



City of Cambridge Police Department

TELEPHONE
(617) 349-3300

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www.cambridgepolice.org

Robert C. Haas
Police Commissioner

Richard C. Rossi
City Manager

Application Requirements – ORIGINALS ONLY COPIES NOT ACCEPTED

The department will only accept and process License to Carry (LTC) & Firearm Identification Card (FID) applications that are complete. For your convenience this guide is provided to the applicant to bring the required documents when applying for an LTC or FID:

- A utility bill (light, gas, cable, land line phone or lease agreement) in your name.
- Cell phone bills will not be accepted.
- If you cannot provide a utility bill in your name, a notarized letter from the person(s) you reside with.
- A Massachusetts driver's license or Massachusetts Identification card displaying your Cambridge address.
- A birth certificate or passport.
- If a *Naturalized* citizen please provide the *Naturalization Certificate*.
- Permanent Resident Alien must have a Green Card.
- Original Firearms Safety Certificate *
- 2 written letters from References (**non-family**)
- A letter addressed to Deputy DeFrancesco stating your reason for issuance of a LTC/FID

COST and Payment:

LTC/ FID applicants: A non-refundable application fee of \$100.00 **payable by cash or check only.**

***Fees are waived for renewal applicants 70 years of age or older.*

FID applicants under 18 accompanied by a parent or guardian with a letter \$25.00

*FID-Chemical - a one-time fee of \$25.00 - *payable by cash or check only*.*

It is the applicant's responsibility to know the type of license they wish to apply for i.e. Class A, B, C, FID, and FID Chemical:

***All first time LTC/FID applicants - except FID - chemical propellant are required to attend and successfully complete a Firearms Safety Course presented by a certified State of Massachusetts Instructor.**

Hours: First time Applicant(s): Mondays: 2:00pm-3:45pm/5pm-6:45pm, Tuesday – Thursday 2:00-3:45pm. Not available Fridays.

Renewals: Mondays 8:30am-7:00pm, Tuesday – Thursday 8:30am-3:45pm, Friday 8:30 – 11:00am, close at noon.

*** Checks must be drawn on a Massachusetts Bank***

The application process will take up to (8) weeks. If you have any questions, feel free to call (617) 349-3336. *The above licensing requirements for the City of Cambridge may not be reflective of those of other jurisdictions.*

ADDRESS ALL COMMUNICATIONS TO
125 SIXTH STREET, CAMBRIDGE, MASSACHUSETTS 02142

CERTIFIED FIREARMS INSTRUCTORS

Retired Cambridge Police Officer
Basic Firearms Safety Course
NRA, STATE, MCJTC/POLICE

Ronald T. Folger: Cell: (617) 448-4987

Firearms safe handling course for beginners, renewals, FID & LTC NRA courses that State Police Approved

Robert E. Lynch: (781) 893-2461

Mystic Valley Gun Club, Inc.
146 Canal Street, Malden, MA 02148
www.mvgunclub.com

Basic Pistol Safety Courses
These courses are available September to May

Instructors are NRA and State Certified

David Wheeler: (781) 322-7894 and leave a message. Extension 1

Hunter Education Course

Susan Langlois: 978-632-7648

On-line www.mass.gov Enter MassWildlife in the search engine for more information.

The Firearm Safety Academy

Paul Ferrazzani: 617-605-6328

www.firearmsafetyacademy.com

CAMBRIDGE POLICE DEPARTMENT

APPLICATION FOR LICENSE TO CARRY/FIREARMS ID CARD

PLEASE PRINT – CLEARLY and COMPLETELY

Today's Date _____ Home Phone # _____ Mobil Phone # _____ E-Mail Address _____

LAST NAME _____ FIRST NAME _____ MIDDLE _____ Alias – Given Name, if any _____

Home Address: _____ Apt. # (if any) _____ City _____ State _____ Zip Code _____

Date of Birth _____ Sex (CIRCLE ONE): M/F Race: _____ Height _____ Wght _____

Social Security #: _____ Drivers License: _____ Marital Status _____

Place of Birth: City _____ State _____ Country (If not USA) _____

Father's Name: _____ Mother's (maiden) Name: _____

Current Employer: Name _____ Address _____ Phone # _____ Position _____

Reference #1: Name _____ Address _____ Phone# _____

Reference #2: Name _____ Address _____ Phone # _____

If Prior LTC/FID Please Indicate If: Lost ☐ Stolen ☐ Expired ☐

This Application is for: (please check one)

NEW: Class A LTC ☐ Class B LTC ☐ FID ☐ FID-Chemical Mace ☐

RENEWAL: Class A LTC ☐ Class B LTC ☐ FID ☐ FID-Chemical Mace ☐

(Office Use Only)

QED ___ BOP ___ III ___ Q2 ___ WMS1 ___ QNP/QNR ___ DR.LIC ___ R1/R3 ___ Q5 ___ 209A ___

DMH: Sent by _____ Date _____ Received Date _____
STATE: Sent by _____ Date _____ Received Date _____
APPROVED ☐ Restriction _____ DENIED ☐ Reason _____ DATE _____

IMPORTANT INFORMATION

Please Read This Entire Document Carefully

IF YOUR APPLICATION IS DENIED, it is usually due to: Disqualifying criminal record, false answer to any question on the application or to any question asked by the licensing official during the interview, criminal information omitted from (or not attached to) the application as required. As a result of enacting the Massachusetts Gun Control Act of 1998, for the purposes of firearms licensing, any and all previous detentions, arrests, court appearances, juvenile adjudications including any "Sealed" records will be accessed and considered in order to determine the "suitability" of all applicants for licenses to carry and possess firearms. After reading this form you will be asked specific questions regarding personal background, past criminal history, etc. You must answer all questions fully and truthfully. Failure to do so will result in your application being denied.

In addition: Question #10 on the application asks, "Have you ever appeared in any court as a defendant for any criminal offense (excluding non-criminal traffic offenses)? The key word here is "appeared" not necessarily arrested. You do not have to list any non-criminal traffic offenses.

Having been arrested and convicted of a crime does not necessarily prohibit someone from getting a license to carry firearms or an FID card, not putting it down will.

Please note that, "**ever appeared**" includes all adult and juvenile court appearances. It does not matter if you were found "not guilty" or "not delinquent" or if the charges were "dismissed" or if the case was "continued without a finding", etc, you have to put it all down. If you don't answer all questions truthfully we will find out no matter how long ago the incident occurred. You must tell us if you have a "sealed" record, but you do not have to disclose what the offense was. We will receive notification of any "sealed record" disqualifiers, from the State.

If your application is denied we will not accept any excuse, such as "I forgot about it" or "they told me it wouldn't show up" or "it never showed up before" or "it was so long ago, I didn't think it mattered, now", etc.

Make any necessary changes now. If necessary you may contact the Massachusetts Criminal History Systems Board (www.ma.gov/chsb/firearms) to learn how to obtain your Massachusetts criminal record check, before you submit your application. If there is any omission or if any false answer is found, your application will be denied and you may face criminal prosecution.

Just a reminder that the firearms application is signed under penalties of perjury and the statement that "I declare the above facts are true and complete to the best of my knowledge and believe and I understand that any false answer(s) will be just cause for denial or revocation of my license to carry firearms."

WARNING: Any person who knowingly files an application containing false information shall be punished by a fine of not less than \$500 nor more than \$1000 or by imprisonment for not less than 6 months nor more than 2 years in a house of correction, or by both such fine and imprisonment." (MGL ch. 140, sections 129B(8) and 131(h)).

Signed _____

Date: _____