



CITY OF CAMBRIDGE

BOARD OF ELECTION COMMISSIONERS

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COMMISSIONERS

Ethridge A. King, Jr.
Larry W. Ward
Charles J. Marquardt
Victoria A. Harris

EXECUTIVE DIRECTOR

Tanya L. Ford-Crump

ASSISTANT DIRECTOR

Lesley Waxman

BOARD OF ELECTION COMMISSIONERS MEETING

Minutes of February 10, 2021

The Chair called the meeting to order at 5:31 pm on February 10, 2021 via Zoom.

Roll Call:

Commissioner Ethridge King	Present
Commissioner Charles Marquardt	Present
Commissioner Larry Ward	Absent
Commissioner Victoria Harris	Present

Also present were Executive Director Tanya Ford-Crump and Assistant Director Lesley Waxman.

Commissioner Ward joined the meeting at 5:33 pm.

I: MINUTES

Motion: To approve the Minutes of January 27, 2021 with corrections.

Moved: Commissioner King

Seconded: Commissioner Ward

Roll Call

Commissioner King	Yea
Commissioner Marquardt	Yea
Commissioner Ward	Yea
Commissioner Harris	Yea
Passed:	4—0

II: Reports

1. Executive Director's Report (R1)

Adopted City Council Policy Order 0-4 (R2)

The group discussed next steps with the Council policy order regarding the design of a new "I Voted" sticker for the City. Ms. Ford-Crump asked that commissioners forward any comments, suggestions, etc. to her. The group also talked about additional ways to engage high school students with elections and voting outside of the sticker design.

Draft Policy "Rules of the Board of Election Commissioners" (R3)

Ms. Ford-Crump presented the draft policy for comments. The group discussed the process for approving and finalizing the public comment policy.

Commissioner Marquardt recommended using they/their pronouns instead of he/him or she/her in the text.

The group will forward any comments or edits to Ms. Ford-Crump by Tuesday, February 16.

had a summary of the bill recently proposed by Senator Cynthia Creem and Representative John Lawn which she will send to the commissioners, Ms. Ford-Crump, and Ms. Waxman.

IV. Action Agenda

Old Business

2020 Election Review

Commissioner Harris reviewed briefly the information contained in the warden/clerk debrief report and then the group discussed various items including coding issues, municipal elections and ballots, and processing of ballots. It was agreed to have the commissioners review the report and then bring suggestions for action items to the next meeting.

The next meeting of the Commission is scheduled for February 24, 2021 at 5:30 pm via Zoom.

Ms. Ford-Crump asked that any agenda items for the next meeting be sent to her by Tuesday, February 16. As mentioned earlier in the meeting, the warden/clerk debrief report and the draft public comment policy will be part of the agenda.

Motion: To adjourn the meeting at 6:23 pm
Moved: Commissioner King
Seconded: Commissioner Ward

Roll Call

Commissioner Marquardt	Yea
Commissioner Harris	Yea
Commissioner Ward	Yea
Commissioner King	Yea
Passed:	4—0

A True Record

Attested by:



Victoria Harris, Secretary