City of Cambridge

Commission for Persons with Disabilities

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Avril dePagter Chair

Mary Devlin Secretary

Loring Brinckerhoff Jerry Friedman Robert Goss Keisha Greaves Valerie Hammond Nicole Horton-Stimpson Danielle Jones-McLaughlin Deepti Nijhawan **Daniel Stubbs**

Rachel Tanenhaus Executive Director/ **ADA Coordinator**

Kate Thurman **Proiect Coordinator** The next meeting of the Cambridge Commission for Persons with Disabilities will be held online via Zoom on Thursday, May 11, 2023 at 5:30 PM

PLEASE MAKE EVERY EFFORT TO JOIN BY 5:30 PM

AGENDA

Please keep your microphone muted when you are not speaking

1.	Introductions If needed, alternates named	2 min.	
2.	Announcements	2 min.	CCPD staff / Board
3.	Nominations & Elections for Chair & Secretary	5 min.	CCPD Board
4.	Approval of April 13 Minutes See page 4 of agenda packet	2 min.	CCPD Board
5.	Cambridge Street Code Revision & Update See page 6 of agenda packet for prese page 13 for the DRAFT Street Code: R		Miguel Perez-Luna, Community Development Dept. of for Getting There Together
6.	CCPD Working Group Reports Plans for moving the work forward	20 min.	CCPD Board
7.	Public Works Update	5 min.	Jerry Friedman
8.	Staff Report	5 min.	
9.	Public Input	5 min.	general public

CART/closed captioning will be provided for this meeting

See pages 2&3 of this agenda packet for instructions on providing public comment

Captions can be turned on within the Zoom platform. Additionally, you may stream CART in a separate URL at http://bit.ly/CCPDCART (captions will not appear until the meeting has started)

The City of Cambridge Commission for Persons with Disabilities, does not discriminate, including on the basis of disability. The Commission for Persons with Disabilities will provide auxiliary aids and services, written materials in alternative formats, and reasonable modifications in policies and procedures to persons with disabilities upon request.

The next CCPD meeting will be held online on Thursday, June 8

Members of the public: See instructions on following pages on how to watch the CCPD meeting and provide public comment via Zoom

Instructions for Joining the May 11, 2023 CCPD Meeting as a Member of the Public

Join Online:

Registration is required in order to view the meeting or to participate in public comment. Register online at

https://cambridgema.zoom.us/webinar/register/WN iAtERIuWQuyXRNbfrNHR1Q

After registering, you will receive a confirmation email containing information about joining the webinar. For more information regarding Zoom technology visit:

https://www.cambridgema.gov/Departments/citycouncil/zoomonlinemeetinginstructions

Join by Phone:

If you do not have access to the internet, you may also call into the meeting using a phone by dialing any of the following numbers and entering the Webinar ID (registration is not required). For higher quality, dial a number based on your current location:

+1 309 205 3325	+1 719 359 4580
+1 312 626 6799	+1 253 215 8782
+1 646 931 3860	+1 346 248 7799
+1 929 436 2866	+1 386 347 5053
+1 301 715 8592	+1 564 217 2000
+1 669 900 6833	+1 669 444 9171

When prompted, enter the webinar ID: 851 3931 0882

NOTE: your microphone will be automatically muted until you are called on to speak during the public comment period of the meeting. See instructions on the following page for how to "raise your hand" in order to indicate that you would like to speak during the public comment period on the agenda.

Instructions for Providing Public Comment During CCPD Meetings via Zoom

Anyone wishing to address the Cambridge Commission for Persons with Disabilities (CCPD) during the Public Comment section of the agenda may indicate that by "raising their hand" virtually within the Zoom platform. The host (CCPD staff) will call on members of the public to speak in the order in which their hands were raised. Please note that while you may raise your hand at any point during the meeting, you will not be called on to speak until the Public Comment period of the meeting.

To raise your hand:

- On a Mac or PC:
 - Click "raise hand" in the webinar control panel
 - Alternatively, you may you the keyboard shortcut to raise and lower your hand:
 - Windows: press "Alt+Y"
 - Mac: press "Option+Y"
 - When you are called on by the host to speak, you will be prompted to unmute your microphone (you must unmute yourself, as the host does not have the ability to unmute individuals).
 - After you have spoken or once your 3 minutes are up, your microphone will be muted by the host
- If you are calling in by phone:
 - Press *9 to raise and lower your hand
 - When you are called on to speak during the public comment period, you will need to press *6 to unmute yourself (press it again to mute yourself)
 - Note: your phone number will be visible to only the host of the meeting (CCPD staff). Because your name will not be displayed, we will call on you when it's your turn to comment by using the last four (4) numbers of your phone number to identify you. For example, "The person calling in from the number ending in ####, you may now provide public comment."
 - After you have spoken or once your 3 minutes are up, your microphone will be muted by the host

Once they have the floor, members of the public are asked to identify themselves, and each speaker is limited to not more than three (3) minutes. Although the public comments should, whenever possible, address one or more items on the agenda for that particular meeting, if time permits, the Chair may allow a speaker to comment on matters that may not directly address an item on the agenda, but do concern the Commission.

