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Shameka Gregory, Executive Director

LGBTQ+ Commission

Outreach & Visibility Working Group Minutes

Date: 12/3/2025

Location: Zoom*

Agenda

Present:

Greg MacDonough (Chair), Bill Barnert, Frank Arce, Noe Kamelamela

- 1. Call to order**
- 2. Assign minute taker: Bill**
- 3. Approve Previous Minutes Approved**
- 4. Review status of previous Action Items:**
 - [X] Greg: Write a paragraph or so on what we are looking for so others can recruit potential speakers and deliver to WG & Caitlin. - Emailed to members.
 - [] ALL: Use that paragraph to recruit people – do not promise that they will be on the panel but ask if they'd be interested. -- Tabled.
 - [] Greg/Bill: Ask the rest of the Commission for suggested contacts (& whether they'd be willing to do an introduction before we contact them). - We will do this at the Dec. 11th meeting.
 - [X] Bill: Find out availability of Library Auditorium in March.
- 5. Old Business**
 - Planning for Spring event
 - We have the CPL Main Branch Lecture Hall reserved for Thursday evening, April 9, 2025
 - ACTION ITEM: Bill will create a spreadsheet of people to contact so we don't duplicate calling the same person.
 - Food: We would like to have food.
 1. Option 1: We pay for it (perhaps by requesting additional funds from the city)
 2. Option 2: We get donations from restaurants
 - Info tables: We should invite other groups to staff info tables:
 1. Cambridge Health Alliance
 2. CRLS
 3. Dept. Of Children & Families

- 4. Cambridge Public Schools
- 5. The LGBTQ+ Commission
- 6. Other Commissions? (Ask Shemeka to coordinate?)
- 7. Others?
- Audio/Visual: The library will handle, but we will need to coordinate. Projector & Screen? How many mics? Tables & chairs.
- Do we want to have it both In-Person & Zoom?
 - 1. We could just do a broadcast
 - 2. We could coordinate questions from Zoom
 - 3. Suggestion if it works: Have a mic stand that people can line up at, AND index cards from audience, AND questions from Zoom (via index cards?)
- Publicity:
 - 1. Newsletter
 - 2. Coordinate publicity with invited groups
 - 3. Send info to EVERY queer group we can think of to pass on.
 - 4. Flyer (City Hall may do this) - We should recruit commissioners to distribute. Libraries, Senior Center, City Hall, more.
 - 5. DPW could make sandwich signs.
 - 6. How far out do we start? Depends on the newsletter, etc. Send early to those with deadlines. Reminder emails the week before.
 - 7. Draft title for event: **Queer Intentional Families: A Panel Discussion on Queer Adoptions & Fostering in Massachusetts**

6. New Business

- 7. Minutes of this meeting (12/3) approved.**
- 8. Next Meeting Date and Time:** Wed. Jan. 7th, 2026 (1st Wednesday) 6pm
- 9. Adjourned at 6:51**

***ZOOM LINK**

<https://cambridgema.zoom.us/j/89981128360?pwd=4lIGjDq233Hh4XSzeP0duTSL4IDMCN.1>

Meeting ID: 899 8112 8360

Passcode: y6NVLT+