



Welcome to the Cambridge Pedestrian Committee

**CITY OF
CAMBRIDGE**

Department of
Transportation

July 30, 6:00 p.m. – 8 p.m.

Today's Agenda

6:00 PM	Welcome, roll call, and meeting summary approval
6:05	Q&A: Meetings, announcements, and project updates
6:25	Officer elections
6:45	Discussion: Confirming the code of conduct
7:05	Discussion: Responding to Healthpeak proposal
7:25	Discussion: Call for future agenda items
7:45	Discussion: August meeting
7:55	Public comment

Why We're Here

“The Committee is organized to work to improve conditions for walking in the City of Cambridge, to promote walking as a means of transportation, and to improve safety conditions for pedestrians.”

Pedestrian Committee Bylaws, updated 2021

The Pedestrian Committee meets monthly

- The **purpose** is to get feedback from appointed members of the Committee, the City’s “community experts” on pedestrian transportation issues
- The **outcome** is an understanding by City staff of the Committee’s consensus on priorities and reactions to street projects and development proposals
- The **process** to achieve that outcome includes presentations by Committee members and City staff, discussion following presentations, and a public comment period

Who We Are

Representatives

- Debby Galef
- Shannon Hasenfratz
- Jenine Turner-Trauring
- Kevin Leckey
- Logan Read
- Sean Peirce
- Kirby Burt
- Gavin Colbert
- Marshall Daly
- Tim Dowling
- Fiona Gain
- Gabi Goldsmith
- Peter Hsu
- Kaché Boyd
- Amy Miao
- Russette Lyons
- Vinnie Rudolph
- Benjamin Szuhaj

Dept. Representatives

- Nick Schmidt, *Transportation, Planning (Facilitator)*
- Marcella Cannatti, *Transportation, Planning*
- Mohamed Hammad, *Transportation, Streets*
- Emily Boyle, *Public Works*
- Steven Magalhaes, *Police*

**This meeting needs a
volunteer notetaker**

Roll call

Roll call

A roll call is required to confirm presence (or absence) of quorum when the meeting is held with remote participation

Pedestrian Committee minutes

May 28, 2026

Q&A: Meetings, Announcements, and Project Updates

6:05-6:25 PM

Announcements

- Boston MPO *Regional Bike, Walk, and Roll Plan Community Survey* open through July 30 ([click here to take survey](#))
- Please refrain from using chat box, unless for technical issues
- All members must complete these required tasks:
 - **Be sworn in at the City Clerk's office.** You must schedule this with the City Clerk.
 - **Review required materials and complete any training** relating to:
 - Conflict of Interest Law (*you will receive the training email after being sworn in*)
 - All members have completed their Communications Agreements. Thank you!

You must complete these tasks to become an official member!

You must schedule your appointment with the City Clerk's office! Please email BTaylor@cambridgema.gov to schedule your appointment!

Your conflict-of-interest training email will arrive after being sworn in!

Upcoming Committee Meetings (by date)

- Transit Advisory Committee – August 6
- Bicycle Committee – **No August Meeting (next meeting September 16)**
- Joint Meeting of Transportation Committees – August 19
- Pedestrian Committee – August 27

Upcoming Public Meetings (by date)

- Reid Overpass Replacement (MassDOT)
 - August 6, 6:30 PM – In-person Public Information Meeting (Morse School Auditorium, 40 Granite St)

Street Management Division Projects

1. **Broadway (Columbia St to Quincy St)**

- Installation underway between Lee St and Columbia St
- Installation between Lee St and Quincy St in August
- New sidewalks and ramps ongoing

2. **Cambridge St (Prospect St to Second St)**

- Design complete for Sections A and C. Plans shared at project open house on June 23 – materials online
- Construction begins fall 2026

3. **Main St (Tech Sq to Albany St)**

- Project open house was June 9 – materials online
- Design feedback accepted via email or by comment form on project website
- Median removed. Installation estimate August 2026

