

CONSTRUCTION MEETING MINUTES

DATE: November 17, 2025 (FINAL MEETING OF THE SEASON)

ANNOUNCEMENTS

DROUGHT STATUS	The City of Cambridge is currently in a Level 1 Drought . CONTRACTORS MUST SEND IN METER READS -For restrictions and more information, please visit: Drought Status Mass.gov
221 MT AUBURN CLOSURE	All information available at http://www.cambridgema.gov/221mtauburnst
END OF SEASON	Last day of top course paving – November 8 th Last day of concrete sidewalk placement – November 15 th Winter Moratorium – November 24 th If work extends past these dates, it must be approved by Superintendent of Streets TJ Shea.

REMINDERS

REMINDERS	<p>WEEKLY UPDATES <u>MUST BE SENT TO</u> DPWCONSTRUCTIONMEETING@CAMBRIDGEMA.GOV BY 8:30AM EACH MONDAY MORNING AHEAD OF THE MEETING</p> <p>Construction Work Hours: Monday – Friday 7:00 am – 4:00 pm (or till 6:00 pm with DPW permission), Saturday Work Hours: 9:00 am start only – DPW staff are checking work sites.</p> <p>PERMITS – reminder that a DPW permit is required for all crane, lift/boom lift and concrete trucks. If you have any questions please reach out to Brian McLane 617-349-4824 or bmclane@cambridgema.gov or Andrew Bock at 617-349-4051 or abock@cambridgema.gov.</p> <p>No Parking Signs: should be in place at least 48 hours prior to starting work and <u>removed once work is complete along with all hanging materials</u>. Please fill out the sign completely with all information (contractor name, work dates & times, permit number). If work dates change, please hang a new sign (<u>do not cross out dates or use duct tape</u>) with corrected dates. Please take a picture of signs hung with date and time for your records.</p>
PERMITS	<p><u>DPW PERMITS</u></p> <p>All permits should be submitted online. Please read permits for any special conditions and contact your assigned inspector for any information (inspector on name on permit or in portal)</p> <p>Any questions regarding permits can be directed to Andrew Bock at 617-349-4051 or abock@cambridgema.gov or Brian McLane at 617-349-4824 or bmclane@cambridgema.gov</p>

	<p><u>ELECTRICAL DIVISION UTILITY PERMIT</u></p> <p>A Utility Permit Application must be submitted to the Cambridge Electrical Division for any electrical and communications work in the City of Cambridge. If this work involves any excavation or trenching, an Excavation and Trench Permit must also be applied for at the Department of Public Works.</p> <p>Please reach out to Marc Melo (mamelo@cambridgema.gov) if you have any questions. The permit is on their website https://www.cambridgema.gov/Departments/Electrical</p> <p><u>WATER DEPARTMENT</u></p> <p>All Water Department permits should be coordinated with Innocent Lugumamu at 617-349-4137 or ilugumamu@cambridgema.gov OR Ryan Connors at 617-349-4025 or rconnors@cambridgema.gov. Water Department permits are not processed online at this time. Please make an appointment with the Water Engineering Department to obtain a permit.</p>
POLICE DETAILS	<p>Police details will need to be scheduled online https://details.cambridgepolice.org/ All details must be <u>scheduled 24 hours in advance</u>. If you do not have an account set-up please contact the detail office 617-349-3350 or policedetails@cambridgepolice.org Detail office closes @ NOON on Friday and reopens on Monday @ 5:30 a.m. <u>CANCELLATIONS must be done by phone with a live person by calling the detail office 617-349-3350 or front desk @ 617-349-3301 (after hours). Voice mails and emails are not acceptable for CANCELLATIONS.</u></p> <p>If your job requires a priority police detail, please schedule the details online as usual and then send a written request by email to Brian McLane bmclane@cambridgema.gov and copy Lena Frappier lfrappier@cambridgema.gov and Diane Stokes dstokes@cambridgema.gov <u>BY 1PM ON THURSDAY</u>. Include the project and contractor name, address or street and cross street, type of work, days needed, number of details requested. Priority details are a minimum of 8 hours and major work should be done Monday – Thursday.</p> <p>For questions, contact Brian McLane at 617-349-9351 or Diane Stokes (backup) at 617-349-9405.</p>
NOISE VARIANCES	<p>Variances are needed for work after 6:00pm, holidays and Sundays (outside hours allowed in ordinance)</p> <p>Special Noise Variances are issued by the License Commission with recommendations from Police, Traffic and Public Works</p> <p>Allow at least 3 weeks for review and approval of variance applications.</p> <p>https://www.cambridgema.gov/Departments/licensecommission</p>
EVERSOURCE PAVING NOTIFICATION	<p>Properly functioning gate boxes / shut-off valves are a significant safety and liability issue for all of us. <i>Damaging utility infrastructure, including gas valves, is a violation of Dig Safe Regulations and subject to a \$1,000 to \$10,000 fine per incident.</i> Announcing paving operations at Monday morning construction meetings is important but is not sufficient. Contractors must email Eversource Gas and Electric prior to paving and work with them to coordinate adjustments of valves and structures.</p>

