

Cambridge Public Library  
Board of Library Trustees  
Minutes

A regular meeting of the Board of Library Trustees was held on Monday, November 24, 2008 at the Main Library. The following members of the Board of Library Trustees were present:

- Janet Axelrod
- William Barry
- Andre Mayer
- Patricia Payne
- Nancy Woods

Also present:

- Susan Flannery, Director of Libraries
- Bertha Chandler, Assistant Director
- Marilyn Gagalis, Administrative Assistant

Minutes from the October, 2008 meeting were reviewed and approved.

Correspondence was acknowledged.

Ms. Flannery informed the Board that she had not received any Patriot Act requests since the October meeting.

Ms. Flannery reported on the status of the library's building projects. The Collins Branch specs for ADA renovations will be sent out to bid shortly and we expect that its closure will be within the time period that the Main Library is closed. The Main Library must vacate 359 Broadway by June 15<sup>th</sup>. The Boudreau Branch will be closed briefly to be redesigned and rearranged to provide maximum space to accommodate increased usage while Main and Collins are closed.

The Board discussed fundraising plans and strategies. Ms. Flannery provided a draft of the rules of engagement for this campaign. Board members reviewed and edited this draft which will be updated for the next meeting.

There was a brief discussion concerning the URL for this campaign's website. The suggested names are; greatcitygreatlibrary.org (the preferred choice), cplexcellence.org, cplcampaign.org, cplcapitalcampaign.org. The Board agreed that the Trustees Campaign will be completed before the end of the year. Ms. Flannery will speak with Cambridge Community Foundation concerning the use of credit cards for these exchanges.

Ms. Flannery reported that the Children's Department has sent out notices announcing that the Early Childhood Resource Center is being temporarily housed at the Child Care Resource Center, 130 Bishop Allen Drive until the library moves back to 449 Broadway. At that time, it will return to the Children's Room of the library. Also, library card applications are now available for parents and children in 6 additional languages; Haitian Creole, Spanish, Portuguese, Mandarin Chinese, and Tigrinya and Amharic to fit the Agenda for Children's linguistic outreach. Circulation policies and "My Account" instructions have also been translated.

There being no further business to come before the Board, the meeting was adjourned at 8:30 p.m.

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Andre Mayer, Secretary