



# City of Cambridge Community Preservation Act FY 2022 Project Funding Application

## SUBMISSION INSTRUCTIONS

---

Completed forms and attachments may be emailed to [jmathews@cambridgema.gov](mailto:jmathews@cambridgema.gov). **Deadline for submission is Wednesday, July 14, 2021.**

## CPA CATEGORIES & ALLOWABLE USES

---

CPA funds can only be used for certain purposes:

- ❖ Affordable Housing (also called Community Housing)
- ❖ Historic Resources
- ❖ Open Space
- ❖ Recreational Land

**For a description of the CPA categories and the allowable uses of CPA funds in each project category, please review the state [Department of Revenue Allowable Uses Chart](#). Also note the following regarding potential **affordable housing** and **historic projects**:**

- Cambridge Affordable Housing Trust (CAHT): Absent extraordinary circumstances, CPA funding for affordable housing flows through the CAHT. For more information, including on applying for funding, visit: <https://www.cambridgema.gov/CDD/housing/housingtrust>.
- Cambridge Historical Commission Preservation Grant Program: CPA funding for historic projects on private property is available through the Preservation Grant Program. If you are applying for historic funding for a private property, please explain why Preservation Grant funding is insufficient or unavailable. For more information, visit: <https://www.cambridgema.gov/historic/permitsApplications/preservationgrants>.

## APPLICANT INFORMATION

---

Name(s): \_\_\_\_\_

Applicant Organization, if applicable: \_\_\_\_\_

Phone: \_\_\_\_\_

Email: \_\_\_\_\_

Address: \_\_\_\_\_

## PROJECT INFORMATION

---

- ❖ Applicants are encouraged to attach any maps, photographs, designs, renderings, budget documents, or other images or plans related to the project when submitting their application form.
- ❖ Letters of support from community members or organizations may also be attached.
- ❖ Actual quotes for project costs are strongly encouraged. Estimates may be used, so long as the basis for the estimate is explained in detail.

**Project Title:** \_\_\_\_\_

**Project Address:** \_\_\_\_\_

**CPA Category:**

- Affordable Housing
- Historic Resources
- Open Space
- Recreation

**Previous CPA Funding Received, if applicable:** \_\_\_\_\_

**CPA Funding Amount Requested:** \_\_\_\_\_

**Project Description:**

*Please submit a separate word document or pdf with the following project details:*

- Goals/Purpose
- Property Ownership/Site Control

*If you are not the property owner, please submit site control documentation, a memorandum of agreement (MOA), or a letter of support from the relevant public agency (e.g., the Massachusetts Department of Conservation and Recreation) as an attachment. Projects for City of Cambridge-owned property must be submitted by a City Department.*

- Community Support
  - Total Project Budget
  - Other Funding Description (amount, source of funds, etc.)
  - Project Timeline
-

## **Goals/Purpose**

- Raymond Street Park is a heavily used open space in Neighborhood Nine which includes a park, playground and basketball courts, and a community garden. The project at Raymond Street Park would include renovations to the playground and basketball courts, field drainage work, new lighting and fencing to enhance the space, and extensive improvements to the community garden (new retaining wall, raised garden beds and related work).
- The City anticipates two years of CPA funding requests for the Raymond Street Park project. This first year of funding would go toward design and initial construction costs. Finalizing design first will allow the City to make a more informed second funding request in FY23.

## **Property Ownership/Site Control**

- City-owned park

## **Community Support**

- The City's Open Space Committee has identified Raymond Street Park as a priority site given the condition of the park as well as age of the playground. There have been a number of community processes around proposals for small-scale changes at the park in the last 10 years or so—e.g., addition of shared use for off-leash dogs, a community process about whether or not to fence off the playground, removal of the backstop, requests for permanent bike parking to be added, etc. Feedback from the community in those processes, in combination with the condition needs of the site, speak to the need for a holistic look at the park.
- City staff will also work with the designer on a thorough community process to inform the park renovation and address community needs.

## **Total Project Budget**

- \$2,585,000
- This estimated project total is based on the City's expertise and experience with park projects similar in scope. However, construction costs often change markedly year to year. By funding design work through the FY22 request, the Open Space Committee will be able to present a more detailed budget proposal to fund complete construction in FY23.

## **Other Funding Description (amount, source of funds, etc.)**

- N/A. There is no additional funding at this time, but the Open Space Committee regularly submits its projects for City capital funding consideration as well as CPA funding.

## **Project Timeline**

- Fall 2021: Go out to bid for design
- Winter 2021/Spring 2022: Community process to inform park design
- Early Summer 2022: Design complete
- Summer 2022: FY23 CPA funding request for construction, informed by design