

**DRAFT**

**MINUTES OF THE CHARTER REVIEW COMMITTEE**

**Tuesday, September 13, 2022**

The Cambridge Charter Review Committee held a meeting on Tuesday, September 13, 2022. The meeting was called to order at approximately 5:33 p.m. by the Chair of the Committee, Kathleen Born. Pursuant to Chapter 20 of the Acts of 2022 adopted by Massachusetts General Assembly and approved by the Governor, this public meeting was remote via zoom.

**At the request of the Chair, the Clerk called the roll.**

Kaleb Abebe - Present  
Jessica Dejesus Acevedo - Present  
Mosammat Faria Afreen - Present  
Nikolas Bowie - Absent  
Kevin Chen - Present  
Max Clermont - Present  
Jennifer Gilbert - Present  
Patrick Magee – Present (joined shortly after roll call)  
Kai Long - Present  
Mina Makarious - Present  
Lisa Peterson - Present  
Ellen Shachter - Present  
Susan Shell - Present  
Jim Stockard - Present  
Chair, Kathleen Born - Present

**14 members recorded as present. One member recorded as absent.**

Chair Born gave an overview of what would be covered in this meeting including the adoption of rules, acceptance of the minutes from the last meeting, a presentation by the Collins Center, and public comment.

The Chair offered that the Committee would be following Robert’s Rules and referenced a “Robert Rules Cheat Sheet” that was provided to members and is attached to these minutes.

**The Chair recognized Member Jim Stockard who made a motion to accept Roberts Rules as the rules of the Charter Review Committee. The motion was seconded by Mina Makarious.**

**At the request of the Chair, the Clerk called the roll.**

Kaleb Abebe - Yes  
Jessica Dejesus Acevedo - Yes  
Mosammat Faria Afreen - Yes  
Nikolas Bowie - Absent  
Kevin Chen - Yes  
Max Clermont - Yes  
Jennifer Gilbert - Yes  
Patrick Magee – Yes

Kai Long - Yes  
Mina Makarios - Yes  
Lisa Peterson - Yes  
Ellen Shachter - Yes  
Susan Shell - Yes  
Jim Stockard - Yes  
Chair, Kathleen Born – Yes

**The vote was 14 – Yes, and 1-Absent. The motion to accept Roberts Rules as the Rules of the Committee passed.**

**The Chair recognized Member Kaleb Abebe who made a motion to accept the minutes from the meeting held on August 16, 2022. The motion was seconded by Member Jim Stockard.**

**At the request of the Chair, the Clerk called the roll.**

Kaleb Abebe - Yes  
Jessica Dejesus Acevedo - Yes  
Mosammat Faria Afreen - Yes  
Nikolas Bowie - Absent  
Kevin Chen - Yes  
Max Clermont - Yes  
Jennifer Gilbert - Yes  
Patrick Magee – Yes  
Kai Long - Yes  
Mina Makarios - Yes  
Lisa Peterson - Yes  
Ellen Shachter - Yes  
Susan Shell - Yes  
Jim Stockard - Yes  
Chair, Kathleen Born – Yes

**The vote was 14 – Yes, and 1-Absent. The motion to accept the minutes from the meeting held on August 16, 2022, passed.**

The Chair recognized Michael Ward from the Collins Center to make a presentation. Michael Ward noted that the presentation would cover Collins Center Background, Municipal Government, Charter Basics and Process, and Cambridge Government and Charter. Michael Ward also noted that there would be time for questions and that Elizabeth Corbo, Patricia Lloyd and Marilyn Contreas were present and would be participating in the presentation. The representatives from the Collins Center made their presentation which took approximately 50 minutes. The complete presentation is attached to these minutes.

The Chair recognized Patrick Hayes to call upon members who had questions. Patrick Hayes recognizes members Shachter, Stockard, Afreen, Abebe, Chen, Shell, Long, Makarios, and Peterson who offered comments and asked questions that were addressed by representatives of the Collins Center. Among the several questions asked was “Can the Charter be aspirational?” “Can we contact the Collins Center directly” and “What will the process look like”. It was noted

that members should not contact the Collins Center directly, but rather should send their inquiry to the Chair.

**Chair Born announced that the next meeting would be on Thursday, September 29, 2022, at 5:30 p.m. and it would be via zoom.**

**Chair Born called for public comment.** Only one member of the public announced themselves to speak. John Hawkinson asked if a list could be maintained of individuals who want to be notified of meetings and receive all materials related to the work of the Committee. John Hawkinson also noted that there needed to be process for signing up for public participation as is done with other public bodies. John Hawkinson asked about a comment made earlier asking Committee members to email and copy all noting that this could appear to be an open meeting law violation.

The Chair addressed Mr. Hawkinson's comments noting that she appreciated the comments and that she and the Committee are sensitive to the requirements of the open meeting law. The Chair reiterated her commitment to providing opportunities for public comment.

**There being no further business before the Committee, the Chair adjourned the meeting at 7:34 p.m.**

Attachments: Roberts Rules Cheat Sheet

Collins Center Presentation – September 13, 2022