Thank you for your patience as we work together to make virtual meetings accessible for everyone!

Draft

Cambridge Commission for Persons with Disabilities (CCPD)

Minutes for Thursday, April 13, 2023 CCPD Meeting

Online via Zoom

Meeting was called to order at 5:35 pm

Present:

Members: Loring Brinckerhoff, Avril dePagter (Chair), Mary Devlin (Secretary), Jerry Friedman, Robert Goss, Valerie Hammond, Stelios Gragoudas, Keisha Greaves, Nicole Horton-Stimpson, Danielle Jones-McLaughlin, and Dan Stubbs

Absent: Deepti Nijhawan

Staff: Rachel Tanenhaus & Kate Thurman

Announcements:

Nicole told members about the Inclusion Initiative being presented to the City Council and was looking for any
feedback regarding what to include. For example, if anyone had heard anything or had been given any
questions regarding the new enrollment process. Please let her know if you have any thoughts.

Minutes:

The March 9, 2023 minutes were unanimously approved.

Nominations for Chair & Secretary

- Elections for Chair & Secretary will be held at the June meeting. Nominations were opened. There will be another opportunity for nominations to be made prior to holding the election next month.
- Loring, Valerie & Dan each nominated Avril for a second term as Chair and Mary for a second term as Secretary. The nominations were accepted, and no other nominations were made.

CCPD Retreat Follow-Up

- There was a general consensus that the member retreat went really well.
- A question was asked about what can be shared as the working groups start to do their work and how to ensure members comply with the Open Meeting Law (OML)
 - Because there cannot be any deliberation between a quorum (6 or more members) of the Commission outside of public meetings, a suggestion was made that materials could be shared prior to meetings via email by using the bcc option so that "reply all" cannot be used to inadvertently begin a discussion between members. Members who have feedback may reply individually to the sender, without copying other members.
 - Kate and Rachel will invite someone from the Law Department to a future meeting to answer questions about the OML.
- Working group updates:
 - Documents Review (Dan & Mary) Dan and Mary will review by-laws and our enabling ordinance from 1979. They will bring recommendations to the full group for feedback and approval.
 - Film/Media Series (Loring & Robert)
 - Robert would like to see the Commission share with the public more about what CCPD does.
 - Loring asked about potential resources available for restarting the film series. He suggested that CCPD focus on holding a single screening to get started.

- Kate shared the history of the original film series with film screenings every 6-8 weeks. At the time there was a license to show movies on City property. There may not be capacity for the staff to do a regular series. There was also a suggestion to do a collaboration with a local disability agency such as Vinfen to get started.
- Information Packets (Valerie, Mary, Loring)
 - The group plans to meet soon
 - They plan to work on the Welcome to the Board Packet first and then move on to the New Resident Packet, which will provide information to new Cambridge residents on available resources.
- Create Outreach Roadmap (Avril, Robert, Deepti, Nicole)
 - Avril is coordinating the schedule for the group to meet.
 - They will prioritize ideas and determine how the Commission will engage in public-facing activities, such as tables at events, presentations to various groups, afterschool programs, etc.
 - They will bring a draft plan to a future public meeting to review with the whole group.
- Social Media (Keisha, with staff support)
 - Kate shared the City policy that only City staff can do actual postings, but committee members can submit information for posting.
 - Keisha, Kate & Rachel will meet to coordinate what they want to post, what it looks like, and how they can get the information out.
 - Dan suggested that all members can help with content.
 - Jerry shared a working group that might be able to create a "friends of..." and will connect with Kate with details.
- Housing (Keisha)
 - This group would work on accessible and affordable housing. Others offered to help out.
- Youth Liaison Work (Nicole & Danielle)
 - Nicole and Danielle will develop the priorities from their discussion at the retreat.
- Variance Liaison (Dan)
 - Dan said he is available to consult with staff as needed on variance issues.