4. **Quincy St / Western Kirkland St**

- Installation postponed until after July Eversource paving

5. **Outer Huron Ave**

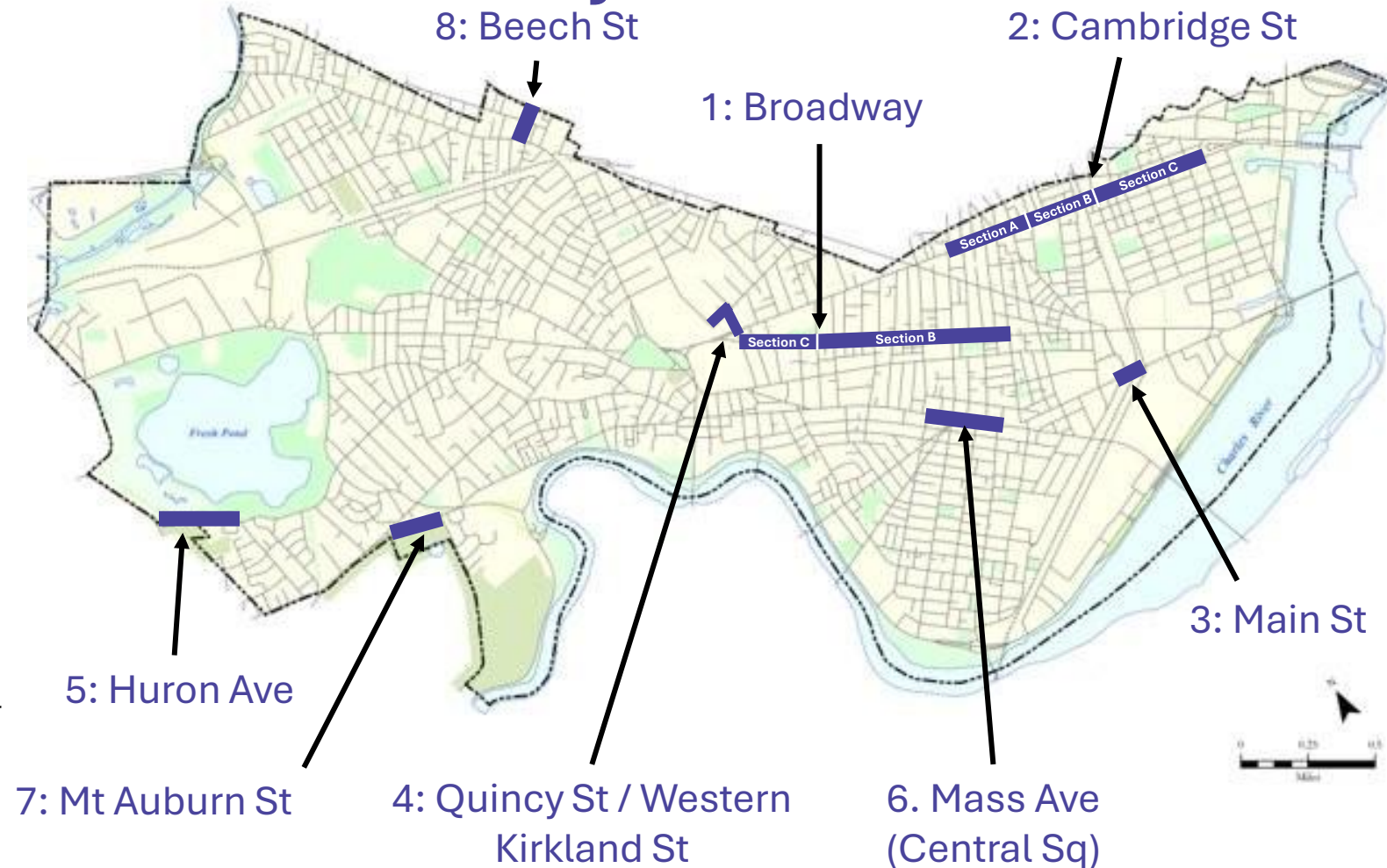
- Next public engagement, virtual, likely August/September
- Installation to begin late 2026, depending on paving

6. **Mass Ave (Central Square) and 7. Mt Auburn St**

- Updates coming at future meeting

8. **Beech St**

- Project pop up event was May 21 – materials online
- Somerville project estimated construction July-November



Map of all upcoming Cycling Safety Ordinance projects at
www.cambridgema.gov/cyclingsafetyordinance

Cycling Safety Ordinance Overview (as of 7/2026)

The Special4

7.49 miles required

3.41 miles installed

4.08 miles remaining

Project	Type	Mileage	Schedule
Cambridge St (A)	Partial construction	2.08	2026 start
Cambridge St (B+C)	Partial construction		TBD
Broadway (B)	Quick-build	2.00	2026
Broadway (C)	Partial construction		2026 start
Total		4.08	

