

# Open Data Review Board

COMMITTEE MEETING

~AGENDA~

**Tuesday, November 28, 2023**

**5:30PM**

**Ackerman Room (& Zoom)**

## **Call of the Meeting**

The Open Data Review Board (ODRB) advises the City Manager on rules and standards for implementation of an Open Data policy, including a means by which to determine the data or datasets that are appropriate for public accessibility and a timeline for policy implementation. During this meeting, the ODRB will discuss how Cambridge might use open data to further the City's strategic initiatives.

## **Welcome & Progress Report on Open Data in Cambridge**

- Brief update on developments in the Open Data Program (ODP) since May meeting.
- Welcome two new board members:
  - Scott Walker, Planning Data Analyst at the CDD (Internal)
  - Dennis Jen, Lead Software Engineer at MIT Center for Constructive Communication (Public)
- Please note that the City Manager, Yu-An Huang, will unfortunately **not** be able to join us at this meeting as hoped.

## **Discussion Topics**

- Open Data Licensing
  - Why it's important
  - Review of previous efforts
  - Options
  - Next steps
- Dataset Retirement Policy
  - Clutter becoming a bigger problem as we grow
  - Consistent terminology: "Obsolete" and "Historical"
  - Formal policy document
  - Remaining questions: long term archiving? Deletion?
- Open Data Web Presence
  - Quick tour of status quo
  - The great (but mixed) blessing of having so many departments producing open data
  - Consistent terminology: Portal vs. Program
  - Beyond search and browse: visual "maps" of the open data portal and other more intuitive entry points
- Questions for Reinhard to take to the City Manager
  - Support for Data Licenses
  - Clarity on his sense of the Board's role and mission
  - Better/more visible alignment with City priorities (citywide KPIs?)
  - Response to developments in AI -- what should the ODP's role be?

- Anything else?
- Mechanisms for keeping the board more involved between formal meetings
  - Issue-specific “task forces?”
  - Regular email “newsletter” from Reinhard?
  - Gathering board members priorities and concerns.
  - Other thoughts?

### **Open Discussion**

- All

### **Public Comment**

### **Adjournment**