Swanger, Director of Tenant Services, Cambridge Housing Authority, Kevin Sheehan, business owner, John Immel, business owner and Donna P. Lopez, Deputy City Clerk.

Councillor Davis opened the meeting. Introductions of attendees were made. She gave an overview of the work of the committee thus far. Councillor Davis stated that Elaine Madden from the Economic Division of the Community Development Department would give a brief presentation on the report entitled "Education and Skill for the New Economy: A Survey of Employment Trends in Cambridge, Massachusetts." Elaine Madden gave an overview of the report that has been worked on since 2000. Surveys were mailed to 999 firms. (See Appendix B) A total of 131 responses were received representing a response rate of 13.1%. In June 2001 the report was distributed. The goal was to provide effective links and to include employment opportunities to Cambridge residents.

The industry sectors were identified into four clusters as follows:

- Information Technology;
- Science;
- Health; and
- Business and Finance.

The sizes of the firms were categorized as more than 50 employees would be considered a large firm and less than 50 employees would be considered a small firm.

In 1988, she stated that 40% of the total Cambridge employment was found in firms in the new four economy industry clusters.

The 20 most frequently reported job types in the new economy are outlined in page 9. The top three job types comprise 29% of the total employment in the new economy. The growth rate of these job types in the next five years is on page 14. Engineers, she said, represents the largest share of total employment in the new economy. The growth rate is significant and will continue to have an increase in employment in the next five years. Councillor Davis stated that she never thought of these job types as top jobs.

Vice Mayor Maher asked for an example of engineering jobs. Ms. Madden stated an engineer type job could also be a computer engineer. Ms. Semonoff stated that there are two different degree requirements for an engineer- a doctorate and bachelors. This is an issue of what it means to Cambridge as it relates to education in our schools. Education requirement chart is found in page 10. Elaine Madden stated that the five-year job growth rate with growth rates of 50% or more appears on page 13. She stated that the job type of architect/planner is the only job from the top ten jobs that appears in the growth rate chart.

Ellen Semonoff stated that it is interesting that the job types are not associated with the new economy growth rates.

Alice Turkel asked if housekeeping was only in the medical field. Ms. Madden responded in the affirmative.

A discussion ensued relative to educational requirements. Ms. Madden stated that there is a 63.7% requirement for a bachelors, masters or doctorate degree for jobs in the new economy. Ms. Turkel stated that students could be reported to state that they are going to college but never complete their college education. Vice Mayor Maher stated that a student could have a failing grade and state that they are going to college.

Elaine Madden stated that the job types were condensed. The characteristics of the top 10 jobs reveals:

- Training opportunity are close to 50%; and
- 9 out of 10 firms had more than 75% of employees reporting opportunity for advancement.

Elaine Madden outlined the skill requirement for the new economy. The top four required skills are:

- Critical thinking;
- Industry specific knowledge;
- Customer service; and
- Verbal skills.

She further stated that there is also a need for "soft skills." She next discussed the summary table of top education and skill requirements by the industry clusters found on page 15.

Ellen Semonoff stated that there is an assumption of skills when a person has gone to college.

Elaine Madden stated that the policy impact to the workforce is:

- The importance of a college degree;
- The need for skill training;
- The need for training for advancement outside the workspace;
- The need for employers to offer training; and
- The need for higher education especially in Information Technology and Science.

The medical and scientific areas are the fields that show the most growth in Cambridge. Internships, she said, could help Cambridge residents. She hoped that the survey would be utilized in the education forum.

At the conclusion of Ms. Madden's presentation, Councillor Davis stated that her purpose in holding this meeting is to make sure that the report is distributed and to look for ways to make use of this information.

Ms. Semonoff stated that the vast majority of businesses do not hire Cambridge residents. Cambridge residents are not likely to be referred by fellow employees when there is a small number of Cambridge residents employed, she said.

Councillor Davis suggested the creation of a task force to get the information out to the parties who will make the most use of the information. There should be a partnership between the schools, businesses, and the city, she said. Councillor Davis stated that as a community the city is faced with high housing costs and this committee can assist in keeping the community stable by making the residents part of the new economy. There is a need for further communication with the business community.

