

RECYCLING RULES & REGULATIONS FOR NEW MULTI-FAMILY RESIDENTIAL DEVELOPMENTS

In accordance with the requirements of Section 8.24.070 of the Cambridge Municipal Code, the Commissioner of the Department of Public Works hereby adopts the following rules establishing recycling requirements for new multi-family residential developments with 75 units or more.

A. Purpose and Declaration of Policy

In March 1991, the Cambridge City Council passed an ordinance requiring residents and commercial establishments to recycle certain materials rather than dispose of them as refuse. See Chapter 8.24.070 in the Refuse & Litter Ordinance for detailed requirements. Designated materials that must be recycled include paper; cardboard; glass, plastic and metal containers; yard waste; waste oil (kitchen/car); wood waste; scrap metal and lead-acid vehicle batteries.

Under the ordinance, the Commissioner of the Department of Public Works may promulgate regulations regarding residential recycling at multi-family dwellings in Cambridge. These regulations supplement the requirements of the Ordinance and are designed to give new multi-family residential developments guidance on recycling compliance.

B. Contact Information

For further information regarding the Mandatory Recycling Ordinance, Section 8.24.070, please visit the City of Cambridge website at www.cambridgema.gov. The Recycling Program Manager oversees large apartment building recycling and can be reached at (617) 349-4836.

C. Definitions of Terms: The following definitions shall apply in these regulations:

1. City: City of Cambridge
2. Containers: Aluminum (pie plates, trays and foil), stiff plastic containers #1-7, glass containers, metal cans (tin, steel and aluminum), empty aerosol cans and plastic plant pots (must be clean). Containers must be rinsed with caps and lids removed.
3. Contamination: The presence of any non-recyclable material inside of a recycling toter, such as plastic bags, Styrofoam, food waste or other trash. When papers and containers are mixed, it is also considered contaminated.
4. DPW: Cambridge Department of Public Works
5. New multi-family residential development: These buildings are subject to the regulations with a certificate of occupancy as of November 13, 2006 or the effective date of this regulation, whichever is later:
 - Newly constructed residential developments with 75 units or more and,
 - Existing non-residential buildings recently converted to house 75 residential units or more
6. Papers: Cardboard (no pizza boxes), paperboard (i.e. cereal and tissue boxes), magazines, newspapers, phone books, junk mail (no CDs or plastic wrap), milk/juice cartons, soft cover books, and all office paper.

7. Private hauler: Any private company providing recycling collection service. The City has negotiated a pricing agreement with Save That Stuff, that multi-family residential dwellings may access, which establishes fees for rentals and pickups of recycling dumpsters. Buildings that sign up with Save That Stuff pay the company directly for service.
8. Recyclable materials: All materials subject to Massachusetts Waste Bans are considered designated recyclables in addition to this list. The City reserves the right to add or remove recyclable materials as defined in these regulations at any time. These materials are designated as recyclable materials:
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|--|-------------------------|---------------------|
| ▪ Aluminum (cans, foil, trays, and containers) | ▪ Leaves and yard waste | ▪ Storage batteries |
| ▪ Corrugated cardboard | ▪ Magazines | ▪ Waste oil |
| ▪ Ferrous cans (steel or tin) | ▪ Newspapers | ▪ Wood Waste |
| ▪ Glass containers (clear, green, and brown) | ▪ Office paper | |
| | ▪ Plastic containers | |
| | ▪ Scrap metal | |
9. Recycling Plan: A written plan submitted to DPW via fax at 617-349-4814 or call the Recycling Program Manager 617-349-4836 for an email address. The plan must include detailed information, on which designated recyclable materials will be collected, methods for collection (i.e. containers to be used), the hauler that will collect the material and the frequency of collection.
10. Toter: 96 or 64 gallon recycling container on wheels with an attached lid. Please be aware that only certain brands are compatible with the City's semi-automated recycling trucks. All toters provided by the City are labeled for "papers" or "containers" and remain property of the City.

D. Applicability of Regulations

These regulations apply to new multi-family residential developments with 75 residential units or more, with a certificate of occupancy as of November 13, 2006 or the effective date of this regulation, whichever is later.

In order to be in compliance with the Refuse and Litter Ordinance, new multi-family residential developments must provide equal access for refuse and recycling. In other words, wherever residents can dispose of refuse, adjacent recycling containers must be available.

All new multi-family residential buildings with 75 units or more must submit a written Recycling Plan to the DPW.

Buildings may set up collection with a private hauler or request service with the City's curbside hauler.

E. Responsibility of Project/Property Managers of New Multi-Family Residential Developments Seeking Recycling Service from a Private Hauler

If recycling collection is required more than once a week or dumpsters are needed, a private recycling hauler must be hired. The prices below are offered to multi-family residential developments through a pricing agreement between the City and Save That Stuff. Buildings pay the company directly for the service. You may arrange service with other private haulers.

STS prefers to keep cardboard and paper separate, but call to discuss your needs.

Prices will remain firm through 7/20/07. There are two 1-year renewal options and prices shall then be adjusted by the greater of the annual Boston consumer price index for all urban customers (CPI-U) or 3%.

These regulations will be updated periodically to reflect new bid prices. The City will continue to bid prices for private recycling collection on behalf of multi-family residential developments. Call DPW at 617-349-4836 for current information.

E. Responsibility of Project/Property Managers of New Multi-Family Residential Developments Seeking City Recycling Service

New multi-family residential developments that request recycling service with the City's curbside recycling hauler (F.W. Russell & Sons) are required to pay a set-up charge for toters to collect recyclable materials. Toters are collected once a week. When placed for curbside collection, toters cannot obstruct the sidewalk to allow safe passage for all pedestrians.

Requests for recycling toters must be submitted to DPW at least ten weeks before they are needed. DPW will work with the developer/property manager to determine the appropriate number of toters based on the number of residential units. Small blue bins are also available to buildings without elevators, which would be included in the set-up charge.

The number of toters recommended ranges from a satisfactory to excellent level of recycling.

DPW will send an invoice for the set-up charge based on the request. Payment must be received before delivery. DPW purchases toters in large quantities directly from the manufacturer, acquiring an excellent price compared to cost at local retailers.

Furnished toters must be used for recyclable materials only. If DPW finds toters are used for non-recyclable materials, they will be confiscated after written warning.

Number of Residential Units	Recommended Number of Recycling Toters
10 - 25	2-6
25 - 40	3-8
40 - 60	5-10
60 - 75	7-12
75 -100	9-14
*More than 100	14 - 50
* DPW recommends that buildings of this size, consider the conveniences offered with a private hauler that can offer services tailored to your needs, such as increased collection frequency and container size.	



Call DPW at 617-349-4836 if a tote breaks. We will recycle it and replace it at no additional cost within the standard ten-year manufacturer's warranty.

F. Penalties

Applicable multi-family establishments failing to adhere to any of these requirements will be subject to administrative penalties outlined in Section 8.24.070(I) of the Cambridge Municipal Code.

G. Severability

The provision of these rules shall be severable and if any phrase, clause, sentence, paragraph, subsection, or section of these rules, or the applicability thereof to any person or circumstance, shall be held invalid, the remainder of these rules and the application thereof shall not be affected thereby.

Effective: November 13, 2006

A handwritten signature in cursive script, appearing to read "Lisa Peterson", is written over a horizontal line.

Lisa Peterson, Department of Public Works Commissioner