Public Works Update:

- Jerry said that April 10 is the opening day of sidewalk repairs season
- He reminded members to follow-up with any questions on projects, and to notify him if there are any barriers in construction zones

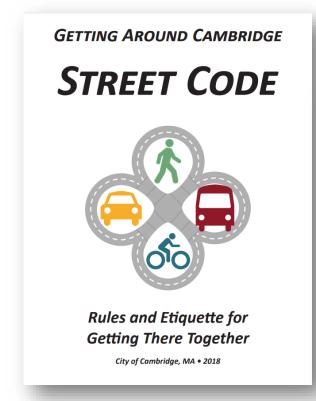
Staff Report:

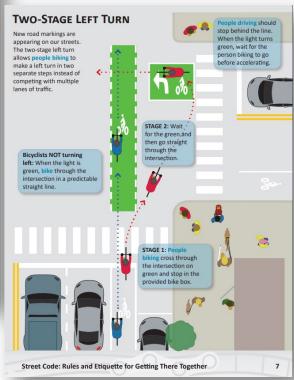
- Rachel welcomed Danielle to the Commission. Deepti is also a new member, but had a prior conflict and was unable to attend the April meeting
- She asked members what they would like to see in the staff report at meetings. She said that staff can create a list of activities they've worked on, but Rachel would like to know what would work best for the Commission in terms of information and format.
- A question was asked about CCPD staff fielding complaints. Rachel said that CCPD is not a formal complaint entity but provides access to information and resources.
- There is an interest in hearing about the presentations done by the staff.

Meeting adjourned at 6:58PM

"Cambridge Street Code" Revision and Update

What is the "Cambridge Street Code"?

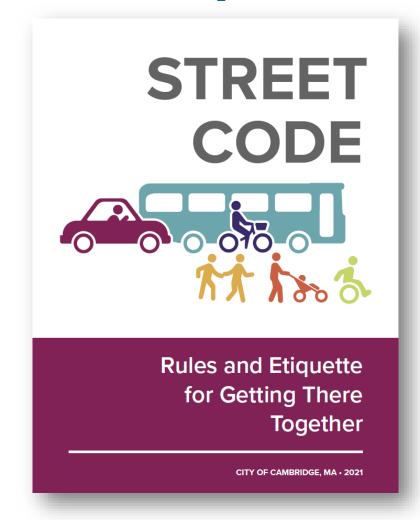




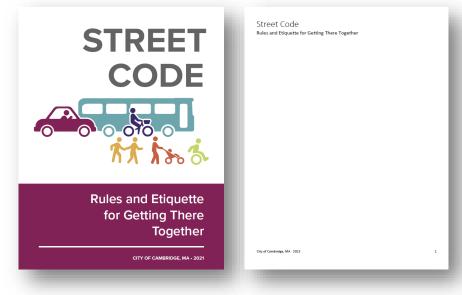
Street Code Revision - Purpose and outcome

Outline of topics from previous edition

Outline of new/additional topics



Request for feedback and input



Questions

STREET CODE



Rules and Etiquette for Getting There Together



Street Code

Rules and Etiquette for Getting There Together

CITY OF CAMBRDIGE, MA • 2021

Street Code

Rules and Etiquette for Getting There Together







KNOW THE CODE

The Street Code is a resource for everyone. Whether you walk, bike, drive, or use public transportation, you play an active role in the transportation system. In order for this system to function well, each person must **follow the rules**, **pay attention**, and **be patient** and **courteous**. Simple!

The Street Code is made up of five main sections, listed below. This document ends with a resource page containing relevant phone numbers and websites.

RULES OF THE ROAD	4
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ALWAYS YIELD TO PEDESTRIANS.





Let's give each other a break, be a little more patient, and remember that we are all trying to get somewhere safely. With more people biking and walking and with a constant flow of new students, new drivers, and new cyclists, it's important to remember these **main themes** of the **Street Code**.

1. SLOW DOWN.

The faster you travel, the higher the risk of crash and death. Is beating that yellow light really worth injuring someone, losing your job, or going to jail? Take a breath and slow down.

2. PUT YOURSELF IN SOMEONE ELSE'S SHOES.

Imagine what it would feel like to be in their position. Don't assume the worst. Maybe they don't know the rules and norms of the road. Maybe they looked, but didn't see you. Be the person you want to see on the streets.

3. IT'S NOT ABOUT YOU.

It's about all of us. We are all trying to safely get somewhere. Let's go out into the world trusting that we can come back alive and uninjured.



