Key Topic: Reservation Permits
Kingsley Park Path Options

CAMBRIDGE WATER BOARD

MEETING MINUTES

December 12, 2012

This meeting was called to order at 5:07 p.m. at 250 Fresh Pond Parkway, in Cambridge, Massachusetts. Those in attendance were:

Cambridge Water Board (CWB): Ann Roosevelt, Jim Tanner, Richard Johnson and Phil Weinberg (via phone)

Bioengineering Group: Beth Fenstermacher and Duke Bitsko

Cambridge Water Department (CWD): Sam Corda, Fred Centanni, Tim MacDonald, Chip Norton and Linda Vierboom.

A. MINUTES OF OCTOBER 9, 2012, OCTOBER 17, 2012 AND NOVEMBER 13, 2012 MEETINGS

Mr. Tanner moved and Mr. Johnson seconded the motion to approve the October 9, 2012 and November 13, 2012 minutes as written. The vote was unanimous in favor of the motions. Mr. Johnson moved and Mr. Tanner seconded the motion to approve the October 17, 2012 minutes as written. The vote was unanimous in favor of the motion.

B. MANAGING DIRECTOR'S REPORT

Reservation Permits: Chip Norton stated that running groups are not allowed in many towns and we're getting more requests for large running and walkathon events. We need to stop giving out additional new permits until we're further along with shared use and signage. We need a moratorium (three year maximum) to be reviewed on an annual basis; with an exception option. This is something that other communities are doing and the City manager has no problem with this. There also needs to be documentation of use. An Eco counter was installed two years ago. The two year report coming out in January 2013 will be presented at the February or March 2013 water board meeting.

Kingslev Park Project Pathways: Landscape architects from Bioengineering Group, Beth Fenstermacher and Duke Bitsko, discussed the overall conceptual plan and layout for the base loop connection at Kingsley Park. They passed out the handout "Kingsley Park Improvements Project: Proposed Options", which outlined five options. Options one and two were the original options. Options three, four and five are new/in between options. The difference in these options is mainly the slope, with the variation being how far to go into the bowl area. There will be no retaining walls for any of these options. The current path is about thirty feet from the water's edge. A hybrid of options was discussed. Options three and four would have a gentle four percent slope. Option five is a ramp option with a 160 foot continuous raised ramp with an 8.3 percent grade and a 5 foot landing every 30 feet. It would follow the existing pathway and could be tweaked to shift away from the water. This option does not interrupt the wetland treatment area. Unlike the other options which would require footings in the wetland treatment area, this may require only one posting. All options considered will have hand rails. Options three and five reduce the concerns of impacting the bowl area for sledding and open space. Cost factors: There is always the possibility of modifying materials. Footings can be concrete pier or a pier system as they are at Black's Nook. Wood, plastic or composite materials are all possible. Plantings and shrubbery detail will be added into the design process as we move

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ahead in the process. The next public process meeting will be held in early 2013. The water board will look at this topic again as the public process continues. The consensus of the water board is proposed options three and five with some modifications.

C. OPERATIONS

Transmission and Distribution:

None

Watershed:

None

Business:

None

Water Operations:

None

Engineering Division:

None

D. ACTION ITEMS

Election of the President: Mr. Tanner moved to elect Ann Roosevelt as President of the Water Board. Mr. Johnson seconded the motion. The vote was unanimous in favor of the motion.

Three Year Moratorium: A three or four year moratorium on new permits has been discussed. This will apply to any new applicants or additional events (i.e. large events, running and other permitted groups); the status is to be reviewed on an annual basis. This will be reviewed after three years when the shared usage plan is more fully implemented and it can be decided on how to proceed from that point on. Mr. Burruss suggested detailing the criteria to make it clear to any proponent why the use permit was denied. A list of applicants and status will be tracked by the Watershed Group. The board was in agreement with this approach.

Mr. Tanner moved and Mr. Burruss seconded the motion to approve the three year permit moratorium. The vote was unanimous in favor of the motion.

Overnight Vehicle Parking – Vehicles have been parking in the water department parking lots overnight without authorization - in some cases for weeks. We would like to have the option of having any unauthorized overnight parking as being prohibited and subject to fine and tow.

Mr. Tanner moved and Mr. Johnson seconded the motion to approve the prohibition of unauthorized overnight parking, being subject to fine and tow. The vote was unanimous in favor of the motion.

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E.	MISCELLANEOUS	CORRESP	ONDENCE	AND	ITEMS	OF	INTERES	T
No	ne							

F. NEW BUSINESS

None

Mr. Burruss moved and Mr. Johnson seconded the motion to adjourn the meeting at 6:21 pm. The vote was unanimous in favor of the motion.

G. NEXT MEETING DATES /TOPICS

- Wednesday, January 9, 2013 Approved/Waster Department Strategic Planning
- Wednesday, February 13, 2013 Approved/Massachusetts Sustainable Water Management Initiative (SWMI) Discussion
- Wednesday, March 13, 2013 Approved/Fresh Pond Reservation Eco Counter Results Discussion

Minutes approved by vote of the Board.		
Signed:	Date:	
Ann C. Roosevelt, President		