	<p>Eversource Gas</p> <p>Construction Contractors must provide Eversource Gas one-month written/email notice of all planned paving to:</p> <ul style="list-style-type: none"> ☐ test for gas leaks and allow sufficient time to make the required repairs prior to paving. ☐ allow for the timely regulation/adjustment of all gate boxes, shut-off valves & castings. <p>Please e-mail: Richard.Dellisola@eversource.com and Jared.Fallon@eversource.com and Jason.Wright@eversource.com</p> <p>Paving Operations</p> <ul style="list-style-type: none"> ☐ Valves must be accessible and visible at all times. ☐ Paving over a gate box / shut-off valve is a serious safety hazard and under no case, can a contractor bury gate boxes / shut-off valves under paving. ☐ Contractors must notify Eversource if any gate boxes / shut-off valves were damaged during grinding or full depth construction. ☐ Eversource will raise the gate boxes / shut-off valves prior to each phase of paving. Contractors can make the final 1" to 2" adjustment to match the final grading. <p>Eversource Electric</p> <p>Contractors must provide Eversource Electric two-week written/email notice of all planned paving to:</p> <ul style="list-style-type: none"> ☐ allow for the timely regulation/adjustment of all castings. ☐ if reclaiming roadways (deep grind & overlay top surface), please advise so vault tops and subsurface castings may be protected. <p>Please e-mail : Matthew.Viens@eversource.com and Jason.Wright@eversource.com</p>
<p>COMCAST</p>	<p>In case of an emergency that involves the Comcast Plant. Please use the phone number and e-mail contact information listed below, this is the Xfinity Operations Center (XOC) and it is operational 24/7. This will be your best and fastest way for Comcast to respond to emergency situations. Upon receiving information from the municipality, a local technician will respond to the site and report back to the XOC. You will also be able to track this for future reference.</p> <p>Comcast XOC: 1-877-359-1821. E-Mail: NED-XOC-BOSTON-HFC-Service-Desk@comcast.com</p> <p>When sending information pictures, cross streets and pole numbers will help identify the issues faster and therefore a faster response.</p>
<p>VERIZON</p>	<p>Requests for general information or new projects be initiated by calling the Verizon NYS/NE Engineering Center at 1-866-686-1195. Callers need to provide their name, contact phone number, and an explanation of what is needed. The request will be assigned to the 'next up' engineer on the Verizon team to assist.</p>

