



CITY OF CAMBRIDGE

BOARD OF ELECTION COMMISSIONERS

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COMMISSIONERS

Ethridge A. King, Jr.
Polyxane S. Cobb
Larry W. Ward
Charles J. Marquardt

EXECUTIVE DIRECTOR

Tanya L. Ford

ASSISTANT DIRECTOR

Lesley Waxman

BOARD OF ELECTION COMMISSIONERS MEETING

Minutes of May 3, 2017

The meeting of the Cambridge Election Commission was called to order at 5:30 p.m. at the Election Commission office at 51 Inman Street. Present were Commissioner Ethridge King, Commissioner Charles Marquardt, Commissioner Polyxane Cobb, Executive Director Tanya Ford, and members of the public, Ethan Cobb and Gary Mello. Vice Chair Cobb presided in the absence of Chair Larry Ward.

I: MINUTES

The Minutes of April 19, 2017 were reviewed.

Motion: To approve the Minutes of April 19, 2017 with corrections

Moved: Commissioner King

Seconded: Commissioner Marquardt

The Motion passed: 3-0

II: REPORTS

Executive Director's Report [see attached]

The Municipal Election Consultants, Caleb Kleppner & Lee Valentine would like to make a presentation/demo of Election Night/The Count on June 7th. Commissioners agree with the June 7th date and will call a meeting for June 7th at 5:30 pm.

The Executive Director presented a draft of the Municipal Election Calendar. After review and discussion

Motion: To approve the Election Calendar

Moved: Commissioner Cobb

Seconded: Commissioner King

The Motion passed: 3-0

The Executive Director discussed the outcome of the annual budget hearing with the City Council that was held May 2nd.

Commissioner Cobb volunteered to take the picture for the cover of the 2017 Street Listing Book.

The Staff will conduct a voter registration and outreach session at the 34th annual Mayfair in Harvard Square on Sunday May 7, 2017 from Noon to 6 p.m. Commissioner Cobb indicated that she was planning to attend. Commissioner Ward had also previously indicated that he would attend.

The Staff will also conduct a voter registration and outreach session at Hoops N' Health on Saturday June 17th from noon to 5:00 p.m. at Hoyt Field. Commissioners King and Marquardt indicated that they would attend as well.

The Commissioners and Executive Director discussed the meaning and importance of outreach and information in addition to Voter Registration.

The Commissioners and Executive Director discussed possible additional means of reaching out to Cambridge Rindge and Latin School students. Commissioner King agreed to contact Bobby Tynes, Vice Principal at CRLS to see if the Commission can set up a booth during Senior Day.

Assistant Director's Report

There was no Assistant Director's report.

Commissioner Reports

Commissioner Cobb reported that 50 Mooney Street is not a valid address.

Commissioners Cobb and Marquardt reported that they had attended the Budget Hearing on May 2nd.

III: PUBLIC COMMENT

Gary Mello of 324 Franklin Street provided public comment.

IV: ACTION AGENDA

Unfinished Business

The second mailing for the 2017 Annual City Census has been mailed. Staff and temporary employees are working diligently to input responses in a timely manner.

New Business

A meeting was scheduled for Wednesday June 7, 2017 at 5:30 p.m. at the Election Commission office, 51 Inman Street.

The Commissioners discussed establishing two subcommittees to work on (1) Outreach to voters and potential voters and (2) Review the process for night of election. Each subcommittee will be comprised of two Commissioners who will coordinate with the Executive Director.

Motion: To adjourn the meeting at 6:31 p.m.

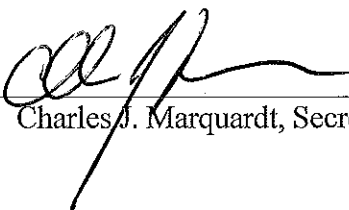
Moved: Commissioner King

Seconded: Commissioner Marquardt

The Motion passed: 3-0

A True Record

Attested by: _____


Charles J. Marquardt, Secretary