Other Locations

11.60 miles required

10.42 miles installed

1.21 miles remaining

Project	Mileage	Schedule
Outer Huron Ave	0.51	2026
Main St	0.33	2026
Quincy St / Kirkland St	0.25	2026
Mt Auburn St	0.19	2026
Total	1.28	

No change since May 28, 2026, Pedestrian
Committee meeting

Public Works Projects

1. Harvard Square Kiosk and Plaza

- Kiosk complete
- Continued construction on the plaza – beginning curb and roadway work at the “Point”

2. River St (Memorial Dr to Mass Ave)

- Continue with construction of sidewalk and separated bike lane
- Full depth roadway construction and base/binder paving: Kinnaird to Fairmont complete; Fairmont to Memorial Drive in late July
- Top course roadway paving: Mass Ave to Auburn: early August (overnight operation)
- Carl Barron Plaza: Opening in August

3. Mass Ave Partial Construction

- Continued utility work between Waterhouse St and Linnaean St
- Resurfacing project between Waterhouse St and Roseland St projected to bid late 2026



Public Works Projects (cont.)

4. Chapter 90 Contracts 24 & 25

- Contract 24 – landscape plantings
- Contract 25 –
 - Sciarappa St: utility work and construction of sidewalks
 - Dana St: construction of sidewalks and raised crosswalks

5. Chapter 90 Contract 26

- Bids opened - no work yet

6. Port Infrastructure Improvements

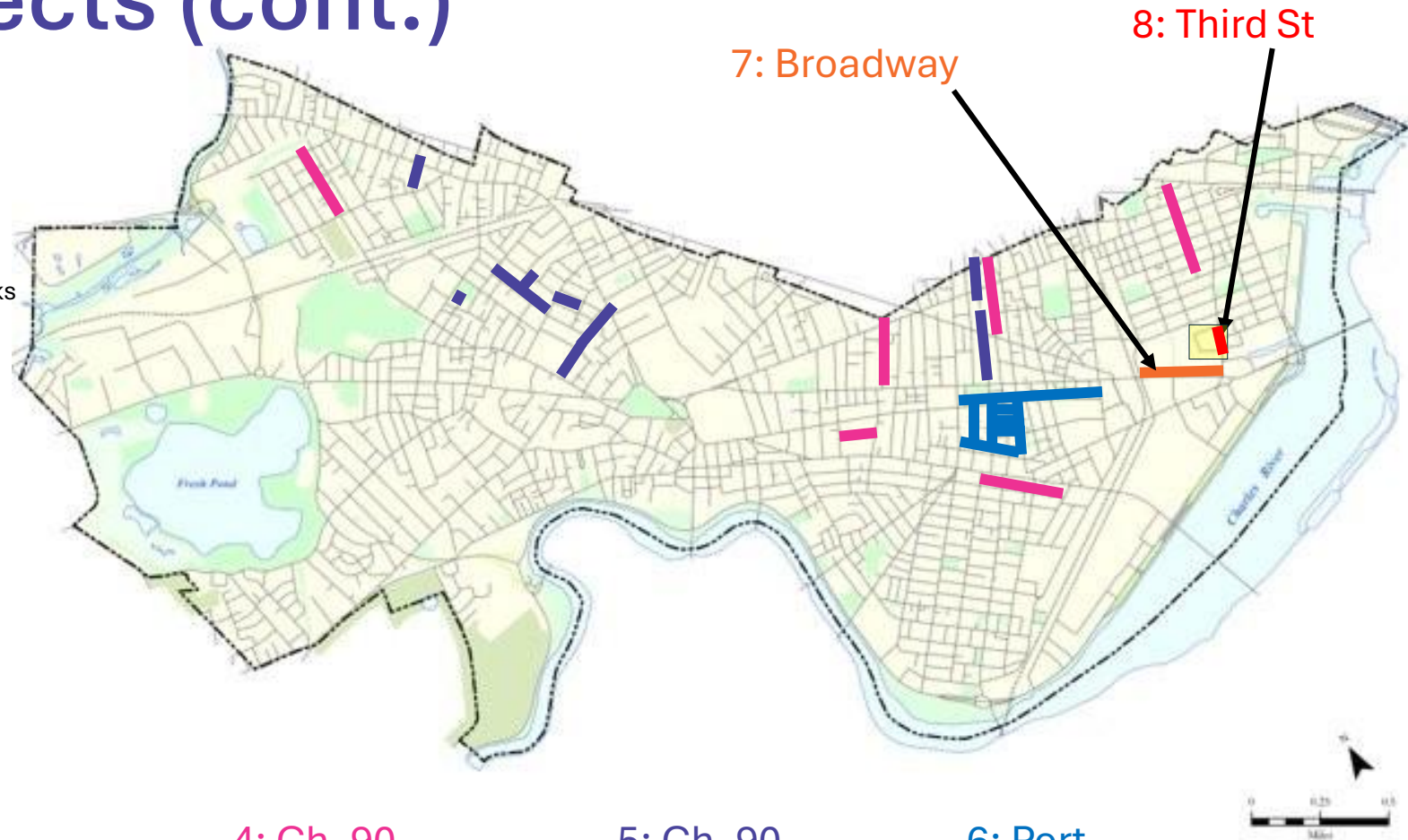
- Water main on Pine Street to start mid-July

