

# CONSTRUCTION MEETING MINUTES

DATE: November 10, 2025

## ANNOUNCEMENTS

<b>DROUGHT STATUS</b>	The City of Cambridge is currently in a <b>Level 1 Drought</b> . <b>CONTRACTORS MUST SEND IN METER READS</b> -For restrictions and more information, please visit: <a href="https://www.mass.gov/drought-status">Drought Status   Mass.gov</a>
<b>221 MT AUBURN CLOSURE</b>	All information available at <a href="http://www.cambridgema.gov/221mtauburnst">http://www.cambridgema.gov/221mtauburnst</a>
<b>NO WORK DATES</b>	<b>Tuesday, November 11-</b> Veterans' Day
<b>END OF SEASON</b>	<b>Last day of top course paving</b> – November 8 <sup>th</sup> <b>Last day of concrete sidewalk placement</b> – November 15 <sup>th</sup> <b>Winter Moratorium</b> – November 24 <sup>th</sup> If work extends past these dates, it must be approved by Superintendent of Streets TJ Shea.

## REMINDERS

<b>REMINDERS</b>	<p><b>WEEKLY UPDATES <u>MUST BE SENT TO</u> <a href="mailto:DPWCONSTRUCTIONMEETING@CAMBRIDGEMA.GOV">DPWCONSTRUCTIONMEETING@CAMBRIDGEMA.GOV</a> BY 8:30AM EACH MONDAY MORNING AHEAD OF THE MEETING</b></p> <p><b>Construction Work Hours:</b> Monday – Friday 7:00 am – 4:00 pm (or till 6:00 pm with DPW permission), Saturday Work Hours: 9:00 am start only – DPW staff are checking work sites.</p> <p><b>PERMITS</b> – reminder that a DPW permit is required for all crane, lift/boom lift and concrete trucks. If you have any questions please reach out to Brian McLane 617-349-4824 or <a href="mailto:bmclane@cambridgema.gov">bmclane@cambridgema.gov</a> or Andrew Bock at 617-349-4051 or <a href="mailto:abock@cambridgema.gov">abock@cambridgema.gov</a>.</p> <p><b>No Parking Signs:</b> should be in place at least 48 hours prior to starting work and <u>removed once work is complete along with all hanging materials</u>. Please fill out the sign completely with all information (contractor name, work dates &amp; times, permit number). If work dates change, please hang a new sign (<u>do not cross out dates or use duct tape</u>) with corrected dates. Please take a picture of signs hung with date and time for your records.</p>
<b>PERMITS</b>	<p><b><u>DPW PERMITS</u></b></p> <p>All permits should be submitted online. Please read permits for any special conditions and contact your assigned inspector for any information (inspector on name on permit or in portal)</p>