RULES OF THE ROAD

PEOPLE DRIVING



- Must stop at red lights and stop signs.
- Must yield to people in crosswalks.
- Must not travel, park, or stop in a bike lane.
- · Must stop behind the crosswalk and bike box even if empty.
- Must yield (when turning or parking) to people on bikes who are going straight.
- Must never text and drive it's illegal and deadly!
- Must never pass another vehicle stopped at a crosswalk.
- Citywide speed limit is 25 mph unless otherwise marked.

PEOPLE BIKING



- Must stop at red lights and stop signs.
- Must yield to people in crosswalks.
- May use the full lane anywhere, any time, and on any street (except limited access highways) even if there is a bike lane.
- If 16 or younger, must wear a helmet.
- Must use front lights and rear reflectors between dusk and dawn.
- May **not** ride on the **sidewalk** in designated business districts.
- May pass vehicles on the right and move to the front of the intersection at stop lights, but should use caution.
- Must bike in the same direction as traffic unless otherwise marked or signed.
- May not wear headphones or earbuds in both ears while biking.
- Don't text and bike. Hands on your bike and eyes on the road.

PEOPLE WALKING



· Should be mindful of the flow of traffic and, where available, use the crosswalk and wait for the pedestrian signal.

PEOPLE USING PUBLIC TRANSIT



- Must give up seats labeled Priority Seating, as required by federal law, if someone who is pregnant, elderly, or disabled needs to sit down.
- Should exit through the back of the bus when possible.

WATCH FOR PEOPLE

People driving and biking

Never pass a vehicle that is

stopped at a crosswalk —

it's dangerous and illegal.

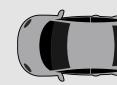
must yield to people

walking in crosswalks.

Intersections are full of activity. Be alert and watch for people!

People driving and biking must stop at the stop line so that people walking can cross the intersection safely.







buses, drivers may enter the bus lane to access parking or to turn.

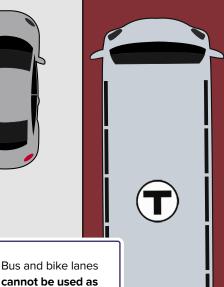




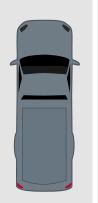




ONLY BUS

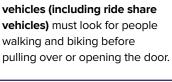






When turning, people driving and biking must yield to pedestrians crossing.





People driving or exiting









pull over, stop, or park on or next to the crosswalk or in the bike lane— it's illegal and dangerous.







Be courteous when biking through an intersection. Don't try to race by a motor vehicle. Maintain a safe speed.



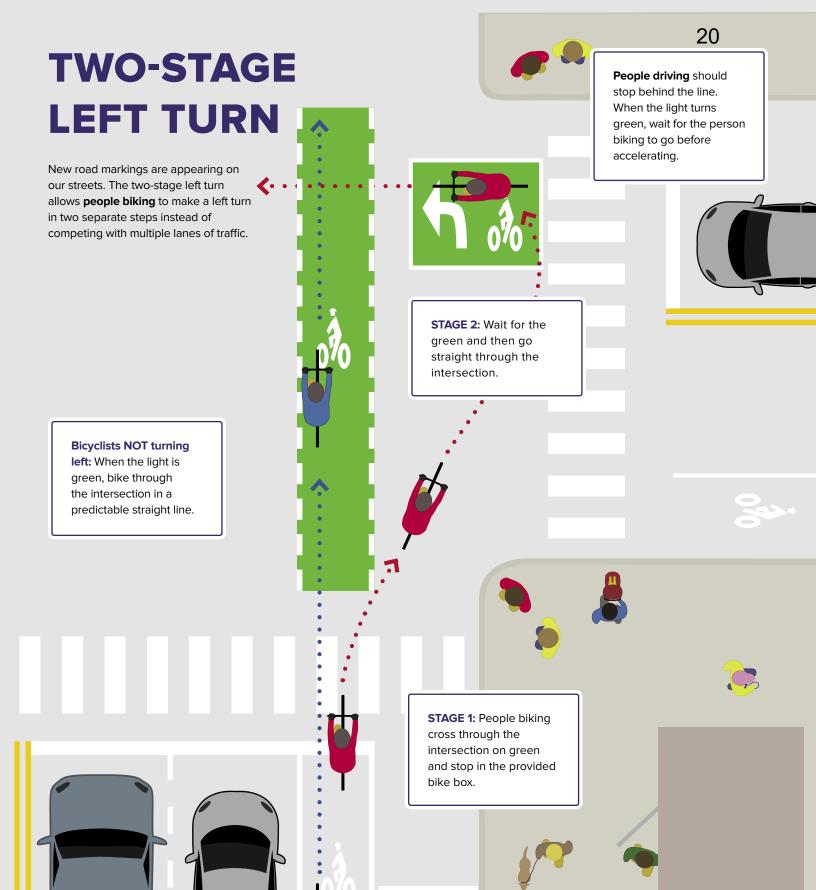






driving lanes for

other vehicles.