7. Broadway (Galileo Galilei to Third St)

- No major update

8. Third Street (Linskey Way to Kendall St) ****New Item****

- Southbound detour via Munroe-Fifth-Potter
- July 6 through early fall



4: Ch. 90
Contracts 24/25
(magenta streets)

5: Ch. 90
Contract 26
(purple streets)

6: Port
Infrastructure
– Phase 1
(blue streets)

Public Works Projects (cont.)

Chapter 90 Contract 24

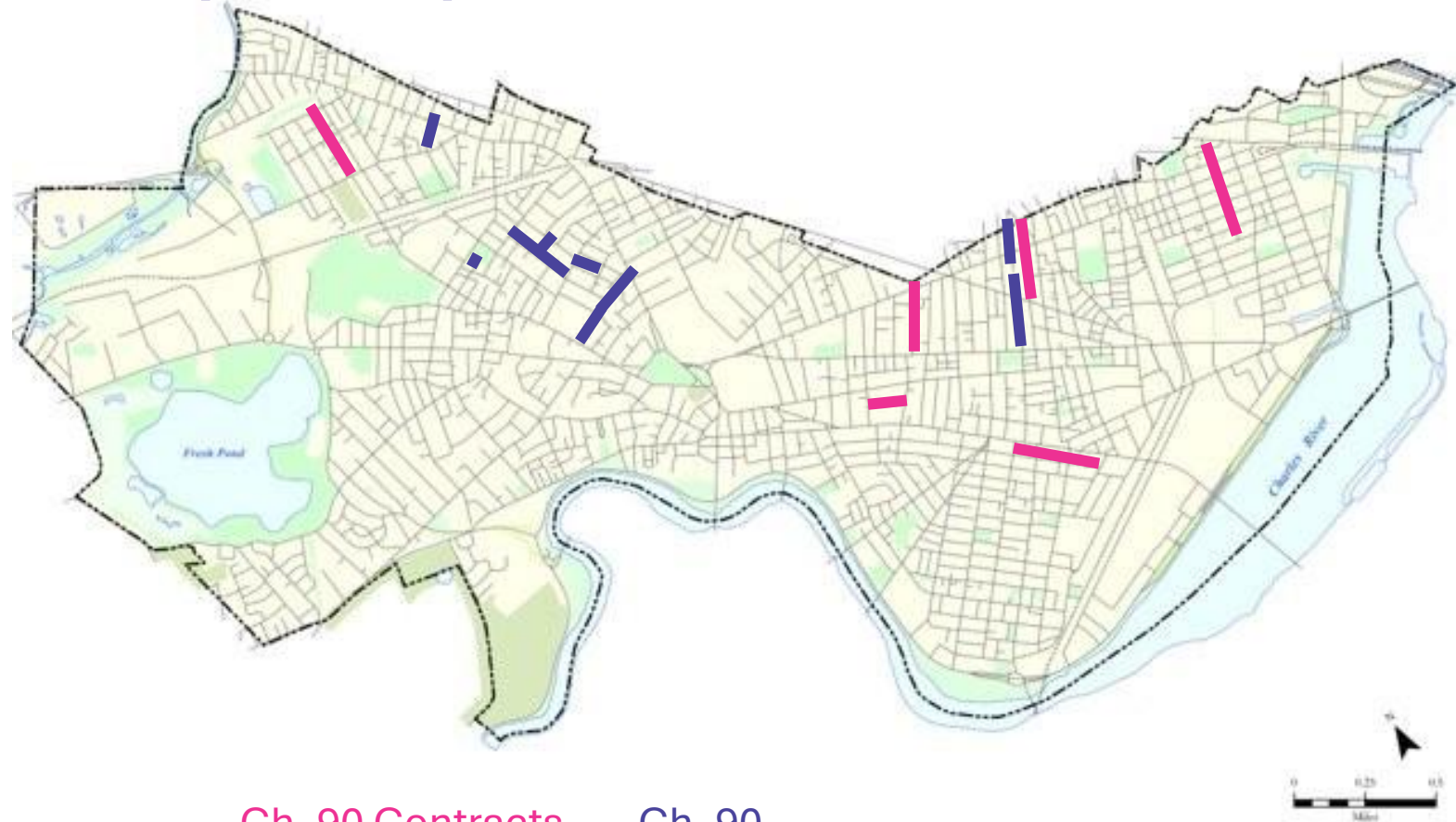
- [Chestnut Street](#)
- [Dodge Street](#)
- [Huron Avenue/Cushing Plaza](#)
- [Webster Avenue](#)
- [Park Avenue](#)

