



# City of Cambridge Community Preservation Act FY 2022 Project Funding Application

## SUBMISSION INSTRUCTIONS

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Completed forms and attachments may be emailed to [jmathews@cambridgema.gov](mailto:jmathews@cambridgema.gov). **Deadline for submission is Wednesday, July 14, 2021.**

## CPA CATEGORIES & ALLOWABLE USES

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CPA funds can only be used for certain purposes:

- ❖ Affordable Housing (also called Community Housing)
- ❖ Historic Resources
- ❖ Open Space
- ❖ Recreational Land

**For a description of the CPA categories and the allowable uses of CPA funds in each project category, please review the state [Department of Revenue Allowable Uses Chart](#). Also note the following regarding potential **affordable housing** and **historic projects**:**

- **Cambridge Affordable Housing Trust (CAHT):** Absent extraordinary circumstances, CPA funding for affordable housing flows through the CAHT. For more information, including on applying for funding, visit: <https://www.cambridgema.gov/CDD/housing/housingtrust>.
- **Cambridge Historical Commission Preservation Grant Program:** CPA funding for historic projects on private property is available through the Preservation Grant Program. If you are applying for historic funding for a private property, please explain why Preservation Grant funding is insufficient or unavailable. For more information, visit: <https://www.cambridgema.gov/historic/permitsApplications/preservationgrants>.

## APPLICANT INFORMATION

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Name(s): \_\_\_\_\_

Applicant Organization, if applicable: \_\_\_\_\_

Phone: \_\_\_\_\_

Email: \_\_\_\_\_

Address: \_\_\_\_\_

## PROJECT INFORMATION

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- ❖ Applicants are encouraged to attach any maps, photographs, designs, renderings, budget documents, or other images or plans related to the project when submitting their application form.
- ❖ Letters of support from community members or organizations may also be attached.
- ❖ Actual quotes for project costs are strongly encouraged. Estimates may be used, so long as the basis for the estimate is explained in detail.

**Project Title:** \_\_\_\_\_

**Project Address:** \_\_\_\_\_

**CPA Category:**

- Affordable Housing
- Historic Resources
- Open Space
- Recreation

**Previous CPA Funding Received, if applicable:** \_\_\_\_\_

**CPA Funding Amount Requested:** \_\_\_\_\_

**Project Description:**

*Please submit a separate word document or pdf with the following project details:*

- Goals/Purpose
- Property Ownership/Site Control

*If you are not the property owner, please submit site control documentation, a memorandum of agreement (MOA), or a letter of support from the relevant public agency (e.g., the Massachusetts Department of Conservation and Recreation) as an attachment. Projects for City of Cambridge-owned property must be submitted by a City Department.*

- Community Support
  - Total Project Budget
  - Other Funding Description (amount, source of funds, etc.)
  - Project Timeline
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## **Project Description:**

- **Goals/Purpose**
  - The Cambridge Historical Commission's Preservation Grant program has provided restoration support for affordable housing projects since 1975. In FY05 the program was expanded to include institutional owners of significant buildings. Since the CPA Act was adopted the Preservation Grant program has distributed \$3.6 million in support of 110 affordable housing projects and \$6.5 million to 64 Cambridge institutions.
- **Property Ownership/Site Control**
  - City-managed grant program.
- **Community Support**
  - The Cambridge Historical Commission regularly expends its full CPA funding each year. There is continued community demand for funding, and the Commission receives excellent and appreciative feedback from grant recipients.
- **Total Project Budget**
  - \$700,000, or other funding amount received for FY22.
- **Other Funding Description (amount, source of funds, etc.)**
  - N/A. CPA funding is the sole funding source for Preservation Grants.
- **Project Timeline**
  - Preservation Grants are awarded to qualifying applicants throughout the year on a rolling basis.