	<p>Any questions regarding permits can be directed to Andrew Bock at 617-349-4051 or <a href="mailto:abock@cambridgema.gov">abock@cambridgema.gov</a> or Brian McLane at 617-349-4824 or <a href="mailto:bmclane@cambridgema.gov">bmclane@cambridgema.gov</a></p> <p><b><u>ELECTRICAL DIVISION UTILITY PERMIT</u></b></p> <p>A Utility Permit Application must be submitted to the Cambridge Electrical Division for any electrical and communications work in the City of Cambridge. If this work involves any excavation or trenching, an Excavation and Trench Permit must also be applied for at the Department of Public Works.</p> <p>Please reach out to Marc Melo (<a href="mailto:mamelo@cambridgema.gov">mamelo@cambridgema.gov</a>) if you have any questions. The permit is on their website <a href="https://www.cambridgema.gov/Departments/Electrical">https://www.cambridgema.gov/Departments/Electrical</a></p> <p><b><u>WATER DEPARTMENT</u></b></p> <p>All Water Department permits should be coordinated with Innocent Lugumamu at 617-349-4137 or <a href="mailto:ilugumamu@cambridgema.gov">ilugumamu@cambridgema.gov</a> OR Ryan Connors at 617-349-4025 or <a href="mailto:rconnors@cambridgema.gov">rconnors@cambridgema.gov</a>. Water Department permits are not processed online at this time. Please make an appointment with the Water Engineering Department to obtain a permit.</p>
<b>POLICE DETAILS</b>	<p>Police details will need to be scheduled online <a href="https://details.cambridgepolice.org/">https://details.cambridgepolice.org/</a> All details must be <u>scheduled 24 hours in advance</u>. If you do not have an account set-up please contact the detail office 617-349-3350 or <a href="mailto:policedetails@cambridgepolice.org">policedetails@cambridgepolice.org</a> Detail office closes @ NOON on Friday and reopens on Monday @ 5:30 a.m. <b><u>CANCELLATIONS must be done by phone with a live person by calling the detail office 617-349-3350 or front desk @ 617-349-3301 (after hours). Voice mails and emails are not acceptable for CANCELLATIONS.</u></b></p> <p>If your job requires a priority police detail, please schedule the details online as usual and then send a written request by email to Brian McLane <a href="mailto:bmclane@cambridgema.gov">bmclane@cambridgema.gov</a> and copy Lena Frappier <a href="mailto:lfrappier@cambridgema.gov">lfrappier@cambridgema.gov</a> and Diane Stokes <a href="mailto:dstokes@cambridgema.gov">dstokes@cambridgema.gov</a> <b><u>BY 1PM ON THURSDAY</u></b>. Include the project and contractor name, address or street and cross street, type of work, days needed, number of details requested. Priority details are a minimum of 8 hours and major work should be done Monday – Thursday.</p> <p>For questions, contact Brian McLane at 617-349-9351 or Diane Stokes (backup) at 617-349-9405.</p>
<b>NOISE VARIANCES</b>	<p>Variances are needed for work after 6:00pm, holidays and Sundays (outside hours allowed in ordinance)</p> <p>Special Noise Variances are issued by the License Commission with recommendations from Police, Traffic and Public Works</p> <p>Allow at least 3 weeks for review and approval of variance applications.</p> <p><a href="https://www.cambridgema.gov/Departments/licensecommission">https://www.cambridgema.gov/Departments/licensecommission</a></p>

## EVERSOURCE PAVING NOTIFICATION

Properly functioning gate boxes / shut-off valves are a significant safety and liability issue for all of us. ***Damaging utility infrastructure, including gas valves, is a violation of Dig Safe Regulations and subject to a \$1,000 to \$10,000 fine per incident.*** Announcing paving operations at Monday morning construction meetings is important but is not sufficient. Contractors must email Eversource Gas and Electric prior to paving and work with them to coordinate adjustments of valves and structures.

### **Eversource Gas**

Construction Contractors must provide **Eversource Gas one-month written/email notice** of all planned paving to:

- ☐ test for gas leaks and allow sufficient time to make the required repairs prior to paving.
- ☐ allow for the timely regulation/adjustment of all gate boxes, shut-off valves & castings.

Please e-mail: [Richard.Dellisola@eversource.com](mailto:Richard.Dellisola@eversource.com) and [Jared.Fallon@eversource.com](mailto:Jared.Fallon@eversource.com) and [Jason.Wright@eversource.com](mailto:Jason.Wright@eversource.com)

### **Paving Operations**

- ☐ Valves must be accessible and visible at all times.
- ☐ Paving over a gate box / shut-off valve is a serious safety hazard and under no case, can a contractor bury gate boxes / shut-off valves under paving.
- ☐ Contractors must notify Eversource if any gate boxes / shut-off valves were damaged during grinding or full depth construction.
- ☐ Eversource will raise the gate boxes / shut-off valves prior to each phase of paving. Contractors can make the final 1" to 2" adjustment to match the final grading.

### **Eversource Electric**

Contractors must provide **Eversource Electric two-week written/email notice** of all planned paving to:

- ☐ allow for the timely regulation/adjustment of all castings.
- ☐ if reclaiming roadways (deep grind & overlay top surface), please advise so vault tops and subsurface castings may be protected.

Please e-mail : [Matthew.Viens@eversource.com](mailto:Matthew.Viens@eversource.com) and [Jason.Wright@eversource.com](mailto:Jason.Wright@eversource.com)

## COMCAST

In case of an emergency that involves the Comcast Plant. Please use the phone number and e-mail contact information listed below, this is the Xfinity Operations Center (XOC) and it is operational 24/7. This will be your best and fastest way for Comcast to respond to emergency situations. Upon receiving information from the municipality, a local technician will respond to the site and report back to the XOC. You will also be able to track this for future reference.