SEPARATED BIKE LANES

Separated bike lanes, also known as cycle tracks and protected bike lanes, physically separate bicycle traffic from vehicular traffic. Pay close attention at intersections where separated bike lanes cross roads and crosswalks. Some are oneway, some are two-way. **People biking** should ride in the correct direction. **People walking** should stay on the sidewalk — do not walk on the separated bike lane.

People biking should ride in the lane through the intersection. Watch for turning vehicles and pedestrians.

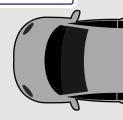
When turning right, **people driving** must yield to pedestrians and cyclists crossing.



People walking should watch for bicyclists when crossing the separated bike lane.



People driving must stop at the stop line to allow pedestrians and cyclists to cross the intersection safely.





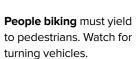














REDUCE RISK: BE ALERT

PEOPLE DRIVING



- · Watch for bicyclists coming from behind, especially when turning.
- Before opening your car door or moving, look in your mirror and physically turn your body to make sure no bicyclists are coming.
- Pay attention to the pedestrian signal and give people walking the right-of-way.
- Allow room for bicyclists to pass on your right; don't hug the curb.

PEOPLE BIKING



- Understand that large vehicles make wide turns, take time to come to a full stop, and have large blind spots. **Give buses, trucks, and other large vehicles room and avoid passing them.**
- Put your phone away your safety depends on all of your senses.
- Pedestrians are everywhere be prepared to stop for them.
- Ride outside of the "door zone" (at least 3 feet from parked cars) and watch for opening car doors.
- When passing vehicles on the right in heavy traffic, **slow down** as you approach a crosswalk. People may be crossing.
- Anticipate bus stops to avoid conflicts with a bus. Don't pass buses on the right you might hit someone exiting the bus or you could get squeezed into the curb.

PEOPLE WALKING



- Look up from your phone when you cross the street.
- Look for bicyclists before stepping out into the crosswalk they can travel much faster than vehicles in times of heavy traffic.
- · Watch for turning vehicles before crossing.
- Be aware of your surroundings even if listening to music or talking on the phone.

PEOPLE USING PUBLIC TRANSIT



• Watch for vehicles and bicyclists when exiting the bus and crossing the street.

DOORS ARE DANGEROUS

Vehicle doors pose a very serious threat to people biking. Look before opening a car door — it could save someone's life.

People driving or riding in cars, trucks, taxis, People biking should ride outside of the "door zone." or any other motor vehicle with a door: Check your rear-view mirror. People biking should ride at least 3 feet from parked cars to avoid doors, DOOR ZONE on streets with and without bike lanes. Check your side-view mirror. watch for bikes Open the door with your far hand. The 3 "Dutch Reach" forces your body to turn, making it a habit to look for bicyclists.

REDUCE RISK: BE PREDICTABLE

Taking risks while driving a vehicle, riding a bike, or crossing the street impacts others around you. Act like your best friend lives here. Act like this is your neighborhood. Most importantly: **EVERYONE**, **SLOW DOWN!**

PEOPLE DRIVING



- Communicate use your turn signal!
- Give plenty of notice before turning or changing lanes sudden movements can cause a crash.
- Stay at least 3 feet away from bicyclists when passing.

PEOPLE BIKING



- Ride in a straight line so that people walking and driving know where to expect you.
- Communicate use your arm, bell, or voice.
- Pass other people biking on the LEFT, not the RIGHT.

