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Shameka Gregory, Executive Director

LGBTQ+ Commission

Outreach & Visibility Working Group Minutes

Date: 12/3/2025

Location: Zoom*

Agenda

Present:

Greg MacDonough (Chair), Bill Barnert, Frank Arce, Noe Kamelamela

- 1. Call to order**
- 2. Assign minute taker: Bill**
- 3. Approve Previous Minutes Approved**
- 4. Review status of previous Action Items:**
 - [X] Greg: Write a paragraph or so on what we are looking for so others can recruit potential speakers and deliver to WG & Caitlin. - Emailed to members.
 - [] ALL: Use that paragraph to recruit people – do not promise that they will be on the panel but ask if they'd be interested. -- Tabled.
 - [] Greg/Bill: Ask the rest of the Commission for suggested contacts (& whether they'd be willing to do an introduction before we contact them). - We will do this at the Dec. 11th meeting.
 - [X] Bill: Find out availability of Library Auditorium in March.
- 5. Old Business**
 - Planning for Spring event
 - We have the CPL Main Branch Lecture Hall reserved for Thursday evening, April 9, 2025
 - ACTION ITEM: Bill will create a spreadsheet of people to contact so we don't duplicate calling the same person.
 - Food: We would like to have food.
 1. Option 1: We pay for it (perhaps by requesting additional funds from the city)
 2. Option 2: We get donations from restaurants
 - Info tables: We should invite other groups to staff info tables:
 1. Cambridge Health Alliance
 2. CRLS
 3. Dept. Of Children & Families

4. Cambridge Public Schools
 5. The LGBTQ+ Commission
 6. Other Commissions? (Ask Shemeka to coordinate?)
 7. Others?
- Audio/Visual: The library will handle, but we will need to coordinate. Projector & Screen? How many mics? Tables & chairs.
 - Do we want to have it both In-Person & Zoom?
 1. We could just do a broadcast
 2. We could coordinate questions from Zoom
 3. Suggestion if it works: Have a mic stand that people can line up at, AND index cards from audience, AND questions from Zoom (via index cards?)
 - Publicity:
 1. Newsletter
 2. Coordinate publicity with invited groups
 3. Send info to EVERY queer group we can think of to pass on.
 4. Flyer (City Hall may do this) - We should recruit commissioners to distribute. Libraries, Senior Center, City Hall, more.
 5. DPW could make sandwich signs.
 6. How far out do we start? Depends on the newsletter, etc. Send early to those with deadlines. Reminder emails the week before.
 7. Draft title for event: **Queer Intentional Families: A Panel Discussion on Queer Adoptions & Fostering in Massachusetts**
6. New Business
 7. Minutes of this meeting (12/3) approved.
 8. Next Meeting Date and Time: Wed. Jan. 7th, 2026 (1st Wednesday) 6pm
 9. Adjourned at 6:51

***ZOOM LINK**

<https://cambridgema.zoom.us/j/89981128360?pwd=4lGjDq233Hh4XSzeP0duTSL4IDMCN.1>

Meeting ID: 899 8112 8360

Passcode: y6NVLT+