

Cambridge Public Library  
Board of Library Trustees  
November 7, 2017  
Minutes

A meeting of the Board of Library Trustees was held on November 7<sup>th</sup> at 5:00pm in the Trustees' Room, 449 Broadway. The following members of the Board of Library Trustees were present:

- Janet Axelrod
  - William Barry
  - Patricia Payne
  - James Roosevelt
  - Nancy Woods
- Also present:*
- Maria McCauley, Director of Libraries

Minutes from the Sept 5<sup>th</sup> meeting was approved.

New Business

- **Naming Policy Discussion:** Data related to the City Council naming request was distributed. A working group of 2-3 trustees, as well as Ms. McCauley, will make a policy recommendation to the entire Board for a decision. Working group members to be decided at the next meeting.  
**Action Item:** All members to review distributed data and define any broad policy guidelines for consideration by the working group.  
**Action Item:** Ms. McCauley/Ms. Axelrod to talk to the Foundation about being looped in later in the process.
- **Strategic Plan Discussion:** Ms. McCauley identified the need for a new Strategic Plan, building on the one the CPL currently uses. Creating such a plan requires outreach to acquire input from the community (users and non-users) and staff readiness/training. Ms. McCauley is exploring pre-planning activities for next spring/summer.  
**Action Item:** Ms. McCauley to share link to her previous Santa Monica Library plan.  
**Action Item:** Ms. McCauley to share current Strategic Plan, updated to show accomplishments.
- **Capital Plan Discussion:** Members discussed how to best provide library services for everyone. It could start by assessing how the branches currently serve our population now- who are we serving, what do they need, who aren't we serving and why. Ask ourselves, if we were starting out fresh, what would we do and where would we do it?  
**Action Item:** Ms. McCauley to work with community development to include the Library with community & social services amenities.

Library Events Update

- Ms. McCauley provided members of the Board with an update of some of CPL's successful recent events including the Boston Teen Author Festival, the Dream Big: Democracy Matters CPLF event, OPF: Activism Workshop, Akamai: How the Internet Works, and documentaries *Left on Pearl & Portuguese from SoHo*.

### Upcoming Library Events

- Ms. McCauley invited Trustees to attend the **Art Exhibition & Reception** for the *Creative Aging: Basics of Drawing* course. It will be held Wednesday, November 15 in the Community Room, from 5:00-6:30pm.
- Ms. McCauley notified members of the Board that it is **National Novel Writing Month (NaNoWriMo)**, with CPL events and author workshops to help budding novelists!
- Ms. McCauley invited members to join us on Thursday, November 30 for **An Evening with John Palfrey** at 6:30pm in the Lecture Hall.
- Ms. McCauley further notified trustees about the planned American Library Association President visit in October 2018.
- Ms. McCauley mentioned forming an initiative to capture oral histories of Cambridge residents. She said that trustees may be asked to share their knowledge about CPL history.

There being no further business, the meeting was adjourned.

Respectfully submitted,  
Nancy Woods, Secretary