Chapter 90 Contract 25

- [Centre Street and Dana Street](#)
- [Maple Avenue](#)
- [Montgomery Street](#)
- [Sciarappa Street](#)

Chapter 90 Contract 26 A

- [Chetwynd Road](#)
- [Gray Street](#)
- [Norfolk Street](#)
- [Kirkland Road](#)
- [Haskell Street](#)



Ch. 90 Contracts
24/25
(magenta streets)

Ch. 90
Contract 26
(purple streets)

Officer elections

6:25-6:45 PM

About the officer roles

- What are officers?
 - Officers help with administrative tasks and keep work moving.
 - Officers serve a one-year term.
- What are the three officer roles?
 - **Chair:** The chair will be responsible for setting the agenda in coordination with staff, for facilitating meetings, for organizing Committee work program and subcommittees in coordination with City staff, and for signing Committee correspondence
 - **Vice Chair:** The vice chair shall assist the chair in his/her duties and fill in for the chair in his/her absence.
 - **Secretary:** The secretary shall be responsible for meeting minutes and attendance records.
- Does the Committee need officers?
 - Yes, Committee bylaws require filled officer roles. There is no Pedestrian Committee without officers.

How are officers elected?

- Nominee

- Nominees will each have one minute to share a brief statement.

- Voting

- To take place with paper ballots for in-person members or electronic ballots for members joining virtually.
 - A quorum (at least 7 members) is necessary for Committee votes.

Chair election

Chair: The chair will be responsible for setting the agenda in coordination with staff, for facilitating meetings, for organizing Committee work program and subcommittees in coordination with City staff, and for signing Committee correspondence.

1. Nominees share brief statement (about 1 minute):
 - Vincent Rudolph
2. Members complete a paper or electronic ballot **after** all statements are made. City staff provide the electronic ballot in the Zoom chat window.
3. Staff count votes and announce winner.

Vice Chair election

Vice Chair: The vice chair shall assist the chair in his/her duties and fill in for the chair in his/her absence.

1. Nominees share brief statement (about 1 minute):
 - Gabi Goldsmith
2. Members complete a paper or electronic ballot **after** all statements are made. City staff provide the electronic ballot in the Zoom chat window.
3. Staff count votes and announce winner.

Secretary election

Secretary: The secretary shall be responsible for meeting minutes and attendance records.

1. Nominees share brief statement (about 1 minute):
 - Fiona Gain
2. Members complete a paper or electronic ballot **after** all statements are made. City staff provide the electronic ballot in the Zoom chat window.
3. Staff count votes and announce winner.

Discussion: Confirming the code of conduct

6:45-7:05 PM

About the code of conduct

- Code of conduct defines the rules that the group wants to use to express the intention of the Communication Agreement
- The final code of conduct will be included in all slides moving forward
- At the May meeting, Committee members developed a draft code of conduct through an ice-breaking activity
- At this meeting, Committee members will refine, if needed, and approve a code of conduct

Recap of the May 28 code of conduct activity

- Keep the space open for everyone
- Make sure we aren't speaking over each other
 - Possibly conversation facilitator? Possibly crosswalk method? (revisit this piece)
- Practice curiosity and ask the clarify jargon
- Together we know a lot; try to find constructive differences
- Get to know each other as people; share what you're comfortable sharing
- Disagree with the idea, not the person but also take accountability for harm
 - Trust intent but name impact? Revisit this (Quinn has more notes)
 - Give each other the benefit of the doubt and let people speak for themselves
- Be bold while speaking
- Aim for action! Use action items!
 - Action items help use achieve goals; potentially have facilitator help ensure people have next steps at the end of the meeting
- Know when to step away and be aware of when you need to remove yourself from the conversations
- Follow through on commitments and communicate when you can't (find someone to help)
- Use I statements
- Create community – use people's names when addressing them, have fun!
- People process things differently; make space for that
 - Make sure people have adequate time to read stuff – potentially a gesture to indicate you need more time or need a pause, make sure info is presented in multiple formats if possible
- Track dietary restrictions 😊 have gluten free food!

