Open Data Review Board

~AGENDA~

Tuesday, November 28, 2023 **5:30PM** **Ackerman Room (& Zoom)**

Call of the Meeting

The Open Data Review Board (ODRB) advises the City Manager on rules and standards for implementation of an Open Data policy, including a means by which to determine the data or datasets that are appropriate for public accessibility and a timeline for policy implementation. During this meeting, the ODRB will discuss how Cambridge might use open data to further the City's strategic initiatives.

Welcome & Progress Report on Open Data in Cambridge

- Brief update on developments in the Open Data Program (ODP) since May meeting.
- Welcome two new board members:
    - Scott Walker, Planning Data Analyst at the CDD (Internal)
    - Dennis Jen, Lead Software Engineer at MIT Center for Constructive Communication (Public)
- Please note that the City Manager, Yu-An Huang, will unfortunately **not** be able to join us at this meeting as hoped.

Discussion Topics

- Open Data Licensing
    - Why it's important
    - Review of previous efforts
    - Options
    - Next steps
- Dataset Retirement Policy
    - Clutter becoming a bigger problem as we grow
    - Consistent terminology: "Obsolete" and "Historical"
    - Formal policy document
    - Remaining questions: long term archiving? Deletion?
- Open Data Web Presence
    - Quick tour of status quo
    - The great (but mixed) blessing of having so many departments producing open data
    - Consistent terminology: Portal vs. Program
    - Beyond search and browse: visual "maps" of the open data portal and other more intuitive entry points
- Questions for Reinhard to take to the City Manager
    - Support for Data Licenses
    - Clarity on his sense of the Board's role and mission
    - Better/more visible alignment with City priorities (citywide KPIs?)
    - Response to developments in AI -- what should the ODP's role be?

- o Anything else?
- Mechanisms for keeping the board more involved between formal meetings
  - o Issue-specific "task forces?"
  - o Regular email "newsletter" from Reinhard?
  - o Gathering board members priorities and concerns.
  - o Other thoughts?

Open Discussion

- All

Public Comment

Adjournment

Open Data Review Board

COMMITTEE MEETING

~PROGRESS REPORT~

Tuesday, November 28, 2023

Metrics

- 380 data assets: ↑ 1 since last ODRB meeting
- Top Datasets for Past 12 Months: salaries, crime reports, daily crash log, building energy and water use

Recently Created High Value Data Assets

- [CPD Procedural Justice Dashboard](#)
- [Solar Installations](#)
- Inspectional Services: [Plumbing Permit](#), [Sprinkler/Standpipe Permit](#)

Upcoming High Priority Datasets

- Inspectional Services: Gas Permit, Curb Cut Permit, Electrical Permit
- DHSP: Kindergarten Lottery

Other Relevant Updates

- Able to hire Alix as a one-year IT Project Assistant