**Comcast XOC:** 1-877-359-1821.

**E-Mail:** [NED-XOC-BOSTON-HFC-Service-Desk@comcast.com](mailto:NED-XOC-BOSTON-HFC-Service-Desk@comcast.com)

	When sending information pictures, cross streets and pole numbers will help identify the issues faster and therefore a faster response.
<b>VERIZON</b>	Requests for general information or new projects be initiated by calling the Verizon NYS/NE Engineering Center at 1-866-686-1195. Callers need to provide their name, contact phone number, and an explanation of what is needed. The request will be assigned to the 'next up' engineer on the Verizon team to assist.

## CITY PROJECTS

<b>CHAPTER 90-CONTRACT 24</b> CONTRACTOR: NEWPORT CONSTRUCTION Carl Howard	<b>Elm-</b> curb/sidewalk, raised crosswalks, raised table @ Lincoln(coordinate with EB), mill approach to raised table on Wednesday, misc punchlist
<b>CHAPTER 90-CONTRACT 25</b> CONTRACTOR: NEWPORT CONSTRUCTION Carl Howard	<b>Maple-</b> Even- sign install, punch list, raised table at Marie this week and next week <b>Dana</b> - brick install through November, water main install Harvard - Mass
<b>HARVARD SQUARE PLAZA PROJECT</b> CONTRACTOR: NEWPORT CONSTRUCTION Carl Howard	<b>Phase 7-</b> Work in containment area, dewatering, prep for planter wall
<b>MASS AVE4 PROJECT</b> CONTRACTOR: NEWPORT CONSTRUCTION Carl Howard/ Emily Boyle/ Ken Chartier	Misc water work in the vicinity of Linnean and Wendel
<b>MISC ROADWAY PAVING CONTRACT</b> CONTRACTOR: NEWPORT CONSTRUCTION Carl Howard	Milling Mooney Street this week. Speed bumps in various locations next week
<b>RIVER STREET STREETSCAPE PROJECT</b> CONTRACTOR: P. GIOIOSO Carlo Molinari/ Greg Matchett/ Derek Bellucci	River (Fairmont- Kelly/Howard)- drain install River (Putnam- Montague)- water service install River (Franklin- Mass)- curbing east side Magazine- curbing east side Sub PRT- cut to new traffic signal system Wednesday AM
<b>MISC SIDEWALK CONTRACT</b> CONTRACTOR: DEROMA & SONS Jimmy Chan/ David Wright	No work in the public ROW
<b>SIDEWALK MAINTENANCE</b> CONTRACTOR: DEROMA & SONS Jimmy Chan/ TJ Shea	No work in the public ROW

<b>REMEDIAL CONTRACT</b> CONTRACTOR: MATTUCHIO Lenny Russell / Ted Bulger	Third St @ Linskey Way - Emergency sewer work ongoing Muller St @ Churchill Ave - sewer work Garden @ Mason - Casting replacement Windsor St- sewer repair Misc pavement patches
<b>SEWER &amp; DRAIN LINING</b> CONTRACTOR: NATIONAL WATER MAIN Eric Breen	<b>NOT PRESENT / NO EMAIL</b>
<b>TV &amp; CLEANING CONTRACT</b> CONTRACTOR: INSITUFORM Kevin Marlowe	No work in the public ROW
<b>FY25 PIPE &amp; SIPHON MAINTENANCE</b> CONTRACTOR: INSITUFORM Yaser Samerraei	Cottage Park- Mon 11/24 – Wed 11/27 - (7 AM - 3PM) Central Square- Sun 11/30 - Thur 12/4,Sun 12/7 - Tue 12/9 - (9 PM - 5AM) Land Blvd - Wed 12/10 - Thur 12/11 and Sun 12/14 - Wed 12/17
<b>LINEAR PARK RECONSTRUCTION</b> CONTRACTOR: D'ALLESSANDRO Kyle Bettencourt	No work in the public ROW In site conduit install and drain install Using Harvey St by IQHQ property and Cameron Ave as entrances
<b>FIRE HEADQUARTERS</b> CONTRACTOR: WT RICH Rob Mallett / Corey Demont/ Hunter Bahr	Cambridge St- single lane closure east bound - 2 lanes down to 1 before the intersection of Quincy
<b>TOBIN SCHOOL PROJECT</b> CONTRACTOR: WT Rich Diego Corona/ Mark Brine	No work in the public ROW
<b>ELIOT BRIDGE / MASSDOT</b> CONTRACTOR: NORTHERN CONSTRUCTION Jennifer Letourneau	South side exterior brick replacement and new concrete sidewalk install All bikes and pedestrians use the north side (Cambridge Boat Club) Open to vehicles, two lanes in each direction
<b>Memorial Drive Phase 3 / DCR</b> (JFK- Eliot Bridge)- Lane Reduction CONTRACTOR: McCourt Jennifer Letourneau	One travel lane either direction to remain open (JFK- Hawthorn) Pedestrian detour in place at Hawthorn Street and Memorial Drive Work on the north side of the project to remove sidewalks.
<b>Magazine Beach 2.2 / DCR</b> CONTRACTOR: Metro Equipment Construction Jennifer Letourneau	Sub: F & L Landscaping and AGM Marine Services Turbidity curtain installed. In water work continues. Dock piles are installed and continuing to build deck Eversource Electric relocation pending