Recap of the May 28 code of conduct activity

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Consolidated code of conduct

- Keep the space open for everyone
- Make sure we aren't speaking over each other (*Does the Committee want to revisit to clarify – maybe having facilitator or specific method for this?*)
- Let members speak for themselves
- Trust intent but name impact
- Find constructive differences
- Use I statements
- Use people's names when addressing them
- Practice curiosity
- Share what you're comfortable sharing and know when to step away
- Create action items and follow through on them
- Don't be afraid to ask for help

Proposed code of conduct to be edited

- Keep the space open for everyone
- Make sure we aren't speaking over each other (*Does the Committee want to revisit to clarify – maybe having facilitator or specific method for this?*)
- Let members speak for themselves
- Trust intent but name impact
- Find constructive differences
- Use I statements
- Use people's names when addressing them
- Practice curiosity
- Share what you're comfortable sharing and know when to step away
- Create action items and follow through on them
- Don't be afraid to ask for help

Discussion: Responding to Healthpeak proposal

7:05-7:25 PM

Responding to Healthpeak proposal

- Healthpeak presented at the July 22, 2026, Joint Meeting of the Transportation Committees
 - Reach out to Michele Niakai, Project Director with further questions (michelen@pmainc.com)
- How does the Committee respond?
 - Committee may write a comment letter to the Planning Board ([example comment letter](#))
 - The Planning Board enters the letter into the public record and considers during its meeting
- What are the next steps?
 - Must have a quorum and vote to establish main points for the letter and identifies a letter-writer. Letter may be drafted by a subcommittee or by an individual member.
 - Must have a quorum and vote to approve the letter. This can happen at a regular meeting, a special meeting, or potentially during the same meeting if there is enough time:
 - **The next regular Pedestrian Committee meeting takes place August 27**, unless canceled by the Committee
 - **A special meeting can take place at any date** but the Committee must vote to hold a special meeting
 - Comment letter should be submitted by **September 4**
 - Planning Board will review the Healthpeak proposal on **September 15**

Discussion: Call for future agenda items

7:25-7:45 PM

What future agenda items are you interested in?

- This is your Pedestrian Committee! Please raise your hand to add a topic.
- Member suggestions:

Discussion: August meeting

7:45-7:55 PM

Remember!

Remember!

- All members must complete the following actions:
 - Swearing in ceremony (email BTaylor@cambridgema.gov to schedule your appointment)
 - Conflict of interest training (check your inbox for online training after you are sworn in)
 - Communications Agreement (review and sign paper sheet or PDF)

Member requirement tracker

Member	Sworn in by City Clerk?	Completed conflict-of-interest training?	Signed Communication Agreement?
Deborah Galef			
Kevin Leckey			
Sean Peirce			
Jenine Turner-Trauring			
Shannon Hasenfratz			
Logan Read			
Kaché Boyd			
Kirby Burt			
Mark Clancy			
Gavin Colbert			
Marshall Daly			
Timothy Dowling			
Fiona Gain			
Gabriela Goldsmith			
Peter Hsu			
Russette Lyons			
Amy Miao			
Vincent Rudolph			
Benjamin Szuhaaj			

Public comment

7:55-8:00 PM

Zoom Webinar Instructions

- Computer and mobile devices: Use the “Raise Hand” button to signal you have a question/comment
- Phone only: enter *9 to raise hand
- A staff member will then enable you to speak and you will have to unmute before speaking

**Bottom Panel of
Zoom Screen**



Comments from the Public

Members of the public may make a comment on the Pedestrian Committee



Use the “Raise Hand” feature in the Zoom application.

By phone, use * 9 on the dial-pad to “raise hand”



This agenda item is planned to end at 7:30 PM



Each member of the public will have up to **3 minutes** to make a comment or ask a question