

**Pedestrian Committee****Meeting on May 28, 2026****DRAFT Meeting Minutes****Attendees**

- Members in attendance: Kaché Boyd, Debby Galef, Kevin Leckey, Kirby Burt, Mark Clancy, Marshall Daly, Timothy Dowling, Fiona Gain, Gabriela Goldsmith, Peter Hsu, Russette Lyons, Amy Miao, Vinnie Rudolph, Ben Szuhaj, Jenine Turner-Trauring, Sean Peirce
- Members absent: Gavin Colbert, Logan Read, Shannon Hasenfratz
- City staff: Quinn Murphy (DOT), Marcella Cannatti (DOT), Nick Schmidt (DOT), Moe Hammad (DOT), Emily Boyle (DPW), Steven Magalhaes (CPD),
- Guests: Catiana JP, Marc Levy

**Minutes**

- No meeting minutes were approved

**Q&A: Meetings, announcements, and project updates**

- Transportation monthly newsletter signup
- Upcoming meeting schedule:
  - Next Pedestrian Committee Meeting will be July 30
  - Next Joint Meeting is tentatively scheduled for July 22
- Bluebikes events coming up – Intro to Bluebikes
- Street Management Division Projects will improve sight lines, upgrade accessibility, add separated bike lanes, modify bus stops, and reduce street parking. Projects include Broadway (Columbia to Quincy St), Cambridge St (Prospect St to Second St), Quincy St/Western Kirkland St, and Outer Huron Ave
- Public Works Projects
  - Harvard Square Kiosk projected to open this year
  - Brief summary of “Chapter 90” funding mechanism for complete streets project. This funding is provided from the state through the Massachusetts Department of Transportation (MassDOT).

**Orientation and Onboarding**

- Introductions
- Pedestrian Committee background
- Summary of relevant City policies and plans
  - Last Pedestrian plan from 2000
    - New transportation plan that will include all modes of transportation is in the works
  - How do we define pedestrian? Likely in Pedestrian Plan
- What’s an example of a pedestrian-related ordinance? How would it be enforced?
  - Possibly similar to Cycling Safety Ordinance requires amount of protected bike lanes added by set date

- Other aspects of infrastructure impact pedestrian experience
- Committee work
  - Can write letters on behalf of committee to Planning Board (with committee approval)
  - Work plan will be updated at future meetings. Will guide our work
- Officer Roles: 1-year term
  - Chair, Vice Chair, Secretary
  - Committee was given time to self- or friend-nominate
    - Vinnie nominated himself for chair
    - Gabi nominated herself for vice chair
  - Elections will be held at the July 30 meeting
  - Questions about Zoom taking meeting notes
    - Meeting notes are meant to summarize major talking notes, so they don't need to be comprehensive
  - Q: Where are bylaws published?
    - Quinn can share
- Open meeting law: committee meetings are public meetings, so agendas must be posted 48 hours in advance, and any committee-related discussions must be openly accessible
  - BCC members on emails
  - Does not apply to subcommittee meetings
  - Cannot discuss committee business when a quorum is present (7 members or more).
  - Nick offered to make a guide about this with Marcella and Andy
- Conflict of interest training needs to be completed
- Communication agreement papers were passed out in person, and committee members signed them. Intended to ensure respectful communication and shared understanding. All committee members must sign and submit their forms
- At other City events, clarify that you are not representing the Pedestrian Committee and that your opinions are your own. Follow the Communication Agreement.
- Code of Conduct activity
  - Time to brainstorm what to include, small group discussion, share-out, then created second draft by going through each point
  - Outcomes of activity are recorded in the slide deck

**Next steps:**

- Future meetings & action items

**Public comment**

- None