PEOPLE WALKING



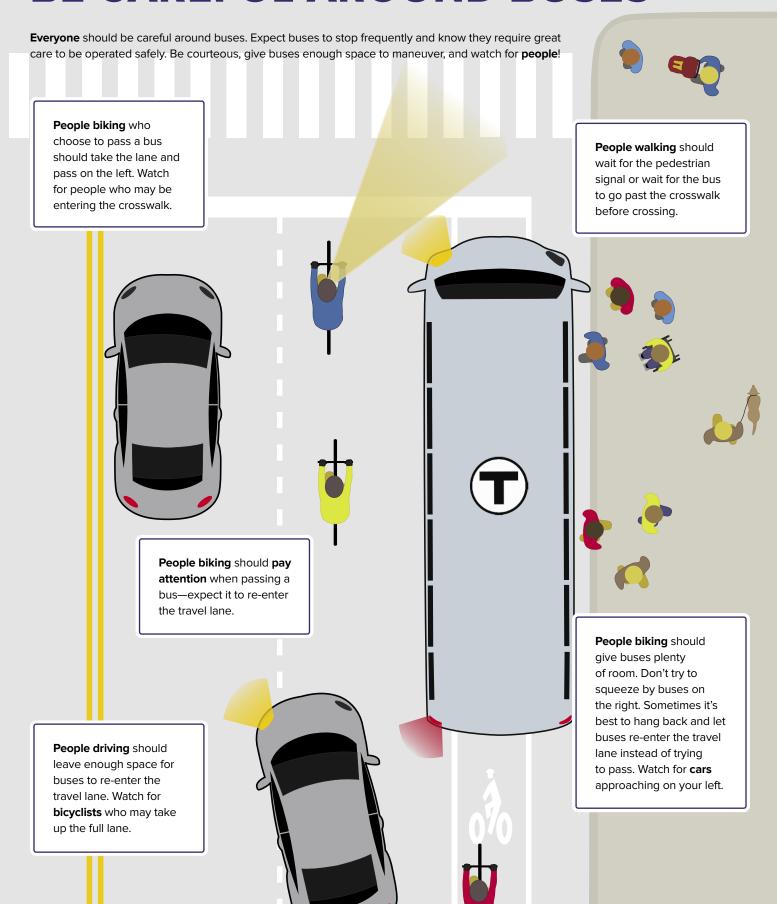
- Make yourself visible pause and make eye contact with people driving cars and riding bikes before crossing the street.
- Walk in a predictable path across the intersection.
- Stay to the right on shared paths.

PEOPLE USING PUBLIC TRANSIT



- · Should cross at the nearest crosswalk.
- Never cross in front of the bus wait for the bus to pass.
- Running to catch the bus puts everyone in danger. If your attention is focused solely on catching that bus, you may run out in front of a bike or car, or into a person. Just wait, you can catch the next one.

BE CAREFUL AROUND BUSES



TRUCKS HAVE LARGE BLIND SPOTS

People driving large vehicles should check and double-check their mirrors before turning.

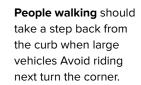
People driving large vehicles should pay extra close attention when making right turns in the city. Watch for people biking and walking when turning.

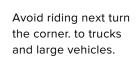
LOW VISIBILITY

BLIND SPOT

BLIND SPOT

LOW VISIBILITY







People biking should be mindful of a vehicle's rear blind spot when taking the lane. Don't assume the person driving can see you.

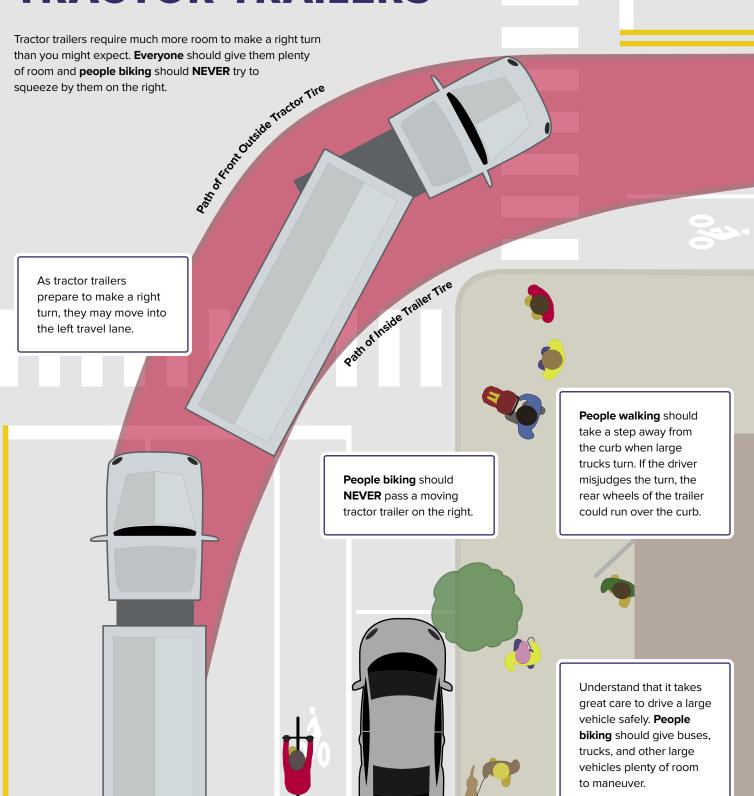




People driving should be mindful that large trucks require more time to stop. Don't cut in front of them if there isn't enough room.



