



# CITY OF CAMBRIDGE

## BOARD OF ELECTION COMMISSIONERS

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### COMMISSIONERS

Ethridge A. King, Jr.  
Polyxane S. Cobb  
Larry W. Ward  
Charles J. Marquardt

### EXECUTIVE DIRECTOR

Tanya L. Ford

### ASSISTANT DIRECTOR

Lesley Waxman

## BOARD OF ELECTION COMMISSIONERS MEETING

### Minutes of January 31, 2018

The meeting of the Cambridge Election Commission was called to order at 5:30 p.m. at the Election Commission Office, 51 Inman Street. Present were Commissioner Larry Ward, Commissioner Charles Marquardt, Commissioner Polyxane Cobb, Commissioner Ethridge King, Director Tanya Ford, Assistant Director Lesley Waxman, and members of the public, Ethan Cobb, John Hawkinson, Robert Winters and Gary Mello.

### I: MINUTES

The Minutes of January 17, 2018 were reviewed.

Motion: To approve the Minutes of January 17, 2018.

Moved: Commissioner Cobb

Seconded: Commissioner King

The Motion passed: 4-0

### II: REPORTS

#### Executive Director's Report

Ms. Ford informed the Commissioners that she met with the City Manager regarding the FY 2019 Election Commission budget and that the meeting went well.

Ms. Ford informed the Commissioners that she attended the City Council meeting where the additional funding for the November Municipal Election was approved.

Ms. Ford informed the Commissioners that there are be two meetings upcoming with the City Council. The first meeting tentatively scheduled for February 20<sup>th</sup> will be to demonstrate the new voting machines to the City Council. The second meeting tentatively scheduled for February 26<sup>th</sup> will be for the City Council to vote on accepting the new voting machines and to mothball the old machines.

Ms. Ford also discussed with the Commissioners the need for the new scanners and boxes to be stored in a climate controlled location.

#### Assistant Director's Report

Ms. Waxman reported that the Year-End Campaign Finance Reports for School Committee were due on January 22<sup>nd</sup>. She provided a status on the reports received to date and those still outstanding. Delinquency letters were mailed to all late filed reports.

Ms. Waxman provided draft scanner messages for the Municipal Election. The Commissioners discussed the draft messages and proposed edits.

Commissioner Reports

There was no Commissioner Reports.

III: PUBLIC COMMENT

Robert Winters informed the Commissioners that he had reviewed the Municipal Election data to see if there was any impact from skipped rankings and did not identify an impact.

IV: ACTION AGENDA

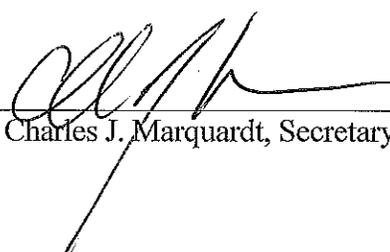
Old Business

A meeting was scheduled for Tuesday, February 13<sup>th</sup> at 5:30 p.m. at the Election Commission offices at 51 Inman Street.

Motion: To adjourn the meeting at 6:00 p.m.  
Moved: Commissioner Cobb  
Seconded: Commissioner King  
The Motion passed: 4-0

True Record

Attested by: \_\_\_\_\_

  
Charles J. Marquardt, Secretary