



CITY OF CAMBRIDGE

BOARD OF ELECTION COMMISSIONERS

51 Inman Street, Cambridge, Massachusetts 02139-1732 • Telephone 617-349-4361 • TTY: 617-492-0235
Fax: 617-349-4366 • Email: Elections2@cambridgema.gov • Website: www.cambridgema.gov/election

COMMISSIONERS
Ethridge A. King, Jr.
Larry W. Ward
Charles J. Marquardt
Victoria A. Harris

EXECUTIVE DIRECTOR
Tanya L. Ford-Crump

ASSISTANT DIRECTOR
Lesley Waxman

BOARD OF ELECTION COMMISSIONERS MEETING Minutes of October 27, 2021

The Chair called the meeting to order at 4:03 pm on October 27, 2021 via Zoom.

Roll Call:

Commissioner Larry Ward	Present
Commissioner Victoria Harris	Absent
Commissioner Ethridge King	Present
Commissioner Charles Marquardt	Present

Commissioner Harris was completing signing up CRLS students to work as poll workers in the upcoming election and will join the meeting shortly.

Also, present were Executive Director Tanya Ford-Crump and Assistant Director Lesley Waxman.

I. PUBLIC COMMENT

The Chair opened the meeting for public comment.

There was no public comment.

There being no more public comment.

Motion: To close Public Comment.
Moved: Commissioner Ward
Seconded: Commissioner King

Roll Call

Commissioner Ward	Yea
Commissioner Harris	Absent
Commissioner King	Yea
Commissioner Marquardt	Yea

Passed: 3--0--1

Commissioner Harris joined the meeting at 4:06 pm.

II: MINUTES

Motion: To approve the minutes of October 14, 2021 with corrections.
Moved: Commissioner Ward
Seconded: Commissioner King

Roll Call

Commissioner Ward Yea
Commissioner Harris Yea
Commissioner King Yea
Commissioner Marquardt Yea
Passed: 4—0

Motion: To approve the minutes of October 20, 2021 with corrections.

Moved: Commissioner Ward
Seconded: Commissioner Harris

Roll Call

Commissioner Ward Yea
Commissioner Harris Yea
Commissioner King Yea
Commissioner Marquardt Yea
Passed: 4—0

III: REPORTS

1. Executive Director's Report

There was no Executive Director's report, but Ms. Ford-Crump will discuss several matters under Old Business.

2. Assistant Director's Report

The Assistant Director reported:

- a. Election Worker Reminders/Updates
 - i. How many workers, if any, does each commissioner still need?
 - ii. Please follow up with workers who have not attended training, especially those who have not responded to the office to say they are working
 - iii. If anyone still needs a manual, they can pick one up or we can send it by email
- b. Campaign Finance Reports were due on October 25 for all School Committee Candidates. One candidate has yet to file. Ms. Waxman has been in communication with the candidate and the report is expected to be filed by 10/28.
- c. Early Voting/Absentee update as of 10/26/21 - 12,961 sent out, 3,212 returned, including the 478 voting in person through 10/26

3. Commissioners' Reports

Commissioner Harris reported:

- She and Commissioner Ward met on Monday with CRLS students interested in working at

the polls

- Commissioner Harris reported that 10 or 11 students will be available to work on next Tuesday.
- She and Commissioner Ward held a Zoom meeting on Friday for Early Voting workers.
- She performed DHCF voting at Neville on 10/26.

Commissioner King reported:

- He has set up Zoom meetings for poll workers on Saturday (10am) and Sunday (2pm). Commissioners Harris and Marquardt indicated that they will be at the Zoom meetings.
- He delivered DHCF ballots to Cambridge Homes and Cadbury Commons today.

Commissioner Ward stepped away from the meeting at 4:26 pm with Commissioner Harris acting as Chair.

Commissioner Marquardt reported:

- He performed in-person training for Inspectors on Monday with approximately 10 in attendance. There were no Wardens or Clerks for in-person training.
- He would be delivering DHCF ballots to Sancta Maria on Friday.

Commissioner Ward returned to the meeting at 4:31 pm.

Commissioner Ward reported:

- He delivered DHCF ballots to Youville.
- He met with CRLS Principal Damon Smith who signed off on the CRLS students working as poll workers.
- He performed in person training today for Inspectors and Wardens and Clerks.

IV. ACTION AGENDA

Old Business

Reprecincting Update

Ms. Ford-Crump reported that the Secretary of the Commonwealth has asked for information relating to the reprecincting process. Jeff Amero and Sean Sweeney from GIS provided the requested information. Conversations between the Secretary and the Special Joint Committee on Redistricting are continuing.

Senior Center Logistics on Election Night

Ms. Ford-Crump raised the issue of space within the Senior Center on election night. Space will be tight with 68 ballot boxes, 34 Auxiliary Ballot Boxes, other supplies, staff and Commissioners. There is not much, if any room for candidates, press and others especially with COVID remaining as a concern. She indicated that she had reached out to the Solicitor, City Manager and Health Department for guidance on how many people can be safely admitted. Ms. Ford-Crump has not heard back yet, but anticipates following an approach similar to last November where 3 members of the press were in person and the meeting was viewable on Zoom.

Commissioner Harris asked if CCTV could broadcast from the Senior Center. Commissioners were informed that the Senior Center is not current set up to enable CCTV broadcasts such as those from the Sullivan Chamber.

Memory Card Pick-Up

Ms. Ford-Crump commented that she felt the need to be at the Senior Center rather than picking up memory cards as she has done in past elections given all the changes in this year's election.

Commissioners concurred and discussed that each Commissioner would pick up memory cards from their own polling locations. Commissioners Harris and King to discuss if Commissioner King could assist Commissioner Harris by taking one or more of her polling locations for memory card pick up.

Commissioners to provide Ms. Ford-Crump with an anticipated pick-up order. Ms. Waxman to provide EV/AV totals by location to help in establishing order.

Drivers

Discussion was had regarding whether there would be drivers available.

Outreach

Commissioner Harris requested that Ms. Ford-Crump request the Public Information Office to provide public information regarding the pace at which ballots will scan and that with three ballots there will be the need for some patience on behalf of the voters.

Ballot Packing

Commissioners Harris and Marquardt to perform ballot packing Friday at 9:30 am.

Next Commission meetings will be:

- Tuesday 11/2 at 9:30 pm at the Senior Center and viewable by Zoom
- Wednesday 11/3 at 9:30 am at the Senior Center and viewable by Zoom
- Friday 11/12 at 4:00 pm for Provisional and Overseas Absentee Ballots

Motion: To adjourn the meeting at 5:36 pm

Moved: Commissioner Ward

Seconded: Commissioner Harris

Roll Call

Commissioner Ward Yea


Commissioner Harris Yea

Commissioner King Yea

Commissioner Marquardt Yea

assed: 4—0

Attested by:


Charles Marquardt, Secretary