## CITY DEPARTMENTS

<b>CAMBRIDGE ELECTRICAL DIVISION</b> Mark Melo 617-349-4925/ Joe McCarthy	City wide streetlight and conduit repairs Canal Park- Pole replacements Webster, Cambridge & Columbia- conduit repairs
<b>DEPARTMENT OF TRANSPORTATION</b> Mohamed Hammad/ Fernando Aguiluz	Citywide pavement markings Wed- Thur
<b>CAMBRIDGE WATER DEPARTMENT</b> Rich Holly 617-349-4770 David Regan, John Terrio, Ryan Connors	Main @ Albany- leak on 12" main- Thursday 10 Longfellow- water services Friday <b>JNJ Sacca</b> Carlisle- water main <b>Drought Status Level 1- CONTRACTORS MUST SEND IN METER READS</b>

## UNIVERSITY PROJECTS

<b>HARVARD UNIVERSITY</b> Shane O'Halloran / Holly Sutherland	<b>NOT PRESENT</b> <b>101 Dunster St (Eliot House)-</b> Sidewalk on Memorial Drive side within the site fence. Pedestrians are directed to use the opposite sidewalk on the river side. Increased truck traffic on Dunster for concrete pours and dumpster swaps with details <b>12 Palmer St-</b> road closure Mon 11/10 for install of water tapping sleeves
<b>MIT</b> Joyand Charles	<b>224 Albany (Met Warehouse)-</b> Deliveries/Dumpster swaps, landscaping- trench for utilities and backfill, paver slap pour at south elevation <b>Danforth @ Armsherst-</b> steam manhole repair, lanes blocked off occasionally with appropriate signage and police details, work from 7am - 3pm through Nov 14th <b>Vassar St-</b> ongoing steam line repair (Night shift 7pm-5am) Target completion end of Nov.

## UTILITY COMPANIES

<b>LIGHTPATH (CNS)</b> Herb Bertoni, Sarah Howson	No work in the public ROW
<b>COMCAST</b> Shane Flewelling 617-406-9645	59 Rindge- Rotondi- Rebuilding manhole in intersection of Rindge Ave and Haskell St. Was broken down during water project to shift and rebuild
<b>CROWN CASTLE</b> Sarah Feely	25 First @ Thorndyke- upgrade node- Waveguide 1 Portland- forced relocation, excavation- New England Electrical Contracting <b>New Wave- Splicing and Testing:</b>

	248 Third St 535 Main 533 Athenaeum 145 Binney 222 Bent 263 Bent 278 Bent
<b>EVERSOURCE ELECTRIC</b> Jason Wright	<b>Overhead (work and equipment)</b> Craigie St @ Buckingham Lexington @ Huron Ave Ellery St @ P227/1 and P227/7 <b>Underground (cable and splicing activities)</b> 57 Washburn 585 Third St 0 Jackson Pl 3 Gerry Landing Rd 2375 Mass Ave 86-88 Holworthy
<b>EVERSOURCE GCEP</b> Jonny Williams- United Civil Jason Wright- Eversource	<b>3rd Street</b> Westside Sidewalk Restoration @ 3rd Street between Potter and Broad Canal Way Pavement Marking Restoration <b>105 Broadway/Ames Intersection/ East Service Road</b> Excavation for Ductbank <b>121 Broadway</b> Concrete Encasement, Backfilling <b>Ames Street</b> Excavation for Ductbank heading North (towards Main Street) Work Zone Setup and Enabling Work (Southern End near Mem. Drive) <b>Vassar Street</b> Test Pits <b>Waverly Street</b> GCEP test Pits
<b>EVERSOURCE GAS</b> Michael Kerwin, Jared Fallon, AJOrtiz	Mass Ave (between Alberta Ter & Chester St) – Services

