

Minutes from the Meeting of January 29, 2025

Board Members present: Board Chair Brendan Koscher; Board Members Maria Arlotto, Alexandra Fallon, Gina LaRoche, Beverly Sealey

City Staff present: Interim Executive Director Carolina Almonte, Administrative and Project Coordinator Ryan Welsh

Cambridge Police Department (CPD) Staff present: Director of Professional Standards & Training James Mulcahy, Lieutenant Michael LeVecque, Sergeant Robert Ciriello

Additional Guests: Christina Giacobbe, Director of Emergency Communications and 911, Emergency Communications Department; Kara Blue, Community Partnerships & Engagement Manager, Community Safety Department; Evelyn Lueders-Booth, CARE Clinician, Cambridge Community Safety

Chair Koscher called the meeting to order at 6:03 P.M.

Public Comment

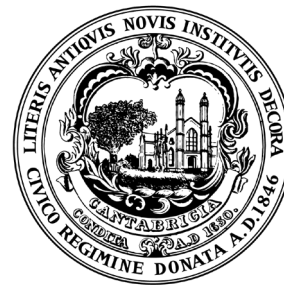
There were no comments from members of the public.

Review and Approval of Minutes from December 11, 2024

On a motion from Board Member Fallon, seconded by Member LaRoche, the Board voted unanimously by roll call vote to approve the minutes from December 11, 2024.

Presentation from Emergency Call Center (ECC) and Community Assistance Response & Engagement (CARE) Team

- Dir. Giacobbe shared a presentation "ECC Overview for PRAB Meeting 1.29.25.pptx" and gave additional context about the information on the slides.
 - The Board asked questions about a few position vacancies that the Director had mentioned, and they discussed the timeline for filling those positions.
 - The Board had questions about the call center scripts, particularly about "Check Person" calls, and calls involving mental health crises.



- Oral Presentation from CARE Team
 - The CARE Team presented about the start of the department and beginning to take 911 calls through the call center.
 - The Board had many operational questions about the different kinds of events they hosted, the calls they responded to, and the training they received.
 - The Board was inspired by the work of the CARE Team and thanked them for their incredible work getting this new response unit off the ground with such intention and thought about who they serve and why.

Report from Staff

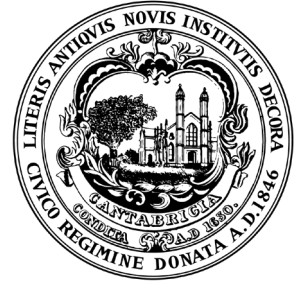
- Update on online form publicity and outreach
 - Admin Coord Welsh explained that the website for all boards and commissions is undergoing redesign, which will make the new online form and the translated forms more prominent. The Board agreed that it makes sense to wait on a publicity push for the redesign to be complete.
 - Staff is looking at ways to add tooltips or other explanations of the online form elements to ease completion and reduce confusion.
- Update on paper form translation
 - Paper forms in many languages will remain available to download, print, and submit. Printed forms will also be available in the office for walk-in complainants. Board members agreed that this would be good for community members without reliable internet access.

Report from CPD Director of Professional Standards & Training Mulcahy

- Dir Mulcahy gave an update on the training academy and where the students were in the curriculum. He believes they are a tremendous group of students so far.

Report from Board Chair Koscher

- The Board discussed some goals for 2025 and scheduling of upcoming meetings.
- The Board is interested in visiting the Police Academy and will coordinate through staff to plan those visits. Dir. Mulcahy suggested visits in May and June to see how training was put to action. This website (<https://mptctraining.com/>) has a list of



topics discussed in the curriculum and the Director will help coordinate visits on a specific day to see a specific topic in action.

Motion to Meet in Executive Session Pursuant to Section 21(a)(1) of the Open Meeting Law to Discuss Line Investigation LI-2024-004 Pending Before the Board

- On a motion from Board Member Sealey, seconded by Member Fallon, the Board unanimously approved to move to Executive Session.
- Members of the public were notified that the meeting would adjourn from Executive Session.

Files used during the meeting:

Presentation "ECC Overview for PRAB Meeting 1.29.25.pptx"

Draft Minutes from December 11, 2024