CITY PROJECTS

CHAPTER 90-CONTRACT 24 CONTRACTOR: NEWPORT CONSTRUCTION Carl Howard	Elm- curb/sidewalk, misc punchlist Webster- misc punchlist Chestnut- misc punchlist
CHAPTER 90-CONTRACT 25 CONTRACTOR: NEWPORT CONSTRUCTION Carl Howard	Maple- Even- sign install, punch list, raised table at Marie this week and next week Dana - brick install through November, water main bacteria test Centre @ Hancock- Hydrant install
HARVARD SQUARE PLAZA PROJECT CONTRACTOR: NEWPORT CONSTRUCTION Carl Howard	No crews this week
MASS AVE4 PROJECT CONTRACTOR: NEWPORT CONSTRUCTION Carl Howard/ Emily Boyle/ Ken Chartier	Misc water work in the vicinity of Linnean, Wendell, Exeter, and Garfield
MISC ROADWAY PAVING CONTRACT CONTRACTOR: NEWPORT CONSTRUCTION Carl Howard	Speed bumps Field St Lakeview Reservoir Dover
RIVER STREET STREETScape PROJECT CONTRACTOR: P. GIOIOSO Carlo Molinari/ Greg Matchett/ Derek Bellucci	River (Rockwell-Howard)- drain install Carl Barron Plaza- conduit Carl Barron @ MBTA escalator- mud slab and pavers Western @ Mass- curb install Sub United Stone- Green St paver install
MISC SIDEWALK CONTRACT CONTRACTOR: DEROMA & SONS Jimmy Chan/ David Wright	No work in the public ROW
SIDEWALK MAINTENANCE CONTRACTOR: DEROMA & SONS Jimmy Chan/ TJ Shea	No work in the public ROW
REMEDIAL CONTRACT CONTRACTOR: MATTUCHIO Lenny Russell / Ted Bulger	Third St @ Linskey Way - sewer work 37 Wendell St - sewer repair Churchill Ave - sewer manhole installation

SEWER & DRAIN LINING CONTRACTOR: NATIONAL WATER MAIN Eric Breen	No work in the public ROW
TV & CLEANING CONTRACT CONTRACTOR: INSITUFORM Kevin Marlowe	Third and Monroe Lexington Ave Harvard st Muller Ave
FY25 PIPE & SIPHON MAINTENANCE CONTRACTOR: INSITUFORM Yaser Samerraei	Cottage Park- Wed 11/19 - Friday 11/21 & Mon 11/24 - Wed 11/26 (If Needed) - (7 AM - 3PM) Central Square- Sun 11/30 - Thur 12/4, Sun 12/7 - Mon 12/8 - (9 PM - 5AM) Land Blvd - Tue 12/9 - Fir 12/12
LINEAR PARK RECONSTRUCTION CONTRACTOR: D'ALLESSANDRO Kyle Bettencourt	No work in the public ROW In site conduit install and drain install Using Harvey St by IQHQ property and Cameron Ave as entrances
FIRE HEADQUARTERS CONTRACTOR: WT RICH Rob Mallett / Corey Demont/ Hunter Bahr	Cambridge St- single lane closure east bound - 2 lanes down to 1 before the intersection of Quincy Pending completion of geothermal work, final week of closure
TOBIN SCHOOL PROJECT CONTRACTOR: WT Rich Diego Corona/ Mark Brine	Concord Ave- Sidewalk pour, approved using blankets before and after pour
ELIOT BRIDGE / MASSDOT CONTRACTOR: NORTHERN CONSTRUCTION Jennifer Letourneau	South side exterior brick replacement and new concrete sidewalk install All bikes and pedestrians use the north side (Cambridge Boat Club) Open to vehicles, two lanes in each direction
Memorial Drive Phase 3 / DCR (JFK- Eliot Bridge)- Lane Reduction CONTRACTOR: McCourt Jennifer Letourneau	One travel lane either direction to remain open (JFK- Hawthorn) Pedestrian detour in place at Hawthorn Street and Memorial Drive Work on the north side of the project to remove sidewalks.
Magazine Beach 2.2 / DCR CONTRACTOR: Metro Equipment Construction Jennifer Letourneau	Sub: F & L Landscaping and AGM Marine Services Turbidity curtain installed. In water work continues. Dock piles are installed and continuing to build deck Eversource Electric relocation pending