<b>EVERSOURCE PAVING</b> Thomas Sheehan	<b>NOT PRESENT / NO EMAIL</b> Fresh Pond Parkway VIA Brian
<b>MIRRA</b> Tyler Nardone	472 Mass Ave- pulling existing cable for Comcast
<b>VERIZON</b> Matt King <a href="mailto:Matthew.i.king@one.verizon.com">Matthew.i.king@one.verizon.com</a>	1 Broadway- Place cable Pearl St- place fiber cable 200-400- Tech Sq splicing 220 Binney- Splicing in MH on Memorial Dr.
<b>VICINITY STEAM</b> Chad Joyce/ Robert Barrus	No work in the public ROW
<b>PHOENIX COMMUNICATIONS</b> Fred York/ Spencer Austin	No work in the public ROW

## PRIVATE DEVELOPMENT PROJECTS

<b>KENDALL COMMON/ Volpe (55 &amp; 75 BROADWAY)</b> CONTRACTOR: JMA Pat Onissem, Pat Crosby, Tom Moules, Mark Winsor	<b>55 Broadway (demo of Volpe):</b> -Regular deliveries to the jobsite using 5 <sup>th</sup> St extension & new gate B -No other work in Public ROW <b>75 Broadway (construction of new lab):</b> -Slurry Wall completed, transition to site excavation/ cap beam -Regular deliveries (rebar trailers, concrete trucks, dirt trailers, & LBE columns) to the project using 5 <sup>th</sup> St. extension & Gate B - Demobilization of slurry equipment & slurry plant -No other work in the public ROW <b>Infiltration &amp; Inflow (I&amp;I) on Broadway:</b> -Broadway westbound closure - Site prep ahead of Eversource GCEP/United Civil mobilization
<b>121 BROADWAY</b> CONTRACTOR: TURNER Zach Viegas/Ryan Dixon/ Michal Wiersbicki	Continued culvert work on Broadway (Broadway remains a 1-way road) Daily dumpsters and deliveries through Broadway at East Service Road
<b>123 BROADWAY</b> CONTRACTOR: TURNER Zach Viegas/Ryan Dixon/ Michal Wiersbicki	No work in the public ROW Daily dumpsters & dirt tucks entering & exiting Binney St

<b>BOSTON PROPERTIES MXD (290 Binney)</b> CONTRACTOR: TURNER Zach Viegas/Ryan Dixon/ Michal Wiersbicki	Sewer Work for 290 B at the corner of ESR & Binney Entrance to ESR from Binney is closed ESR entrance/exit for neighbors will be via Broadway Daily dumpsters & deliveries to the job site from Broadway on West Service Road
<b>320 THIRD STREET/585 KENDALL</b> CONTRACTOR: SUFFOLK Darragh Lawlor, Victor Proops, Fernando Fiuza, Stephen Shinto	No work in the public right of way Ongoing concrete /Curtain Wall deliveries / misc. construction deliveries Hoist Removal 11/2-11-16- Kendall South (Private Way)
<b>IQHQ (WHITEMORE AVE UTILITY)</b> CONTRACTOR: BOND Cody Atwood/ Brian McLaughlin/	<b>(Kimball @ Harrison)</b> North Sidewalk Demo and Restoration Utility Riser installation (pending pole replacement) Roadway Paint Markings
<b>1 JACKSON PLACE</b> CONTRACTOR: DERENZO Dakari Cox/ Adam Noel / Jeremy Sencabaugh	No work in the public ROW Trucking off site from Rindge Ave
<b>49 SIXTH STREET</b> CONTRACTOR: NAUSET Michael Burke	No work in the public ROW Dumpster swaps
<b>52 NEW STREET</b> CONTRACTOR: CALLAHAN Melanie Coo / Jack Tata	one lane closed to traffic to allow construction equipment access with police detail

## SPECIAL EVENTS

Date	Event	Location	Guests
<b>Tuesday, November 11th</b>	Veteran's Day Ceremony	Cambridge Common	200
<b>Saturday, November 22nd</b>	Annual Holiday Turkey and Food Distribution	Eaton St Closed	500
<b>Sunday, December 7th</b>	Winter Classic	<b>(MAP ATTACHED)</b> Sidney St Closed – Rolling closures on Pacific St, Albany St, Mass Ave, Putnam Ave, Brookline St, Franklin St	3,000