

## City of Cambridge Executive Department

**LISA C. PETERSON**Deputy City Manager

CITY OF CAMBRIDGE TEMPORARY EMERGENCY RESTRICTIONS ON CITY PUBLIC MEETINGS, CITY EVENTS, AND CITY PERMITTED EVENTS DUE TO COVID-19

- 1. All meetings of the City's public bodies, boards and commissions that are governed by the state Open Meeting Law and transact official City business or approve permits, licenses or other approvals pursuant to federal, state or local laws, including but not limited to the City Council and Council Committees, Planning Board, Board of Zoning Appeal, License Commission, Conservation Commission and Historical Commission, that are scheduled to be held or legally required to be held, will continue to be open to the public and attended by City staff until further notice. All such meetings will be held in accordance with the requirements of the Open Meeting Law, including the requirement to have a quorum of the public body physically present at the meeting.
- 2. The City will endeavor to hold all such meetings in a space large enough to prevent crowding for the expected attendees, and live streaming or televising of such meetings will be utilized when possible, and will allow remote participation by the public during any public comment portions of meetings where technologically feasible. Written public comment will also be encouraged as an alternative to live public comment at such meetings. Attendees should be reminded not to attend if they are feeling unwell or are coughing or sneezing or have a fever.
- 3. The City will encourage participants to employ social distancing measures during all such public meetings to slow the potential spread of COVID-19. The City will make best efforts to regularly clean commonly touched surfaces in public areas in City-owned publicly accessible buildings before and after events (doorknobs, railings, sink handles, etc.)
- 4. Effective Friday, March 13, 2020 through April 30, 2020, all public meetings of the City, advisory groups, community meetings and the like that are not transacting official City business, issuing permits or licenses or taking actions required within certain time frames will be cancelled or postponed to a later date.
- 5. Effective Friday, March 13, 2020 through April 30, 2020, all City-sponsored community events, athletic events, events permitted for the use of City parks or other City-sponsored public gatherings will be cancelled or postponed to a later date.
- 6. Effective Friday, March 13, 2020 through April 30,2020, no approvals for events or gatherings requiring a permit from the City of Cambridge's Special Events Committee will be approved, and all prior approvals for such events are hereby revoked.

7. These temporary restrictions will remain in effect until April 30, 2020, or until further modified by the City Manager.

Dated:  $\frac{5}{12}$ 

Louis A. DePasquale, City Manager