Alice Turkel stated that there are two other groups other than the business community to be impacted. They are the young people in the school system and persons out of the school system who are not employed.

The partnership could consist of the city doing the outreach and the businesses providing the training. She suggested a written article for placement in the newspaper.

Kevin Sheehan stated that the data contained in the report should be provided to the students in the high school. Ms. Turkel responded that this could be done as part of the senior-advising group. Ms. Semonoff stated that the students to use their analytical skills could process this report. She expressed her concern over the 50% cut in adult education programs due to the cuts in the state budget.

Councillor Davis stated that school children do not have a realistic sense of what opportunities there are in the world. Ms. Stuardi asked if the high school has a career day. Ms. Turkel responded that junior high school children have a career day. Ms. Walsh stated that there is no institutional way for all students to be aware of career opportunities. Ms. Stuardi suggested that representatives from top businesses go visit the high school.

Vice Mayor Maher stated that the report is a snapshot and that plans should not be made based on the report because of possible changes in the economy. He cited that Cambridge residents who are employees of Polaroid are in a difficult position because they are losing their jobs. These employees are not of retirement age and are losing their health insurance. The jobs for some employees are the only jobs they have ever held. The retooling of the workforce should be reviewed.

Alice Turkel asked if there are resources for adults who may need guidance when they are losing their job. Vice Mayor Maher responded Career Source. Councillor Davis stated that there is a limitation of resources. Career Source has a regional focus. Ms. Turkel stated that the task force could look at the connection.

Vice Mayor Maher spoke about the civil service process. The system is hard to manipulate.

Ms. Rubenstein stated that this is the first time that the survey has been done and the results are just a snapshot. This survey went out in a different universe. The Task Force, she said, needs to establish goals.

Steve Spofford stated that he has been requested to focus on career education. The new economy is what RSTA is focusing on. Every student should have a working toolbox of skills, he said. Some changes do temper the document. He further stated that he would like to work with the task force. Entry level positions need to be identified. RSTA can foster student interests in fields such as engineering.

Steven Swanger stated that the report should be cognizant of the collaboration with the community college system and a connection should be made with the RSTA program. Mr. Spofford stated that in the future, RSTA would be opened at night for adult education and to provide enrichment. He is planning the addition of a pre-engineering program, graphic arts/design, health care, biotech and mass media to the RSTA programs. It is the responsibility of educators to foster interest, he said. A link is needed between the technical and the practical learning skill aspect of RSTA.

Councillor Davis asked how does the committee reach out to the business community.

Seth Boyd stated that when employers are not looking for employees it is hard to focus on needs. There needs to be a proactive link to job seekers and resources to acquire jobs. John Immel, business owner, stated that the business community will get involved when they see a benefit to the business community. The Task Force needs to address fundamental needs of

business. He suggested videos of interviews of persons in various jobs for job seekers who are looking for job satisfaction.

Kevin Sheehan stated that the question is whether employers are willing to pay employees for jobs that are now just shifting and what is industry willing to pay skilled labor.

Lisa Stuardi asked what is the focus: Cambridge companies or Cambridge residents. It is easier to request specific functions from the business community rather than to provide information. People with college education are assumed to have a set of skills by businesses. Career development is needed for job seekers that do not know how to market themselves.

Ms. Semonoff stated that the focus is to make this process work for all, especially those individuals who are having difficulty finding their way through the system.

In conclusion, Vice Mayor Maher stated that by hiring Cambridge residents there is less pollution in the city, the vitality of the city is improved and bonuses are provided to businesses.

Councillor Davis stated that she and Vice Mayor Maher will compose an order to refer this to the City Manager to appoint a Task Force that will review the goals of the report to create a partnership between businesses, schools, RSTA, Chamber of Commerce and workforce and economic development professionals. She thanked all attendees.

The meeting adjourned at 10:50 a.m.

For the Committee,

Councillor Henrietta Davis, Chair

Note: On December 3, 2001 Order #5 was adopted on this matter.

