



CITY OF CAMBRIDGE

BOARD OF ELECTION COMMISSIONERS

51 Inman Street, Cambridge, Massachusetts 02139-1732 • Telephone 617-349-4361 • TTY: 617-492-0235
Fax: 617-349-4366 • Email: Elections2@cambridgema.gov • Website: www.cambridgema.gov/election

COMMISSIONERS

Ethridge A. King, Jr.
Polyxane S. Cobb
Larry W. Ward
Charles J. Marquardt

EXECUTIVE DIRECTOR

Tanya L. Ford

ASSISTANT DIRECTOR

Lesley Waxman

BOARD OF ELECTION COMMISSIONERS MEETING

Minutes of February 13, 2018

The meeting of the Cambridge Election Commission was called to order at 5:30 p.m. at the Election Commission Office, 51 Inman Street. Present were Commissioner Larry Ward, Commissioner Charles Marquardt, Commissioner Polyxane Cobb, Commissioner Ethridge King, Director Tanya Ford, Assistant Director Lesley Waxman, and members of the public, Ethan Cobb, John Hawkinson, and Gary Mello.

I: MINUTES

The Minutes of January 31, 2018 were reviewed.

Motion: To approve the Minutes of January 31, 2018.

Moved: Commissioner Cobb

Seconded: Commissioner Ward

The Motion passed: 4-0

II: REPORTS

Executive Director's Report

Ms. Ford discussed the need to relocate polling locations for the 2018 elections due to:

- 1) Russell Apartments (10-1) are being renovated so the polling location will not be available. Election Commission staff to ask the City Manager if the Fire Station across the street could be used.
- 2) Staff at the Haggerty School (9-3) have submitted a petition asking that the School be removed as a polling location. After discussion, Commissioner Ward to contact the City Manager's office to set up a meeting to discuss the concerns of the Staff at the Haggerty School.

Ms. Ford informed the Commissioners of the need to identify suitable storage, climate controlled, for the new voting equipment.

Ms. Ford informed the Commissioners that the timing of the 2018 Elections will require identifying election workers earlier to ensure that there is a sufficient pool available for training and to work the polls. Therefore, she recommends that Commissioners have their worker lists in by June 1st.

Ms. Ford informed the Commissioners that there are be two meetings upcoming with the City Council. The first meeting tentatively scheduled for February 20th will be to demonstrate the new voting machines to the City Council. The second meeting tentatively scheduled for February 26th will be for the City Council to vote on accepting the new voting machines and to mothball the old machines.

Ms. Ford and the Commissioners discussed the need to vote to discontinue the use of the old equipment and approve the use of the new equipment for elections. There is a statutory time requirement and all discussed it is best not to wait until the last minute.

After discussion:

Motion: To discontinue the use of the AccuVote Tabulators and Ballot Boxes and approve the use of the ImageCast Precinct Vote Tabulator and Ballot Boxes for elections..

Moved: Commissioner Cobb

Seconded: Commissioner King

The Motion passed: 4-0

Assistant Director's Report

Ms. Waxman reported that the Year-End Campaign Finance Reports for School Committee were due on January 22nd. She reported that all reports had been received. Delinquency letters were mailed to all late filed reports.

Commissioner Reports

There was no Commissioner Reports.

III: PUBLIC COMMENT

There was no Public Comment.

IV: ACTION AGENDA

Old Business

A meeting was scheduled for Wednesday, February 28th at 5:30 p.m. at the Election Commission offices at 51 Inman Street.

A meeting was scheduled for Wednesday, March 14th at 5:30 p.m. at the Election Commission offices at 51 Inman Street.

Motion: To adjourn the meeting at 6:12 p.m.

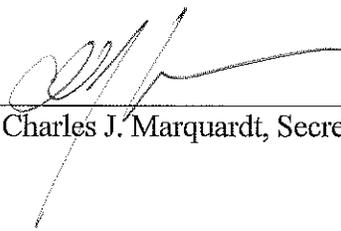
Moved: Commissioner Cobb

Seconded: Commissioner King

The Motion passed: 4-0

A True Record

Attested by: _____


Charles J. Marquardt, Secretary