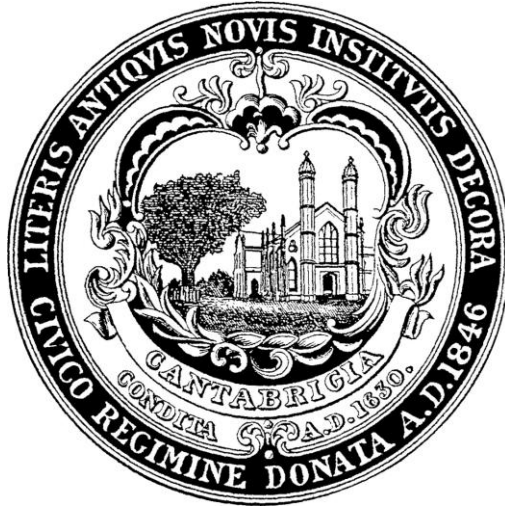


Pedicab Vehicle Registration and Inspection Packet



City of Cambridge License Commission

Prepared for the 2013 Pilot Program

831 Massachusetts Avenue
Cambridge, MA 02139

Phone: 617.349.6140
TTY/TTD: 617.349.6112
Facsimile: 617.349.6148
Email: license@cambridgema.gov
Web: www.cambridgema.gov/license

Pedicab Inspection Procedures

The License Commission will schedule an inspection of your pedicab vehicle at the Department of Public Works Garage located at 147 Hampshire Street. At this time, your pedicab will be inspected to ensure compliance with all the required safety equipment and signage. A pedicab will only receive a vehicle registration plate, or inspection renewal sticker, if the Hackney Carriage Inspector deems the pedicab to be in compliance with such regulations.

Pedicabs shall be presented to the Hackney Carriage Inspector for inspection with a completed Pedicab Vehicle Registration Form, Pedicab Inspection Form, appropriate payment and any other requested documentation. The License Commission, upon request of a Pedicab Business Operating Permit Holder, may choose to defer immediate payment until all pedicabs registered under such business have successfully passed inspection.

The cost of the initial registration of a pedicab vehicle shall be \$85.00. This also includes the cost of an initial inspection. The cost of any reinspection of a pedicab vehicle shall be \$50.00. All checks shall be made payable to the City of Cambridge.

After the initial registration of a pedicab vehicle, a yearly reinspection shall be required upon the expiration of the pedicab vehicle license to ensure the continued maintenance of safe operating conditions of the pedicab; however, pedicab vehicles are still subject to random spot checks at anytime throughout the pilot program. As a reminder, any pedicabs presented for inspection must be driven by a licensed pedicab driver. Any pedicab that is found to have any unpaid citations will not be inspected until after all citations have been properly paid.

Failure to Appear at Inspection

Please contact the License Commission at least twenty-four hours in advance if you are unable to make your scheduled inspection appointment.

If you fail to contact the License Commission or appear with your pedicab at your scheduled inspection appointment, your pedicab will be deemed to have failed inspection. You will still be required to pay the appropriate inspection fee, and such payment must be rendered to the Hackney Carriage Inspector prior to scheduling a reinspection. A reinspection fee will apply.

Failure to Pass Inspection

If your pedicab vehicle fails to pass inspection, you will still be required to pay the appropriate inspection fee, and payment must be rendered to the Hackney Carriage Inspector prior to scheduling a reinspection. A reinspection fee will apply.

Inspection Deadline, Special Requests and General Contact Information

All pedicabs must pass inspection in order to be issued a pedicab vehicle registration plate by no later than April 1, 2013. The License Commission will consider requests for special accommodations due to any issues surrounding the production or delivery of pedicab vehicles. All requests should be submitted in writing to Corey R. Pilz using the information below.

For more information, contact Corey R. Pilz, at 617.349.6154. He can also be reached by email at cpilz@cambridgema.gov. For reinspection, contact Officer Benny Szeto, at 617.349.6146. He can also be reached by email at bszeto@cambridgema.gov.

CAMBRIDGE LICENSE COMMISSION

Hackney Carriage Division



Elizabeth Y. Lint, Esq.
Executive Director

831 Massachusetts Avenue, First Floor, Cambridge, Massachusetts 02139

City of Cambridge

Pedicab Vehicle Registration Form

Request For:

Vehicle ID Number

Issued by License
Commission

Initial Registration

Reinspection

Pedicab Vehicle Information

Pedicab Business Operating Permit Holder: _____

Primary Vehicle Manager: _____

Manager Address: _____ Suite/Unit: _____

City/Town: _____ State: _____ Zip Code: _____

Manager Telephone Number: _____ Manager Email: _____

Pedicab Serial Number: _____ Pedicab Color: _____

Description of pedicab, including make, model and body style:

Pedicab Vehicle Storage Facility Information

Storage Facility Address: _____

Suite/Unit: _____ City/Town: _____ State: _____ Zip Code: _____

Storage Facility Manager: _____

Manager Telephone Number: _____ Manager Email: _____

Preferred Manner of Contact: _____

**Any changes made to the information contained in this form must be reported
in writing to the License Commission within three (3) business days.**

CAMBRIDGE LICENSE COMMISSION

Hackney Carriage Division

Elizabeth Y. Lint, Esq.
Executive Director

831 Massachusetts Avenue, First Floor, Cambridge, Massachusetts 02139



City of Cambridge

Pedicab Vehicle Inspection Form

Initial Registration and Inspection Fee: \$85.00 • Reinspection Fee: \$50.00

<i>Pedicab Vehicle Requirement</i>	<i>Pass</i>	<i>Fail</i> <i>(Reason for Non-Compliance)</i>
Pedicab Vehicle License Medallion Number Plate displayed, if applicable		
Three (3) or more wheels		
Unibody frame for the entire vehicle		
Operational hydraulic, mechanical disc, or drum brake system		
Operational secondary/emergency brake system		
Operational headlights		
Operational tail lights		
Operational turn lights that can be seen from the rear of the pedicab		
Operational yellow LED flashing light in the rear of the pedicab		
Passenger seatbelt system for no more than three (3) passengers		
Audible signaling device		
Reflectors on the spokes of the wheels and wheel covers, if used		
Posted fare schedule and disclosure of accepted payment methods and minimums, if applicable		
Appropriate vehicle color and additional markings as required by the Pedicab Rules and Regulations		

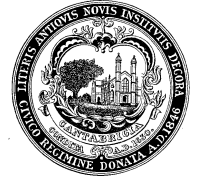
Inspection Determination:

Pass

Fail

Hackney Carriage Inspector Signature: _____ Date: _____

CAMBRIDGE LICENSE COMMISSION
Hackney Carriage Division



Elizabeth Y. Lint, Esq.
Executive Director

831 Massachusetts Avenue, First Floor, Cambridge, Massachusetts 02139

City of Cambridge

**Traffic, Parking and Transportation
Request for Certification of Good Standing**

For Pedicab Vehicle Reinspection Only

Please present this form to the Traffic, Parking and Transportation Department, located at 344 Broadway, Cambridge, MA 02139, to obtain confirmation that your pedicab vehicle currently has no outstanding violations.

This form must be completed no more than two (2) days prior to your scheduled inspection appointment, and should be presented to the Hackney Carriage Inspector during your inspection.

Pedicab Vehicle Registration Number: _____

I hereby certify that the above referenced Pedicab Vehicle Registration Number has no outstanding violations issued by the Traffic, Parking and Transportation Department.

Traffic, Parking and Transportation Employee Signature

Date