



CITY OF CAMBRIDGE

BOARD OF ELECTION COMMISSIONERS

51 Inman Street, Cambridge, Massachusetts 02139-1732 • Telephone 617-349-4361 • TTY: 617-492-0235
Fax: 617-349-4366 • Email: Elections2@cambridgema.gov • Website: www.cambridgema.gov/election

COMMISSIONERS

Ethridge A. King, Jr.
Larry W. Ward
Charles J. Marquardt
Victoria A. Harris

EXECUTIVE DIRECTOR
Tanya L. Ford-Crump

ASSISTANT DIRECTOR
Lesley Waxman

BOARD OF ELECTION COMMISSIONERS MEETING

Minutes of June 22th, 2022

Commissioner Marquardt called the meeting to order at 5:30 pm on June 22th, 2022 via Zoom.

Roll Call:

Commissioner Larry Ward	Present
Commissioner Victoria Harris	Present
Commissioner Charles Marquardt	Present
Commissioner Ethridge King	Present

Also present was Executive Director Tanya Ford-Crump and Assistant Director Lesley Waxman.

I. PUBLIC COMMENT

None

Motion: To close Public Comment.

Moved: Commissioner Marquardt

Seconded: Commissioner Harris

Roll Call:

Commissioner Larry Ward	Yes
Commissioner Victoria Harris	Yes
Commissioner Charles Marquardt	Yes
Commissioner Ethridge King	Yes

Passed: 4 —0

II. MINUTES

Motion: To approve the minutes of May 25th, 2022 with corrections.

Moved: Commissioner Marquardt

Seconded: Commissioner Harris

Roll Call:

Commissioner Larry Ward	Yes
Commissioner Victoria Harris	Yes

Commissioner Ethridge King Yes
Commissioner Charles Marquardt Yes
Passed: 4—0

III: REPORTS

1. Executive Director's Report

None

2. Assistant Director's Report

1. Statements of Financial Interests were due on June 1, 2022

- a. Formal notice of failure to file was mailed to 51 Municipal Officials on June 13
- b. There are still 29 outstanding SFI forms (R2)

2. Important dates from new legislation:

a. September 6, 2022 Primary

- i. Early Voting: August 27 – September 2
- ii. Registration Deadline: Saturday, August 27 (required to be open 9 to 5)
- iii. Vote by Mail Application Deadline: Monday, August 29 at 5 pm
- iv. Deadline to return ballots: Election night at 8 pm

b. November 8, 2022 Election

- i. Early Voting: October 22 – November 4
- ii. Registration Deadline: Saturday, October 22 (required to be open 9 to 5)
- iii. Vote by Mail Application Deadline: Tuesday, November 1 at 5 pm
- iv. Deadline to return ballots: Postmarked by Election Day and received by "5 pm on the third day after the election" (not sure what that will mean this year since it is Veteran's Day and there is no mail)

Commissioners' Reports

Commissioner Harris reported:

- Site visit to Lexington Fire house with Kate from disability services. Everything checked out fine. They will re-pave the driveway and entrance into the building prior to the September election.
- Along with Commissioner King, they attended a Harvard voting meeting. Did discuss we could hire poll workers not registered in MA if the commission is short of registered MA poll workers.
- Sent email to CCTV to let them know we would like to work with them for upcoming election.

Commissioner King

Had several phone calls and emails with the Mayor regarding using the schools through 2024. King reported the Mayor was very responsive.

Commissioner Marquardt reported:

- Had pleasant a meeting with Rev. Derrick, agreed St. Peters Episcopal Church will work as a polling site.
- Casandra YWCA, want to check if handicap lifts are working. Interested in using it for future if needed.

Commissioner Ward reported:

- Reached out to three polling sites. One said no and the other two were too small.
- Talked with Mark Roopenian of Divcowest, who reported polling sites on their property wasn't feasible do to rules of conflict of interests.

IV. ACTION AGENDA

Old Business

1. Planning for polling locations. No response regarding the schools after several emails to several different people.

Ms. Ford sent Draft from Election Commission to City Manager for schools to be polling site.

Commissioner Marquardt – Asked do we need to say this will require a special meeting?

Ms. Ford- stated the City Managers' office was aware that this must been on next Monday meeting agenda or there will have to be a special meeting for approval.

Commissioner Harris – agree to go with what we have and let people know where they will vote.

Commissioner King – suggested we treated as if it was approved unless we hear differently.

Motion: Recommends the re-location of certain polling cites as outlined in the attached memo (R-3) to the City Council for their consideration.

Moved: Commissioner Marquardt

Second: Commissioner Harris

Roll Call:

Commissioner Larry Ward Yes

Commissioner Victoria Harris Yes

Commissioner Ethridge King Yes

Commissioner Charles Marquardt Yes

Passed: 4—0

2. Communication Plan/Public Outreach-

Commissioner Harris – suggested starting now doing short videos regarding voting, locations, etc. and asked do we want to do videos for workers?

Commissioner Marquardt – noted that people who are undeclared won't get a primary ballot. Pointing this raises an issue of people finding out where do they vote.

Commissioner Harris reached out to CCC T.V. (Calvin & Eric) to get on their schedule to make a video.

Commissioner King suggested we provide content for "tweets" to Lee Gianetti.

Election Worker Business

Commissioner Harris suggested we fill in gaps at polling sites with university students.

Ms. Ford stated we are renting a "high speed tabulator"

Commissioner Harris stated she reminded workers if they work early voting they can't work in the office.

New Business

1. Election Worker Updates

Commissioner Harris has reached out to workers and still needs workers

Commissioner King will have a lot of new people and thinks training needs to be review. Suggested in person training.

Executive Director Ford - Wants to make sure commissioners are still looking for backup locations in case schools don't work out. Also, start thinking about how many early voting polling sites are needed.

Upcoming meetings of the Election Commission:

July 6th - Meeting

Motion: To adjourn the meeting at 6:50 pm.

Moved: Commissioner Marquardt

Seconded: Commissioner King

Roll Call:

Commissioner Larry Ward Yes

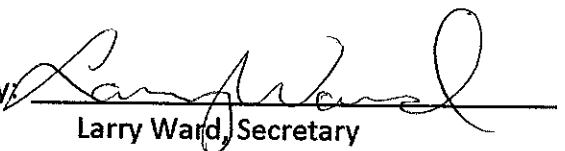
Commissioner Victoria Harris Yes

Commissioner Ethridge King Yes

Commissioner Charles Marquardt Yes

Passed: 4—0

A True Record

Attested by 
Larry Ward, Secretary