TURNING TRACTOR TRAILERS



RESPONSIBILITY

We have a responsibility to follow the rules and set a good example. It's not just about you; we are all in this together.

PEOPLE DRIVING



- Vehicles have the potential to inflict the most harm. Be careful, pay attention, and slow down.
- Stop behind the stop line or bike box. You won't get to your destination any faster by blocking the crosswalk or the bike box.
- When turning right on red is allowed, BE CAREFUL!
- Being on the road requires all your attention don't pick up your cell phone, even at a red light.

PEOPLE BIKING



- Running red lights and stop signs without stopping is dangerous and illegal. Show some respect stop and put your foot down.
- Be courteous of other people biking who are stopped at an intersection. **Wait your turn** you wouldn't cut to the front of the grocery store line, so don't cut in front of other bicyclists.
- Use lights at night. Wear bright or reflective clothing. It's not only about seeing where you are going, it's about others seeing YOU.
- Ride in the same direction as traffic, unless otherwise marked. It's not worth the risk; take the extra time to ride correctly and predictably.

PEOPLE WALKING



• Move off the shared path if you need to stop — keep the path clear for others.

PEOPLE USING PUBLIC TRANSIT



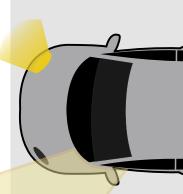
- After entering the train or bus, move away from the door and make room for others behind you.
- · Allow people exiting buses and trains to do so first. You will have plenty of time to get on once they get off.
- Exiting through the rear door of the bus speeds up the ride for ALL!



INTERSECTION SAFETY

People-friendly cities are walkable, bikeable, and full of activity. Whether in residential areas or business districts, parked cars can block your view at intersections. Be mindful: **slow down** and **double check** before proceeding through an intersection.

People driving should stop behind the line. Assume that a cyclist is approaching. Carefully inch forward until you can see that it's clear.



People biking should assume the person driving cannot see them. Slow down and try to make eye contact with the driver.



People walking should cross in the crosswalks where you are expected and can been seen. Try to make eye contact with drivers and bicyclists before crossing.



Pay attention to the **person biking** ahead of you. Give them plenty of space at intersections.



Always park within the designated parking space.

People driving should never pull over, stop, or park next to the crosswalk — it's illegal and it blocks people's views at intersections.

SHARED PATH ETIQUETTE

Shared paths are used by many different people in many different ways. Follow these guidelines of how to share the path and enjoy your trip!

Everyone should keep to the **right** of the path.

Pass on the **left** and make your presence known. Check behind you before passing.

On your left!

Keep your dog on a **leash**.

Be aware of your surroundings when running with ear buds in. Check behind you before passing.

Slower-moving people stay to the **right**. Use

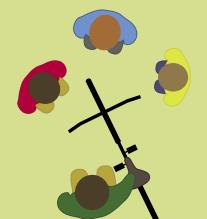
Wear a light when it's dark.

and give a **warning**.

Slow down when passing

Kindly move off of the path to stop and talk.

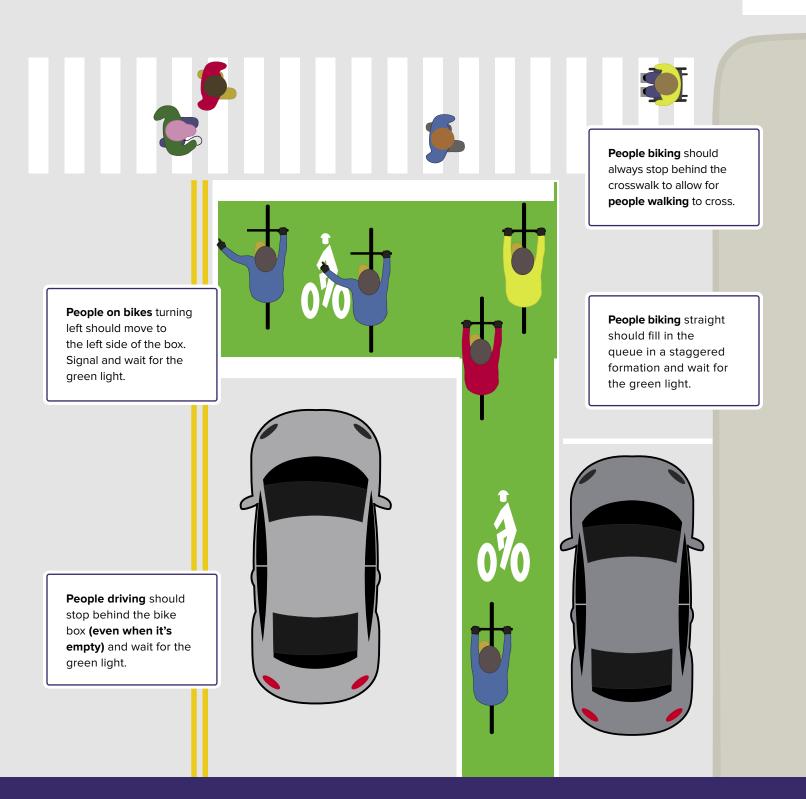
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lights when it's dark.

