



City of Cambridge Community Preservation Act FY 2022 Project Funding Application

SUBMISSION INSTRUCTIONS

Completed forms and attachments may be emailed to jmathews@cambridgema.gov. **Deadline for submission is Wednesday, July 14, 2021.**

CPA CATEGORIES & ALLOWABLE USES

CPA funds can only be used for certain purposes:

- ❖ Affordable Housing (also called Community Housing)
- ❖ Historic Resources
- ❖ Open Space
- ❖ Recreational Land

For a description of the CPA categories and the allowable uses of CPA funds in each project category, please review the state [Department of Revenue Allowable Uses Chart](#). Also note the following regarding potential **affordable housing and **historic projects**:**

- Cambridge Affordable Housing Trust (CAHT): Absent extraordinary circumstances, CPA funding for affordable housing flows through the CAHT. For more information, including on applying for funding, visit: <https://www.cambridgema.gov/CDD/housing/housingtrust>.
- Cambridge Historical Commission Preservation Grant Program: CPA funding for historic projects on private property is available through the Preservation Grant Program. If you are applying for historic funding for a private property, please explain why Preservation Grant funding is insufficient or unavailable. For more information, visit: <https://www.cambridgema.gov/historic/permitsApplications/preservationgrants>.

APPLICANT INFORMATION

Name(s): _____

Applicant Organization, if applicable: _____

Phone: _____

Email: _____

Address: _____

PROJECT INFORMATION

- ❖ Applicants are encouraged to attach any maps, photographs, designs, renderings, budget documents, or other images or plans related to the project when submitting their application form.
- ❖ Letters of support from community members or organizations may also be attached.
- ❖ Actual quotes for project costs are strongly encouraged. Estimates may be used, so long as the basis for the estimate is explained in detail.

Project Title: _____

Project Address: _____

CPA Category:

- Affordable Housing
- Historic Resources
- Open Space
- Recreation

Previous CPA Funding Received, if applicable: _____

CPA Funding Amount Requested: _____

Project Description:

Please submit a separate word document or pdf with the following project details:

- Goals/Purpose
- Property Ownership/Site Control

If you are not the property owner, please submit site control documentation, a memorandum of agreement (MOA), or a letter of support from the relevant public agency (e.g., the Massachusetts Department of Conservation and Recreation) as an attachment. Projects for City of Cambridge-owned property must be submitted by a City Department.

- Community Support
 - Total Project Budget
 - Other Funding Description (amount, source of funds, etc.)
 - Project Timeline
-

Project Description:

- **Goals/Purpose**
 - Funds would be used to restore the historic memorial flagpole in Flagstaff Park. The flagpole and base were originally installed in 1915 and have been damaged by the elements. The concrete base would be repaired, and the rotting wooden pole would be replaced to restore the flag and copper eagle finial to its original height.
- **Property Ownership/Site Control**
 - City-owned property
- **Community Support**
 - The Department of Public Works does not anticipate engaging in a specific community process for this project, as it often does on larger-scale construction projects.
- **Total Project Budget**
 - \$225,000
- **Other Funding Description (amount, source of funds, etc.)**
 - The FY22 CPA funding request will supplement the FY19 CPA funding, which has already been expended for design and site preparation, including compression testing. Other funding sources are not anticipated at this time.
- **Project Timeline**
 - Fall/Winter 2021: Bid project
 - Winter 2021 – Summer 2022: Construction and restoration work. Exact schedule to be determined by bid responses.