

Dear Neighbor,

This letter is to inform you of an upcoming neighborhood meeting to discuss a new multi-unit project at 28 Putnam Ave, Cambridge, MA 02139. My name is Kyle Xue, and I am the architect for this project. We would like to present our plans for this development and gather your feedback.

Meeting Details:

• Date: October 31, 2025

• **Time:** 900 AM Eastern Time (US and Canada)

Location: front door at 28 Putnam Ave, Cambridge, MA 02139

During the meeting, we will provide an overview of the proposed plans, answer any questions you may have, and listen to your feedback. We look forward to meeting with you and hearing your thoughts.

Contact:

Kyle Xue

Email: info@updesignbuild.com

Phone: 617-902-8926

Sincerely,

Kyle Xue, Architect Pre-Construction Manager

