

Final minutes approved-10-22-25

Commercial Parking Control Committee (CPCC)

Meeting Minutes

Date: September 17, 2025

Start time: 7:05 PM

Location: Zoom meeting

Attendance

Members

Present (0)

Remote (5) Tani Kay, Casey Szilagyi, Dana Ray Bullister, Jacqueline Palavicino, Patrick Magee

City staff (5)

Adam Shulman, Brooke McKenna, Stephanie Groll, Ryan McKinnon, Jackie McLaughlin

Others

Kevin Nelsline

Welcome

Adam Shulman (AS) began the virtual meeting around 7:05 PM by welcoming members of the Commercial Parking Control Committee (CPCC), city staff, public, and calling the meeting to Order.

AS provided a presentation welcoming new members of the CPCC and reviewing their roles and responsibilities.

Committee members introduced themselves.

The presentation by AS included the purpose of the Commercial Parking Control Committee and reviewed the Commercial Parking Facilities Permit regulations under City Ordinance 10.16.

AS discussed the idea of the Committee establishing a Communication Agreement/Code of Conduct amongst themselves. He also asked members to consider if they would be interested in being a Chair or Co-Chair of the Committee.

AS discussed the background of the Commercial Parking Space Permit regulation and other parking related regulations that CPCC members may want to be aware of and understand including, Parking and Transportation Demand Management Ordinance (Chapter 10.18, Open Air Parking Lot License and Garage and Gasoline and/or Flammables License, and the Flexible Parking Corridors.

The presentation included photos of parking facilities in the city and a discussion on whether they are Commercial Parking Spaces or non-Commercial Parking spaces.

AS discussed the Application process for a Commercial Parking Space Permit, including the information that needs to be included in the Application and some criteria for issuance of a Commercial Parking Permit as described in the Ordinance.

The presentation included a 2025 inventory of existing Commercial Parking Facilities in Cambridge and a map of their locations in the city. The inventory totals 11,414 spaces out of 13,452 spaces allowed by the Department of Environment Protection (DEP). This results in 2,038 spaces remaining “in the bank”.

AS discussed Permit Terms and Conditions and Enforcement of Commercial Parking Space Permits as described in the Ordinance.

During the presentation there were questions and discussions about PTDM, Flexible Parking Corridor, and the criteria for approving or denying an Application for a Commercial Parking Facility Permit.

AS stated that the next steps will be DOT receiving and reviewing Applications for Commercial Parking Facility Permits, ensuring the Applications are Complete and providing copies to CPCC members. A hearing date would then be established for the Committee to hear and deliberate on the Application.

There were comments made that a future meeting could include a presentation to explain the PTDM ordinance. selecting a Chair and Co-Chair, a Committee Commutations Agreement, and factors for the CPCC to approve an application..

AS closed the meeting around 8:10 PM.

No date was set for the next meeting.

[Approval of Minutes](#)

There were no Minutes from a previous meeting to Approve.

[Votes or Actions Taken](#)

No hearings, votes or actions were taken for a Commercial Parking Space Permit application.

[Public Comment](#)

No member of the public chose to speak during this time.

[Document and Exhibits](#)

- CPCC Presentation 9-17-25 Final.pdf