BIKE BOX ETIQUETTE

Bike boxes are installed at intersections to give **people biking** a safe way to turn. When used correctly, bike boxes make intersections safer for everyone. Follow these guidelines when approaching a **red light** and avoid unnecessary frustration and confusion at the bike box.



RESPECT OTHERS

Be courteous. Put yourself in someone else's shoes. Don't assume the worst. Take a deep breath. **Say thank you**. Even if you have the right of way, a little bit of gratitude goes a long way. Wave, smile, nod your head, give a thumbs up, sing them a song – **show some kindness** when someone does the same.

PEOPLE DRIVING



- Don't honk unnecessarily at people biking and walking. It's loud and it's rude.
- Be patient when the light turns green allow bicyclists to clear the intersection before going.
- Watch for areas of ponding in the rain. Slow down to avoid splashing someone walking, biking, or using a bus.

PEOPLE BIKING



- Yield to pedestrians and give them the right of way.
- Make your presence known as you pass. Say "On your left," "Passing" or just ring your bell.
- Give other bicyclists some room don't crowd!
- Ride at appropriate speeds on shared paths and on streets. Slow down when approaching others.
- If you opt to ride on sidewalks where legal, you must ride at a walking speed and yield to pedestrians.

PEOPLE WALKING



- · Don't cross against the light.
- Keep your dogs on **short leashes** when using a shared path.
- Make sure kids stay right when using a shared path.

PEOPLE USING PUBLIC TRANSIT



- Keep phone calls and conversations to a **low** volume.
- Listening to music? Use your headphones and keep your music to yourself.
- Don't put your bags on the seat next to you.

CHECK BEFORE TURNING

It's important to check your mirrors and double-check your blind spots before turning. **People turning** must yield to **people biking** straight through an intersection.

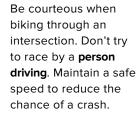
People driving should watch for people biking when approaching intersections. Wait for them to pass before turning. Be patient — don't try to cut in front of a bicyclist.

Do not cross the center lines to pass a turning vehicle at intersections. It's dangerous and illegal.





Say thank you. A little bit of gratitude goes a long way!



Be alert and anticipate when **people driving** may turn. Give vehicles plenty of space at intersections. Drivers may not see you coming.

CAMBRIDGE RESOURCES

MAKE A CALL

Emergency 9-1-1

Police Non-Emergency 617-349-3300

Community Development Department 617-349-4600

Traffic, Parking & Transportation Department 617-349-4700

Department of Public Works 617-349-4800

Department of Conservation and Recreation (DCR) 617-626-1250

MassDOT (Department of Transportation) 77-MA-DOT-GOV

MBTA 617-222-3200



SUBMIT A REPORT

Use Commonwealth Connect App or Online form to report:

- Street Defect or Pothole
- · Abandoned Bicycle
- Streetlight Defect

Sidewalk Defect

- Bike Rack RequestDamaged Bike Rack
- Traffic Sign Complaint

Taxi Complaint

• Traffic Signal Complaint



www.commonwealthconnect.io

To report a vehicle parked in a bike lane call 617-349-3300 or 617-349-4700.

FIND OUT MORE

Massachusetts Bicycle laws:

www.malegislature.gov/Laws/GeneralLaws
Part I, Title XIV, Chapter 85, Section 11B

Cambridge Traffic regulations:

www.cambridgema.gov/traffic/aboutus/trafficregulations

Biking in Cambridge:

www.cambridgema.gov/bikes

Designated Business Districts:

www. cambridge ma.gov/CDD/facts and maps/map galleries/transportation

Cambridge Bike WikiMap

www.cambridgema.gov/CDD/Transportation/bikesincambridge/bicyclewikimap





Vision Zero:

www.cambridgema.gov/visionzero

Walking in Cambridge:

www.cambridgema.gov/CDD

MBTA:

www.mbta.com

Hubway:

www.thehubway.com