CITY DEPARTMENTS

CAMBRIDGE ELECTRICAL DIVISION Mark Melo 617-349-4925/ Joe McCarthy	City wide street light and conduit repairs Cambridge @Columbia- Fire Alarm Conduit repair Pacific Street - Hand Hole repair Concord Ave @ Tobin School - Install Light Pole Essex Street - Bishop Allen Drive - Install Light Pole Green St and Magazine Street - Light Pole removal Thorndike Street, between 3rd and 1st Street - Installing Lights Charles Park - Replace Light Pole - (Park will be closed during day of replacement)
DEPARTMENT OF TRANSPORTATION Mohamed Hammad/ Fernando Aguiluz	Citywide pavement markings Wed- Thur
CAMBRIDGE WATER DEPARTMENT Rich Holly 617-349-4770 David Regan, John Terrio, Ryan Connors	Mon- Main @ Albany - leak Tues - Hillside Ave -new main and services Wed - Main @ Albany - leak Thur - Hillside Ave - New main and services Fri- Hillside Ave - New main and services JNJ Sacca Carlisle- water main and services Drought Status Level 1- CONTRACTORS MUST SEND IN METER READS

UNIVERSITY PROJECTS

HARVARD UNIVERSITY Shane O'Halloran / Holly Sutherland	101 Dunster St (Eliot House)- Sidewalk on Memorial Drive side within the site fence. Pedestrians are directed to use the opposite sidewalk on the river side. Increased truck traffic on Dunster for concrete pours and dumpster swaps with details 12 Palmer St- partial road closure Tues 11/18 for concrete pour
MIT Joyand Charles	224 Albany (Met Warehouse)- Deliveries/Dumpster swaps, landscaping- trench for utilities and backfill, paver slab pour at south elevation Danforth @ Armsherst- steam manhole repair, lanes blocked off occasionally with appropriate signage and police details, work from 7am - 3pm through Nov 21st Vassar St- ongoing steam line repair (Night shift 7pm-5am) Target completion end of Nov. Wadsworth- a lift at E52 (50 Mem Drive) on the morning of Tuesday, Nov 25

UTILITY COMPANIES

LIGHTPATH (CNS) Herb Bertoni, Sarah Howson	No work in the public ROW
COMCAST Shane Flewelling 617-406-9645	45 Dana St-Rotondi- setting manhole over existing Comcast conduit and trenching to 45 Dana St for new service connection. Planning for Thursday/Friday
CROWN CASTLE Sarah Feely	25 First @ Thorndyke- upgrade node- Waveguide 1 Portland- forced relocation, excavation- New England Electrical Contracting 585 Third- Excavation- Rosciti 170 Gore- upgrade equipment- Telcom
EVERSOURCE ELECTRIC Jason Wright	Overhead (work and equipment) Craigie St @ Buckingham Lexington @ Huron Ave 197 Vassal Ln 22 Woodbridge St 49 6th St Underground (cable and splicing activities) 585 Third St 0 Jackson Pl 2375 Mass Ave 86-88 Holworthy 491 Broadway
EVERSOURCE GCEP Jonny Williams- United Civil Jason Wright- Eversource	3rd Street Surface Restore Sidewalk Concrete Limits (Loam and Mulch) – potentially curb Pavement Markings– awaiting Bike Signals to come in to finish the scope on 3rd 105 Broadway/Ames Intersection/ East Service Road Conduit Install 121 Broadway Concrete Encasement, Backfilling Mobilize and Remove Solider Piles late next week Broadway/MITIMCO Work Zone Excavation for Ductbank Ames Street Excavation for Ductbank heading North (towards Main Street) Continued Enabling Work (Southern End near Mem. Drive)

