



CITY OF CAMBRIDGE

BOARD OF ELECTION COMMISSIONERS

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COMMISSIONERS

Ethridge A. King, Jr.
Larry W. Ward
Charles J. Marquardt
Victoria A. Harris

EXECUTIVE DIRECTOR
Tanya L. Ford-Crump

ASSISTANT DIRECTOR
Lesley Waxman

BOARD OF ELECTION COMMISSIONERS MEETING

Minutes of March 29th, 2023

Commissioner Marquardt called the meeting to order at 5:30 pm on March 29th, 2023.

Present:

Commissioner King	Present
Commissioner Marquardt	Present
Commissioner Harris	Present
Commissioner Ward	Present

Also present were Executive Director Tanya Ford and Assistant Director Lesley Waxman.

I. PUBLIC COMMENT

Mr. Mello commented on Commissioner Harris's proposal to conduct a voter survey, and asked if there a possibility that Professor Rachael. Cobb could secure a City contract for providing a survey relating to poll worker services.

Motion: To close public comment
Moved: Commissioner Marquardt
Seconded: Commissioner Harris

Commissioner King	Yes
Commissioner Marquardt	Yes
Commissioner Harris	Yes
Commissioner Ward	Yes

Passed: 4-0

II. MINUTES

Motion: To accept the Minutes of the Voter Registration Challenge Hearing of March 15th 2023 with corrections.

Moved: Commissioner Marquardt
Seconded: Commissioner King

Commissioner King	Yes
Commissioner Marquardt	Yes
Commissioner Harris	Yes
Commissioner Ward	Yes

Passed: 4-0

Motion: To accept the Minutes of the March 15th 2023 meeting with corrections.

Moved: Commissioner Marquardt

Seconded: Commissioner King

Commissioner King Yes

Commissioner Marquardt Yes

Commissioner Harris Yes

Commissioner Ward Yes

Passed: 4-0

III: REPORTS

1. Executive Director's Report

None

2. Assistant Director's Report

None

Commissioner Marquardt asked if the City would give guidance regarding remote meetings. Ms. Waxman noted it is awaiting the Governor's signature.

3. Commissioners' Report

Commissioner Harris attended a Cambridge Democratic City Committee meeting on March 9th and encouraged everyone to return their census. There was also a presentation of by the Charter Review Committee

Commissioner Marquardt forwarded information for Ms. Waxman to provide an email for Ms. Corning of the Charter Review Committee. The Charter Review Committee went before the City Council to request an extension. The request was charter written by Councilor Zondervan.

IV: Action Agenda

Old Business

2023 Annual City Census

Ms. Waxman stated data entry is being done to get information to the company in order to mail the second mailing of the annual census by mid-April.

Commissioner Marquardt encouraged commissioners to get their Census submitted.

2023 Early Voting Planning

Ms. Ford Stated the office did not get a chance to contact the Water Department regarding in-person early voting. The contact person retired or is retiring, and she will reach out again. She suggested commissioners work out a schedule.

Commissioner Harris noted we were going with the same schedule as last election with early in-person voting.

Ms. Ford noted that any information sent to the Council should include what the office can do based on resources including staff, equipment, space, and money.

Commissioner Harris suggested focusing on explaining to the public the election process and voting and how it has changed in the past few years, which has changed the way the work is done.

Ms. Ford agreed and added nothing on our side has increased. We have the same amount of people and space.

Commissioner Ward asked if the Election Commission move is being considered. Ms. Ford stated we do not have a clear plan regarding the move. Commissioner Ward asked if we should reach out and call anyone.

Ms. Ford has reached out to the City Manager and David Kale. Mr. Kale who referred her to Michael Black and Brendon Roi She was told that they are not to the point of putting anything together for the Election Commission. She has also mentioned concern for the safety of the staff regarding bathroom access.

Commissioner Marquardt announced Police officer Sergeant Susan Kale is retired.

Commissioner King asked if we could pre-process ballots. Ms. Waxman stated she was not sure if we can.

Commissioner Harris suggested we could collect ballots until 5:00 pm at the drop boxes on election day, and anything after 5:00 pm would be processed the next day.

Ms. Ford mentioned working with poll workers regarding better paperwork completion.

Commissioner Harris pointed out the online training is good because workers must pay closer attention in order to pass the tests.

Commissioner King noted we have a much higher turnover rate in workers.

Ms. Waxman suggested commissioners get their work lists in much sooner.

New Business

Review of Poll Worker Employment Packet

Commissioner King will come with draft suggestions to make the paperwork more efficient. Ms. Ford will review before going to personnel.

Next Meetings:	Election Commissioners hearing and meeting format In-person	April 12 th , 2023, at 5:30
	Election Commissioners meeting	April 26 th , 2023, at 5:30 format TBD

Motion: To adjourn the meeting at 6:34 pm
Moved: Commissioner Marquardt
Seconded: Commissioner Harris

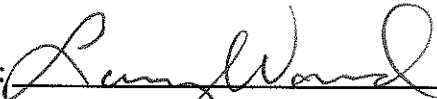
Commissioner King Yes

Commissioner Marquardt
Commissioner Harris
Commissioner Ward

Yes
Yes
Yes

Passed: 4-0

A True Record

Attested by: 
Larry Ward Secretary