	Vassar Street Test Pits Memorial Drive Trenching for Ductbank installation (between Vassar and Amesbury St)
EVERSOURCE GAS Michael Kerwin, Jared Fallon, AJ Ortiz	Mass Ave (between Alberta Ter & Chester St) – Services
EVERSOURCE PAVING Thomas Sheehan	No work in the public ROW
MIRRA Tyler Nardone	101 Washington St - Comcast trenching 585 Third St – Comcast trenching
VERIZON Matt King Matthew.i.king@one.verizon.com	Whittemore Ave Clarendon Ave- pole 4 (Double Pole) 6th Street- pole work
VICINITY STEAM Chad Joyce/ Robert Barrus	No work in the public ROW
PHOENIX COMMUNICATIONS Fred York/ Spencer Austin	503 Concord- Vac mh to mh-Eversource 27 Hancock- Pole transfer-Crown

PRIVATE DEVELOPMENT PROJECTS

KENDALL COMMON/ Volpe (55 & 75 BROADWAY) CONTRACTOR: JMA Pat Onissem, Pat Crosby, Tom Moules, Mark Winsor	55 Broadway (demo of Volpe): -Regular deliveries to the jobsite using 5 th St extension & new gate B -No other work in Public ROW 75 Broadway (construction of new lab): -Slurry Wall completed, transition to site excavation/ cap beam -Regular deliveries (rebar trailers, concrete trucks, dirt trailers, & LBE columns) to the project using 5 th St. extension & Gate B -Demobilization of slurry equipment & slurry plant -VMU in 125 Munroe St. parking lot.- 11/19 & 11/20 Crane setup in parking lot. Trailer's unloaded on Munroe St. in a coned off area with a detail to assist traffic. -No other work in the public ROW
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	Infiltration & Inflow (I&I) on Broadway: -Broadway westbound closure - Site prep ahead of Eversource GCEP/United Civil mobilization
121 BROADWAY CONTRACTOR: TURNER Zach Viegas/Ryan Dixon/ Michal Wiersbicki	Continued culvert work on Broadway (Broadway remains a 1-way road) Daily dumpsters and deliveries through Broadway at East Service Road
123 BROADWAY CONTRACTOR: TURNER Zach Viegas/Ryan Dixon/ Michal Wiersbicki	No work in the public ROW Daily dumpsters & dirt trucks entering & exiting Binney St
BOSTON PROPERTIES MXD (290 Binney) CONTRACTOR: TURNER Zach Viegas/Ryan Dixon/ Michal Wiersbicki	Sewer Work for 290 B at the corner of ESR & Binney Entrance to ESR from Binney is closed ESR entrance/exit for neighbors will be via Broadway Daily dumpsters & deliveries to the job site from Broadway on West Service Road
320 THIRD STREET/585 KENDALL CONTRACTOR: SUFFOLK Darragh Lawlor, Victor Proops, Fernando Fiuza, Stephen Shinto	No work in the public right of way Ongoing concrete /Curtain Wall deliveries / misc. construction deliveries Hoist Removal 11/17- Kendall South (Private Way)
IQHQ (WHITTEMORE AVE UTILITY) CONTRACTOR: BOND Cody Atwood/ Brian McLaughlin/	(Kimball @ Harrison) Demobilization
1 JACKSON PLACE CONTRACTOR: DERENZO Dakari Cox/ Adam Noel / Jeremy Sencabaugh	No work in the public ROW Trucking off site from Rindge Ave
49 SIXTH STREET CONTRACTOR: NAUSET Michael Burke	No work in the public ROW
52 NEW STREET CONTRACTOR: CALLAHAN Melanie Coe / Jack Tata	one lane closed to traffic to allow construction equipment access with police detail

SPECIAL EVENTS

Date	Event	Location	Guests
Saturday, November 22nd	Annual Holiday Turkey and Food Distribution	Eaton St Closed	500
Sunday, December 7th	Winter Classic	(MAP ATTACHED) Sidney St Closed – Rolling closures on Pacific St, Albany St, Mass Ave, Putnam Ave, Brookline St, Franklin St	3,000